

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of Kean University that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. Kean University's custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, Kean University must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If Kean University is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by Kean University to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

Pursuant to the state open records law N.J. Stat. Ann. Secs. 47:1-1 to 47:1A-13, I am writing on behalf of PricewaterhouseCoopers LLP ("PwC") to request copies of Kean University's fiscal records concerning unclaimed, undeliverable, overdue and/or outstanding funds, obligations, payments or checks/warrants owed by Kean University (including, without limitation, its campuses, colleges, schools, research facilities, medical centers, etc.) to its non-individuals, including, without limitation, its vendors. I am specifically interested in fiscal records that meet the criteria listed below:

1. The outstanding obligation is for an amount greater than \$999.99;
2. The obligation has been outstanding for a period of six months or longer;
3. The payee retains the right to claim the funds (i.e. Kean University's obligation to the payee remains);
4. The funds have not been turned over to the State's Unclaimed Property Office; and
5. To the best of your knowledge, the funds are not in the process of being reissued.

Specifically, I am seeking the amount of the outstanding payment, the check or warrant number, the date of issue, the payee's name, and the payee's address. Please provide this information to me in an electronic format, preferably in Excel, CSV, or PDF format in that order, via email at [REDACTED].

PwC is only interested in receiving records pertaining to non-natural persons (businesses). PwC is not seeking any records which could invoke a personal privacy exemption. Please note, none of the information requested by PwC will be used to solicit owners or third parties.

If you do not maintain these public records, please forward this request to the appropriate custodian(s) and/or provide me with his/her name(s) and email address(es).

Please notify me if there are any fees associated with fulfilling this request.

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Additionally, please provide all segregable portions of otherwise exempt material.

If you have any questions regarding this request, please contact Sean Kim of PwC at [REDACTED] or by phone at [617-530-5354](tel:617-530-5354). Thank you for your time and assistance.

Kind regards,

Marianne R. Duffey
PwC | PA
Office: [617-530-4071](tel:617-530-4071)
PricewaterhouseCoopers LLP



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM

1000 Morris Avenue

Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please PrintFirst Name Raymond MI _____ Last Name Staub

E-mail Address: _____

Company Destribats Campbell Staub, LLCMailing Address 247 White Horse Ave.City Hamilton State NJ Zip 08610Telephone 609-585-2443 FAX 609-585-9508Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Raymond C. Staub Date 1/18/2018**PAYMENT INFORMATION**

Select Payment Method:

Cash ☐Check ☐Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

1. Minutes of all Board of Trustees meetings (public sessions) for Jan. 1, 2016 through Dec. 31, 2016.
2. Minutes of all Bd. of Trustees meetings (executive sessions) for Jan. 1, 2016 through Dec. 31, 2016.
3. Minutes of all Bd. of Trustees meetings (public sessions) for Jan. 1, 2017 through the present (Jan. 2018).
4. Minutes of all Bd. of Trustees meetings (executive sessions) for Jan. 1, 2017 through the present (Jan. 18, 2018).
5. A list of all persons who worked for Kean University + left working there from Jan. 1, 2010 through Jan. 18, 2018; for each person include their name, salary, job title, reason for leaving (e.g. retired, suspended, etc.), ^{and} type pension.



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Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please PrintFirst Name Raymond MI C. Last Name StaubE-mail Address [REDACTED]Company Destribats Campbell Staub, LLCMailing Address 247 White Horse AvenueCity Hamilton State NJ Zip 08610Telephone 609-585-2443 FAX 609-585-9508Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Raymond C. Staub Date 1-24-18**PAYMENT INFORMATION**

Select Payment Method:

Cash ☐Check ☐Money Order ☐**Duplication Charges**

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

See attached

We hereby request copies of the following:

1. For 1/1/2010 through the present, all lawsuits filed against Kean for Kean's denial of OPRA requests. Include all Complaints and Answers, judgments, resolutions and status of case for each lawsuit.
2. All lawsuits against Kean University from 1/1/2010 through the present including all Complaints and Answers. For each Complaint and Answer, include the complete captions, docket numbers, court where venued, status of suit, judgments, and resolutions of each case.
3. From 1/1/2005 through the present, all (a) letters, emails, etc. to Kean accusing Kean University of discrimination, and (b) copies of all investigations and reports (include "in house" and non-"In house" investigations) by Kean responding to said letters, emails, etc.,
4. From Jan. 1, 2010 through 2018, list all persons teaching Business Law I and/or II at Kean University, including Kean Ocean. For each include names, position (adjunct, etc.), courses taught, all contact information (phone numbers, mailing addresses and emails), dates taught, location taught, whether still teaching or if they left, their highest college degree and graduate school major [e.g. Master's, doctorate, etc.] reason for leaving and name and job title of each person's supervisor,
5. Minutes of all executive sessions and public sessions of the Bd. of Trustees meetings for Jan. 1, 2010 through Dec. 31, 2015,
6. For all board meetings where CB was discussed, transcripts of all meetings, and copies of everything said about CB including who said what. This request includes all public and executive/closed sessions from Jan. 2012 through the present,
7. The Organizational charts for Kean including the Dept. of Business, Dept. of Accountancy, Office of the President, all Kean administration and Academic Deans, Human Resources Depts. and Kean Ocean in Toms River. For each chart(s), include the chain of command, person's names, job titles and contact information. Include all said charts (included updated and amended charts) from January 1, 2010 through the present,
8. Copy of the alleged Complaint allegedly naming CB as respondent (per Kean's 5/2/16 letter to CB),
9. Resume/Curricula vitae of Phillip Rawlins, including all colleges attended, degrees earned, all Kean employment w/ job titles, start and employment dates,
10. Copy of all Kean document request forms for OPRA, OPMA and The Sunshine Law, the names of the records custodians for each, and the contact information for each custodian including phone, fax and email, mailing address and job title,
11. A list of names and contact information of all Board of Trustees members from 2010 through the present. For each, include the time periods (dates) during which each member sat on the Kean Board of Trustees. If no longer sitting on the Board, reason for leaving,
12. List of dates, times and locations of all meetings held where discussion of CB occurred. List the names and job titles of all persons attending said meetings. Supply transcripts, agendas, memos and synopses of all discussed at said meetings, and the name of each person and what they said at the meetings. This request includes the meeting at which it was decided to end CB's employment. List of the votes of each person (ays and nays) in the vote to keep and remove CB, and
13. All invoices, legal fees bills and all billing documents from all attorneys hired by Kean University, including but not limited to all bills from Ken Green, Esq. and amounts paid to Ken Green. Include all invoices and legal fees bills from all attorneys directly or indirectly paid by Kean University. Include copies of documents showing the dates, amounts, persons and firms/companies Kean paid and cases on which each attorney worked.

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: McNair Scholars Corr OPRA
Date: Wednesday, January 24, 2018 5:53:59 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act. This is a request both to Kean University and to the Kean University Foundation.

Pursuant to OPRA and the common law, I seek the following records:

I request a copy of all correspondence between the United States Office of Education and the following individuals at Kean - Jeffrey Toney, Dawood Farahi, and/or Wendy Alvarado - concerning the McNair Scholars Program. The period such correspondence is sought is from January 1, 2012 to the present.

This is a link to an article on the McNair Scholars program at Kean
<http://www.cougarsbyte.com/article/2018/01/the-mcnair-scholars-program-makes-a-comeback>

I ask for receipt of the document(s) via email, to this email address:

[REDACTED]

Luis Rodriguez

[REDACTED]

I have not been convicted of any indictable offense that would prevent me from filing and/or receiving documents via OPRA.

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Kelly to BOT OPRA request
Date: Friday, January 26, 2018 12:37:33 PM
Attachments: [image.png](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act. This is a request both to Kean University and to the Kean University Foundation.

Pursuant to OPRA and the common law, I seek the following records:

I request a copy of all correspondence between Audrey Kelly and any member of the Kean Board of Trustees, Dawood Farahi, Geri Benedetto, Phil Connelly, and/or Jeffrey Toney regarding the Tuesday, February 9, 2016 email that Geri Benedetto sent to Ms. Kelly. The subject line of that email is "FW" OPRA #16-15." I paste below the email from Ms. Benedetto to Ms. Kelly.

I ask for receipt of the document(s) via email, to this email address:

[REDACTED]

Luis Rodriguez

[REDACTED]

I have not been convicted of any indictable offense that would prevent me from filing and/or receiving documents via OPRA.

Geri Benedetto

From: Geri Benedetto
Sent: Tuesday, February 09, 2016 9:23 AM
To: Audrey M. Kelly
Subject: FW: OPRA #16-15
Attachments: 20160208120025311.pdf

FYI

From: Luis Rodriguez [mailto:[REDACTED]]
Sent: Monday, February 08, 2016 3:16 PM
To: gbenedet@kean.edu
Cc: Riley, Kathleen; Celli, Joseph; [REDACTED]

D.O. Rice
Subject: Fwd: OPRA #16-15

Ms. Benedetto:

I ask that you share this email with each and every member of the Board of Trustees.

From: [Luis Rodriguez](#)
To: [Laura Haelig](#); [Meaghan Lenahan](#)
Subject: Faruque Salary History
Date: Saturday, January 27, 2018 5:31:26 PM
Attachments: [Rodriguez Disposition 120613 \(F. Chowdhury Salary History\).pdf](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act.

Pursuant to OPRA and the common law, I seek the following records:

I request Faruque Chowdhury's salary history from August 2013 to the present. I am attaching a PDF Kean sent me with his previous salary history in case it helps.

I ask for receipt of the document(s) via email, to this email address:

[REDACTED]

Luis Rodriguez

[REDACTED]

I have not been convicted of any indictable offense that would prevent me from filing and/or receiving documents via OPRA.

From: [Luis Rodriguez](#)
To: [Laura Haelig](#); [Meaghan Lenahan](#)
Subject: Royal Printing OPRA
Date: Tuesday, January 30, 2018 1:17:22 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act.

Pursuant to OPRA and the common law, I seek the following records:

At its December 2017 meeting, the Kean University Board of Trustees passed a bid waiver resolution for printing services by Royal Printing. I request a copy of the bid waiver form given to the Board and any documentation accompanying the form.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA documents.



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM

1000 Morris Avenue
Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number: _____	Received By: _____	Date: _____			
REQUESTOR INFORMATION: Please Print			PAYMENT INFORMATION		
First Name <u>Jennifer</u> MI _____ Last Name <u>Chang</u>			Select Payment Method:		
E-mail Address <u>[REDACTED]</u>			Cash ☐		
Company <u>Kroll Heineman Carton, LLC</u>			Check ☒		
Mailing Address <u>99 Wood Avenue South, Suite 307</u>			Money Order ☐		
City <u>Iselin</u> State <u>NJ</u> Zip <u>08830</u>			Duplication Charges		
Telephone <u>(732) 491-2100</u> FAX <u>(732) 491-2120</u>			\$0.05 per page letter size or smaller		
Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒			\$0.07 per page legal size or larger		
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature <u>[Signature]</u> Date <u>January 31, 2018</u>			There is no charge for electronic records		
			* Special service and/or postage charges may apply.		

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

all documents in your possession, custody or control relating to: Claremont Construction Group Inc.'s contract(s) for any work performed from January 1, 2016 through the present, applicable payment bond(s) on such projects, and any and all documents relating to the payment of the prevailing wage for such work, including but not limited to copies of certified payroll

Please provide electronic records where available

From: [Laura Haelig](#)
To: [Meaghan Lenahan](#)
Subject: FW: Open Records Request
Date: Monday, February 5, 2018 11:30:06 AM

Meaghan:
Following is an OPRA request.

Laura Barkley-Haelig

Office of Human Resources

Kean University | 1000 Morris Avenue | Union, NJ 07083

Phone: (908) 737-3303 | Fax: (908) 737-3305 | Email: lhaelig@kean.edu



World-Class Education

Confidentiality Notice: *This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. This message is not for unauthorized review, use, disclosure, or distribution. If you are not the intended recipient, please contact the sender by reply e-mail and destroy the original message. Thank you.*

From: Christine Haro [mailto:[\[REDACTED\]](#)]
Sent: Saturday, February 03, 2018 5:48 PM
To: Christine Haro <[\[REDACTED\]](#)>
Subject: Open Records Request

Under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., I am requesting an electronic copy of the names and email addresses of all students enrolled during the Spring 2018 term. I would prefer to receive them on an Excel spreadsheet.

Thank you for considering my request and have a blessed day.

Sincerely,
Christine Haro



KEAN UNIVERSITY
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1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
REQUESTOR INFORMATION: Please Print		
First Name <u>Anthony</u> MI <u>M</u> Last Name <u>Minotti</u>		
E-mail Address: <u>[REDACTED]</u>		
Company <u>Anthony M Minotti LLC</u>		
Mailing Address <u>1701 Broadway #167</u>		
City <u>Vancouver</u> State <u>WA</u> Zip <u>98663</u>		
Telephone <u>360-597-5800</u> FAX <u>888-866-4581</u>		
Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☒ E-Mail ☒		
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.		
Signature <u>[Signature]</u>		Date <u>02/12/2018</u>
PAYMENT INFORMATION		
Select Payment Method:		
Cash ☐		
Check ☒		
Money Order ☐		
Duplication Charges		
\$0.05 per page letter size or smaller		
\$0.07 per page legal size or larger		
There is no charge for electronic records		
* Special service and/or postage charges may apply.		

