

MARAZITI FALCON, LLP

240 Cedar Knolls Road, Suite 301
Cedar Knolls, New Jersey 07927
(973) 912-9008

Pompton Lakes Planning Board
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date: April 8, 2022
Statement No. 50532
Account No. 54.104
Page: 1

RE: Meridia Site Plan/Subdivision

03/15/2022	AMB	Review Meridia Resolution Compliance Report.	1.20	216.00
03/16/2022	AMB	Review correspondence new Application.	0.30	54.00
03/29/2022	AMB	Review Application.	0.40	72.00
		Total Services	1.90	342.00

Attorney	Attorney Recap	Hours	Rate	Total
Andrew M. Brewer		1.90	\$180.00	\$342.00

Previous Balance	\$280.00
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Current Charges	342.00
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Payments

02/07/2022	Fee Payment Received	-280.00
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Balance Due	<u>\$342.00</u>
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Pompton Lakes Redevelopment Agency
Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date:
Statement No.
Account No.

May 10, 2022
50703
57.009
Page: 1

RE: Capodagli Urban Renewal, LLC

ESCROW ACCOUNT

04/06/2022	AMB	Correspond regarding paving and construction Issues.	0.40	72.00
		Total Services	0.40	72.00

Attorney	Attorney Recap	Hours	Rate	Total
Andrew M. Brewer		0.40	\$180.00	\$72.00

Previous Balance	\$1,080.00
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Current Charges	72.00
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Balance Due	<u>\$1,152.00</u>
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Past Due Amounts					
<u>0-30</u>	<u>31-45</u>	<u>46-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121+</u>
72.00	1,080.00	0.00	0.00	0.00	0.00

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Pompton Lakes Planning Board
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date: April 8, 2022
Statement No. 50530
Account No. 54.080

Page: 1

RE: 237 Hamburg

03/02/2022	AMB	Review Traffic Department letter.	0.30	54.00
03/04/2022	AMB	Review Engineering Letter and Plans.	0.50	90.00
03/21/2022	AMB	Review Plans - 237 Hamburg; Correspondence regarding same.	0.80	144.00
03/24/2022	AMB	Correspondence regarding Application.	0.40	72.00
03/30/2022	AMB	Review Colliers Letter - 237.	0.50	90.00
		Total Services	2.50	450.00

Attorney Recap

Attorney	Hours	Rate	Total
Andrew M. Brewer	2.50	\$180.00	\$450.00

Previous Balance \$162.00

Current Charges 450.00

Payments

03/28/2022 Fee Payment Received -162.00

Balance Due \$450.00

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Pompton Lakes Redevelopment Agency
Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date:
Statement No.
Account No.

May 10, 2022
50702
57.001

Page: 1

RE: General Matters

04/01/2022	AMB	Correspondence with new Executive Director.	0.20	36.00
04/05/2022	AMB	Telephone call with new Executive Director.	0.50	90.00
04/13/2022	AMB	Telephone conference with K. Boyle, Borough Administrator; Mayor M. Serra, and M. Semeraro regarding Affordable Housing.	1.40	252.00
		Total Services	2.10	378.00

<u>Attorney</u>	<u>Attorney Recap</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Andrew M. Brewer		2.10	\$180.00	\$378.00

Previous Balance \$414.00

Current Charges 378.00

Payments

05/09/2022	Fee Payment Received	-180.00
05/09/2022	Fee Payment Received	-234.00
	Total Payments	-414.00
	Balance Due	<u>\$378.00</u>

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Pompton Lakes Redevelopment Agency
Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date:
Statement No.
Account No.

May 10, 2022
50704
57.020
Page: 1

RE: Washington

04/28/2022	AMB	Review plans - Washington.			0.50	90.00
		Total Services			0.50	90.00
			Attorney Recap			
				Hours	Rate	Total
				0.50	\$180.00	\$90.00
		Current Charges				90.00
		Balance Due				<u>\$90.00</u>

MARAZITI FALCON, LLP

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Pompton Lakes Zoning Board of Adjustment
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date: November 12, 2021
Statement No. 48971
Account No. 56.001

Page: 1

RE: General

10/01/2021	AMB	Correspondence regarding Hamway.	0.20	35.00
	AMB	Correspondence regarding Kovacs neighbors.	0.20	35.00
10/05/2021	AMB	Correspondence regarding Kovacs Resolution.	0.20	35.00
10/19/2021	AMB	Correspondence regarding Hamway Appeal.	0.40	70.00
10/25/2021	AMB	Review Agenda.	0.20	35.00
	AMB	Revise Vinson Resolution.	0.60	105.00
10/26/2021	AMB	Attend Board Meeting.	0.40	70.00
		Total Services	2.20	385.00

Attorney Recap

<u>Attorney</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Andrew M. Brewer	2.20	\$175.00	\$385.00

Previous Balance 350.00

Current Charges 385.00

Balance Due , 735.00

Past Due Amounts

0-30	31-45	46-60	61-90	91-120	121+
385.00	105.00	245.00	0.00	0.00	0.00

JOSEPH J. MARAZITI, JR.
CHRISTOPHER H. FALCON
DIANE ALEXANDER¹
BRENT BRAD CARNEY
ANDREW M. BREWER
JOANNE VOS
HEATHER A. PIERCE
PHOEBE YOUHANNA¹
BENJAMIN L. LINDEMAN
PAOLA TORO

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FALCON, LLP**
ATTORNEYS AT LAW

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¹ ALSO ADMITTED IN NY

Direct Dial: 973-912-6813

E-mail Address: abrewer@mflaw.com

November 12, 2021

Michael Simone, Jr., Chairman
Pompton Lakes Planning Board
Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, NJ 07442

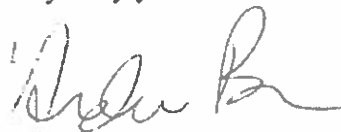
Re: October 2021 Legal Fees

Dear Chairman Simone:

Enclosed for processing are our statements for services rendered to the Pompton Lakes Planning Board during the month of October 2021, with regard to (1) Retainer.

If you have any questions regarding the enclosed, please do not hesitate to contact me whenever convenient. We very much appreciate the opportunity to assist you in connection with these legal matters.

Very truly yours,



Andrew M. Brewer

AMB:tbs
Enclosure

MARAZITI FALCON, LLP

240 Cedar Knolls Road, Suite 301
Cedar Knolls, New Jersey 07927
(973) 912-9008

Pompton Lakes Zoning Board of Adjustment
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date:
Statement No.
Account No.

April 8, 2022
50533
56.001
Page: 1

RE: General

03/14/2022	AMB	Draft memorandum to Board regarding Hamway.	1.30	234.00
03/15/2022	AMB	Draft and revise memorandum to Board regarding Hamway.	1.00	180.00
03/18/2022	AMB	Correspondence regarding meeting.	0.30	54.00
03/21/2022	AMB	Memorandum to Board regarding Hamway.	1.20	216.00
		Total Services	3.80	684.00

Attorney	Attorney Recap	Hours	Rate	Total
Andrew M. Brewer		3.80	\$180.00	\$684.00

Previous Balance	\$817.00
Current Charges	684.00

Payments

03/28/2022	Fee Payment Received	-126.00
	Balance Due	<u>\$1,375.00</u>

Past Due Amounts					
0-30	31-45	46-60	61-90	91-120	121+
990.00	0.00	0.00	0.00	0.00	385.00

Board of Adjustment

From: Tralynn Simmons <TSimmons@mfhenvlaw.com>
Sent: Thursday, April 14, 2022 12:58 PM
To: Board of Adjustment
Cc: Andrew Brewer; Donna Sanders
Subject: Re: Legal Fees - March 2022
Attachments: Letter to C. Fusaro forwarding March 2022 Pompton Lakes Zoning Board of Adjustment Billing Statements.pdf

Good Afternoon Ms. Fusaro:

Attached please find the billing statement with vouchers for legal services rendered in March 2022 to the Pompton Lakes Zoning Board of Adjustment.
Please confirm receipt of this email.

Thank you for your attention to this matter.

Tralynn B. Simmons, Administrative Assistant

Pronouns: She/Her/Hers

MARAZITI

FALCON, LLP

240 Cedar Knolls Road, Suite 301

Cedar Knolls, NJ 07927

973.912.9008 (Phone) | 973.912.9007 (Facsimile)

tsimmons@mfhenvlaw.com | www.mfhlaw.com

ABA-EPA LAW OFFICE CLIMATE CHANGE PARTNER

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Direct Dial: 973-912-6813
E-mail Address: abrewer@mfllaw.com

April 11, 2022

Via Email: boardofadjustment@pomptonlakes-nj.gov

Carmelina Fusaro, Board Secretary
Pompton Lakes Zoning Board of Adjustment
Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, NJ 07442

Re: March 2022 Legal Fees

Dear Ms. Fusaro:

Enclosed for processing are our statements for services rendered to the Pompton Lakes Zoning Board of Adjustment during the month of March 2022 with regard to (1) General; (2) Hamway Variance Application #2; and (3) 115 Broadway, "c" Variance; B3203; L4.01.

