

AGREEMENT TO PROVIDE LEGAL SERVICES

THIS AGREEMENT, dated April 1, 2022, by and between the Housing Authority of the Town of Harrison, 788 Harrison Avenue, Bldg. #1, Harrison, New Jersey 07029, hereafter referred to as the "HHA", and Manfredi & Pellechio, with an office located at 1062 Broadway, West Long Branch, New Jersey 07764, hereafter referred to as the "Law Firm",

Whereas, the HHA desires to retain and employ said Law Firm to provide general legal services as more thoroughly described herein;

Whereas, said Law Firm desires to provide said general legal services to the HHA for the twelve (12) month period commencing on April 1, 2022 and ending on March 31, 2023;

Now, therefore, in consideration of the foregoing, it is mutually agreed between the parties hereto as follows:

1. **Legal Services To Be Provided.** The Law Firm will represent the HHA in the following matter: General Counseling, including all legal matters concerning or relating to the Housing Authority of the Town of Harrison. The legal work includes all necessary Board Meetings, HUD Compliance, NJ State Law Compliance, court appearances, research, investigation, correspondence, preparation and drafting of pleadings and other legal documents, analysis, strategizing, trial preparation and related work to properly represent the HHA in legal matters.
2. **Additional Legal Services.** If the HHA needs any other services which may or may not be related to the above matters, then the HHA and the Law Firm may make a new agreement to provide the other services.
3. **Legal Fees.** The Law Firm cannot predict or guarantee what the HHA's final bill will be. This will depend on the amount of time spent on the HHA's cases/matters and the amount of other expenses.
 - a. **Hourly Rate.** The HHA agrees to pay the Law Firm for legal services at the following rates:

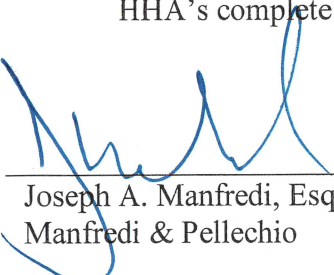
<u>Rate per Hour</u>	<u>Services of</u>
\$ 150.00	Attorneys
\$ 45.00	Paralegals

- b. **All Services Will Be Billed.** The HHA will be billed at the hourly rates set forth in paragraph 3a for all services rendered under this Agreement. This includes telephone calls, drafting and reviewing letters, legal research, negotiations, and any other service relating to the HHA's legal matters. The firm shall provide detailed billing invoices.
4. **Costs and Expenses.** In addition to the Legal Fees referenced above, the HHA must pay the following costs and expenses: experts' fees, filing fees, court costs, accountants' fees, appraisers' fees, service fees, investigator fees, deposition costs, transcript costs, messenger services, photocopying charges, telephone toll costs, postage and other charges for

transmission/delivery, and any other necessary expenses in the legal matters referenced above.

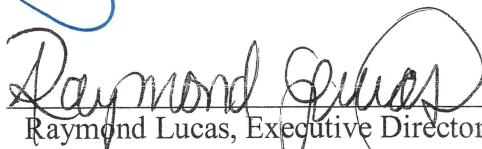
5. **Bills.** The Law Firm will send the HHA itemized bills on a monthly basis. The Law Firm may require that costs and expenses (see paragraph 4) be paid in advance. All other bills for costs and legal expenses are due upon receipt.
6. **HHA's Responsibility.** The HHA must fully cooperate with the Law Firm and provide all information relevant to the issues involved in the above matters. The HHA must also pay all bills as required by this Agreement. If the HHA does not comply with these requirements, then the Law Firm may ask the Court for permission to withdraw from representing the HHA. The Law Firm will also withdraw at the HHA's request.
7. **No Guarantee.** The Law Firm agrees to provide conscientious, competent, and diligent legal services and at all times will seek to achieve solutions which are just and reasonable for the HHA. However, because of the uncertainty of legal proceedings, the interpretation and changes in the law, and many unknown factors, attorneys cannot and do not warrant, predict, or guarantee results or the final outcome of any case.
8. **Termination.** Either party may terminate this Agreement at any time, for any reason, upon four (4) weeks written notice to the other party. Such written notice shall be transmitted via U.S. mail, overnight delivery service, or personal delivery.
9. **Signatures.** The HHA and the Law Firm have read and agree to this Agreement. The Law Firm has answered all of the HHA's questions and fully explained this agreement to the HHA's complete satisfaction. The HHA has been given a copy of this Agreement.

By:



Joseph A. Manfredi, Esq.
Manfredi & Pellechio

By:



Raymond Lucas, Executive Director
Housing Authority of the Town of Harrison