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

The following is a request for a list of the Kean University stale-dated and outstanding checks that are greater than 6 months old and greater than \$1,000.00. We would like for the list to include all outstanding checks that are not more than 3 years old. This may also be known as Limited Payability Cancellation Report of refunds and credits. (undelivered checks).

Specifically, a list of the undelivered checks for businesses and vendors.
If possible, please indicate or eliminate any checks that have been reissued.

I understand from other agencies that certain fields on the report may be confidential so we restrict our request to the check date, amount of the check, agency code or reference number, and payee name and address. However, if it is simpler and more cost effective to send the entire report, we can work around the extra fields.

If you should have any questions or if there is a cost associated with this request please do not hesitate to contact me at (360)597-5800, or email to [REDACTED]

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of Kean University that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. Kean University's custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, Kean University must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If Kean University is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by Kean University to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Student Fee reports OPRA
Date: Thursday, February 15, 2018 8:03:02 PM

Sent via email - if you are not the Custodian of Records please forward this request to the Custodian.

Please accept this email as my official request for records under the State's Open Public Records Act.

Pursuant to OPRA and the common law, I seek the following records:

I request a copy of all "Kean University Analysis of Student Fees vs. Expenses Selected Fee Categories" reports from 2010 to the present.

I ask for receipt of the document(s) via email, to this email address:

[REDACTED]

Luis Rodriguez

[REDACTED]

I have not been convicted of any indictable offense that would prevent me from filing and/or receiving documents via OPRA.



KEAN UNIVERSITY
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Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please PrintFirst Name Jack MI S Last Name YuppaE-mail Address [REDACTED]Company Culinary Ventures VendingMailing Address 1835 Burnet AveCity Union State NJ Zip 07083Telephone 908-624-9940 FAX 908-624-0750Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature *Jack S Yuppa* Date 2-19-18**PAYMENT INFORMATION**

Select Payment Method:

Cash ☐Check ☒Money Order ☐**Duplication Charges**

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Copy of Amendment 1 to Food Service Agreement between Kean University and Gourmet Dining LLC
Copy of Amendment 2 to Food Service Agreement between Kean University and Gourmet Dining LLC
Copy of Resolution of Board of Trustees of Kean University approving Amendment 1 to Food Service Agreement between Kean University and Gourmet Dining LLC
Copy of Resolution of Board of Trustees of Kean University approving Amendment 2 to Food Service Agreement between Kean University and Gourmet Dining LLC
Copy of All Loan Documents made between Kean University and Gourmet Dining LLC, regarding the \$3,353,857.00 loan set forth in paragraph 40 of Amendment 3 to Food Service Agreement between Kean University and Gourmet Dining LLC.

Thank you,

Jack Yuppa



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Phone: (908) 737-3300 FAX: (908) 737-3305

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Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name Rebecca MI A Last Name Panico

E-mail Address [REDACTED]

Company Union County Local Source

Mailing Address 1291 Stuyvesant Ave.

City Union State NJ Zip 07083

Telephone [REDACTED] FAX 908-686-7700

Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☐ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Rebecca Panico Date 2/20/2018

PAYMENT INFORMATION

Select Payment Method:

Cash ☒

Check ☐

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

I am seeking any and all contracts between Kean University and Bob Woodward for the New Distinguished Lecture Series. I am specifically seeking any documents or contracts that show how much Bob Woodward will be paid -- if at all -- for the lecture series.

I am also seeking any and all contracts between Kean University and Terry Golway for the New Distinguished Lecture Series. I am specifically seeking any documents or contracts that show how much Terry Golway will be paid -- if at all -- for the lecture series.

From: [Adamski, Conner J](#)
To: ["lhaelig@kean.edu"](mailto:lhaelig@kean.edu)
Subject: OPRA Request
Date: Wednesday, February 21, 2018 8:55:55 AM

Hello,

My name is Conner Adamski and I am an associate in J.P. Morgan's higher education group. I am requesting copies (electronic if possible) of information related to your current banking contracts. Please include all contracts related to Banking Services, Payables, Receivables, Card, and Merchant Services.

If possible I would like copies of the following for each of the banking contracts listed above.

1. Executed contracts
2. Winning proposals (Technical and Financial)
3. All other proposals (Technical and Financial)
4. Request for Response
5. Attachments and Appendices
6. Terms and Conditions
7. Any Questions and Answers from RFR
8. Evaluation sheet
9. Current Analysis statement

Additionally, I am requesting the most recently published audited financial statements for the school.

Thank you again and please let me know if you have any questions regarding my request.

Regards,
Conner Adamski

This message is confidential and subject to terms at:
<http://www.jpmorgan.com/emaildisclaimer> including on confidentiality, legal privilege, viruses and monitoring of electronic messages. If you are not the intended recipient, please delete this message and notify the sender immediately. Any unauthorized use is strictly prohibited.



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
-----------------	--------------	-------

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione
E-mail Address [REDACTED]
Company KFT
Mailing Address J-201G
City Union State NJ Zip 07083
Telephone 7-3925 FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James B. Castiglione Date 2/22/18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐
Check ☐
Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide the following:

- 1) the list of all salaries for administrators, managers and executive employees as of October 1, 2017.
- 2) the list of all bonuses for administrators, managers and executive employees for the 2017 calendar year.

RECEIVED

FEB 22 2018

HUMAN RESOURCES



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM

1000 Morris Avenue
Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number: _____

Received By: _____

Date: _____

REQUESTOR INFORMATION: Please Print

First Name Chandni MI _____ Last Name Patel

E-mail Address _____

Company _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ FAX _____

Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Chandni Patel Date 2/23/15

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☐

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

1. And and all documents and records related to bonding, funding, and/or financing of the First Year Residence Hall opening in the fall of 2018, and located on Kean University' s Main Campus.
2. Any and all joint venture agreements related to the First Year Residence Hall opening in the fall of 2018, and located on Kean University' s Main Campus.
3. Any and all management agreements related to the First Year Residence Hall opening in the fall of 2018, and located on Kean University' s Main Campus.
4. Any and all general construction contracts and subcontracts related to the First Year Residence Hall opening in the fall of 2018, and located on Kean University' s Main Campus.

From: [Abdul Hai](#)
To: [OPRA requests at Kean University](#)
Subject: Open Public Records Act request - Internet filtering
Date: Wednesday, February 28, 2018 9:44:44 AM

Dear Kean University,

This is a request for public records made under OPRA and the common law right of access. Please acknowledge receipt of this message.

Records requested:

Can you tell me what software do you use for internet filtering? Can you also tell me what your policies are?

Yours faithfully,

Abdul Hai

Please use this email address for all replies to this request:
opra+request-1274-728e4c2a@requests.opramachine.com

Is lhaelig@kean.edu the wrong address for Open Public Records Act requests to Kean University? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=kean_university

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA officer, please ask your web manager to link to us from your organisation's OPRA page.

From: [Luis Rodriguez](#)
To: [Meaghan Lenahan](#); lhaelig@kean.edu
Subject: WKU disaster OPRA
Date: Friday, March 9, 2018 10:20:18 AM

Sent via email - if you are not the Custodian of Records please forward this request to the Custodian.

Please accept this email as my official request for records under the State's Open Public Records Act.

Pursuant to OPRA and the common law, I seek the following records:

I request a copy of all correspondence between leadership of Wenzhou Kean University (Dr. LU Shanzhen, Chancellor, WANG Beijiao, Party Secretary, Chairman of the Board of Directors of WKU, Philip Connelly, Executive Vice Chancellor, HUANG Xianbiao, Member of CPC committee, Secretary of Discipline Inspection Commission, Dr. ZHENG Xiaodong, Member of CPC committee, Vice Chancellor, YING Yonghong, Director of Chinese Curricula Center, Member of CPC committee, and/or XIA Caiguo, Director of Human Resources Office, Member of CPC committee) and the following individuals at Kean University - Dawood Farahi, any member of the Board of Trustees, Jeffrey Toney, Phil Connelly (as a Kean U official), Dr. Holger Henke, Alan Xu (aka Xu Ting), and/or David Mohny - on any matters related to another institution of higher education located in the United States establishing a program or offering courses at Wenzhou Kean University. I seek such correspondence from 2015 to the present.

I ask for receipt of the document(s) via email, to this email address:

[REDACTED]

Luis Rodriguez

[REDACTED]

I have not been convicted of any indictable offense that would prevent me from filing and/or receiving documents via OPRA.

From: [Luis Rodriguez](#)
To: [Meaghan Lenahan](#)
Cc: [Laura Haelig](#)
Subject: Re: OPRA Request
Date: Thursday, March 22, 2018 6:49:30 PM

Not sure why you need a clarification but:

I request a copy of all correspondence between these individuals:

- Dr. LU Shanzhen
- WANG Beijiao
- Philip Connelly in his role as Executive Vice Chancellor at Wenzhou Kean University
- HUANG Xianbiao
- Dr. ZHENG Xiaodong
- YING Yonghong
- and/or XIA Caiguo

and the following individuals at Kean University

- Dawood Farahi,
- Any member of the Board of Trustees
- Jeffrey Toney
- Phil Connelly (as a Kean U official),
- Dr. Holger Henke,
- Alan Xu (aka Xu Ting),
- and/or David Mohny

on any matters related to another institution of higher education located in the United States establishing a program or offering courses at Wenzhou Kean University.

I seek such correspondence from 2015 to the present.

On Tue, Mar 20, 2018 at 3:20 PM, Meaghan Lenahan <mlenahan@exchange.kean.edu> wrote:

Please see the attached.

Meaghan Lenahan

Office of Human Resources

Kean University

Phone: [908-737-3295](tel:908-737-3295) | Fax: [908-737-3305](tel:908-737-3305)

From: [Rosa Cameli](#)
To: [Meaghan Lenahan](#)
Subject: Fwd: PUBLIC INFORMATION REQUEST
Date: Thursday, March 15, 2018 11:17:52 AM

Hello Meaghan,

Adam as asked me to forward this request directly to you.

Thank you,
Rosa

----- Forwarded message -----

From: [REDACTED]
Date: Wed, Mar 14, 2018 at 6:58 PM
Subject: PUBLIC INFORMATION REQUEST
To: rcameli@kean.edu
Cc: bcieri@kean.edu

PUBLIC INFORMATION REQUEST

Parent's Foundation for Education
Alejandro Garcia
PO Box #7162
Austin, TX 78713

March 14, 2018

Kean University

Rosa Cameli
[1000 Morris Ave.](#)
[Union, NJ 07083](#)

Dear Rosa Cameli,

This request is made under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq. which guarantees the public's access to information in the custody of governmental agencies. I respectfully request access to the following information:

An excel spreadsheet containing the following information for every student at Kean University enrolled in an educator preparation program during the 2017-2018 academic year, both CEAS (traditional) or CE (alternate). Please organize this information in the following manner:

- First Name
- Middle Name
- Last Name
- Home Address

School Email

- Personal Email
- Personal Phone Number
- Gender
- Race/Ethnicity
- Major field of study
- Certification Endorsement Area
- (Yes/No) Program Completer
- (Yes/No) Certified *Recommended for or Earned a Certificate of Eligibility
- Date first enrolled
- Date last enrolled (or current)
- Graduate date (or projected graduation date, if applicable)

If you have any questions about any of the data requested above, please feel free to reach out to me at [REDACTED], or call [REDACTED] for more immediate assistance. In particular, it may be easier to send multiple excel spreadsheets containing different data categories.

In addition, please notify me if there are any parts of this request that cannot be fulfilled for any reason.

Thank you for your attention to this request.

Sincerely,

—Alejandro Garcia

--

Rosa M. Cameli, M.A.
Assistant Director
Office of the Registrar
Kean University
908-737-3288



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM

1000 Morris Avenue

Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
------------------------	---------------------	--------------

REQUESTOR INFORMATION: Please Print

First Name Rebecca MI A Last Name PANICO
E-mail Address [REDACTED]
Company Union County Local Source
Mailing Address 1291 Steyversant Ave.
City Union State NJ Zip 07083
Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Rebecca Panico Date 3/20/2018

PAYMENT INFORMATION

Select Payment Method:

Cash ☒

Check ☐

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

I Am seeking the contract between Kean University
AND Seleoao O'Brien for the Distinguished
Lecture Series.

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Middle States reprimand - McCarthy OPRA
Date: Tuesday, April 3, 2018 9:46:54 PM

Sent via email - if you are not the Custodian of Records please forward this request to the Custodian.

Please accept this email as my official request for records under the State's Open Public Records Act.