If you have any questions regarding the enclosed, please do not hesitate to contact me whenever convenient. We very much appreciate the opportunity to assist you in connection with these legal matters.

Very truly yours,


Andrew M. Brewer

AMB:tbs
Enclosure

240 Cedar Knolls Road, Suite 301
Cedar Knolls, New Jersey 07927
(973) 912-9008

Statement Date: April 8, 2022
Statement No. 50535
Account No. 56.202
Page: 1

RE: [REDACTED]; (Michael and Christine

03/22/2022	AMB	Review Application and Plans.			<u>0.50</u>	<u>90.00</u>
		Total Services			0.50	90.00
			Attorney Recap			
			<u>Attorney</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
			Andrew M. Brewer	0.50	\$180.00	\$90.00
		Current Charges				90.00
		Balance Due				<u>\$90.00</u>



Law Offices

Apruzzese, McDermott, Mastro & Murphy

25 Independence Boulevard, Warren, N.J. 07059

www.ammm.com

Apruzzese, McDermott,
Mastro & Murphy, P.C.
(Established 1965)

Arthur R. Thibault, Jr., Esq.
athibault@ammm.com

May 18, 2022

PERSONAL & CONFIDENTIAL

Kevin Boyle, Business Administrator
Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, New Jersey 07442

Re: General Labor Matters

Dear Mr. Boyle:

Enclosed please find our invoice for services rendered for the period ending April 30, 2022, which is self-explanatory.

We very much appreciate your trust and confidence. Kindest regards.

Very truly yours,

Arthur R. Thibault, Jr.

ART/ap
Enclosure

2-01-20-155-118

DECOTIIS

DeCotlis, FitzPatrick, Cole & Giblin, LLP

OFFICE

61 S. PARAMUS RD., SUITE 250

PARAMUS, NJ 07652-1236

T: 201.928.1100 F: 201.928.0588

WWW.DECOTIISLAW.COM

Invoice Date: 04/25/22

Fed ID #31-1425096

File No. 22-022.1

Invoice No. 251830

Ms. Elizabeth Brandsness
Borough of Pompton Lakes
25 Enox Avenue
Pompton Lakes, NJ 07442
VIA E-MAIL: clerk@pomptonlakes-nj.gov

For Professional Services Rendered Through 3/31/22.

Total Professional Fees	\$	145.00
Total this Invoice	\$	<u>145.00</u>
Previous Balance Due	\$	934.10
Total Amount Due	\$	<u><u>1,079.10</u></u>

**THIS INVOICE IS PAYABLE UPON RECEIPT.
PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE.**

Please submit payment via check or by providing your credit card information below:

Please check one:

Visa ☐



Mastercard ☐



NOTE: We no longer accept
American Express

Cardholder's Name: _____

Credit Card Number: _____

Expiration Date: _____

Billing Address: _____

City, State, Zip: _____

Authorized Signature: _____

Date: _____

DECOTIIS

DeCotlis, FitzPatrick, Cole & Giblin, LLP

OFFICE

61 S. PARAMUS RD., SUITE 250

PARAMUS, NJ 07652-1236

T: 201.928.1100 F: 201.928.0588

WWW.DECOTIISLAW.COM

Invoice Date: 04/25/22

Fed ID #31-1425096

File No. 22-022.2

Invoice No. 251831

Ms. Elizabeth Brandsness
Borough of Pompton Lakes
25 Enox Avenue
Pompton Lakes, NJ 07442
VIA E-MAIL: clerk@pomptonlakes-nj.gov

For Professional Services Rendered Through 3/31/22.

Total Professional Fees	\$ 4,756.00
Total Disbursements	\$ 22.64
Total this Invoice	\$ 4,778.64
Previous Balance Due	\$ 5,721.69
Total Amount Due	\$ 10,500.33

**THIS INVOICE IS PAYABLE UPON RECEIPT.
PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE.**

Please submit payment via check or by providing your credit card information below:

Please check one:

Visa ☐



Mastercard ☐



NOTE: We no longer accept
American Express

Cardholder's Name: _____

Credit Card Number: _____

Expiration Date: _____

Billing Address: _____

City, State, Zip: _____

Authorized Signature: _____

Date: _____

Invoice Date: 04/25/22

Fed ID #31-1425096

File No. 22-022

Due Date: 05/25/2022

Invoice No. 251829

Period Ending: 3/31/22

Ms. Elizabeth Brandsness
Borough of Pompton Lakes
25 Enox Avenue
Pompton Lakes, NJ 07442
VIA E-MAIL: clerk@pomptonlakes-nj.gov

File Borough Attorney
Description:

