



JACKSON SCHOOL DISTRICT

Jackson, New Jersey

TITLE: **GROUNDS WORKER**

- QUALIFICATIONS:**
1. High School Diplomas or GED
 2. Be clean and neat in appearance
 3. Ability to lift 75 pounds at least 20% of the time, bend, lift, squat, crawl, perform repetitive motions, climb stairs and ladder, work at heights, shovel, work in the elements, stand for long periods of time, and work and handle a hand truck.
 4. Ability to operate all required power tools and or equipment.
 5. Basic computer knowledge
 6. Possess a valid CDL Driver's License Class A
 7. Be able to operate a dump truck, tractor, mower, loader, edger, lining machine
 8. Have mechanical ability
 9. Required criminal history background check and proof of U.S. Citizenship or legal resident alien status

REPORTS TO: Directly responsible to the Director of Buildings & Grounds

JOB GOAL:

PERFORMANCE RESPONSIBILITIES:

1. Directly responsible to the Director of Buildings & Grounds.
2. Shall be employed on a twelve (12) month basis with work day schedule as determined by the Director of Buildings & Grounds. Shall perform in accordance with the negotiated agreement between the Board of Education and Teamsters Local No. 97.

3. Shall perform all duties in the most efficient manner possible and cooperate with the Director of Buildings & Grounds in the interest of the school system.
4. Shall wear uniform provided by the Board of Education.
5. Must work with Maintenance and Custodial personnel as required by the Facilities Department.
6. Perform duties such as, but not limited to:
7. Cutting and trimming lawns and fields
8. Filling holes in fields, driveways, parking lots, sidewalks, etc.
9. Lining fields for physical education and athletic events
10. Installation and removal of fencing and playground equipment
11. Work on garbage truck as assigned
12. Rake leaves and disposes of debris
13. Maintain all lawn sprinkler operations in district
14. Perform preventative maintenance on all grounds equipment on a daily basis
15. Set equipment as required by a specific sport
16. Perform any other tasks assigned by the Superintendent of Schools, Assistant Superintendent of Schools, or their designee, where circumstances prevent assignment through the chain of command described herein.

**TERMS OF
EMPLOYMENT:**

Salary and work year to be determined by the board.

EVALUATION:

Performance of this job will be evaluated in accordance with state law and provisions of the board's policy on evaluation of non-certified staff.

APPROVED BY: Board Agenda

DATE: 4/24/2012

REVISED: 1/21/2014