Pursuant to OPRA and the common law, I seek the following records:

In the March 2018 Certification of Marsha McCarthy in the Civil Action of LUIS RODRIGUEZ, Plaintiff, v. KEAN UNIVERSITY and LAURA BARKLEY-HAELIG in her official capacity as Records Custodian of Kean University, Defendants.[SUPERIOR COURT OF NEW JERSEY LAW DIVISION: UNION COUNTY DOCKET NO. UNN-L-185-18], Ms.McCarthy certifies that "(a)s a consequence of this breach and others during the process, the University was reprimanded by its chief accreditor, Middle States, for the failure to maintain appropriate safeguards of the information and records exchanged during the reaccreditation process—a process which ultimately resulted in Kean University maintaining its full accreditation status." I seek a copy of the Middle States correspondence reprimanding Kean and mentioned by Ms. McCarthy and all correspondence from Kean and/or Middle States related to the reprimand..

I ask for receipt of the document(s) via email, to this email address:

[REDACTED]

Luis Rodriguez

[REDACTED]

I have not been convicted of any indictable offense that would prevent me from filing and/or receiving documents via OPRA.

From: J.R. Maroney [mailto: [REDACTED]]
Sent: Tuesday, April 03, 2018 3:53 PM
To: akay@kean.edu
Cc: Karen Smith <ksmith@kean.edu>; Luc Lachaud < [REDACTED]>;
Katherine Szeto < [REDACTED]>
Subject: Official Document Request under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

JR Maroney
Ste 4, [2901 E. Baltimore Street](#)
Baltimore, MD 21224

April 3, 2018

Ann-Marie Kay
Assistant Director
Kean University

Dear Ms. Kay,

Under the **New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq.**, I am requesting an opportunity to inspect or obtain copies of the winning proposal for the project entitled "Kean University Website Redesign & Development" posted by Ms. Karen Smith (ksmith@kean.edu) that includes the proposed plan to redesign and develop the website for kean.edu.

I would also like to request a waiver of all/any fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of how web projects are awarded. This information is not being sought for commercial purposes.

We thank you for the opportunity to apply, and we are looking forward to helping the Kean University in the future. As you may not be aware, we invested a significant amount of time into our proposal. In return all we ask is for a copy of the winning proposal which will only be used internally to improve our offerings and to serve you and other clients better going forward. If there are confidential areas in the winning proposal that contain proprietary know-how, we understand that you may omit those pages (please note that pricing is not considered confidential). I dare to guess that transparency is very important to Kean University as it is to the entire RFP process, and your compliance with this request is greatly appreciated.

The New Jersey Open Public Records Act requires a response time of seven business days. If access to the records I am requesting will take longer than this amount of time, please contact

me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering my request.

Sincerely,

J.R. Maroney
CEO and Co-founder
Simple Information Inc.



--

Robyn Roebuck
Acting Associate Director, Student Support Services
Office of the Registrar

From: [REDACTED]
To: [Meaghan Lenahan](#)
Subject: New OPRA - Kean University submitted on 04/11/2018
Date: Wednesday, April 11, 2018 6:51:01 PM

04/11/2018

Records Access Officer

Pursuant to the OPRA, this is a request for a copy of the following records: An electronic copy of any and all employees for year of 2017, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. This data should be broken down by employer, employee and year.

The principal purpose of this is to make this information more accessible to the public and to access and disseminate information regarding the health, safety, and welfare of the general public. This request is not principally for personal or commercial benefit. Our agency is just exercising the general rights of the public. For these reasons, we are requesting a waiver of fees. If there is a charge for this service, please obtain my approval in writing prior to proceeding with request.

All documents can be e-mailed to [REDACTED] or mailed in electronic format (preferred format would be .csv or .xls). If any documents are not provided in the format specified, please provide the state or federal statutes relied upon for that decision. If any record or portion of a record responsive to this request is contained in a record or portion of a record deemed unresponsive to the request, I would like to inspect the entire document. Under the Open Records Act/Freedom of Information Act, all non-exempt portions of any partially-exempt documents must be disclosed. If any records or portions of records are withheld, please state the exemption on which you rely, the basis on which the exemption is invoked, and the name of the individual responsible for the decision.

Thank you for your prompt consideration of my request. If you have any questions, or if I can be of any assistance, please e-mail me at [REDACTED].

Sincerely,

Denise Cattoni
American Transparency
P.O. Box 970999
Boca Raton, FL 33497-0999



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name David MI M Last Name Fahey

E-mail Address [REDACTED]

Company The Pingry School

Mailing Address 131 Martinsville Road

City Basking Ridge State NJ Zip 07920

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick UP ☐ US Mail ☒ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I *HAVE* ☐ / *HAVE NOT* ☐ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature /s/ David M Fahey Date 4-16-18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☐

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Any files relating to sale of Pingry's Hillside campus, now Kean's Nathan Weiss Graduate College, located at 215 North Ave, from Pingry School to Kean College in the late 70's through mid 80's. Any files, other than those related to the sale, which may offer information about Insurance in place at Pingry in the 1970's and 1980's.

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of Kean University that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. Kean University's custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, Kean University must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If Kean University is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by Kean University to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at xxx@xxx.xstate.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number: _____

Received By: _____

Date: _____

REQUESTOR INFORMATION: Please Print

First Name Sharon MI _____ Last Name Canavan
E-mail Address _____
Company Custom Care Services Inc.
Mailing Address 2817 Williamsburg Dr.
City Wall State NJ Zip 07719
Telephone 732-297-3310 FAX 732-297-9606

Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C 28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Sharon CanavanDate 4/20/18**PAYMENT INFORMATION**

Select Payment Method:

Cash ☐
Check ☐
Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

I would like to request the detailed results for the Grounds Maintenance bid. The bid was opened 10/25/17.

Thank you.

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Cougar's Den OPRA - contract
Date: Wednesday, April 25, 2018 3:06:49 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

The October 20, 2017 Cougar's Byte had an article on the latest renovation of the Cougar's Den. This is from that article:

During the summer of 2017, Cougar's Den has been in the process of being revamped so it can have a different layout and more of an Applebee's kind of atmosphere, as majority of the students requested it to be.
<http://www.cougarsbyte.com/article/2017/09/revamping-the-den>

I request a copy of the contract with the general contractor who performed the work mentioned above.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA documents

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Cougar's Dem BOT OPRA
Date: Wednesday, April 25, 2018 3:08:00 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

The October 20, 2017 Cougar's Byte had an article on the latest renovation of the Cougar's Den. This is from that article:

During the summer of 2017, Cougar's Den has been in the process of being revamped so it can have a different layout and more of an Applebee's kind of atmosphere, as majority of the students requested it to be.

<http://www.cougarsbyte.com/article/2017/09/revamping-the-den>

I request a copy of the Board of Trustees resolution approving the contract Kean made with the general contractor who performed the work mentioned above.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA documents

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Re: Foundation payments to Gourmet 2014 to the present
Date: Thursday, May 17, 2018 10:14:39 PM

A clarification of this request -

I request a copy of **all** purchase orders and/or checks made out to Gourmet Dining from 2014 to the present. I request a copy of any all purchase orders and/or checks made out to Gourmet Dining from 2014 to the present.

On Mon, Apr 23, 2018 at 9:05 AM, Luis Rodriguez <[REDACTED]> wrote:

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of any all purchase orders and/or checks made out to Gourmet Dining from 2014 to the present.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA documents

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Alumni Association Legal Advice OPRA
Date: Thursday, May 17, 2018 9:41:19 PM
Attachments: [image.png](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

In Item 10 of Kean University Statement of Information related to Government Records Council Complaint 2018 - 69, Kean's Custodian stated that she consulted legal counsel to make her decision on the OPRA request that was the subject of the complaint.

The request that is the subject of this Complaint was initially forwarded to University Counsel for legal review. As the University was scheduled to close for the Holiday Break, an extension letter was forwarded to the Complainant via email on December 22, 2017. The University reopened on January 2, 2018. Upon returning to work, the request was followed up on as it remained under review. A final extension letter was sent to the Complainant on January 9, 2018 as consultation with University Counsel continued. After confirming that the Alumni Association is a separate entity from Kean University and as a result, the University does not make or maintain the requested records, a disposition letter explaining this was provided to the Complainant via email on January 23, 2018. Accordingly, the status of the request is closed.

I request a copy of all non-privileged portions of all correspondence (including but limited to emails, letters, memoranda, and text messages) between the Custodian and/or her assistant (M. Lenahan) and Kean's legal counsel from the time the Custodian forwarded the request to counsel and the time when Kean filed its Statement of Information with the Government Records Council. FYI - non-privileged and/or ACD portions are normally consider to be the to/from sections of email, all factual portions of the correspondence, and/or signatures.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez

I have not been convicted of any indictable offense that would prevent me from receiving OPRA documents



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please PrintFirst Name Allan MI L Last Name BlutsteinE-mail Address: [REDACTED]Company America Rising Corp.Mailing Address 1500 Wilson Blvd., 5th Fl.City Arlington State VA Zip 22209Telephone (703) 672-3776 FAX Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 5/21/18**PAYMENT INFORMATION**

Select Payment Method:

Cash ☐Check ☒Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

On May 17, 2018, U.S. Senator Cory Booker was a speaker at the university's undergraduate commencement. This request seeks communications between the university (e.g., event staff) and the office of Senator Book (@booker.senate.gov) concerning the logistical arrangements for the Senator's visit.



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione
E-mail Address [REDACTED]
Company KFT
Mailing Address J-201G
City Union State NJ Zip 07083
Telephone 7-3925 FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James B. Castiglione Date 5/22/18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☐

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide the following personnel reports from the May 7, 2018 meeting of the Kean Trustees:

- 6.1 - personnel actions - faculty report
- 6.2 - returning lecturers
- 6.3 - range adjustments
- 6.4 - sabbatical recommendations for AY 2019
- 8.1 - personnel actions - administrative report
- 8.2 - professional staff reappointments

RECEIVED

MAY 23 2018

HUMAN RESOURCES

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Lesniak Inst. checks to Request
Date: Friday, June 8, 2018 1:27:36 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all checks made out to the Lesniak Institute for American Leadership from 2017 to the present.



I ask for receipt of the document(s) via email, to this email address:



Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA documents

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Lesniak Inst. Invoices to Kean Request
Date: Friday, June 8, 2018 1:28:31 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all invoices from the Lesniak Institute for American Leadership from 2017 to the present.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA documents

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Lesniak Invoice from Kean to Lesniak Inst. Request
Date: Friday, June 8, 2018 1:30:15 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all invoices form Kean to the Lesniak Institute for American Leadership from 2017 to the present.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA documents

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#); [REDACTED]
Subject: KU Foundation Minutes
Date: Thursday, June 21, 2018 11:02:56 AM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act.

Pursuant to OPRA and the common law, I seek the following records:

I request a copy of all of the approved minutes from meetings of the Kean University Foundation Board from Dec. 20, 2017 to the present.

I ask for receipt of the document(s) via email, to this email address:

[REDACTED]

Luis Rodriguez

[REDACTED]

I have not been convicted of any indictable offense that would prevent me from filing and/or receiving documents via OPRA.

Sincerely,

Luis Rodriguez

From: [lhaelig](#)
To: [Meaghan Lenahan](#)
Subject: Fwd: OPRA Request
Date: Saturday, June 9, 2018 10:41:01 AM

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: "EICHHOLTZER, Anne" <[REDACTED]>
Date: 6/8/18 9:00 PM (GMT-05:00)
To: lhaelig@kean.edu
Subject: OPRA Request

To whom it may concern,

Under the OPRA and as part of a research thesis on wage transparency, I would like to request computer copies per year (Excel or csv format) of the salaries for all employees part of the University of Kean University. This list should ideally include the full names of employees, their position, department and yearly salaries. I would like to receive the data starting from 1997 - if technically feasible - or the earliest available year after that.

For your information, this request is not being sought for commercial purposes.

If there are any fees for searching or copying these records, please keep me informed.

Thank you very much for your time, and I remain available should you have any question.

I wish you a good week.

Sincerely, Anne

--

Anne Eichholtzer
MSc Sustainability and Social Innovation

HEC Paris
1 Rue de la Libération,
78350 Jouy-en-Josas, France

Mobile : [REDACTED]



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM

1000 Morris Avenue

Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name Anthony MI M Last Name Minotti

E-mail Address [REDACTED]

Company Anthony M Minotti LLC

Mailing Address 1701 Broadway #167

City Vancouver State WA Zip 98663

Telephone 360-597-5800 FAX 888-866-4581

Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☒ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 06/11/2018

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☒

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

The following is a request for a list of the Kean University stale-dated and outstanding checks that are greater than 6 months old and greater than \$1,000.00. We would like for the list to include all outstanding checks that are not more than 3 years old. This may also be known as Limited Payability Cancellation Report of refunds and credits. (undelivered checks).

Specifically, a list of the undelivered checks for businesses and vendors.
If possible, please indicate or eliminate any checks that have been reissued.