PROFESSIONAL FEES

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
01/12/22	Mark J. Semeraro	Pompton Lakes - Attend Council Meeting.	1.50	217.50
03/01/22	R. Scott Fahrney, Jr.	Research OPRA (.5); Conference with Partner (.3); Prepared Memo (.4); Email to Municipal Clerk (.2)	1.40	203.00
03/02/22	Mark J. Semeraro	Receipt, review and modify bid memo; review research relative to same; email to Clerk.	0.30	43.50
03/03/22	Mark J. Semeraro	Review assignment on 525 Wanaque Avenue PILOT application and Financial Agreement; review documents provided; draft email to Clerk and Redevelopment Agency requesting documents for back up and history; draft memo to partner.	0.50	72.50
03/03/22	Mark J. Semeraro	Receipt and review all documents regarding Lakeside and Colfax and their financial audit report; review long term tax exemption statute and financial agreement; make phone call to auditor and request acceptable auditor's report; draft detailed email to Tax Collector, Administrator and Mayor; draft separate memo suggesting changes to the standard long term tax exemption agreement to Administrator and Mayor; review the Plum Partner's financial certification, as well as both emails assigning review and requesting me to evaluate the same.	1.50	217.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
03/07/22	Guenther Waldow, Jr.	Review letter from County of Passaic to Pompton Lakes Planning Board regarding the need for Borough of Pompton Lakes to adopt Ordinances for two no left hand turn signs and one no stopping and standing sign in public ROW outside parking garage in front of Meredia development project	0.20	29.00
03/07/22	Guenther Waldow, Jr.	Review complete plans from Stonefield Engineering and Design for proposed Meridian development project in Pompton Lakes to identify the exact location that Borough of Pompton Lakes needs to adopt one no stopping and standing signs in public ROW outside parking garage in front of Meredia development project and two additional Ordinances prohibiting left hand turns and installing signs in public ROW outside parking garage and across street for Meredia development project.	3.00	435.00
03/07/22	Guenther Waldow, Jr.	Telephone call with Arthur Kuyan from Stonefield Engineering to discuss site plan for Meredia development project and Passaic County's request to add two no left hand turn signs and one no stopping sign in public ROW outside parking garage and across street. Also discussed preparing descriptions for said signs to be used in Ordinances for Pompton Lakes.	0.50	72.50
03/07/22	Guenther Waldow, Jr.	Research Pompton Lakes Traffic Ordinance 7-30, turn prohibition, for the purpose of drafting two Ordinances prohibiting left hand turns and installing signs in public ROW outside parking garage of Meredia development project and across street.	0.60	87.00
03/07/22	Guenther Waldow, Jr.	Research Pompton Lake Traffic Ordinance 7-11.1 for the purpose of drafting Ordinance prohibiting stopping and standing and installing sign in public ROW outside Parking garage of Meredia development project.	0.60	87.00
03/07/22	Guenther Waldow, Jr.	Prepare first draft of Ordinance prohibiting left hand turn and installing signs in public ROW outside parking garage of Meredia development project.	0.50	72.50
03/07/22	Guenther Waldow, Jr.	Prepare first draft of Ordinance prohibiting left hand turn and installing signs in public ROW across street of Meredia development project.	0.50	72.50
03/07/22	Guenther Waldow, Jr.	Prepare first draft Ordinance prohibiting stopping and standing and installing sign in public ROW outside garage of Meredia development project.	0.50	72.50
03/07/22	Guenther Waldow, Jr.	Review Financial Agreement between Borough of Pompton Lakes and 525 Wanaque Ave. Associates Urban Renewal, LLC.	0.50	72.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
03/07/22	Guenther Waldow, Jr.	Review letter from Steven Mlenak to Robert Oostdyk requesting that the Borough of Pompton Lakes consider Ordinances as set forth in 10-1-21 letter from County of Passaic.	0.10	14.50
03/07/22	Mark J. Semeraro	Receipt and review of proper auditor's letters; review GAAP principals; draft detailed letter to client regarding deficiencies in the auditing letters; draft form default letter.	0.80	116.00
03/08/22	Guenther Waldow, Jr.	Telephone call with Arthur Kuyan to follow up on status of descriptions for no left hand turn signs and no stopping and standing sign for Meredia development project.	0.10	14.50
03/08/22	Guenther Waldow, Jr.	Sent email to Arthur Kuyan to follow up on status of descriptions for no left hand turn signs and no stopping and standing sign for Meredia development project.	0.10	14.50
03/08/22	Guenther Waldow, Jr.	Review email from Arthur Kuyan advising that he will have descriptions for each Ordinance by next Tuesday.	0.10	14.50
03/08/22	Guenther Waldow, Jr.	Prepare email attaching draft ordinances for no left hand turn signs and no stopping signs to be sent to Borough Administrator.	0.10	14.50
03/09/22	Mark J. Semeraro	Review agenda in preparations for council meeting.	0.30	43.50
03/09/22	Mark J. Semeraro	Attend council meeting.	1.50	217.50
03/10/22	Mark J. Semeraro	Email exchange with Borough Clerk; revise notice for special meeting.	0.20	29.00
03/10/22	Mark J. Semeraro	Prepare detailed memo to partner assigning the 525 specific changes to the Financial Agreement; follow up with status of redevelopment on the application, so that we can prepare the necessary ordinances; prepare detailed memo to partners regarding the civil service alternative to hiring procedure; email exchange with Administrator regarding the hiring procedure alternative; email exchange with Mayor relative to terms and conditions of Administrator hiring; instruct partner to draft offer letter and resolution.	1.80	261.00
03/10/22	Guenther Waldow, Jr.	525 Wanaque Ave - Prepare email to Lori Clinton requesting information to handle the 525 Wanaque Avenue redevelopment matter.	0.10	14.50
03/10/22	Guenther Waldow, Jr.	525 Wanaque Ave - Prepare email to counsel for 525 Wanaque to set up a meeting to discuss development project and next steps.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
03/10/22	Guenther Waldow, Jr.	Review e-mail from the Mayor providing terms of job offer for new Borough Administrator to be appointed for purpose of drafting offer letter and resolution of appointment.	0.10	14.50
03/10/22	Guenther Waldow, Jr.	Review Borough Code sections to identify process for appointment of Borough Administrator.	0.20	29.00
03/10/22	Guenther Waldow, Jr.	Review relevant state statutes governing appointment of Borough Administrator and related to Borough form of government.	1.00	145.00
03/10/22	Guenther Waldow, Jr.	Telephone call with Borough Clerk to obtain copy of form of resolution to use to draft resolution appointing Borough Administrator. Review e-mail from Borough Clerk providing same.	0.20	29.00
03/10/22	Guenther Waldow, Jr.	Prepare Resolution for the appointment of new Borough Administrator.	1.10	159.50
03/11/22	Guenther Waldow, Jr.	Telephone call with Lori Clinton who requested a meeting with Borough Attorney Mark Semeraro to go over redevelopment process and necessary forms for Redevelopment Agency.	0.10	14.50
03/11/22	Guenther Waldow, Jr.	Telephone call with Lori Clinton to request that she send me contact information for everyone involved in Borough Redevelopment Agency.	0.10	14.50
03/11/22	Guenther Waldow, Jr.	Review documents related to the redevelopment process for the Borough of Pompton Lakes.	0.80	116.00
03/11/22	Guenther Waldow, Jr.	Draft Offer Letter of Employment for Borough Administrator for the Borough of Pompton Lakes.	4.60	667.00
03/11/22	R. Scott Fahrney, Jr.	Research OPRA Issues on Motor Vehicle Reports (1.0); Prepared Memo on OPRA Issues on Motor Vehicle Reports (.7)	1.70	246.50
03/11/22	Guenther Waldow, Jr.	Prepare e-mail to attorney for 525 Wanaque Associates Urban Renewal requesting word copy of financial agreement.	0.10	14.50
03/11/22	Guenther Waldow, Jr.	Review application and proposed financial agreement for tax abatement for 525 Wanaque Ave. Associates Urban Renewal, LLC.	1.70	246.50
03/11/22	Guenther Waldow, Jr.	Review form default letter that Borough should use for 525 and lakeside financial agreements.	0.20	29.00
03/11/22	Mark J. Semeraro	Review files to obtain documents to retrace the Pompton Lakes Redevelopment process.	0.20	29.00
03/14/22	Guenther Waldow, Jr.	Research regarding change in laws regarding civil service law enforcement examination requirement for entry-level law enforcement officers.	2.50	362.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
03/14/22	Guenther Waldow, Jr.	Research all of the relevant redevelopment powers afforded to Redevelopment Agencies under the Local Redevelopment and Housing Laws.	1.00	145.00
03/14/22	Guenther Waldow, Jr.	Begin to Revise financial agreement between Borough and 525 Wanaque Avenue.	4.40	638.00
03/15/22	Guenther Waldow, Jr.	Research law, attorney general guidelines and Civil service commission rules regarding newly enacted Law governing diversity in law enforcement recruiting and hiring.	0.50	72.50
03/15/22	Guenther Waldow, Jr.	Draft memo regarding newly enacted Law governing diversity in law enforcement recruiting and hiring.	3.70	536.50
03/15/22	Mark J. Semeraro	Review and approve closed session minutes emailed by Clerk.	0.20	29.00
03/15/22	Mark J. Semeraro	Receipt and review of AG Guidelines regarding Directive 107; follow up on research relative to same.	0.20	29.00
03/16/22	Guenther Waldow, Jr.	Review e-mail from Kevin Boyle regarding status of Lakeside PILOT payments.	0.10	14.50
03/17/22	Guenther Waldow, Jr.	E-mail to Arthur Kuyan from Stonefield requesting language for descriptions for placement of no stopping and standing signs in ROW on Wanaque avenue.	0.20	29.00
03/17/22	Guenther Waldow, Jr.	Telephone call with Arthur Kuyan from Stonefield to discuss descriptions and maps/surveys for no left hand turn sign and no stopping and standing signs in ROW on Wanaque avenue by Meredia development project.	0.30	43.50
03/17/22	Guenther Waldow, Jr.	Review e-mail from Arthur Kuyan from Stonefield enclosing descriptions and maps/surveys for no left hand turn sign and no stopping and standing signs in ROW on Wanaque avenue by Meredia development project.	0.10	14.50
03/17/22	Guenther Waldow, Jr.	Review survey and Borough ordinances to craft sample language for descriptions for no stopping and standing signs in ROW on Wanaque avenue by Meredia development project.	0.40	58.00
03/17/22	Guenther Waldow, Jr.	Revise Ordinance with description prohibiting left hand turn and installing signs in public ROW across street of Meredia development project.	0.30	43.50
03/17/22	Guenther Waldow, Jr.	Revise resolution appointing borough administrator.	0.30	43.50
03/17/22	Guenther Waldow, Jr.	Review E-mails from Kevin Boyle regarding issue of defaults by developers on PILOT agreements approved for 525 Wanaque and 229-237 Wanaque Avenue.	0.20	29.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
03/17/22	Guenther Waldow, Jr.	Continue drafting memo regarding newly enacted Law governing diversity in law enforcement recruiting and hiring.	1.20	174.00
03/17/22	Kimberlin L. Ruiz	Review of memorandum and statute on Civil Service Testing Procedures	0.40	58.00
03/17/22	Guenther Waldow, Jr.	Prepare first draft ordinance creating conflict of interest and nepotism required for Law enforcement recruitment and hiring.	0.70	101.50
03/17/22	Mark J. Semeraro	Email exchange with clerk regarding salary ordinance re administrator.	0.30	43.50
03/17/22	Mark J. Semeraro	Conference call with Mayor; email exchange with Mayor regarding car wash and issues presented.	0.60	87.00
03/18/22	Guenther Waldow, Jr.	Review communications to and from Borough regarding defaults by developers on Tax Abatement agreements for multiple development projects.	0.20	29.00
03/18/22	Kimberlin L. Ruiz	Receipt and review of e-mail with language for Anti-Nepotism Ordinance	0.10	14.50
03/18/22	Kimberlin L. Ruiz	Review and revise memorandum to include reference to Conflict of Interest Ordinance	1.00	145.00
03/18/22	Mark J. Semeraro	Prepare for and participate in telephone conference with Robert Fortunato regarding 525; prepare and send email regarding the parking issue; email Liz requesting the resolution from Planning Board.	1.50	217.50
03/20/22	Kimberlin L. Ruiz	Review of memo and various town ordinances that have been amended to reflect P.L. 2021, c.7	1.50	217.50
03/21/22	Guenther Waldow, Jr.	Draft Amendment to Borough Ordinance to incorporate new law pertaining to hiring of new police officers through approved course while including traditional hiring through civil service exam.	1.10	159.50
03/21/22	Kimberlin L. Ruiz	Continue drafting/revision of section of memo regarding implementation of Act and Program relating to minority recruitment and new hiring procedures.	1.80	261.00
03/21/22	Kimberlin L. Ruiz	Review Attorney General Guidelines, Civil Service commission proposed new rules and State Law regarding requirements for police officer hiring and compare to current Borough Ordinance relating to minority recruitment and new hiring procedures).	2.20	319.00
03/21/22	Guenther Waldow, Jr.	Email to Arthur Kuyan from Stonefield regarding status of descriptions for placement of no stopping and standing signs in front of Meredia Development Project.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
03/21/22	Guenther Waldow, Jr.	Review and revised memo regarding civil service testing procedures for newly hired police officers.	2.30	333.50
03/21/22	Guenther Waldow, Jr.	Research additional state statutes dealing with the testing and hiring process for new police officers	0.60	87.00
03/21/22	Guenther Waldow, Jr.	Review Municipal Ordinance for police hiring process to identify areas that need be amended for purpose of implementing new law pertaining to hiring of new police officers through approved course while including traditional hiring through civil service exam lists.	0.80	116.00
03/21/22	Kimberlin L. Ruiz	Research for information regarding course enacted under Act and Program relating to minority recruitment and new hiring procedures.	1.80	261.00
03/21/22	Mark J. Semeraro	Receipt and review of investigation report.	0.30	43.50
03/21/22	Mark J. Semeraro	Substantive conversation with Mayor regarding multiple topics including PILOT language, affordable housing and personnel matters.	0.30	43.50
03/22/22	Guenther Waldow, Jr.	Telephone call with Kevin Boyle to confirm that tax abatement for 525 Wanaque was not signed.	0.10	14.50
03/22/22	Guenther Waldow, Jr.	Telephone call with Kevin Boyle to inquire about form of application for tax abatement.	0.10	14.50
03/22/22	Kimberlin L. Ruiz	Review of Police Training Act for any reference to new hiring process for Police Department.	0.50	72.50
03/22/22	Kimberlin L. Ruiz	Review of Civil Service Commission's website and research regarding incorporation of new course under NJSA 52:17B-4.10 for 2022 applicants	0.50	72.50
03/22/22	Kimberlin L. Ruiz	Review and revise memorandum regarding implementation of NJSA 52:17B-4.10 (minority recruitment program and new hiring procedures).	1.20	174.00
03/23/22	Guenther Waldow, Jr.	E-mail to Arthur Kuyan of Stonefield to inquire about status of descriptions for no stopping and standing signs.	0.10	14.50
03/23/22	Guenther Waldow, Jr.	Review e-mail from Arthur Kuyan of Stonefield regarding status of completion of descriptions for no stopping and standing signs.	0.10	14.50
03/24/22	Mark J. Semeraro	Receipt and review of email from Colfax PILOT; email administrator regarding same.	0.20	29.00
03/24/22	Mark J. Semeraro	Email exchange with Manager and Mayor relative to the respective role research for personnel matter.	0.20	29.00
03/25/22	Kimberlin L. Ruiz	Review of research memo assignment	0.10	14.50
03/25/22	Kimberlin L. Ruiz	Review of Pompton Lakes Municipal Code regarding Chief of Police and OEM ordinances	0.50	72.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
03/25/22	Kimberlin L. Ruiz	Review of NJ Statutes regarding Chief of Police and OEM ordinances	0.50	72.50
03/28/22	Kimberlin L. Ruiz	Review statutes and Borough ordinances relating to the Chief of Police powers and duties	0.50	72.50
03/28/22	Kimberlin L. Ruiz	Review statutes and Borough ordinances relating to the OEM powers and duties	0.40	58.00
03/28/22	Kimberlin L. Ruiz	Prepare memorandum outlining state statutes and Borough Ordinances relating to the powers and duties of the Chief of Police and OEM	1.10	159.50
03/29/22	Guenther Waldow, Jr.	Review and respond to email from Melissa McIntyre from Stonfield enclosing descriptions for the placement of no stopping and standing signs in front of Meridia development project.	0.10	14.50
03/29/22	Guenther Waldow, Jr.	Telephone call with Melissa McIntyre from Stonfield to discuss descriptions for the placement of no stopping and standing signs in front of Meridia development project.	0.10	14.50
03/29/22	Guenther Waldow, Jr.	Review Site Plan dated 12-28-21 for Meridia Development project to identify locations of no stopping and standing signs to cross reference with descriptions that Melissa McIntyre sent.	0.20	29.00
03/29/22	Guenther Waldow, Jr.	Review e-mail from Melissa McIntyre from Stonefield enclosing revised site plan dated 3-4-22 for Meridia development project.	0.10	14.50
03/29/22	Guenther Waldow, Jr.	Review revised Site Plan dated 3-4-22 for Meridia Development project to identify locations of no stopping and standing signs to cross reference with descriptions that Melissa McIntyre sent.	0.30	43.50
03/29/22	Kimberlin L. Ruiz	Begin drafting letter seeking an advisory opinion on how to proceed pursuant to NJSA 52:17B-4.10	1.20	174.00
03/29/22	Kimberlin L. Ruiz	Research/review control/powers of the OEM over the police in statutes and municipal code	1.40	203.00
03/29/22	Kimberlin L. Ruiz	Revise memorandum regarding OEM and Chief of Police	0.50	72.50
03/29/22	Kimberlin L. Ruiz	Review of Borough Code for compliance with any and all applicable statutes regarding powers of OEM and Chief of Police	0.80	116.00
03/29/22	Mark J. Semeraro	Receipt and review of multiple tax appeal calendar entries; forward email to Anthony Ladouce to discuss the same.	0.20	29.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
03/29/22	Guenther Waldow, Jr.	Email final draft Ordinances for installation of signs for no left hand turn and no stopping and standing on Wanaque Avenue in front of Meredia development project.	0.10	14.50
03/29/22	Guenther Waldow, Jr.	Review and revise Ordinance for installation of no left hand turn sign across street from Meredia development project.	0.30	43.50
03/29/22	Guenther Waldow, Jr.	Review and revise Ordinance for installation of four no stopping and standing signs in front of Meredia development project on Wanaque Avenue.	1.00	145.00
03/29/22	Guenther Waldow, Jr.	Review email from Kriston Rigland regarding status of request for extension of time for OPRA request.	0.10	14.50
03/30/22	R. Scott Fahrney, Jr.	Review File (2); Revised and emailed new OPRA Guidelines to Clerk (.2)	0.40	58.00
03/30/22	Kimberlin L. Ruiz	Revision of letter seeking an advisory opinion	1.00	145.00
03/30/22	Kimberlin L. Ruiz	Research statutory power of OEM	0.80	116.00
03/30/22	Guenther Waldow, Jr.	Prepare memo regarding the redevelopment process pursuant to the New Jersey Local Redevelopment Housing Law for the Borough of Pompton Lakes.	4.50	652.50
03/30/22	Guenther Waldow, Jr.	Research New Jersey Local Redevelopment Housing for purpose of preparing memo regarding redevelopment process.	0.80	116.00
03/31/22	Guenther Waldow, Jr.	Review and respond to email from Elizabeth Brandess regarding amount of money in their account to record documents with the County as well as status of final easement agreement.	0.10	14.50
03/31/22	Guenther Waldow, Jr.	Review and revise memo regarding the redevelopment process pursuant to the New Jersey Local Redevelopment Housing Law for the Borough of Pompton Lakes.	1.50	217.50
03/31/22	Kimberlin L. Ruiz	Further revision of memorandum re: OEM and Chief of Police.	0.30	43.50
03/31/22	Kimberlin L. Ruiz	Continued revision of letter for advisory opinion	0.60	87.00
03/31/22	Guenther Waldow, Jr.	Review ordinance authorizing easement agreement between 525 Group and the Borough.	0.30	43.50
03/31/22	Guenther Waldow, Jr.	Telephone call with Passaic County Clerk's Office to discuss process for recording of amended easement agreement.	0.20	29.00
03/31/22	Guenther Waldow, Jr.	Review Passaic County Register's Office website for forms needed to record easement agreements and fee chart.	0.30	43.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
03/31/22	Guenther Waldow, Jr.	Review New Jersey Court Recording, the company that the County uses to record documents to understand what needs to be set up for electronic recording of documents.	0.20	29.00
03/31/22	Guenther Waldow, Jr.	Email to Elizabeth Brandess to inquire if Borough has an account with New Jersey Court Recording and to request a copy of the amended easement agreement between the Borough and 525 Group.	0.10	14.50
03/31/22	Mark J. Semeraro	Conversation with Chief regarding OEM and OPRA issues.	0.30	43.50
Total			86.60	\$ 12,557.00

