PURCHASE REQUISITION

BOROUGH OF ALPHA * FINANCE DEPARTMENT
1001 EAST BOULEVARD * ALPHA NJ 08865
PHONE 908-454-0088 FAX 908-454-4210

Requesting Department	Date
Public Works	7/14/18

Director Approval	Date
Tracy Grossman	7/14/18

Instructions: All purchases over $1,000 must have 3 verbal quotes written up by employee with supporting documentation attached. All purchases over $2,625 must have written quotes attached. If using a new vendor you must attach BRC. After Departmental Director approves, please forward to the finance office for Purchase Order preparation. If you would like to make the purchase yourself, please check the box indicating that a copy of this form will be returned to you. All original documentation will remain on file in the finance department vendor files for future reference.

Signature of Person Soliciting Quotes

Return to me for ordering-circle one. YES NO

Account Number(s)

Finance Department Remarks

Description of Item(s)	Quantity	Date Wanted	Vendor Name: Tracy Grossman Unit Price	Address Total Price	Vendor Name Unit Price	Address Total Price	Vendor Name Unit Price	Address Total Price
7/14 BLOCK PARTY								
CORKEY CORN			$ 20.00					
WALMART			$ 38.08					
walmart -			99.45					
↳ BLOCK PARTY + CAMPING							157.53	
Vendor's Total Price								
Billing Terms								
Delivery Date								
Comments								

Special Shipping Instructions:

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See back of receipt for your chance
to win $1000 ID #:7M3RKDW1B9D
Walmart
908-454-3622 Mgr:GREG URSINO
1300 US HIGHWAY 22
PHILLIPSBURG, NJ 08865
ST# 02497 OP# 005342 TE# 71 TR# 04759
SHOE BOX      007314918518     0.84 X
SHOE BOX      007314918518     0.84 X
SHOE BOX      007314918518     0.84 X
STORAGE BOX   007314918438     2.67 X
JUMP ROPE     008449556002     4.96 X
CHALK         008449556030     4.64 X
52 CT CHALK   084023710012     4.88 X
52 CT CHALK   084023710012     4.88 X
52 CT CHALK   084023710012     4.88 X
52 CT CHALK   084023710012     4.88 X
6 BUBB STICK  082513102368     3.88 X
6 BUBB STICK  082513102368     3.88 X
6 BUBB STICK  082513102368     3.88 X
STICK         489415210812     3.97 X
STICK         489415210812     3.97 X
STICK         489415210812     3.97 X
STICK         489415210812     3.97 X
PLAYBALL      003314912000     2.88 X
CITRO TORCH   008686116002
   10 AT  1 FOR     2.50      25.00 X
4 SQ BALL     002572506325     4.88 X
CITRO TORCH   008686108542     4.86 X
                 SUBTOTAL     99.45
          TAX 1   6.625 %      6.59
                    TOTAL    106.04
               DEBIT  TEND   106.04
               CHANGE DUE      0.00
EFT DEBIT      PAY FROM PRIMARY
  106.04  TOTAL PURCHASE
US DEBIT- 2031   I 2 REF # 818000129431
NETWORK ID. 0090 APPR CODE 321442
US DEBIT
AID A0000000980840
TC EBC0A9D36CDEF448
*Pin Verified
TERMINAL # SC010355
          06/29/18      18:05:02
            # ITEMS SOLD 30
   TC# 5136 3560 2582 2081 3594 8
     06/29/18      18:05:08
Use Walmart Pay to save your receipts
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See back of receipt for your chance
to win $1000 ID #:7M41DMW1HGN
Walmart
908-454-3622 Mgr:GREG URSINO
1300 US HIGHWAY 22
PHILLIPSBURG, NJ 08865
ST# 02497 OP# 004184 TE# 72 TR# 09727
48 QT BREEZE  003422344882    15.88 X
PC BABY WASH  068113105155     1.78 X
PC BABY WASH  068113105155     1.78 X
PC BABY WASH  068113105155     1.78 X
PC BABY WASH  068113105155     1.78 X
PORK BEANS    003940001628 F   6.18 O
PICKLES       005410030600 F   3.98 O
SLF SAUERKRA  002300035675 F   2.46 O
SLF SAUERKRA  002300035675 F   2.46 O
                 SUBTOTAL     38.08
          TAX 1   6.625 %      1.52
                    TOTAL     39.60
               DEBIT  TEND    39.60
               CHANGE DUE      0.00
EFT DEBIT      PAY FROM PRIMARY
   39.60  TOTAL PURCHASE
US DEBIT- 4562   I 1 REF # 819500804366
NETWORK ID. 0081 APPR CODE 171960
US DEBIT
AID A0000000980840
TC 92CA4FAE70568C74
*Pin Verified
TERMINAL # SC011510
          07/14/18      11:00:00
            # ITEMS SOLD 9
   TC# 8933 0148 0488 6247 1145
     07/14/18      11:00:06
Use Walmart Pay to save your receipts.
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July 14
Corn 1 Bag
$20.00