

Donna Belton

18-929

From: Cynthia Moore <opra+request-2203-9e5a6c3d@requests.opramachine.com>
Sent: Monday, July 23, 2018 11:14 PM
To: clerkforms
Subject: OPRA request - Invoices for software programs or licenses

Dear Howell Township,

This is a request for public records made under OPRA and the common law right of access. Please acknowledge receipt of this message.

Records requested:

1. Copies of all invoices for software programs or licenses in use at the Howell Police Department from January 1, 2106 through January 1, 2018.

Yours faithfully,

Cynthia Moore

Please use this email address for all replies to this request:
opra+request-2203-9e5a6c3d@requests.opramachine.com

Is clerkforms@twp.howell.nj.us the wrong address for OPRA requests to Howell Township? If so, please contact us using this form:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fchange_request%2fnew%3fbody%3dhowell_township&c=E,1,f4vz4clCm_xm3oPNOjWEERRy8vptKhI-isc2_TihbJtI3_jWYBCRBX2UDrzMvzkUjijZYDBs5EchXJExmfSciN7OxLrKZCV-JdXSTjoiO7jxwpOqLDhmvgc7P7A,&typo=1

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https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fhelp%2fofficers&c=E,1,ggMm8spR1cJO2YXb4N_Zuh_VU1ruDDo60ynA6oo-ivjwh9ChLpkEtJ92zrB3wANerV_t3W6VZ8EmvYFA_33debrw1N7GQiySaBVYhdyfXw,,&typo=1

View this OPRA request & responses online:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2frequest%2finvoices_for_software_programs_o&c=E,1,VfQvMzlgqiahgl6YVskPsC1eXTBeKN6V8gk94UQ9095qSLRv0FGbsY9may01Mt2VmtMx2TbrOPs0uJWgNAcvc7cOTtmOvKD94QvH-PHZsBE,&typo=1

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an FOI officer, please ask your web manager to link to us from your organisation's FOI page.



TOWNSHIP OF HOWELL

4567 Route 9 N. 2nd Fl
Post Office Box 580
Howell, NJ 07731-0580

(732) 938-4500
FAX (732) 414-3232
Website: www.twp.howell.nj.us

August 1, 2018

VIA EMAIL

Cynthia Moore@ opra+request-2203-9e5a6c3d@requests.opramachine.com

Dear Ms. Moore,

The Township of Howell received your Open Public Records Act (OPRA) request on July 23, 2018, via email at 11:14 p.m., and the official Records Custodian, Penny Wollman, received your OPRA request on July 24, 2018. As such, the seven (7) business day deadline to respond to your request is August 2, 2018. This response to your request is being provided to you on the 6th business day after the custodian's receipt of said request.

Your OPRA request sought access to the following:

Copies of all invoices for software programs or licenses in use at the Howell Police Department from January 1, 2106 through January 1, 2018.

Please be advised that it is unclear what software programs you are referring to. If you wish to clarify your request, we will try to assist you. However, bear in mind that certain exemptions may apply to the invoices you are seeking including, without limitation, exemption number 9 ("Administrative or technical information regarding computer hardware, software, and networks which, if disclosed, would jeopardize computer security."), number 11 ("Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software.") and number 12 ("Information which, if disclosed, would give an advantage to competitors or bidders.").

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the [insert name of agency] to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Penny Wollman
Township Clerk
Custodian of Records