FEE SUMMARY

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Hrs At</u>	<u>Rate</u>	<u>/Hrs</u>	<u>Total</u>
Guenther Waldow, Jr.	Partner	49.50		145.00		7,177.50
Mark J. Semeraro	Partner	12.90		145.00		1,870.50
R. Scott Fahrney, Jr.	Partner	3.50		145.00		507.50
Kimberlin L. Ruiz	Associate	20.70		145.00		3,001.50
Total Professional Fees						\$ 12,557.00

DISBURSEMENTS

<u>Date</u>	<u>Description</u>	<u>Total</u>
03/31/22	Legal Research - Vendor - West (West Group)	55.72

Total Disb. 55.72

Fees \$ 12,557.00
 Disbursements \$ 55.72

CURRENT INVOICE DUE \$ 12,612.72

Previous Balance Due \$ 5,341.16

TOTAL AMOUNT DUE \$ 17,953.88

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DeCotiis, FitzPatrick, Cole & Giblin, LLP
OFFICE

61 S. PARAMUS RD., SUITE 250
PARAMUS, NJ 07652-1236
T: 201.928.1100 F: 201.928.0588
WWW.DECOTIISLAW.COM

Invoice Date: 04/25/22

Fed ID #31-1425096

File No. 22-022
Invoice No. 251829

Ms. Elizabeth Brandsness
Borough of Pompton Lakes
25 Enox Avenue
Pompton Lakes, NJ 07442
VIA E-MAIL: clerk@pomptonlakes-nj.gov

For Professional Services Rendered Through 3/31/22.