I understand from other agencies that certain fields on the report may be confidential so we restrict our request to the check date, amount of the check, agency code or reference number, and payee name and address. However, if it is simpler and more cost effective to send the entire report, we can work around the extra fields.

If you should have any questions or if there is a cost associated with this request please do not hesitate to contact me at (360)597-5800, or email to [REDACTED]

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Alumni Association Archives OPRA
Date: Monday, June 25, 2018 6:51:57 PM
Attachments: [image.png](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

According to the index of materials in the Kean University Archives (<https://docs.google.com/document/d/1wDSANbAfm501oqo84IHPLPziE93ywoZc0AuKJBfaS5Y/edit#>), the Archives contain materials on the origins of the Alumni Association and its minutes from 1927 - 1936 (see image below). I request a copy of the materials in the "Alumni Association, Origins, 1914" folder and in the "Alumni Association Minutes, 1927-1936 (binder with loose papers)" folder.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA documents

IMAGE BELOW

9.1 Alumni Affairs

- Alumni Association, Origins, 1914
- Alumni Association Minutes, 1927-1936 (binder and loose papers)
- Alumni Reunion Lists: 1912-26 with questionnaire
- Reunion folders: include lists of alumni, addresses, programs, and clippings
 - o Class of 1895
 - o Class of 1915
 - o Class of 1921
 - o February 12, 1931 (class not specified)
 - o Class of 1941, 50th Anniversary Reunion Yearbook
 - o Class of 1961, Reunion, 1986
- Alumni Association Spring Festival, 1947
- Alumni Contributions, 1908-1955
- Ninth Annual Alumni Phonathon, request for help, 1982
- What Right Has This Man... a publication distributed by the Alumni Association by the Editorial Projects for Education about teachers

Freecell Solitaire - Play the Classic Card Game Online - Google Chrome

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Gourmet Commission Payments for 2016 to the present OPRA request
Date: Wednesday, July 18, 2018 3:09:22 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all commission payments made by Gourmet Dining, Canteen and the Compass Group to Kean from 2016 to the present.



I ask for receipt of the document(s) via email, to this email address:



Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA document



**KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM**

1000 Morris Avenue

Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione

E-mail Address [REDACTED]

Company KFT

Mailing Address J-201G

City Union State NJ Zip 07083

Telephone 7-3925 FAX

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James B. Castiglione Date 7/19/18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☐

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide all cooperation agreements, contracts, memoranda of understanding, policy documents, or any other agreements of any type signed or agreed to by Kean University and Wenzhou-Kean University, Wenzhou government, or any other Chinese entity during the 2016, 2017 and 2018 calendar years.

These include, but are not limited to, agreements for WKU to financially support curriculum development done at Kean USA and for WKU to begin to handle all faculty payroll matters directly effective July 2019.

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of Kean University that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. Kean University's custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, Kean University must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If Kean University is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by Kean University to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at xxx@xxx.xxate.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

From: [Kathleen Lyons](#)
To: [Meaghan Lenahan](#)
Subject: Proj Num: K18-5-23-2 Kean School of Business and Public Management Project
Date: Wednesday, July 25, 2018 10:17:29 AM

Hi Meaghan,

If I want to request the sign-in-sheet from the pre-bid meeting, do I need to complete an OPRA request for that as well? If not, I'm hoping to get a copy. Thank you for your time.

Proj Num: K18-5-23-2 Kean School of Business and Public Management Project CJ
ID: 1607145

Regards,

Kathy Lyons
Data Specialist
Construction Journal
(800) 785-5165 Phone x 442
(800) 581-7204 Fax




KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number: _____	Received By: _____	Date: _____
REQUESTOR INFORMATION: Please Print		PAYMENT INFORMATION
First Name <u>Patricia</u> MI _____ Last Name <u>Kaye</u>		Select Payment Method:
E-mail Address <u>[REDACTED]</u>		Cash ☐
Company <u>Dobco Inc</u>		Check ☐
Mailing Address <u>30 Galesi Dr</u>		Money Order ☐
City <u>Wayne</u> State <u>NJ</u> Zip <u>07470</u>		Duplication Charges
Telephone <u>973-317-9000 EX 223</u> FAX _____		\$0.05 per page letter size or smaller
Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒		\$0.07 per page legal size or larger
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.		
Signature <u>[Signature]</u> Date <u>7/26/18</u>		There is no charge for electronic records
		* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

I AM REQUESTING ALL BIDDING DOCUMENTS RECIEVED ON 7-26-18 FOR THE REBID- KEAN UNIVERSITY-SCHOOL OF BUSINESS AND PUBLIC MANAGEMENT. This is to included all bids from all GS who bld this project.
KINDLY EMAIL ME THESE PDFS.
IF THESE DOCUMENTS ARE TO LARGE TO EMAIL AND YOU DO NOT HAVE ACCESS TO A FTP site. PLEASE EMAIL ME AND I WILL SEND YOU A LINK SO YOU MAY UPLOAD THESE DOCUMENTS.
THANK YOU,
PAT KAYE



RECEIVED

JUL 26 2018

HUMAN RESOURCES

KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please PrintFirst Name Jackie MI MI Last Name MyersE-mail Address [REDACTED]Company Hogan Security GroupMailing Address 1577 Reed Rd.City Pennington State NJ Zip 08534Telephone 609-737-8100 FAX 609-737-0500Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 7/20/18**PAYMENT INFORMATION**

Select Payment Method:

Cash ☐Check ☐Money Order ☐**Duplication Charges**

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Hello,

Please provide a current price list, contract, and labor rates for the vendor currently under contract for locksmith services.

Thank you!

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Re: KUF FRS invoices OPRA
Date: Monday, July 30, 2018 6:15:03 PM

To clarify my request

I want copies of invoices from either the vendor or Kean University sent to the Kean University. The subject of those invoices is the Foundation's financial records system. I seek all such invoices for the period from 2015 to the present or until the time when the Foundation no longer was a part of a public agency (sometime around 2018).

Please note that invoices are to be supplied immediately. As such, I will file a complaint with the GRC if my request is extended.

On Fri, Jul 20, 2018 at 11:23 AM, Luis Rodriguez <[\[REDACTED\]](#)> wrote:

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all invoices from the vendor and/or Kean University related to the Kean University Foundation's financial records system from 2015 to the present.



I ask for receipt of the document(s) via email, to this email address: [\[REDACTED\]](#)

Luis Rodriguez
[\[REDACTED\]](#)

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Re: KUF FRS manual OPRA
Date: Monday, July 30, 2018 7:26:43 PM

I want to resubmit my request with this change:

I request a copy of the financial records system vendor's manual and any procedures for staff to follow in using that system. These would be for the Kean Univeristy Foundation's financial records system. I seek a copy of the documents which existed before the Foundation became autonomous from Kean University.

On Fri, Jul 20, 2018 at 11:26 AM, Luis Rodriguez <[\[REDACTED\]](#)> wrote:

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the financial records system vendor's manual and any procedures for staff to follow in using that system. These would be for the Kean Univeristy Foundation's financial records system.



I ask for receipt of the document(s) via email, to this email address: [\[REDACTED\]](#)

Luis Rodriguez


I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [REDACTED]
To: [Meaghan Lenahan](#)
Subject: FOIA Adobe request
Date: Friday, August 10, 2018 9:40:02 AM

Hello,

Under New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., I am requesting all information available for purchase order documentation and quotes of any software purchased Adobe by Kean University within the past 30 days.

If there are any fees for searching or copying these records, please inform me of the cost before proceeding. However, I would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of New Jersey's IT purchases.

If you expect a significant delay in fulfilling this request, please contact me with information about when I might expect copies or the ability to inspect the requested record.

If you intend to deny any or all of this request, I request a response in writing. Please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Jim Xu
Public & Private Sector Solutions
[REDACTED]
535 N. Capitol Ave.
Lansing, MI 48933

From: [Laura Haelig](#)
To: [Meaghan Lenahan](#)
Subject: FW: Freedom Of Information Act Request Inquiry
Date: Monday, August 13, 2018 2:41:16 PM

From: [REDACTED] [mailto:[REDACTED]] **On Behalf Of** Luke Sizer
Sent: Monday, August 13, 2018 1:16 PM
To: Lhaelig <lhaelig@kean.edu>
Subject: Freedom Of Information Act Request Inquiry

Dear Records Officer,

This is a request under the Freedom of Information Act (FOIA). I am requesting an opportunity to obtain a document/s that: **List of Current Enrolled Students Email Addresses.**

If there are any fees for searching or copying these records, please inform me if the cost will exceed \$30. However, I would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of media consumption.

This information is not being sought for commercial purposes.

The statute requires a response in a reasonable time period. If access to the records I am requesting will take longer, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

The Mailing and contact address for our company is:

Shuffle Presents LLC
[1860 W. 93rd St. Chicago, IL 60643.](#)

The general phone number for our President is: [REDACTED]

Their email address is [REDACTED]

My phone number is: [REDACTED]

Thank you and if there should be any problems or concerns, please feel free to reach back out to me.

Thanks!

[REDACTED]
Luke Cherif Sizer
Partnerships Coordinator
(773)-372-0173
www.ShufflePresents.com

||

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Re: NASPA appeal OPRA
Date: Wednesday, August 22, 2018 4:45:15 PM

I would like to add another document to the request above: I request a copy of the email Farahi sent to the lawmakers as mentioned in this PoliticoNJ article:

“The MPA program is and remains accredited both as part of the University and as a member of NASPAA; the program and NASPAA are now in the appeal phase of the re-accreditation process,” university President Dawood Farahi wrote last week in an email to lawmakers, a copy of which was obtained by POLITICO. “This portion of the process takes about six months to a year. I have no doubt once it is complete, the program will be in a strong, competitive position.”

On Mon, Aug 20, 2018 at 5:32 PM Luis Rodriguez <[\[REDACTED\]](#)> wrote:

Sent via email

Please accept this email as my official request for records under the State’s Open Public Records Act and under the common law.

I request a copy of all correspondence between (from and to) Kean University and the Network of Schools of Public Policy, Affairs, and Administration (NASPA) related to the appeal by Kean of NASPA's decision to not accredit Kean's Master of Public Administration program. I seek such correspondence from September 2017 to the present.



I ask for receipt of the document(s) via email, to this email address: [\[REDACTED\]](#)

Luis Rodriguez


I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Response to CAEP review OPRA
Date: Thursday, August 23, 2018 2:58:29 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

As part of the the Council for the Accreditation of Educator Preparation (CAEP) accreditation process in 2017, the CAEP raised concerns about the Educational Leadership program. A response to those concerns was written in 2017. I request a copy of that response and the CAEP document to which the response was written.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Re: NASPA Response Letter OPRA
Date: Sunday, August 26, 2018 4:57:54 PM
Attachments: [image.png](#)

An addendum to this request - I also request the document from the accrediting agency to which she was responding.

On Thu, Aug 23, 2018 at 9:14 AM Luis Rodriguez <[REDACTED]> wrote:

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the "response letter" Patricia Moore sent to the Master of Public Administration accrediting agency on or about September 22, 2017. The snip below provides very precise information the document I request. If you click on the snip it may enlarge it.

Meaghan Lenahan

From: Patricia Moore <pmoore@kean.edu>
Sent: Friday, September 22, 2017 3:28 PM
To: Heather Hamilton
Subject: Re: NASPAA Accreditation - Welcome to the Cohort!

Heather

I submitted the response letter with the attachments last night. Could you check and send me a receipt ?. The university is paranoid.

On Friday, September 22, 2017, Heather Hamilton <hamilton@naspa.org> wrote:

Dear 2017-18 Cohort,



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Buildings closed OPRA
Date: Friday, August 24, 2018 2:54:02 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all correspondence on the subject of three buildings being closed the summer of 2018 and staff in those buildings being relocated. I request such correspondence from January 2018 to the present.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Director of Digital Information Resume OPRA
Date: Monday, August 27, 2018 7:22:22 PM

Luis Rodriguez <[REDACTED]>

Wed, Apr 25, 3:06 PM



to lhaelig, Meaghan



Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the resume for the successful applicant for the Director of Digital Information (Dir. IV) position at the Nancy Thompson Library. Here is the job ad for the position:

<https://www.higheredjobs.com/institution/details.cfm?JobCode=176650802&Title=Director%20of%20Digital%20Information%20Resources%20%28Director%20IV%29>



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez



From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Cc: [james](#)
Subject: Professional Services 4 October 2018 OPRA
Date: Tuesday, August 28, 2018 12:12:34 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the resumes and job descriptions for all Professional Services Specialist IV who will begin work in October 2018.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM

1000 Morris Avenue

Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
------------------------	---------------------	--------------

REQUESTOR INFORMATION: Please PrintFirst Name Kathy MI Last Name LyonsE-mail Address Company Construction JournalMailing Address 400 SW 7th StreetCity Stuart State FL Zip 34994Telephone 800-785-5165 x442 FAX 800-581-7204Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Kathy Lyons Date 8/31/18**PAYMENT INFORMATION**

Select Payment Method:

Cash ☐Check ☐Money Order ☐**Duplication Charges**

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

I would like to request the following documents:

Award Resolution for: K18-5-23-2 Kean School of Business & Public Management Project

CJ# 1607145

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: NDF OPRA
Date: Friday, August 31, 2018 3:09:54 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all correspondence between the individuals listed below on the topic of the Not Dawood Farahi twitter account. I seek such correspondence for the period of January 1, 2018 to the present.

