

Lisa Goldstein

From: Anonymous <opra+request-78423-3afd0946@requests.opramachine.com>
Sent: Saturday, July 12, 2025 7:59 AM
To: OPRA E-Mail
Subject: [External Email]OPRA request - Kindergarten Enrollment Numbers

Warning: This email originated from outside the Monroe School District. Do not click links or open attachments unless you recognize the sender and trust the content.

Dear Monroe Township School District (Middlesex),

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

The total 2024-2025 kindergarten enrollment for each of the following elementary schools:

-Barclay Brook Elementary School

-Mill Lake Elementary School

-Oak Tree Elementary School

-The number of classrooms utilized for kindergarten for each of the schools listed.

-The classroom enrollment for the AM session and the PM session for each school listed.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Anonymous

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-78423-3afd0946@requests.opramachine.com

Is OPRA@monroe.k12.nj.us the wrong address for OPRA requests to Monroe Township School District (Middlesex)? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=monroe_township_school_district_middlesex

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/kindergarten_enrollment_numbers

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."



MONROE TOWNSHIP SCHOOLS
423 Buckelew Avenue
Monroe Township, New Jersey 08831
www.monroe.k12.nj.us

DR. CHARI ROBYNNE CHANLEY

Superintendent of Schools

DR. ADAM M. LAYMAN

Acting Superintendent of Schools

LAURA ALLEN, CPA

Business Administrator/Board Secretary

Tel: 732-521-1500

Fax: 732-521-2719

July 23, 2025

VIA EMAIL: opra+request-78423-3afd0946@requests.opramachine.com

Anonymous

RE: OPRA Request dated July 12, 2025

Dear Sir/Madam:

On behalf of the Monroe Township Board of Education ("Board" and/or "District"), I am writing this letter in response to your request for records pursuant to the Open Public Records Act ("OPRA") submitted via email on Saturday, July 12, 2025 and received on Monday, July 14, 2025. As such, the seven (7) business day deadline within which the Board is to respond to your request is Wednesday, July 23, 2025.

More specifically, the Board responds to your request as set forth below:

"The total 2024-2025 kindergarten enrollment for each of the following elementary schools:

-Barclay Brook Elementary School

-Mill Lake Elementary School

-Oak Tree Elementary School

-The number of classrooms utilized for kindergarten for each of the schools listed.

-The classroom enrollment for the AM session and the PM session for each school listed."

This request is overly broad in that the request does not identify specific records and seeks information rather than identifiable records. A proper OPRA request must identify with reasonable clarity by specifically describing those documents that are being sought. See Gannett New Jersey Partners L.P. v. County of Middlesex, 379 N.J. Super. 205, 211-12, 877 A.2d 330 (App. Div. 2005); New

SUCCESS IS ALWAYS A TEAM EFFORT!!

Jersey Builders Association v. New Jersey Council on Affordable Housing, 390 N.J. Super. 166, 178 (App. Div.), certify. Denied, 190 N.J. 394 (2007); Bent v. Stafford Police Dep't, 381 N.J. Super. 30, 40 (App. Div. 2005). Under OPRA, one cannot submit “wholesale requests for general information to be analyzed, collated and compiled by the responding government entity.” MAG Entertainment, LLC v. Division of Alcoholic Beverage Control, 375 N.J. Super. 534, 868 A.2d 1067 (App. Div. 2005). (The Court found a request for “all books, records, [and] documents” related to a specific project to be improper.)

OPRA operates to make identifiable government records “readily accessible for inspection, copying, or examination.” N.J.S.A. 47:1A-1; MAG Entertainment, LLC v. Div. of ABC, 375 N.J. Super. 534, 546 (App. Div. 2005). MAG Entertainment, LLC held, “[w]hile OPRA provides an alternative means of access to government documents not otherwise exempted from its reach, it is not intended as a research tool litigants may use to force government officials to identify and siphon useful information.” Id. at 547. “Under OPRA, agencies are required to disclose only ‘identifiable’ government records not otherwise exempt.” Id. at 549; *See also Bent v. Stafford Police Dep't*, 381 N.J. Super. 30, 37 (App. Div. 2005) (holding that OPRA only allows requests for records as contrasted from information, and to qualify under OPRA a request must reasonably identify a record and not generally data, information or statistics).