Total Professional Fees	\$ 12,557.00
Total Disbursements	\$ 55.72
Total this Invoice	\$ 12,612.72
Previous Balance Due	\$ 5,341.16
Total Amount Due	\$ 17,953.88

**THIS INVOICE IS PAYABLE UPON RECEIPT.
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NOTE: We no longer accept
American Express

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Invoice Date: 05/24/22

Fed ID #31-1425096

File No. 22-022.1

Invoice No. 252781

Ms. Elizabeth Brandsness
Borough of Pompton Lakes
25 Enox Avenue
Pompton Lakes, NJ 07442
VIA E-MAIL: clerk@pomptonlakes-nj.gov

For Professional Services Rendered Through 4/30/22.

Total Professional Fees	\$ 261.00
Total this Invoice	\$ 261.00
Previous Balance Due	\$ 934.10
Total Amount Due	\$ <u>1,195.10</u>

**THIS INVOICE IS PAYABLE UPON RECEIPT.
PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE.**

Please submit payment via check or by providing your credit card information below:

Please check one: Visa ☐  Mastercard ☐  NOTE: We no longer accept American Express

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Date: _____

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240 Cedar Knolls Road, Suite 301
Cedar Knolls, New Jersey 07927
(973) 912-9008

Pompton Lakes Planning Board
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date:
Statement No.
Account No.

April 8, 2022
50527
54.020

Page: 1

RE: 105 Hamburg Turnpike LLC

03/11/2022	AMB	Review Car Wash Site Plan approval.	0.50	90.00
03/14/2022	AMB	Telephone conference with Mayor M. Serra and M. Simone, Chairman.	1.00	180.00
	AMB	Telephone conference with Sal Poli, Construction/Zoning Official, regarding Car Wash construction.	0.40	72.00
	AMB	Telephone conference with Mayor M. Serra; M. Simone, Chairman; and Sal Poli, Construction/Zoning Official, regarding construction.	0.40	72.00
03/17/2022	AMB	Review Plans approved by the Board Meeting; Telephone conference and correspondence regarding status.	0.50	90.00
		Total Services	2.80	504.00

Attorney	Attorney Recap	Hours	Rate	Total
Andrew M. Brewer		2.80	\$180.00	\$504.00

Current Charges 504.00

Balance Due \$504.00

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Pompton Lakes Zoning Board of Adjustment
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date: April 8, 2022
Statement No. 50534
Account No. 56.201

Page: 1

RE: Hamway Variance Application #2, [REDACTED]; R4 [REDACTED]

03/02/2022	AMB	Review correspondence from D. Dixon regarding history and Ordinance; Rates regarding same.	0.50	90.00
03/03/2022	AMB	Analysis whether commercial vehicles were prohibited by 1973 Ordinance.	0.70	126.00
03/18/2022	AMB	Draft memorandum to Board regarding applicable Ordinance.	1.30	234.00
		Total Services	2.50	450.00

Attorney	Attorney Recap	Hours	Rate	Total
Andrew M. Brewer		2.50	\$180.00	\$450.00

Disbursements

03/31/2022	Westlaw - Computer research conducted by A. Brewer, Esq., during the month of March, 2022.	20.77
	Total Disbursements	20.77
	Previous Balance	\$1,399.32
	Current Charges	470.77

Payments

03/28/2022	Fee Payment Received	-198.00
	Balance Due	<u>\$1,672.09</u>

Past Due Amounts					
0-30	31-45	46-60	61-90	91-120	121+
1,672.09	0.00	0.00	0.00	0.00	0.00

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Pompton Lakes Zoning Board of Adjustment
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date: May 11, 2022
Statement No. 50737
Account No. 56.203

Page: 1

RE: McNamara/ [REDACTED], Block [REDACTED], Lot [REDACTED]

04/21/2022	AMB	Review Application and Plan.		0.60	108.00
		Total Services		0.60	108.00
		Attorney Recap			
	Attorney		Hours	Rate	Total
	Andrew M. Brewer		0.60	\$180.00	\$108.00
		Current Charges			108.00
		Balance Due			<u>\$108.00</u>

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Pompton Lakes Zoning Board of Adjustment
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date: May 10, 2022
Statement No. 50695
Account No. 56.001

Page: 1

RE: General

04/06/2022	AMB	Correspond regarding Hamway status.	0.20	36.00
04/11/2022	AMB	Withdrawal letter regarding Hamway.	0.20	36.00
04/26/2022	AMB	Attend meeting.	0.30	54.00
		Total Services	0.70	126.00

Attorney	Attorney Recap	Hours	Rate	Total
Andrew M. Brewer		0.70	\$180.00	\$126.00

Previous Balance \$1,375.00

Current Charges 126.00

Payments

05/09/2022 Fee Payment Received -306.00

Balance Due \$1,195.00

Past Due Amounts					
0-30	31-45	46-60	61-90	91-120	121+
126.00	684.00	0.00	0.00	0.00	385.00

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Pompton Lakes Planning Board
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date:
Statement No.
Account No.

May 10, 2022
50698
54.036

Page: 1

RE: 525 Wanaque

04/07/2022	AMB	Review Resolution - 525 Wanaque regarding Affordable Housing.	0.40	72.00
	AMB	Correspondence with K. Packowski regarding Affordable Housing.	0.30	54.00
04/11/2022	AMB	Review Resolution Compliance from Architect.	0.30	54.00
04/28/2022	AMB	Correspondence regarding 525 Affordable Housing obligation.	0.30	54.00
		Total Services	1.30	234.00

Attorney Recap

<u>Attorney</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Andrew M. Brewer	1.30	\$180.00	\$234.00

Previous Balance	\$306.00
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Current Charges	234.00
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Payments

05/09/2022	Fee Payment Received	-306.00
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Balance Due	<u>\$234.00</u>
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(973) 912-9008

Pompton Lakes Redevelopment Agency
Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date: June 10, 2022
Statement No. 50995
Account No. 57.001

Page: 1

RE: General Matters

05/19/2022	AMB	Attend Agency Meeting.				0.50	90.00
		Total Services				0.50	90.00
			Attorney Recap				
	<u>Attorney</u>		<u>Hours</u>		<u>Rate</u>		<u>Total</u>
	Andrew M. Brewer		0.50		\$180.00		\$90.00
		Previous Balance					\$378.00
		Current Charges					90.00
			<u>Payments</u>				
05/31/2022		Fee Payment Received					-378.00
		Balance Due					<u>\$90.00</u>

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Pompton Lakes Redevelopment Agency
Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date: June 10, 2022
Statement No. 50996
Account No. 57.020

Page: 1

RE: Washington

05/10/2022	AMB	Review Plans.	0.70	126.00
05/11/2022	AMB	Review Plans, Application.	0.50	90.00
05/18/2022	AMB	Review Washington Readings and Plans.	0.70	126.00
05/19/2022	AMB	Attend Hearing; Review Plans; Analysis of designation of parking lot.	2.30	414.00
	AMB	Draft Resolution.	0.70	126.00
05/20/2022	AMB	Analysis regarding Application, parking lot.	0.50	90.00
05/24/2022	AMB	Telephone conference with S. Veltre, Esq.; Correspondence regarding same.	0.50	90.00
05/25/2022	AMB	Correspondence regarding status.	0.30	54.00
		Total Services	6.20	1,116.00

Attorney Recap

<u>Attorney</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Andrew M. Brewer	6.20	\$180.00	\$1,116.00

Previous Balance \$90.00

Current Charges 1,116.00

Payments

05/31/2022 Fee Payment Received -90.00

Balance Due \$1,116.00

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Cedar Knolls, New Jersey 07927
(973) 912-9008

Pompton Lakes Planning Board
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date: May 10, 2022
Statement No. 50699
Account No. 54.080

Page: 1

RE: 237 Hamburg

04/18/2022	AMB	Review Plans and Collier's Report.	0.70	126.00
04/19/2022	AMB	Review letter, attend Hearing, review documents.	1.00	180.00
04/20/2022	AMB	Draft Resolution.	1.00	180.00
		Total Services	2.70	486.00

Attorney	Attorney Recap	Hours	Rate	Total
Andrew M. Brewer		2.70	\$180.00	\$486.00

Previous Balance	\$450.00
Current Charges	486.00
Balance Due	<u>\$936.00</u>

Past Due Amounts					
0-30	31-45	46-60	61-90	91-120	121+
486.00	450.00	0.00	0.00	0.00	0.00

22 00546

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(973) 912-9008

Pompton Lakes Planning Board
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date:
Statement No.
Account No.