These are the individuals whose correspondence I request:

Dawood Farahi
Jeff Toney
Audrey Kelly
Felice Vazquez
Andrew Brannen
All of the Deputy Attorney Generals who have been assigned to work with Kean
Senator Nicholas Scutari
Raymond Lesniak
Karen Smith
Marsha McCarthy
Kristin Ganley



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Cc: [james](#)
Subject: Re: Professional Services 4 October 2018 OPRA
Date: Wednesday, September 5, 2018 5:04:09 PM
Attachments: [image.png](#)
[image.png](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the resume and job description of the Professional Services Specialist IV for whom Kean applied for an H1-B visa. according the the H1BData.info site, Kean submitted an H1-B visa for this person on October 13, 2015 to have the person start work on October 14, 2015 (which seems very unusual) and applied to have that person's H1-B visa extended for another three years. The request was submitted on or around 4/16/2018 and the person with a start/continuation of work date of 10/14/2018. The second snip, from MyVisaJob also shows the same "start" date and that the H1-B visa was a continuation of an existing one.

I ask for receipt of the document(s) via email, to this email address [REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

Employers (1) ▾ Job Titles (1) ▾ Cities (1) ▾ Years (2) ▾

EMPLOYER	JOB TITLE	BASE SALARY	LOCATION	SUBMIT DATE	START DATE	CASE STATUS
KEAN UNIVERSITY	PROFESSIONAL SERVICES SPECIALIST IV	53,355	UNION, NJ	10/13/2015	10/14/2015	CERTIFIED
KEAN UNIVERSITY	PROFESSIONAL SERVICES SPECIALIST IV	64,320	UNION, NJ	04/16/2016	10/14/2016	CERTIFIED

This website indexed Labor Condition Application ("LCA") disclosure data from UNITED STATES DEPARTMENT OF LABOR.

B. Temporary Need Information

1. Job Title	PROFESSIONAL SERVICES SPECIALIST IV
2. SOC (ONET/OES) code	11-9033
3. SOC (ONET/OES) occupation title	Education Administrators, Postsecondary
4. Is this a full-time position?	☒ Yes ☐ No
Period of Intended Employment	
5. Begin Date (mm/dd/yyyy)	10/14/2018
6. End Date (mm/dd/yyyy)	10/13/2021
7. Worker positions needed/basis for the visa classification supported by this application	
Total Worker Positions Being Requested for Certification	
	1
Basis for the visa classification supported by this application (indicate the total workers in each applicable category based on the total workers identified above)	
a. New employment	0
b. Continuation of previously approved employment without change with the same employer	1
c. Change in previously approved employment	0
d. New concurrent employment	0
e. Change in employer	0
f. Amended petition	0

On Tue, Aug 28, 2018 at 12:12 PM Luis Rodriguez <[REDACTED]> wrote:
Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the resumes and job descriptions for all Professional Services Specialist IV who will begin work in October 2018.



ask for receipt of the document(s) via email, to this email address:

[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: [Meaghan Lenahan](#)
Cc: [Laura Haelig](#)
Subject: Re: OPRA requests
Date: Wednesday, September 5, 2018 7:36:23 PM
Attachments: [image.png](#)

In response to your request for clarification, one of the documents I request is a copy of the document referenced in this email:

3/5/2018

[Quoted text hidden]

rafael inoa <rafael@kean.edu>

Wed, May 24, 2017 at 3:08 PM

To: Banhi Bhattacharya <Banhi.Bhattacharya@caepnet.org>

Cc: Stephanie McGowan <stepha6m@kean.edu>, Steven Locascio <locascst@kean.edu>, Anthony Pittman <apittman@kean.edu>

Hello Banhi,

The Educational Leadership - MA report has been submitted. I would like to thank you once again for relaying information from the reviewers to us, and for allowing us to make the necessary updates. If there is anything else that needs to be done with regards to this report, please let us know.

Regards,
Rafael

[Quoted text hidden]

Rafael Inoa, Ph.D.
Lecturer
Educational Leadership
Nathan Weiss Graduate College
East Campus 205E
Union, New Jersey 07083
Phone: (908) 737-5978
Fax: (908) 737-5975
Email: rafael@kean.edu

Banhi Bhattacharya <Banhi.Bhattacharya@caepnet.org>

Wed, May 24, 2017 at 3:14 PM

To: rafael inoa <rafael@kean.edu>

Cc: Stephanie McGowan <stepha6m@kean.edu>, Steven Locascio <locascst@kean.edu>, Anthony Pittman <apittman@kean.edu>

Dear Rafael,

On Wed, Sep 5, 2018 at 4:43 PM Meaghan Lenahan <melenahan@exchange.kean.edu> wrote:

| Please see the attached.

From: [Luis Rodriguez](#)
To: [Meaghan Lenahan](#)
Cc: [Laura Haelig](#)
Subject: Re: OPRA requests
Date: Wednesday, September 5, 2018 7:39:28 PM
Attachments: [image.png](#)

In response to your request for clarification, I request the document highlighted in yellow in this email

Re: TIME SENSITIVE: Requesting Clarification on ELCC Program Report

5 messages

Stephanie McGowan <stepha6m@kean.edu>

Wed, May 17, 2017 at 3:33 PM

To: Banhi Bhattacharya <Banhi.Bhattacharya@caepnet.org>

Co: "rafaeli@kean.edu" <rafaeli@kean.edu>, Steven Locascio <locascst@kean.edu>, Anthony Pittman <apittman@kean.edu>

Good afternoon Banhi:

The response in Section I, Item 1 uses state verbiage when explaining the different certifications that may result from our MA program. As per institutional policy, our primary program is the MA in Educational Administration - Principal, which by nature of its courses and other academic requirements may also lead to certification as a supervisor or as a school business administrator. While we understand that the use of state language found on the DOE website has led to this confusion, we want to assure the reviewers that our program prepares candidates for careers as building level administrators.

Please advise regarding the status of our submitted report once this information has been shared with the reviewing team.

Be well.
Stephanie

On Wed, May 17, 2017 at 1:04 PM, Banhi Bhattacharya <Banhi.Bhattacharya@caepnet.org> wrote:

Dear Dr. Koprowski-McGowan:

This is regarding the SPA report for your Education Leadership program submitted this spring cycle. Reviewers have contacted us regarding the nature of the program, based on the program description provided on the report and the evidence presented. They have noted that:

The narrative indicates that the program "is designed to prepare students for certification as school principals and supervisors in compliance with NJ Administration Principal; (2) 6A:9B-12.6 Supervisor (Standard only); and (3) 6A:9B-12.7 School Business Administrator." Then they indicate the (1) "The Principal title", (2) "The Supervisor title", and (3) "The School Business title". The school business title is defined as "required for the chief financial officer of a district... including asst. superintendent business administrator/asst. school business administrator...perform duties at the district level."

From the narrative, it appears that the EPP is reporting on two separate programs for preparing educational leaders at the building and district level, which would call for two separate reports using Building and District (level) standards with separate candidates and competencies in each program. Instead, the two are announced as one and the data are not

On Wed, Sep 5, 2018 at 4:43 PM Meaghan Lenahan <mlenahan@exchange.kean.edu> wrote:

| Please see the attached.

From: [Luis Rodriguez](#)
To: [Meaghan Lenahan](#)
Cc: [Laura Haelig](#)
Subject: Re: OPRA requests
Date: Wednesday, September 5, 2018 7:45:22 PM
Attachments: [image.png](#)

In response to your request for clarification, I request a copy of the final CAEP report sent to Kean on any and all education programs and all documents written in response to the CAEP report.

If not already part of the above request, I seek all correspondence (including attachments to this correspondence) between the CAEP senior director of program review and any member of any education program at Kean. I seek such correspondence from Jan. 1 2017 to the present.

This is the person:

Sender	
PM	Banhi Bhattacharya, CAEP Senior Director of Program Review
	Stanislav Karsenty

On Wed, Sep 5, 2018 at 4:43 PM Meaghan Lenahan <mlenahan@exchange.kean.edu> wrote:

| Please see the attached.

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: ACE Cafeteria Bid Waiver Form OPRA
Date: Thursday, September 13, 2018 3:01:22 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request the bid waiver form and any accompanying attachments for this item on the September 2018 Kean Board of Trustees meeting:

11.4 Resolutions Authorizing the Waiver of Public Advertising and Bidding for Various Items
Food Services
Ace Cafeteria - Not to Exceed \$350,000



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: ACE Cafeteria correspondence
Date: Friday, September 14, 2018 11:11:37 AM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all correspondence between ACE Cafeteria and the following individuals or departments at Kean University:

- Legal counsel
- Purchasing Department
- The individuals who signed the bid waiver form submitted to the Board of Trustees
- Any and all Vice Presidents
- The department in charge of overseeing food service contracts

The subject of this correspondence is the BOT action pasted below. I seek such correspondence for the period from January 1, 2018 to the present.

11.4 Resolutions Authorizing the Waiver of Public Advertising and Bidding for Various Items
Food Services
Ace Cafeteria - Not to Exceed \$350,000



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: ACE Cafeteria Contracts OPRA
Date: Friday, September 14, 2018 11:12:48 AM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all current contracts between Kean University and ACE Cafeteria.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document



RECEIVED

SEP 19 2018

KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM

1000 Morris Avenue

Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

HUMAN RESOURCES

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione

E-mail Address [REDACTED]

Company KFT

Mailing Address J-201G

City Union State NJ Zip 07083

Telephone 7-3925 FAX

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James Castiglione Date 9/17/18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☐

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide the following documents from the September 10th meeting of the Board of Trustees:

- 8.1 - Personnel actions - administrative report
- 9.1 - personnel actions - faculty report
- 9.2 - nominations of returning lecturers

Also, please provide the current employment contract of President Dawood Farahi

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Cc: [james](#); [David Joiner](#)
Subject: MSCHE MPA OPRA
Date: Tuesday, September 25, 2018 6:04:51 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the supplemental information report which the staff of the Middle States Commission on Higher Education asked Kean University to submit by September 21, 2018. This is copied from the MSCHE website and gives very specific information as to what I am requesting:
"Staff acted on behalf of the Commission to request a supplemental information report, due September 21, 2018, addressing the recent action of the Network of Schools of Public Policy, Affairs, and Administration Commission on Peer Review (NASPAA)."
<https://www.msche.org/institution/0226/>

I also request all correspondence from MSCHE related to the supplemental report.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM

1000 Morris Avenue

Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
REQUESTOR INFORMATION: Please Print		
First Name <u>Leanne</u>	MI <u></u>	Last Name <u>Rinaldi</u>
E-mail Address <u>[REDACTED]</u>		
Company <u>Construction information systems</u>		
Mailing Address <u>170 kinnelon rd</u>		
City <u>kinnelon</u>	State <u>nj</u>	Zip <u>07405</u>
Telephone <u>973-492-0509</u>	FAX <u>973-492-8378</u>	
Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒		
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.		
Signature <u>[Signature]</u>		Date <u>09/28/18</u>
PAYMENT INFORMATION		
Select Payment Method:		
Cash	☐	
Check	☐	
Money Order	☐	
Duplication Charges		
\$0.05 per page letter size or smaller		
\$0.07 per page legal size or larger		
There is no charge for electronic records		
* Special service and/or postage charges may apply.		

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

9/28/18 Trash and Single-Stream Recycling for Kean University

~~At your earliest convenience, please forward the unofficial bid figures as opened for this project, a complete list of contractors and their bid amounts. If the bids were rejected, please forward the rejected bid figures and the reason for rejection.~~

Your assistance in this matter is greatly appreciated!



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
------------------------	---------------------	--------------

REQUESTOR INFORMATION: Please Print

First Name Diana MI MI Last Name Alasmar
E-mail Address [REDACTED]
Company None
Mailing Address [REDACTED]
City [REDACTED] State [REDACTED] Zip [REDACTED]
Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature]

Date 10/2/2018

PAYMENT INFORMATION

Select Payment Method:

Cash ☐
Check ☐
Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

This is a formal request for the following documents:

In regards to Kean University Liberty Hall Academic Center Project DCA#NJPR-921

Awarded named General Contractor and corresponding named subcontractors.
(including any ammendment a/o any related documents pertaining to the reasons for amendements).