Further, your request seeks copies of student records and/or student information, as explained in more detail below. There are long-standing regulations governing the confidentiality of student records and limiting access to those records to a select few. *See N.J.A.C. 6A:32-2.1*; and -7.1 et seq. These regulations are specifically authorized by N.J.S.A. 18A:36-19 and are a corollary to the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g; 34 CFR Part 99.

More specifically, N.J.A.C. 6A:32-2.1 defines “student records” as “information related to an individual student gathered within or outside the school district and maintained within the school district, regardless of the physical form in which it is maintained.” Student records can only be provided to individuals and organizations specifically authorized by regulation to access those records. *See N.J.A.C. 6A:32-7.1* and -7.5.

Further, pursuant to guidance issued by the NJDOE, data or information which references a small number of students must not be displayed in order to protect student privacy.

This request is overly broad in that it seeks information and not specific identifiable records. Notwithstanding, enclosed please find a report submitted by the Board to the NJDOE which includes the average enrollment by grade level, that has been redacted to protect confidential student information pursuant to N.J.S.A. 41:1A-1 and -5, N.J.A.C. 6A:32-7.1, et seq.; the Family Educational Rights & Privacy Act

("FERPA") (20 U.S.C. § 1232g; 34 CFR Part 99); and L.R. v. Camden City Pub. Sch. Dist., 238 N.J. 547 (2019).

As the document identified above is being provided to you in electronic format, there is no charge associated with your request. This correspondence, the foregoing information, and the enclosed document constitute the Board's full and complete response to your OPRA request and therefore, your OPRA request is closed.

Sincerely,

A handwritten signature in black ink that reads "Lisa Goldstein". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Lisa Goldstein
OPRA & Central Registration Secretary

3290-MONROE TWP

Date : 07/22/2025 Time : 11:44:56

2024-2025 Initial Entry Report

Grade	Days Open (Data Entry)	Number of Possible Days (Data Entry)	Number of Days Present (Data Entry)	Average Daily Enrollment (Calculate d-No Data Entry)	Average Daily Attendance (Calculate d-No Data Entry)	Average Daily Attendance Percentage (Calculate d-No Data Entry)
Monroe Township High School						
Grade 9	180	110,106	104,940	611.7	583.00	95.31
Grade 10	180	114,520	109,027	636.22	605.71	95.2
Grade 11	180	113,334	106,191	629.63	589.95	93.7
Grade 12	180	120,932	109,109	671.84	606.16	90.22
Multiple Disabilities	180	2,699	2,311	14.99	12.84	85.66
Autism	180	900	772	Student info.	Student info.	85.8
School Total (Excludes Post Grad and Post Sec):	0	462,491	432,350	2569.38	2,401.95	93.48
Barclay Brook School						
Half Day Preschool 3 years old	180	1,411	1,287	Student info.	Student info.	91.2
Half Day Preschool 4 years old	180	653	574	Student info.	Student info.	87.88
Half-Day Kindergarten	180	13,760	12,951	76.44	71.95	94.13
Grade 1	180	20,164	19,129	112.02	106.27	94.87
Grade 2	180	17,675	16,860	98.19	93.67	95.4
LLD Mild to Moderate	180	2,774	2,604	15.41	14.47	93.9
Multiple Disabilities	180	1,208	1,116	Student info.	Student info.	92.4
Autism	180	900	840	Student info.	Student info.	93.4
Full-Day Preschool Dis.	180	1,357	1,280	Student info.	Student info.	94.3
School Total (Excludes Post Grad and Post Sec):	0	59,902	56,641	332.78	314.68	94.56