May 10, 2022
50700
54.081

Page: 1

RE: Galway Bay, LLC; 6 Wanaque Ave; B2100; L37.01; (Brendan Madd

04/07/2022	AMB	Review Plans, correspondence regarding variances - Thatcher's.	0.50	90.00
04/14/2022	AMB	Review Plans, Notice; Telephone conference with R. Tango, P.E.	0.50	90.00
04/18/2022	AMB	Review Engineer's Report; Review Application.	0.80	144.00
04/19/2022	AMB	Review Engineer Report.	0.50	90.00
	AMB	Attend Hearing; Review Exhibits.	1.20	216.00
04/20/2022	AMB	Draft Resolution.	1.20	216.00
		Total Services	4.70	846.00

Attorney	Attorney Recap	Hours	Rate	Total
Andrew M. Brewer		4.70	\$180.00	\$846.00

Previous Balance 72.00

Current Charges 846.00

Payments

05/09/2022 Fee Payment Received -72.00

Balance Due 846.00

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Cedar Knolls, New Jersey 07927
(973) 912-9008

Pompton Lakes Zoning Board of Adjustment
225 Lenox Avenue
Pompton Lakes, NJ 07442

Statement Date: May 10, 2022
Statement No. 50697
Account No. 56.194
Page: 1

RE: Raimondi [REDACTED], Zone R-4

04/22/2022	AMB	Review Application, Plans.	0.30	54.00
04/26/2022	AMB	Review Plans.	0.30	54.00
	AMB	Attend Application Hearing.	0.30	54.00
		Total Services	0.90	162.00

Attorney	Attorney Recap	Hours	Rate	Total
Andrew M. Brewer		0.90	\$180.00	\$162.00

Current Charges 162.00

Balance Due \$162.00

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PARAMUS, NJ 07652-1236

T: 201.928.1100 F: 201.928.0588

WWW.DECOTIISLAW.COM

20062

Invoice Date: 06/16/22

Fed ID #31-1425096

Due Date: 07/16/2022

File No. 22-022

Invoice No. 253734

Period Ending: 5/31/22

Ms. Elizabeth Brandsness
Borough of Pompton Lakes
25 Enox Avenue
Pompton Lakes, NJ 07442
VIA E-MAIL: clerk@pomptonlakes-nj.gov

File **Borough Attorney**
Description:

20,437.85

PROFESSIONAL FEES

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
04/14/22	Kimberlin L. Ruiz	Revision of advisory opinion letter regarding Program in lieu of civil service exam for law enforcement officers	0.40	58.00
04/26/22	Guenther Waldow, Jr.	E-mail to Liz and Kevin enclosing final resolution to purchase garbage truck from co-op.	0.10	14.50
04/27/22	Mark J. Semeraro	Email exchange regarding the developer's fee on 525.	0.10	14.50
04/28/22	Mark J. Semeraro	Receipt and review of email from TRIAD regarding affordable housing fee.	0.10	14.50
04/28/22	Guenther Waldow, Jr.	Research regarding duties of Mayor, Council and Borough Administrator.	0.50	72.50
04/28/22	Mark J. Semeraro	Review and comment upon proposed changes to PILOT agreement for 525 (partial).	0.80	116.00
04/29/22	Mark J. Semeraro	Continued review and comment upon proposed changes to PILOT agreement for 525.	0.40	58.00
05/02/22	Mark J. Semeraro	Finalize modifications to 525 Financial Agreement; memo to client.	1.20	174.00
05/02/22	Kimberlin L. Ruiz	Review and revise memorandum regarding OEM and Chief of Police	0.60	87.00
05/02/22	Kimberlin L. Ruiz	Preparation of memorandum regarding redevelopment projects of the Borough	0.40	58.00
05/02/22	Kimberlin L. Ruiz	Receipt of e-mail with proposed ordinance regarding electric vehicles	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/03/22	Guenther Waldow, Jr.	E-mail to Andy Brewer to request that he accompany Brough Engineer to 525 Manque to do survey and metes and bounds for easement agreements.	0.10	14.50
05/03/22	Guenther Waldow, Jr.	E-mail to Mark from Ferriero Engineering to request that he follow up with Andy Brewer regarding survey and metes and bounds description for 525 Wanaque for easement agreements.	0.10	14.50
05/03/22	Guenther Waldow, Jr.	Review and respond to e-mail from Ferriero Engineering regarding survey and metes and bounds description for 525 Wanaque for easement agreement.	0.10	14.50
05/03/22	Kimberlin L. Ruiz	Research implementation of statewide electric vehicle ordinance and legislative intent for law requiring same	0.60	87.00
05/04/22	Kimberlin L. Ruiz	Prepare recommendation for EV Ordinance adoption	2.50	362.50
05/04/22	Kimberlin L. Ruiz	Receipt and review of memo regarding preparation of powers and preliminary research of same	0.30	43.50
05/04/22	Guenther Waldow, Jr.	Communication regarding letter to Mayor and Kevin Boyle explaining Electric Vehicle Ordinance.	0.10	14.50
05/04/22	Kimberlin L. Ruiz	Communication regarding EV Ordinance	0.10	14.50
05/05/22	Kimberlin L. Ruiz	Review of municipal code, NJSA40A:60-1, et seq., and bylaws	2.00	290.00
05/05/22	Kimberlin L. Ruiz	Research case law regarding borough form of government	1.50	217.50
05/05/22	Kimberlin L. Ruiz	Review and revise letter recommending EV ordinance adoption	0.90	130.50
05/05/22	Kimberlin L. Ruiz	Telephone call with Planner regarding proposed EV ordinance	0.20	29.00
05/05/22	Guenther Waldow, Jr.	Review e-mail from Ferriero Engineering, Inc. regarding scheduled date to go to 525 Wanaque to do survey and metes and bounds for easement agreements.	0.10	14.50
05/05/22	Mark J. Semeraro	Detailed conversation regarding establishment of volunteer screening and protocol; receipt and review of Beacon Hill property letter and response to attorney regarding same.	1.20	174.00
05/06/22	Guenther Waldow, Jr.	Review e-mail from Business Administrator regarding scheduled date to go to 525 Wanaque to do survey and metes and bounds.	0.10	14.50
05/06/22	Guenther Waldow, Jr.	Review e-mail from Counsel for Redevelopment Agency regarding scheduled date to go to 525 Wanaque to do survey and metes and bounds.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/06/22	Kimberlin L. Ruiz	Receipt and review of addendum to memorandum regarding the Borough form of government	0.10	14.50
05/06/22	Guenther Waldow, Jr.	Review e-mail from Andy requesting copy of site plan for 525 Wanaque	0.10	14.50
05/06/22	Guenther Waldow, Jr.	E-mail to Andy Brewer enclosing copy of site plan, the shared parking resolution, and the easement clarification for 525 Wanaque	0.10	14.50
05/06/22	Kimberlin L. Ruiz	Review and revise letter recommending adoption of EV ordinance	2.30	333.50
05/09/22	Guenther Waldow, Jr.	Telephone call with Business Administrator to discuss construction easement for pavement of pond and Babcock Place as well to discuss HVAC Mechanical Services contract.	0.10	14.50
05/09/22	Guenther Waldow, Jr.	E-mail to Clerk requesting copy of agenda for this week's Council meeting.	0.10	14.50
05/09/22	Guenther Waldow, Jr.	Review, revise and put into final format Ordinance amending Pond Hole Parking.	1.30	188.50
05/09/22	Guenther Waldow, Jr.	Review e-mail from Clerk enclosing copy of Agenda for this week's Council meeting.	0.10	14.50
05/09/22	Kimberlin L. Ruiz	Research role of council under Borough form of government	0.20	29.00
05/09/22	Guenther Waldow, Jr.	Review resolution authorizing purchase of KD steel lockers.	0.10	14.50
05/09/22	Guenther Waldow, Jr.	Review resolution authorizing payment of estimate #1 for publicly bid contract with American Asphalt and Trucking, LLC	0.10	14.50
05/09/22	Guenther Waldow, Jr.	Review resolution authorizing payment of accrual time for Business Administrator.	0.10	14.50
05/09/22	Guenther Waldow, Jr.	Review resolution extending time to mail bills for Business Improvement District	0.10	14.50
05/09/22	Guenther Waldow, Jr.	Research tax law regarding extending time to mail bills for Business Improvement District	0.70	101.50
05/09/22	Guenther Waldow, Jr.	E-mail to Clerk and Business Administrator enclosing copy of Ordinance amending Pond Hole Parking.	0.10	14.50
05/09/22	Guenther Waldow, Jr.	Review e-mail from Business Administrator regarding Ordinance amending Pond Hole Parking being placed on May 25 agenda.	0.10	14.50
05/09/22	Guenther Waldow, Jr.	Review resolution regarding use of Hershfield Park as a rest stop during their annual Ramapo Rally	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/09/22	Guenther Waldow, Jr.	Telephone call with Business Administrator to discuss resolution extending time to send tax bills for Business Improvement Districts.	0.20	29.00
05/09/22	Guenther Waldow, Jr.	Begin to draft construction easement agreement for paving of pond and babcock.	0.60	87.00
05/09/22	Mark J. Semeraro	Review and approve zoning ordinance; memo to client; note changes to be made and memo to partner.	0.30	43.50
05/10/22	Mark J. Semeraro	Telephone conference regarding personnel matters.	0.30	43.50
05/10/22	Kimberlin L. Ruiz	Begin preparing memorandum of law regarding borough form of government	1.00	145.00
05/10/22	Kimberlin L. Ruiz	Communications regarding the Borough's form of government and how the Borough is operating	1.70	246.50
05/10/22	Kimberlin L. Ruiz	Research case law regarding liaisons in municipalities and their power	2.00	290.00
05/10/22	Kimberlin L. Ruiz	Review of Borough Code regarding powers of mayor, council, and liaison appointment and role	0.40	58.00
05/10/22	Kimberlin L. Ruiz	Research statutory authority for liaison appointment and powers in a Borough	0.80	116.00
05/10/22	Kimberlin L. Ruiz	Preparation of letter to councilmembers regarding role of mayor, council, and Borough Administrator	1.00	145.00
05/10/22	Guenther Waldow, Jr.	Research regarding NJ municipal forms of government and Borough of Pompton Lake's form of government as it relates to how Pompton Lakes is operating their government.	3.30	478.50
05/10/22	Kimberlin L. Ruiz	Communication regarding memorandum prepared on Civil Service and Law Enforcement Recruiting	0.10	14.50
05/10/22	Guenther Waldow, Jr.	Prepare document regarding general patterns of municipal organization and Borough form of Government.	1.10	159.50
05/11/22	Mark J. Semeraro	Final preparation or and attendance at Council Meeting.	1.80	261.00
05/11/22	Kimberlin L. Ruiz	Review and revise letter to Council regarding form of government and duties of mayor, council, and borough administrator	1.20	174.00
05/11/22	Kimberlin L. Ruiz	Review and revise memorandum and proposed letter seeking advisory opinion as to the implementation of a minority recruitment and selection program as required under N.J.S.A. 52:17B-4.10	0.40	58.00
05/11/22	Guenther Waldow, Jr.	Review and revise letter to the Council regarding role of the administrator, mayor and council in the Borough form of government.	1.40	203.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/11/22	Guenther Waldow, Jr.	Review e-mail from attorney for 525 Wanaque regarding easement agreement	0.10	14.50
05/11/22	Guenther Waldow, Jr.	Telephone call with Business Administrator regarding 525 Wanaque easement agreement	0.10	14.50
05/11/22	Guenther Waldow, Jr.	E-mail to attorney for 525 Wanaque regarding easement agreement.	0.10	14.50
05/11/22	Guenther Waldow, Jr.	Additional research regarding Borough form of government and the Borough's Municipal Code for purpose of reviewing and revising letter to Council.	2.70	391.50
05/11/22	Kimberlin L. Ruiz	Communication regarding letter to Council/Borough Code and further revisions to be included in letter	0.80	116.00
05/11/22	Kimberlin L. Ruiz	Research in code and statutes definition of officer	0.30	43.50
05/11/22	Guenther Waldow, Jr.	Research definition of officer for purpose of including in letter to Borough Council setting forth Borough form of government.	0.80	116.00
05/11/22	Kimberlin L. Ruiz	Revise and finalize letter to council	1.00	145.00
05/11/22	Kimberlin L. Ruiz	Review of appointments of councilmembers to committees as chairpersons, members, and liaison and compare to authority as set forth in borough code and statute (if applicable)	0.50	72.50
05/11/22	Guenther Waldow, Jr.	Communications regarding Borough form of Government and needed revisions to letter to Council.	0.70	101.50
05/11/22	Guenther Waldow, Jr.	Review e-mail from Business Administrator to Clerk requesting copy of deed for fire house.	0.10	14.50
05/11/22	Guenther Waldow, Jr.	Review e-mail from attorney for developer for 525 Wanaque requesting copy of deed for fire house to prepare easement agreement.	0.10	14.50
05/11/22	Guenther Waldow, Jr.	Prepare certification of funding language to be used for all resolutions encumbering funds.	0.10	14.50
05/11/22	Guenther Waldow, Jr.	E-mail to Business Administrator requesting that we have a call to discuss HVAC contract.	0.10	14.50
05/11/22	Kimberlin L. Ruiz	Continue drafting memo regarding form of government	2.10	304.50
05/11/22	Mark J. Semeraro	Review and revise opinion letter on administrative control of departments; conversation with Mayor.	0.40	58.00
05/11/22	Mark J. Semeraro	Review and revise letter regarding Business Administrator and Council Administrative duties; forward to Administrator; conversation with Mayor regarding personnel matter and agenda for meeting; prepare for Council Meeting	0.50	72.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/11/22	Mark J. Semeraro	Review and revise letter on minority recruitment program.	0.30	43.50
05/12/22	Guenther Waldow, Jr.	Telephone call with Business Administrator to discuss HVAC contract with Borough, construction easement for pavement of pond hole and Babcock, and resolution amending contract with Delisle.	0.20	29.00