Please email the documents a/o files to [REDACTED]

Regards,

Diana Alasmar



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name Anthony MI M Last Name Minotti
E-mail Address [REDACTED]
Company Anthony M Minotti LLC
Mailing Address 1701 Broadway #167
City Vancouver State WA Zip 98663
Telephone 360-597-5800 FAX 888-866-4581

Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☒ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 10/08/2018

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☒

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

The following is a request for a list of the Kean University stale-dated and outstanding checks that are greater than 6 months old and greater than \$1,000.00. We would like for the list to include all outstanding checks that are not more than 3 years old. This may also be known as Limited Payability Cancellation Report of refunds and credits. (undelivered checks).

Specifically, a list of the undelivered checks for businesses and vendors.
If possible, please indicate or eliminate any checks that have been reissued.

I understand from other agencies that certain fields on the report may be confidential so we restrict our request to the check date, amount of the check, agency code or reference number, and payee name and address. However, if it is simpler and more cost effective to send the entire report, we can work around the extra fields.

If you should have any questions or if there is a cost associated with this request please do not hesitate to contact me at (360)597-5800, or email to [REDACTED]

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Fwd: Farahi lied is his August 14, 2018 email to legislators on the MPA program
Date: Tuesday, October 9, 2018 4:16:10 PM
Attachments: [NASPAA Accreditation Letter and DF Email.docx](#)
[OPRA - DF Email \(redacted\)-4.pdf](#)
[Kean University NASPAA-COPRA Letter July 2018-5.pdf](#)

Luis Rodriguez <[REDACTED]>

Wed, Jul 18, 3:09 PM



to lhaelig, Meaghan



Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all of Ms. Ganley's correspondence (both to a person and from a person) regarding my request to forward the email and attachments I sent to the New Jersey legislators from the time I emailed her to the present.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

----- Forwarded message -----

From: **Luis Rodriguez** <[REDACTED]>
Date: Mon, Sep 17, 2018 at 11:37 AM
Subject: Fwd: Farahi lied is his August 14, 2018 email to legislators on the MPA program
To: Kristin Ganley <kganley@exchange.kean.edu>
Cc: Jasey, Asw. D.O. <[REDACTED]>, Carroll, Asm. D.O. <[REDACTED]>, james <[REDACTED]>, David Joiner <[REDACTED]>

Ms.Ganley -

Kean's Board of Trustees should see my email and the attachments in it. Can you please forward the email with the attachments to the proper person. I assume that is Audrey Kelly. Could you please let Ms. Kelly know that I will submit an OPRA request, as I have done in the past, to verify that she did indeed get the email and attachments to the Board members. Once I get Kean's disposition letter and the attached documents, I will share with the legislators I am including in this email, as well as some of their colleagues.

Thanks,

Luis Rodriguez

----- Forwarded message -----

From: **Luis Rodriguez** <[REDACTED]>
Date: Mon, Sep 17, 2018 at 10:37 AM
Subject: Farahi lied is his August 14, 2018 email to legislators on the MPA program
To: <[REDACTED]>, <[REDACTED]>, <[REDACTED]>, Jasey, Asw. D.O. <[REDACTED]>, Carroll, Asm. D.O. <[REDACTED]>, <[REDACTED]>, Riley, Kathleen <[REDACTED]>, Jennifer Cavin <[REDACTED]>, Jennifer Hoff <[REDACTED]>, Mahoney, Thomas (USANJ) I <[REDACTED]>, Shane, Robert <[REDACTED]> gov>, SHERMAN, TED <[REDACTED]>, james <[REDACTED]>, Jesus Diaz <[REDACTED]>, Emily Filardo <[REDACTED]>, Rebecca Panico <[REDACTED]>, Dr. Kathleen Mary Henderson <[REDACTED]>

On August 14, 2018, Dawood Farahi, president of Kean University, sent an email to some legislators giving his take on the reasons for the Masters of Public Administration program at Kean not being re-accredited (I am attaching the email). One, and perhaps the main factor he cites is that the accrediting agency (NASPAA) did not take into account the hiring of five new MPA faculty to start in September 2018.

However, if you go through the July 30, 2018 letter NASPAA sent to Kean you will find that it did indeed take account that Kean was hiring new faculty for the program. **Thus, Farahi lied to you.** (This should not surprise you since he has lied many times, including lying to Senators Sweeney and Ruiz, among others, when he told them he would form an "independent" group, with the head endorsed by Sen.

Sweeney, to investigate allegations of discrimination at Kean).

http://www.nj.com/union/index.ssf/2016/03/others_weigh_in_on_fight_between_sweeney_ministers.html

I am attaching a Word document that provides evidence of Farahi's lie and of other problems noted by NASPAA. To make it easier for you or a staffer to go through the material, below I list the problem with a reference to the exhibit number that contains evidence to back it up.

- Lying to legislators when stating that NASPAA did not take the new hires into account - see Exhibits #4, 7, and 12
- NASPAA visited Kean twice before the decision to not re-accredit. It appears Kean did little if anything to address the problems identified in the first site visit - see Exhibits # 3, 5, and 13
- The problems cited by NASPAA went well beyond lack of sufficient faculty - see Exhibits # 2, 3, 5, 6, 9, 10, 11, 13, and 14
- If Farahi wants to point a finger at anyone who deserves the most blame for the loss of MPA accreditation, it should be Provost Jeffrey Toney (aka Vice President for Academic Affairs) - see Exhibits # 6, 10, 11, and 15 as well as the Exhibits listed in the bullet immediately below
- Either Provost Toney has no clue as to what is going on in the MPA program or he deliberately misled NASPAA as to the number of new faculty to be hired in Fall 2018 for the MPA program - see Exhibits # 4, 7, and 8

I also suggest you look at Exhibit 15 to see how those who lead Kean cannot get their act together to provide the services and technology MPA students and faculty need. One of the most disturbing lines in that Exhibit is: . Students cited curriculum concerns: **1) the need for more up-to-date technology in class instruction, in order to better prepare them for the technology they will use working;**

So, when Farahi crows that Kean offers a world-class education, perhaps the world to which he refer is the third world?

From: [Luis Rodriguez](#)
To: [Meaghan Lenahan](#); lhaelig@kean.edu
Subject: Dowd invoice OPRA
Date: Tuesday, October 9, 2018 4:20:04 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all invoices submitted to Kean by Kraig Dowd of the Weber Dowd law firm regarding his or his firms regarding his firm being Kean's legal counsel on OPRA requests and complaints from Luis Rodriguez (me). I seek such invoices from the beginning of 2018 to the present.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Luers Checks OPRA
Date: Tuesday, October 9, 2018 4:21:21 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all checks written to Walter Luers, Esq. from the beginning of 2018 to the present.



I ask for receipt of the document(s) via email, to this email address:



Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of Kean University that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. Kean University's custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, Kean University must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If Kean University is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by Kean University to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at xxx@xxx.xxate.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Date: Friday, October 19, 2018 11:30:25 AM
Attachments: [image.png](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

On or around September 17, 2018, Kristen Ganley sent Audrey Kelly an email and its attachments that I had previously sent to Ms. Ganley. Below is a snip of the most important part of the email of September 17, 2018 (or thereabouts).

I request all copies of correspondence between Ms. Kelly and the Kean University Board of Trustees (either as individual members or collectively) concerning the email Ms. Ganley sent to Ms. Kelly on September 17, 2018 (or thereabouts).

From: Kristin Ganley
Sent: Monday, September 17, 2018 12:02 PM
To: Audrey M. Kelly
Subject: FW: Farahi lied is his August 14, 2018 email to legislators on the MPA program
Attachments: NASPAA Accreditation Letter and DF Email.docx; OPRA - DF Email (redacted)-4.pdf; Kean University NASPAA-COPRA Letter July 2018-5.pdf

fyi

From: Luis Rodriguez [mailto:];
Sent: Monday, September 17, 2018 11:37 AM
To: Kristin Ganley <kganley@exchange.kean.edu>
Cc: Jasey, Asw. D.O. <>; Carroll, Asm. D.O. <>; james <>; David Joiner <>
Subject: Fwd: Farahi lied is his August 14, 2018 email to legislators on the MPA program

Ms. Ganley -

Kean's Board of Trustees should see my email and the attachments in it. Can you please forward the email with the attachments to the proper person. I assume that is Audrey Kelly. Could you please let Ms. Kelly know that I will submit an OPRA request, as I have done in the past, to verify that she did indeed get the email and attachments to the Board members. Once I get Kean's disposition letter and the attached documents, I will share with the legislators I am including in this email, as well as some of their colleagues.

Thanks,



I ask for receipt of the document(s) via email, to this email address:

Luis Rodriguez

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: NAAB OPRA
Date: Sunday, October 21, 2018 9:50:37 AM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of these documents related to the Michael Graves College of Architecture attempt to obtain accreditation from the NAAB.

Annual Reports
NAAB responses to the Annual Reports
Final decision letter from the NAAB
Architecture Program Report (2014-2015)
Visiting Team Report (2015)

According to this page, <https://michaelgravescollege.kean.edu/naab-statement/>, the following documents are available to the public as they are prepared as part of the candidacy process in the Dean's Office, located on the 4th floor of the Green Lane Academic Building:

I ask for receipt of the document(s) via email, to this email address: 

Luis Rodriguez


I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: WKU Contracts OPRA
Date: Thursday, October 25, 2018 4:40:13 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all contracts regarding Wenzhou Kean University from 2015 to the present.



I ask for receipt of the document(s) via email, to this email address [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of Kean University that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. Kean University's custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, Kean University must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
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9. If Kean University is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by Kean University to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at xxx@xxx.xxate.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of Kean University that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. Kean University's custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, Kean University must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If Kean University is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by Kean University to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at xxx@xxx.xxate.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
 1000 Morris Avenue
 Union, NJ 07083
 Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number: _____

Received By: _____

Date: _____

REQUESTOR INFORMATION: Please Print

First Name Stephanie MI _____ Last Name Atkins
 E-mail Address [REDACTED]
 Company LEROF
 Mailing Address 104 Interchange Plaza, Suite 304
 City Monroe State NJ Zip 08831
 Telephone [REDACTED] FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 11/1/2018

PAYMENT INFORMATION

Select Payment Method:

Cash ☐
 Check ☒
 Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller
 \$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

I am requesting the following information for renovations performed by Frankoski Construction at the Miron Student Center Food Court that was completed on August 31, 2016:

- 1) bid package;
- 2) all certified payrolls;
- 3) bid tabulations;
- 4) applications for payment
- 5) invoices for materials.

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#); Kraig@weberdowdlaw.com
Subject: CAEP Emails SOI OPRA
Date: Saturday, November 3, 2018 12:12:08 PM
Attachments: [image.png](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

PLEASE NOTE - since the subject of this request is a matter very recently handled by the Custodian or her surrogates, I will not accept any extensions of this request.

In its SOI response to GRC Complaint 2018 - 215, Kean's Custodian or her surrogate wrote this:

extension letter was sent to the Complainant via email as all responsive records had not yet been received by the Office of Human Resources. On October 30, a set of potentially responsive records was provided to the Office of Human Resources. However, upon review, it was determined that all responsive materials were not accounted for. After several follow up discussions with the Office of Record, all outstanding responsive documents were provided to the Office of Human Resources on November 1, 2018. A disposition letter was prepared and forwarded to the Complainant via email in addition to 173 pages of records responsive to the OPRA request. Accordingly, the request is considered closed.

I request a copy of all correspondence between the Custodian or Meaghan Lenahan and others related to the October 30, 2018 and November 1, 2018 discoveries of more responsive records. The correspondence I seek is that going to and from Ms. Haelig and/or Ms. Lenahan.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](mailto:Meaghan.Lenahan@weberdowdlaw.com); Kraig@weberdowdlaw.com
Subject: Sept 5 Disposition Headers OPRA
Date: Saturday, November 3, 2018 1:42:15 PM
Attachments: [image.png](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

PLEASE NOTE - since the subject of this request is a matter very recently handled by the Custodian or her surrogates, I will not accept any extensions of this request.

In its SOI response to GRC Complaint 2018 - 215, Kean's Custodian or her surrogate wrote this:

As part of the Council for the Accreditation of Educator Preparation (CAEP) accreditation process in 2017, the CAEP raised concerns about the Educational Leadership Program. A response to those concerns was written in 2017. I request a copy of that response and the CAEP document to which the response was written.

After an initial review, it was determined that the above request was closely related to a July 2017 OPRA request on the same subject. That request, as referenced in the Denial of Access Complaint documents submitted by the Complainant, was part of litigation, which was settled on August 22, 2018 ("Litigation"). As a result of this connection, the August 23, 2018 OPRA request was forwarded to legal counsel for review. After consulting with counsel, it was determined that the request was invalid as it did not specifically identify all government records sought. Accordingly, a disposition letter was drafted and provided to the Complainant via email on September 5, 2018.

I request a copy of the message Internet header of the sender of this email and a copy all Kean employees copied in the disposition letter sent to me.

[In gmail, this header can be displayed by using the "Show Original" function. Outlook exchange, which Ms. Lenahan uses also has a way in which to show the email header.]

