

PURCHASE REQUISITION
BOROUGH OF ALPHA * FINANCE DEPARTMENT
1001 EAST BOULEVARD * ALPHA NJ 08865
PHONE 908-454-0088 FAX 908-454-4210

Requesting Department *Finance Dept* Date *7/13/18*

Director Approval *[Signature]* Date *7/13/18*

Instructions: All purchases over \$1,000 must have 3 verbal quotes written up by employee with supporting documentation attached. All purchases over \$2,625 must have written quotes attached. If using a new vendor you must attach BRC. After Departmental Director approves, please forward to the finance office for Purchase Order preparation. If you would like to make the purchase yourself, please check the box indicating that a copy of this form will be returned to you. All original documentation will remain on file in the finance department vendor files for future reference. Signature of Person Soliciting Quotes Return to me for ordering-circle one. YES NO Finance Department Remarks		Account Number(s)	Description of Item(s)		Date	Quantity	Wanted	Unit Price	Total Price	Vendor Name	Address
Special Shipping Instructions: Vendor's Total Price Billing Terms Delivery Date Comments											
Home Depot Extensive Good for mail											
94.97											



More saving.
More doing.™

1209 ROUTE 22-PHILLIPSBURG NJ 08865
STORE MGR. KIRA WILSON 908-213-0403

0931 00057 44230 07/14/18 08:50 AM
SELF CHECK OUT

044882400343 100' CORD <A> 94.97N
12/3 100' RIDGID EXTENSION CORD

	SUBTOTAL	94.97
	SALES TAX	0.00
TAX EXEMPT		
	TOTAL	\$94.97
XXXXXXXXXXXX7086	HOME DEPOT	94.97
AUTH CODE 014203/3572084		TA

BOROUGH OF ALPHA
OLAH CHARLES

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-0088 SUMMARY
THIS RECEIPT PO/JOB NAME: BLOCK PARTY

PRO XTRA SPEND THIS VISIT: \$94.97

2018 PRO XTRA SPEND 07/13: \$1,772.45

As of 07/14/2018 your Paint Rewards
level is Pro Xtra Paint Rewards; Spend
2000.00 more in qualifying paint
purchases to earn Bronze (10.0% off) on
select paint items.

homedepot.com/financeoptions.
DISCOUNTS and 60 DAYS TO PAY on The Home
Depot Commercial Credit Card. Ask an
Associate to learn more or go to



0931 57 44230 07/14/2018 5892

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 11 365 07/14/2019