

Moorestown Township Public Schools

803 North Stanwick Road, Moorestown, New Jersey 08057

James M. Heiser, CPA
Business Administrator / Board Secretary



January 29, 2024

VIA EMAIL (opra+request-57424-c0ee7324@requests.opramachine.com)

The Curious Taxpayer

Re: OPRA Request – January 19, 2024

Dear The Curious Taxpayer:

The Moorestown Township School District Board of Education (the “Board”) received your OPRA Request on Wednesday, January 19, 2024. I, the Records Custodian for the Board, also received your OPRA Request on Wednesday, January 19, 2024. As such, the seven (7) business day deadline to respond to your OPRA Request is Friday, January 30, 2024. This response to your OPRA request is being provided to you on the sixth business day after my receipt of your OPRA request.

OPRA defines a “government record” of a public entity as “any paper, written or printed book, document, drawing, map, plan, photograph, microfilm, data processed or image processed document, information stored or maintained electronically or by sound-recording or in a similar device, or any copy thereof, that has been made, maintained or kept on file in the course of his or its official business ...” N.J.S.A. 47:1A-1.1. Accordingly, the Board is required to produce only those records which it maintains in the official course of business and which are not otherwise exempt from production. Pursuant to the definition of a government record, a public entity is not required by OPRA to research information and/or create records that do not exist in response to OPRA requests. See e.g., Mag Entertainment, LLC v. Division of Alcoholic Beverage Control, 375 N.J. Super 537 (App. Div. March 2005).

Your requests seek access to the following:

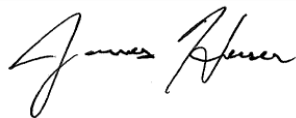
A digital list of all active employees hired by the district. Please include their job title, department they work in, hire date, base salary and overtime pay.

Response: Please see attached documents labeled Active District Employee List.

This correspondence completes your request within the seven (7) business day timeline required by law.

If you have any questions, please to contact me at jheiser@mtps.com or 856-778-6600.

Sincerely,



James M. Heiser, CPA
School Business Administrator/Custodian of Records