I ask for receipt of the document(s) via email, to this email address: 

Luis Rodriguez


I have not been convicted of any indictable offense that would prevent me from receiving OPRA document



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

RECEIVED

NOV 12 2018

HUMAN RESOURCES

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione
E-mail Address [REDACTED]
Company KFT
Mailing Address J-201G
City Union State NJ Zip 07083
Telephone 7-3925 FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature

James B. Castiglione Date 11/12/18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☐

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide the following:

- 1) Any written agreements with any Chinese entity (municipal or provincial or national government, WKU, Wenzhou University, etc.) spelling out the details of the changes for WKU faculty to be implemented July 1, 2019, including any written promises the Chinese have made about the changes. Please include any email communications, memos, etc.
- 2) Any documents describing the "industry standards" that the university is basing its plan on. To the extent that the practices of NYU Shanghai and Duke Kunshan were employed, please provide the documents from those institutions that were used.



RECEIVED

NOV 12 2018

KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

HUMAN RESOURCES

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
------------------------	---------------------	--------------

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione
E-mail Address [REDACTED]
Company KFT
Mailing Address J-201G
City Union State NJ Zip 07083
Telephone 7-3925 FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James B. Castiglione Date 11/12/18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐
Check ☐
Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide all information, including all data (internal and external), studies (internal and external), investigations (internal and external), research articles on best practices, documented practices at other institutions, etc., that the university has generated or used in coming to its decision that the previous level of faculty office hours was inadequate and were used in deciding to propose an increase to 12 office hours per week.



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

RECEIVED

NOV 13 2018

HUMAN RESOURCES

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
------------------------	---------------------	--------------

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione
E-mail Address [REDACTED]
Company KFT
Mailing Address J-201G
City Union State NJ Zip 07083
Telephone 7-3925 FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James B. Castiglione Date 11/12/18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐
Check ☐
Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

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Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide the minutes of the Executive Session (the private session) of all meetings - regular and special - of the Kean University Board of Trustees for the 2017-2018 fiscal year.



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM

1000 Morris Avenue

Union, NJ 07083

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name Susie MI _____ Last Name Abdelghafar

E-mail Address [REDACTED]

Company Relay Graduate

Mailing Address 40 W 20th St. Fl. 7

City New York State NY Zip 10011

Telephone [REDACTED] FAX _____

Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 11/8/18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☒

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

I request access to a list of all undergraduate students currently enrolled for the Fall of 2018 that are classified as a junior and senior including the following information and format:

- First name
- Last name
- University assigned e-mail
- Classification
- Phone number
- Field of study/ Major
- Hometown City/State
- Honors

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: IMC Contracts OPRA
Date: Tuesday, November 20, 2018 1:25:45 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all contracts regarding the International Medical College in Bangladesh and/or the Kean Bangladesh Centre from 2017 to the present.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: WKU BOT OPRA
Date: Wednesday, November 21, 2018 2:50:42 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all current by-laws concerning the Wenzhou Kean University Board of Trustees.



I ask for receipt of the document(s) via email, to this email address:



Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Lesniak Course OPRA
Date: Tuesday, November 27, 2018 11:34:30 AM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

According to an article in the Union News Daily (<https://unionnewsdaily.com/headline-news/42638>), Raymond Lesniak will be teaching a course for Kean University this spring. The article states that he will be donating his salary to his institute. I request a copy of all contracts and payroll records associated with Mr. Lesniak and the course he is teaching.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]
[REDACTED]
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

Lesniak has plans to donate his salary to his institute.

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Bloomberg terminal OPRA
Date: Tuesday, November 27, 2018 2:18:54 PM
Attachments: [image.png](#)
[image.png](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all invoices to Kean University and/or Wenzhou Kean from 2013 to the present for access to Bloomberg terminals (the name WKU uses) or Bloomberg business intelligence software (the name Kean Union used).

Below are two clips which provide more information on this request.

From an article on the new College of Business bldg. <https://www.kean.edu/news/college-business-and-public-management-building-open-2020>

campus after the Board of Trustees recently approved a contract for the College of Business and Public Management building off Morris Avenue.

The new state-of-the-art structure will bring together all of the college's undergraduate and graduate programs in 90,000 square feet that includes an auditorium; a "Bloomberg room" where students will work on the Bloomberg business intelligence software; classrooms; study lounges; a virtual "library in the sky" and a rooftop deck with a view of New York City.

From a WKU webpage: <http://www.wku.edu.cn/en/cbpm/bloomberg-lab/>

Bloomberg Lab

Bloomberg is an important tool in the financial industry to conduct market analysis and trading. It provides real-time and historical data for the global market. Currently, more than 70% of investment banks, commercial banks and large financial companies around the world use Bloomberg terminals.

CBPM has 12 Bloomberg terminals: So far in Mainland China, only some elite institutions such as the Peking University and Tsinghua University have the Bloomberg Terminals. Bloomberg at CBPM is integrated into classroom teaching, as well as student and faculty research. Students in all majors use Bloomberg data and analytics to perform various real-world tasks, such as real-time and historical analysis, tracking multiples with forward-looking data, building custom formulas, and conducting mock trading. They can learn how to analyze financial markets, assess economic scenarios and interpret key news developments that impact the global economy.

[Bloomberg Lab Open Hour Schedule & Regulations](#)



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]
[REDACTED]
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM

**1000 Morris Avenue
Union, NJ 07083**

Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number: _____	Received By: _____	Date: _____
REQUESTOR INFORMATION: Please Print		
First Name <u>Leanne</u> MI. _____ Last Name <u>Rinaldi</u>		
E-mail Address <u>[REDACTED]</u>		
Company <u>Construction information system</u>		
Mailing Address <u>170 Kinnelon rd</u>		
City <u>Kinnelon</u> State <u>nj</u> Zip <u>07405</u>		
Telephone <u>973-492-0509</u> FAX <u>973-49-8378</u>		
Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☒ E-Mail ☒		
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.		
Signature <u>Leanne Rinaldi</u> Date <u>11/28/18</u>		
PAYMENT INFORMATION		
Select Payment Method:		
Cash ☐		
Check ☐		
Money Order ☐		
Duplication Charges		
\$0.05 per page letter size or smaller		
\$0.07 per page legal size or larger		
There is no charge for electronic records		
* Special service and/or postage charges may apply.		

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Bid date: 11/27/18 K18-9-19-1 New Organic Chemistry Lab Science Bldg Asbestos Abatement Kean University

At your earliest convenience, please forward the bid figures as opened for this project - a complete list of contractors and their bid amounts. If the bids were rejected, please forward the rejected bid figures and the reason for rejection.

Your assistance in this matter is greatly appreciated!

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: WKU policies OPRA
Date: Thursday, November 29, 2018 4:44:40 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all the policies Ms. Smith referred to in this quote from the linked to article:

The Wenzhou-Kean University board recently adopted policies to ensure those rights, Smith said.

<https://www.nj.com/education/2018/11/the-battle-over-an-nj-colleges-china-campus-just-got-really-ugly-and-personal.html>



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]
[REDACTED]
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of Kean University that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. Kean University's custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, Kean University must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If Kean University is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by Kean University to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at xxx@xxx.xxate.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: Re: CAEP Attachment OPRA
Date: Monday, December 3, 2018 5:26:46 PM
Attachments: [image.png](#)

A correction - the email from Dr. Pittman was sent to Meaghan Lenahan.

On Mon, Dec 3, 2018 at 5:22 PM Luis Rodriguez <[REDACTED]> wrote:

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the document attached to the Oct. 31, 2018 email from Anthony Pittman to Laura Haelig. The attached documents is: AL10730_2018_5_29.pdf; AR10730_2018_5_30.pdf.

Here is a snip of the email header to help in identifying the document.

Meaghan Lenahan

From: Anthony A. Pittman, Ph.D. <apittman@kean.edu>
Sent: Wednesday, October 31, 2018 12:43 PM
To: Meaghan Lenahan
Cc: Laura Haelig
Subject: Fwd: Action Report / Action Letter
Attachments: [AL10730_2018_5_29.pdf](#); [AR10730_2018_5_30.pdf](#)

Dear, Meaghan,

Please see the attached. If you have any questions, please let me know.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]
[REDACTED]
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Subject: ELCC Attachment OPRA
Date: Monday, December 3, 2018 5:25:56 PM
Attachments: [image.png](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the document attached to the November 1, 2018 email from Karolina Wolfe to Meghan Lenahan. The attached documents is: ELCC Final - Response.pdf; ELCC Final - Submitted SP17.pdf

Here is a snip of the email header to help in identifying the document.

Meaghan Lenahan

From: Karolina Wolfe <agwolfe@kean.edu>
Sent: Thursday, November 1, 2018 11:59 AM
To: Meaghan M. Lenahan
Subject: Fwd: OPRA Request
Attachments: ELCC Final - Response.pdf; ELCC Final - Submitted SP17.pdf



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]
[REDACTED]
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#)
Cc: [Kristin Ganley](#)
Subject: Re: Chinese Curricula OPRA
Date: Wednesday, December 5, 2018 3:19:07 PM

A clarification of my request. What I seek copies of are "course outlines" and "syllabi." I assume the same applies to WKU, if not someone should tell the Kean spokesperson and Farahi not to keep repeating the lie that academic management, structure, processes at WKU are the same as those at Kean USA.

This is what someone wrote me about these documents:

There are not typically separate course outlines for different campuses--or even for online for that matter, there is just one course outline per course number. Syllabi are separate for each section and currently faculty are required to submit them for every course section they teach

On Wed, Dec 5, 2018 at 12:00 PM Luis Rodriguez <[REDACTED]> wrote:

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all the course descriptions which are part of the Chinese curricula at Wenzhou Kean University. Below is information on that curricula.

The WKU-SP mentions as Objective 1.3 the improvement of the Chinese curricula to allow WKU to achieve its educational purpose (see Item Two below). These curricula, focusing on Chinese culture and perhaps politics, are not part of the the regular Kean USA curricula and are designed to be unique to WKU. These curricula are not a small part of the courses and credits WKU students take or need. According to the Chinese Curricula Center (<http://www.wku.edu.cn/en/org/cccl/>), they comprise ten percent (10%) of the credits students need to graduate, not an insignificant number...



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]
[REDACTED]
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document



RECEIVED

DEC 05 2018

KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

HUMAN RESOURCES

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione
E-mail Address [REDACTED]
Company KFT
Mailing Address J-201
City Union State NJ Zip 07083
Telephone 7-3925 FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James Castiglione Date 12/5/18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐
Check ☐
Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide copies of the originals written in the Chinese language of the following documents:

- 1) Agreement on Faculty Transition/Recruitment btw Kean & WKU
- 2) Agreement of Reimbursement and Payment btw KU & WKU



RECEIVED

DEC 05 2018

KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

HUMAN RESOURCES

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Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione
E-mail Address [REDACTED]
Company KFT
Mailing Address J-201
City Union State NJ Zip 07083
Telephone 7-3925 FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James B. Castiglione Date 12/5/18

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☐

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide copies of the following:

- 1) WKU Board Resolutions R2018-01 through and including R2018-08 from the meetings of the Board of Directors of Wenzhou-Kean University (please see the attached page for an example)
- 2) All such WKU Board Resolutions from all previous years commencing from the establishment of WKU. (presumably these resolutions will be labeled: R2017-XX, R2016-XX, etc.)

R2018-11

RECEIVED

DEC 05 2018

HUMAN RESOURCES

温州肯恩大学理事会
BOARD OF DIRECTORS
WENZHOU-KEAN UNIVERSITY

关于通过教师续聘事宜的决议
A RESOLUTION APPROVING FACULTY REAPPOINTMENTS

鉴于： 美国肯恩大学与温州肯恩大学签署了《温州肯恩大学与美国肯恩大学关于师资转移/招聘的协议》，其第二条规定：“若没有美国肯恩大学校长事先书面的提名和推荐，温州肯恩大学不得聘任、续聘或者不再续聘任何教师”；及

WHEREAS: Kean University and Wenzhou-Kean University signed the Agreement on Faculty Transition/Recruitment Between Kean University and Wenzhou-Kean University, Provision 2 of which stipulates that "no faculty appointment, reappointment or non-reappointment may be approved without the prior written nomination/recommendation of the President of KUSA"; and

鉴于： 美国肯恩大学校长已向温州肯恩大学理事会提交了《2019-2020 学年美国肯恩大学校长向温州肯恩大学理事会提名续聘的教师名单》（如附件）；

WHEREAS: *The President's Nominations to the Wenzhou-Kean University Board of Directors for Official Action on Faculty Reappointment for the Academic Year 2019-2020 has been submitted to the Wenzhou-Kean University Board of Directors;*

因此，

作出如下决议： 同意续聘《2019-2020学年美国肯恩大学校长向温州肯恩大学理事会提名续聘的教师名单》中推

From: [Luis Rodriguez](#)
To: lhaelig@kean.edu; [Meaghan Lenahan](#); Kraig@weberdowdlaw.com; [Kristin Ganley](#)
Subject: IMC and IML OPRA
Date: Saturday, December 8, 2018 10:18:48 AM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all contracts currently in place between International Medicare Limited, or International Medical College in Bangladesh and Kean University.