Grade	Days Open (Data Entry)	Number of Possible Days (Data Entry)	Number of Days Present (Data Entry)	Average Daily Enrollment (Calculate d-No Data Entry)	Average Daily Attendance (Calculate d-No Data Entry)	Average Daily Attendance Percentage (Calculate d-No Data Entry)
Monroe Township Middle School						
Grade 6	180	93,590	89,116	519.94	495.09	95.22
Grade 7	180	94,772	89,572	526.51	497.62	94.51
Grade 8	180	109,791	103,601	609.95	575.56	94.36
LLD Mild to Moderate	180	1,800	1,689	Student info.	Student info.	93.8
Multiple Disabilities	180	2,160	2,059	12	11.44	95.33
School Total (Excludes Post Grad and Post Sec):	0	302,113	286,037	1678.4	1,589.09	94.68
Woodland School						
Grade 4	180	21,902	20,644	121.68	114.69	94.26
Grade 5	180	22,569	21,322	125.38	118.46	94.48
LLD Mild to Moderate	180	1,800	1,683	Student info.	Student info.	93.5
Autism	180	540	468	Student info.	Student info.	86.67
School Total (Excludes Post Grad and Post Sec):	0	46,811	44,117	260.06	245.10	94.25
Mill Lake						
Half Day Preschool 3 years old	180	1,123	1,039	Student info.	Student info.	92.47
Half Day Preschool 4 years old	180	711	645	Student info.	Student info.	90.63
Full Day Preschool 3 years old	180	20	20	Student info.	Student info.	100
Half-Day Kindergarten	180	13,565	12,763	75.36	70.91	94.1
Grade 1	180	20,275	18,941	112.64	105.23	93.42
Grade 2	180	20,381	19,303	113.23	107.24	94.71
Grade 3	180	21,136	19,910	117.42	110.61	94.2
LLD Mild to Moderate	180	2,016	1,765	11.2	Student info.	87.59
Multiple Disabilities	180	1,505	1,360	Student info.	Student info.	90.43
Autism	180	540	491	Student info.	Student info.	91
Half-Day Preschool Dis.	180	1,589	1,432	Student info.	Student info.	90.15

Grade	Days Open (Data Entry)	Number of Possible Days (Data Entry)	Number of Days Present (Data Entry)	Average Daily Enrollment (Calculate d-No Data Entry)	Average Daily Attendance (Calculate d-No Data Entry)	Average Daily Attendance Percentage (Calculate d-No Data Entry)
School Total (Excludes Post Grad and Post Sec):	0	82,861	77,669	460.34	431.51	93.74
Brookside Elementary School						
Grade 3	180	25,403	24,148	141.13	134.16	95.06
Grade 4	180	23,598	22,512	131.1	125.07	95.4
Grade 5	180	23,996	22,973	133.31	127.63	95.74
LLD Mild to Moderate	180	2,340	2,253	13	12.52	96.31
Multiple Disabilities	180	1,980	1,867	11	Student info.	94.27
Autism	180	1,080	998	Student info.	Student info.	92.33
School Total (Excludes Post Grad and Post Sec):	0	78,397	74,751	435.54	415.29	95.35
Oak Tree Elementary School						
Half-Day Kindergarten	180	17,135	16,088	95.19	89.38	93.9
Grade 1	180	25,827	24,452	143.48	135.84	94.68
Grade 2	180	29,109	27,635	161.72	153.53	94.94
Grade 3	180	29,233	27,921	162.41	155.12	95.51
LLD Mild to Moderate	180	1,790	1,676	Student info.	Student info.	93.66
Autism	180	1,528	1,363	Student info.	Student info.	89.16
School Total (Excludes Post Grad and Post Sec):		104,622	99,135	581.23	550.75	94.76
Applegarth Elementary School						
Grade 4	180	31,605	29,988	175.58	166.60	94.89
Grade 5	180	34,651	33,078	192.51	183.77	95.46
Autism	180	900	792	Student info.	Student info.	88
School Total (Excludes Post Grad and Post Sec):		67,156	63,858	373.09	354.77	95.09