Please note - this is a request different from the one I submitted in Nov, 2018

Since this is a request for contract, I should be provided with the requested document(s), if they exist, immediately. I will not accept any extensions for this request.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]
[REDACTED]
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

RECEIVED

DEC 10 2018

HUMAN RESOURCES



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
-----------------	--------------	-------

REQUESTOR INFORMATION: Please Print

First Name	<u>James</u>	MI	<u>A</u>	Last Name	<u>Castiglione</u>	
E-mail Address	<u>[REDACTED]</u>					
Company	<u>KFT</u>					
Mailing Address	<u>J-201g</u>					
City	<u>Union</u>	State	<u>NJ</u>	Zip	<u>07030</u>	
Telephone	<u>7-3925</u>	FAX				
Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐						
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.						
Signature	<u>James B. Castiglione</u>				Date	<u>12/10/18</u>

PAYMENT INFORMATION

Select Payment Method:

Cash	☐
Check	☐
Money Order	☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide the following reports from the December 8, 2018 meeting of the Kean University Board of Trustees:

- 8.1 - personnel actions - administrative
- 8.2 - professional staff reappointments
- 10.1 - personnel actions - faculty
- 10.2 - faculty reappointments
- 10.3 - president's nominations for continuation of at-will administrative appointments with faculty rank



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
REQUESTOR INFORMATION: Please Print		
First Name <u>Bradley</u> MI <u>M</u> Last Name <u>Parsons</u>		
E-mail Address <u>[REDACTED]</u>		
Company <u>Kroll Heineman Carton, LLC</u>		
Mailing Address <u>99 Wood Avenue South</u>		
City <u>Iselin</u> State <u>NJ</u> Zip <u>08830</u>		
Telephone <u>732.491.2103</u> FAX <u>732.491.2120</u>		
Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒		
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.		
Signature <u>[Signature]</u> Date _____		
PAYMENT INFORMATION		
Select Payment Method:		
Cash ☐		
Check ☐		
Money Order ☐		
Duplication Charges		
\$0.05 per page letter size or smaller		
\$0.07 per page legal size or larger		
There is no charge for electronic records		
* Special service and/or postage charges may apply.		

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

This firm represents the Northeast Carpenters Funds, who administer fringe benefits for various Union employees who performed work on the recent construction to Kean University, under contractor Sky High Management. The work was performed from May 9, 2018 to August 29, 2018.

Pursuant to New Jersey's Open Public Records Act (NJSA 47:1A-1 et seq), I write to request copies of all Certified Payroll executed and/or submitted by Sky High Management, for the work performed during the above-referenced time period. Additionally, I request a copy of the payment bond in place on the project.

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of Kean University that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. Kean University's custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, Kean University must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If Kean University is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by Kean University to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at xxx@xxx.xxate.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

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3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
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6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
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12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

From: [Luis Rodriguez](#)
To: [Laura Barkley-Haelig \(lhaelig@kean.edu\)](#); [Meaghan Lenahan](#)
Subject: Spring 2019 Lecturer Work Contract
Date: Thursday, January 10, 2019 1:05:30 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the work contract signed by anyone hired to begin his or her employment at Wenzhou Kean as a lecture in Spring 2019.

To help clarify - Kean announced openings for lecturer positions at WKU to begin in Spring 2019.

This is the link to the 12-month positions.

<https://www.kean.edu/offices/human-resources-3/wenzhou-kean-positions/anticipated-12-month-lecturer-positions-spring>

This appeared on the page:

Anticipated 12-Month Lecturer Positions Spring 2019

All Lecturer positions are full-time assignments, effective for the start of the spring 2019 semester.

It is the work contract issued to at least one person who was hired as a result of this add which I seek. The name and signature of the person can be redacted.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: [Laura Barkley-Helig \(lhelig@kean.edu\)](#); [Meaghan Lenahan](#)
Subject: Chowdhury Shoulder Massaging Consequences
Date: Sunday, January 13, 2019 3:41:18 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

In August 2011, during a dinner before an orientation for adjuncts, Faruque Chowdhry came to the table at which I am sitting and massaged my shoulders.

I request a copy of all counseling and/or disciplinary memoranda or letters addressed to Mr. Chowdhury for the above actions.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]
[REDACTED]
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: [Laura Barkley-Haelig \(lhaelig@kean.edu\)](#); [Meaghan Lenahan](#)
Subject: PSS IV -H-1B OPRA
Date: Thursday, January 17, 2019 11:12:04 AM
Attachments: [image.png](#)

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all advertising for the position described below.

Your request sought access to the following government records:

I request a copy of the resume and job description of the Professional Services Specialist IV for whom Kean applied for an H1-B visa. according to the H1BData.info site, Kean submitted an H1-B visa for this person on October 13, 2015 to have the person start work on October 14, 2015 (which seems very unusual) and applied to have that person's H1-B visa extended for another three years. The request was submitted on or around 4/16/2018 and the person with a start/continuation of work date of 10/14/2018. The second snip, from MyVisaJob also shows the same "start" date and that the H1-B visa was a continuation of an existing one.



I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document



RECEIVED

JAN 24 2019

KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

HUMAN RESOURCES

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name Bethany MI A Last Name YargerE-mail Address [REDACTED]Company FOIA Professional ServicesMailing Address PO Box 852107City Mobile State AL Zip 36685Telephone [REDACTED] FAX [REDACTED]Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Bethany Yarger Date 01/15/19

PAYMENT INFORMATION

Select Payment Method:

Cash ☐Check ☐Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Dear Kean University, NJ,

Under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., I am requesting to obtain information regarding the following record: Food Services Contract. I need copies of:

- current food services contract and amendments
- submitted proposals
- scoring and evaluation sheets, including pricing.
- Best and Final offer (BAFO)

*Please confirm receipt of request.

From: [Luis Rodriguez](#)
To: [Laura Barkley-Haella \(lbarkley@kean.edu\)](#); [Meghan Lenahan](#)
Subject: Bloomberg Terminal Correspondence OPRA
Date: Wednesday, January 30, 2019 7:29:41 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all correspondence between Kean University and/or Wenzhou Kean from and to the third party who is paying for the Bloomberg terminals at Wenzhou Kean.

I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]
[REDACTED]
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

RECEIVED
FEB 06 2019
HUMAN RESOURCES

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
------------------------	---------------------	--------------

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione
E-mail Address [REDACTED]
Company KFT
Mailing Address J-210G
City Union State NJ Zip 07030
Telephone 7-3925 FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James B. Castiglione Date 2/5/19

PAYMENT INFORMATION

Select Payment Method:

Cash ☐
Check ☐
Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

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Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide the following reports from the March 5, 2018 meeting of the Kean Board of Trustees:

- 8.1 - personnel actions - faculty report
- 8.2 - first year faculty reappointments
- 8.3 - faculty promotions
- 9.1 - personnel actions - administrative report



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:	Received By:	Date:
REQUESTOR INFORMATION: Please Print		
First Name <u>Anthony</u> MI <u>M</u> Last Name <u>Minotti</u>		
E-mail Address <u>[REDACTED]</u>		
Company <u>Anthony M Minotti LLC</u>		
Mailing Address <u>2114 Main Street Suite 100-167</u>		
City <u>Vancouver</u> State <u>WA</u> Zip <u>98660</u>		
Telephone <u>360-597-5800</u> FAX <u>888-866-4581</u>		
Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☒ E-Mail ☒		
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.		
Signature <u>[Signature]</u>		Date <u>02/11/2019</u>
PAYMENT INFORMATION		
Select Payment Method:		
Cash ☐		
Check ☒		
Money Order ☐		
Duplication Charges		
\$0.05 per page letter size or smaller		
\$0.07 per page legal size or larger		
There is no charge for electronic records		
* Special service and/or postage charges may apply.		

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

The following is a request for a list of the Kean University stale-dated and outstanding checks that are greater than 6 months old from the date of this request and greater than \$1,000.00. We would like for the list to include all outstanding checks that are not more than 3 years old. This may also be known as Limited Payability Cancellation Report of refunds and credits. (undelivered checks).

Specifically, a list of the undelivered checks for businesses and vendors.
If possible, please indicate or eliminate any checks that have been reissued.

I understand from other agencies that certain fields on the report may be confidential so we restrict our request to the check date, amount of the check, agency code or reference number, and payee name and address. However, if it is simpler and more cost effective to send the entire report, we can work around the extra fields.

If you should have any questions or if there is a cost associated with this request please do not hesitate to contact me at (360)597-5800, or email to [REDACTED]

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3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to Kean University.
5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. Kean University's custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
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12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

From: [Luis Rodriguez](#)
To: [Laura Barkley-Haelig \(lhaelig@kean.edu\)](#); [Meaghan Lenahan](#)
Subject: Bloomberg Terminal Direct Corr OPRA
Date: Thursday, February 14, 2019 4:58:55 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all correspondence between Kean University and/or Wenzhou Kean and the Bloomberg company regarding the Bloomberg terminals at Wenzhou Kean. I seek such correspondence from 2017 to the present.

I ask for receipt of the document(s) via email, to this email address: 

Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA document

From: [Luis Rodriguez](#)
To: [Laura Barkley-Haelig \(lhaelig@kean.edu\)](#); [Meaghan Lenahan](#)
Subject: MSCHE Visit Date Corr OPRA
Date: Friday, February 15, 2019 12:56:10 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of all correspondence between Kean University and the Middle States Commission on Higher Education concerning the extension of Middle State's evaluation visit to Kean. Instead of visiting Kean in 2020/21, the team would visit Kean in 2023/24. I seek such correspondence from 2018 to the present.

I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez



I have not been convicted of any indictable offense that would prevent me from receiving OPRA document



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

RECEIVED

FEB 20 2019

HUMAN RESOURCES

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione
E-mail Address [REDACTED]
Company KFT
Mailing Address J-201G
City Union State NJ Zip 07083
Telephone 7-3925 FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I **HAVE** ☐ / **HAVE NOT** ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James B. Castiglione Date 2/20/19

PAYMENT INFORMATION

Select Payment Method:

Cash ☐

Check ☐

Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Please provide the following:

- 1) List of all salaries for all administrators, managers and executive employees as of February 1, 2019.
- 2) List of all bonuses for all administrators, managers and executive employees for calendar year 2018.



KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name Allan MI L Last Name Blutstein
E-mail Address [REDACTED]
Company America Rising Corp.
Mailing Address 1500 Wilson Ave., 5th Fl.
City Arlington State VA Zip 22209
Telephone (703) 672-3776 FAX _____

Preferred Delivery: Pick UP ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 2-27-19

PAYMENT INFORMATION**Select Payment Method:**

Cash ☐
Check ☒
Money Order ☐

Duplication Charges

\$0.05 per page letter size or smaller

\$0.07 per page legal size or larger

There is no charge for electronic records

* Special service and/or postage charges may apply.

Record Request Information: To expedite your request, please be as specific as possible in describing the records being requested. Please note that your preferred method of delivery will only be accommodated if the custodian has the technical means and the integrity of the records will not be jeopardized by such method of delivery. Attach additional pages as necessary.

Copy of contract/agreement pertaining to retired astronaut Mark Kelly's May 2016 commencement address.



RECEIVED

FEB 28 2019

KEAN UNIVERSITY
GOVERNMENT RECORDS REQUEST FORM
1000 Morris Avenue
Union, NJ 07083
Phone: (908) 737-3300 FAX: (908) 737-3305

HUMAN RESOURCES

IMPORTANT NOTICE: The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Request Number:

Received By:

Date:

REQUESTOR INFORMATION: Please Print

First Name James MI A Last Name Castiglione
E-mail Address [REDACTED]
Company KFT
Mailing Address J-201G
City Union State NJ Zip 07030
Telephone 7-3925 FAX _____

Preferred Delivery: Pick UP ☒ US Mail ☐ On-Site Inspect ☐ FAX ☐ E-Mail ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C-28-3, I certify that I HAVE ☐ / HAVE NOT ☒ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James B. Castiglione Date 2/28/19

PAYMENT INFORMATION

Select Payment Method:

Cash ☐
Check ☐
Money Order ☐

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Please provide all attendance records for all sessions of all Professional Development Days (PDDs), College Retreat Days, and Faculty Activity Days that occurred in June 2018.

From: [Luis Rodriguez](#)
To: [Laura Barkley-Haelig \(lhaelig@kean.edu\)](#); [Meaghan Lenahan](#)
Subject: GL pages for Architecture program OPRA
Date: Thursday, February 28, 2019 4:49:02 PM

Sent via email

Please accept this email as my official request for records under the State's Open Public Records Act and under the common law.

I request a copy of the GL Funds Availability table for all accounts of the School of Architecture. I request such copies for the 2019 fiscal year.

I ask for receipt of the document(s) via email, to this email address: [REDACTED]

Luis Rodriguez
[REDACTED]

I have not been convicted of any indictable offense that would prevent me from receiving OPRA document