05/12/22	Kimberlin L. Ruiz	Revise and finalize memorandum regarding New Hiring Procedures to Promote Diversity in Law Enforcement	1.00	145.00
05/12/22	Guenther Waldow, Jr.	Prepare resolution authorizing EUS Contract with Delisle Consulting, LLC.	2.50	362.50
05/12/22	Guenther Waldow, Jr.	Begin to draft EUS Contract with Delisle Consulting, LLC.	1.30	188.50
05/13/22	Kimberlin L. Ruiz	Communication regarding letter recommending EV Ordinance and redlines State Ordinance	0.10	14.50
05/13/22	Guenther Waldow, Jr.	Continue to draft EUS contract between the Borough and Delisle Consulting, LLC	2.80	406.00
05/13/22	Guenther Waldow, Jr.	Research law regarding EUS exception to public bidding as well as pay to play law for non fair and open contracts for purpose of drafting contract with Delisle Consulting, LLC.	1.50	217.50
05/16/22	Guenther Waldow, Jr.	Review e-mail from Clerk to clarify language in ordinance for pond hole parking regulations.	0.10	14.50
05/16/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss language in ordinance for pond hole parking regulations.	0.10	14.50
05/16/22	Guenther Waldow, Jr.	Review e-mail from developer's attorney for 525 Manque pertaining to metes and bounds description needed for additional easement.	0.10	14.50
05/16/22	Guenther Waldow, Jr.	E-mail to attorney for developer for 525 Wanaque seeking clarification of additional field work required for County's request for additional easement.	0.10	14.50
05/16/22	Guenther Waldow, Jr.	Left message with Andy Brewer to discuss e-mail from developer's attorney for 525 Wanaque pertaining to additional easement needed.	0.10	14.50
05/16/22	Guenther Waldow, Jr.	Review e-mail from attorney for developer for 525 Wanaque regarding setting up a call to discuss new easement County is requiring.	0.10	14.50
05/16/22	Kimberlin L. Ruiz	Revise memorandum on borough form of government	3.50	507.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/16/22	Guenther Waldow, Jr.	Telephone call with Business Administrator to discuss 525 Wanaque and developer attorney's request for the Borough to handle additional field work for an additional easement agreement required by County.	0.10	14.50
05/16/22	Guenther Waldow, Jr.	Review and revise EUS contract between Borough and Delisle Consulting, LLC	1.20	174.00
05/16/22	Guenther Waldow, Jr.	Prepare Business Entity Disclosure Certificate for use with EUS contract with Delisle Consulting, LLC	0.20	29.00
05/16/22	Guenther Waldow, Jr.	Prepare determination of value memo for use with EUS contract with Delisle Consulting, LLC	0.30	43.50
05/16/22	Guenther Waldow, Jr.	Review and revise resolution authorizing EUs contract with Delisle Consulting, LLC	0.60	87.00
05/17/22	Guenther Waldow, Jr.	Review and revise Financial Agreement for 525 Wanaque for tax abatement.	1.30	188.50
05/17/22	Mark J. Semeraro	Review and revise minority civil service program memo and request for advisory opinion letter.	0.30	43.50
05/18/22	R. Scott Fahrney, Jr.	OPRA Research on Surveillance Cameras (1.2); Prepared Memo to File (.5)	1.70	246.50
05/18/22	Guenther Waldow, Jr.	Email to Stonefield engineering to request contact information for owner of Meredia project.	0.10	14.50
05/18/22	Guenther Waldow, Jr.	Review communication from Rob Fortunato regarding additional easement agreement for 525 Wanaque project.	0.10	14.50
05/18/22	Guenther Waldow, Jr.	Review e-mail from Stonefield engineering with full contact information for owners for Meridia development project	0.10	14.50
05/18/22	Kimberlin L. Ruiz	Revision of memorandum regarding Diversity in Law Enforcement Hiring Process	0.20	29.00
05/18/22	Kimberlin L. Ruiz	Revise letter seeking advisory opinion regarding implementation of diversity in hiring procedures	0.60	87.00
05/19/22	Guenther Waldow, Jr.	E-mail to Ferreiro Engineer requesting if ordinances for installation of no left hand turn and no stopping and standing signs for Meredia project need to be sent to NJDOT.	0.10	14.50
05/19/22	Guenther Waldow, Jr.	E-mail to Clerk enclosing address for property owner of Meredia project.	0.10	14.50
05/19/22	Guenther Waldow, Jr.	Review e-mail from Clerk regarding her providing a copy of ordinances for installation of no left hand turn and no stopping and standing signs for Meredia project to County Planning Board and follow up with Borough Engineer.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/19/22	Guenther Waldow, Jr.	Review e-mail from Clerk requesting copy of EUS contract for Delisle Consulting, Inc. for next week's Council meeting.	0.10	14.50
05/19/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss EUS contract for Delisle Consulting, LLC for next week's Council meeting.	0.20	29.00
05/19/22	Guenther Waldow, Jr.	Review and revise financial agreement for 525 Wanaque for tax abatement.	1.10	159.50
05/19/22	Kimberlin L. Ruiz	Review of article on Unified Command in active shooter/hostile events situations and e-mail chain between departments regarding same	0.40	58.00
05/19/22	Kimberlin L. Ruiz	Revise memorandum on Borough Form of Government	1.40	203.00
05/19/22	Kimberlin L. Ruiz	Conversation regarding Ordinance for EVSE and where to amend Borough's Code	0.70	101.50
05/19/22	Guenther Waldow, Jr.	Review proposed Ordinance for Electric Vehicles provided by Engineer.	0.50	72.50
05/19/22	Guenther Waldow, Jr.	Communication regarding amending Pompton Lakes Municipal Code to include Electric Vehicle Ordinance.	0.50	72.50
05/19/22	Kimberlin L. Ruiz	Conversation regarding EVSE Ordinance and concurrence with Master Plan, where the Code should be amended, and possible cross-referenced to be amended in code	0.50	72.50
05/19/22	Guenther Waldow, Jr.	Telephone call with Engineer/Planner to discuss amendment to Municipal Code related to Electric Vehicle Ordinance.	0.30	43.50
05/19/22	Kimberlin L. Ruiz	Telephone call with Debbie Lawlor regarding EVSE Ordinance	0.30	43.50
05/19/22	Kimberlin L. Ruiz	Prepare Ordinance for EVSE	1.00	145.00
05/19/22	Kimberlin L. Ruiz	Conference with MJS regarding memoranda prepared on Form of Government and Chief of Police and OEM powers and revisions and additions needed thereto for each	1.00	145.00
05/19/22	Kimberlin L. Ruiz	Revision of memorandum regarding form of government	1.10	159.50
05/19/22	Guenther Waldow, Jr.	Review and revise resolution authorizing EUS contract with Delisle Consulting, LLC	1.80	261.00
05/19/22	Guenther Waldow, Jr.	Review and revise EUS contract with Delisle Consulting, LLC	1.10	159.50
05/19/22	Kimberlin L. Ruiz	Revise memorandum to reflect statutory law and ordinances regarding the Council President	0.80	116.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/19/22	Kimberlin L. Ruiz	Research regarding delineation of duties and powers	0.80	116.00
05/19/22	Mark J. Semeraro	Review and revise resolution and Delisle contract.	0.90	130.50
05/19/22	Guenther Waldow, Jr.	E-mail to Benjamin Delisle requesting copy of certificate of formation for use with EUS contract between Borough and Delisle Consulting, LLC.	0.10	14.50
05/19/22	Guenther Waldow, Jr.	Research Pompton Lakes Zoning Code to identify what needs to be amended to incorporate Ordinance for Electric Vehicles.	0.60	87.00
05/19/22	Guenther Waldow, Jr.	Communication regarding what sections of Borough Code need to be amended to incorporate Ordinance for Electric Vehicles.	0.20	29.00
05/19/22	Mark J. Semeraro	Review and revise the separation of powers memo; instruct associate on further development for memo.	0.50	72.50
05/19/22	Mark J. Semeraro	Review and revise the OEM Police Chief memo; instruct associate on further development for memo.	0.50	72.50
05/19/22	Mark J. Semeraro	Review and revise resolution and agreement on redevelopment director.	0.40	58.00
05/19/22	Mark J. Semeraro	Receipt and review of Shared Services Agreement from Passaic County.	0.40	58.00
05/20/22	Mark J. Semeraro	Receipt and review of agenda; discuss with partner.	0.30	43.50
05/20/22	R. Scott Fahrney, Jr.	Review OPRA request (.4); telephone conference with Justin Santagata (.2); research OPRA on the election polls and surveillance video (.6); telephone conference with Borough clerk (.4)	1.60	232.00
05/20/22	Mark J. Semeraro	Email exchange with Mayor regarding next council meeting.	0.10	14.50
05/20/22	Guenther Waldow, Jr.	Review and revise resolution for EUS contract with Delisle Consulting with additional information provided by Benjamin Delisle contained in his formation documents.	0.70	101.50
05/20/22	Guenther Waldow, Jr.	Review and revise EUS contract with Delisle Consulting, LLC with additional information provided by Benjamin Delisle contained in his formation documents	1.40	203.00
05/20/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss EUS contract with Delisle Consulting, LLC	0.20	29.00
05/20/22	Guenther Waldow, Jr.	Prepare e-mail to Clerk enclosing EUS resolution and contract for Delisle Consulting, LLC.	0.20	29.00
05/20/22	Guenther Waldow, Jr.	Telephone call with BA to discuss the EUS contract and why the Borough is moving forward with this contract in this manner.	0.40	58.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/20/22	Guenther Waldow, Jr.	Telephone call with Benjamin Delisle regarding EUS contract with Borough and the need for him to execute additional forms.	0.20	29.00
05/20/22	Guenther Waldow, Jr.	Communication regarding OEM duties and responsibilities; Research regarding same.	0.80	116.00
05/20/22	Kimberlin L. Ruiz	Review and revise memorandum regarding separation of power	1.30	188.50
05/20/22	Kimberlin L. Ruiz	Research delineation of powers and duties/what can and cannot be delineated	1.10	159.50
05/20/22	Kimberlin L. Ruiz	Make requested revisions to memorandum regarding Chief of Police and OEM	2.00	290.00
05/20/22	Kimberlin L. Ruiz	Review of statutory law, State OEM website, Directives delegating duties, and information from the State regarding deeming an emergency	1.00	145.00
05/20/22	Kimberlin L. Ruiz	Research definition of emergency operations	0.30	43.50
05/20/22	Kimberlin L. Ruiz	Communication regarding hierarchy of OEM and Borough Chiefs	0.20	29.00
05/20/22	Guenther Waldow, Jr.	Prepare all documents/forms required for EUS contract and send to Ben Delisle requesting that he sign and return to the Borough by Monday; research regarding same.	2.90	420.50
05/20/22	Guenther Waldow, Jr.	Review communication from Benjamin Delisle providing me with copy of certificate of formation.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	Review e-mail from Borough Engineer confirming that no left hand turn Ordinance would require NJDOT approval and no stopping and standing sing can be handled locally.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	Review e-mails from tax clerk regarding lien hold for Pompton Five Associates wishing to receive a copy of tax lien redemption check.	0.20	29.00
05/23/22	Kimberlin L. Ruiz	Research Borough of Fair Lawn's flag policy	0.20	29.00
05/23/22	Guenther Waldow, Jr.	Review e-mail from Clerk regarding Department of Community Affairs facilitating Daniel's Law.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	Review letter from Department of Community Affairs regarding their facilitation of Daniel's Law that takes effect on January 13, 2023.	0.20	29.00
05/23/22	Guenther Waldow, Jr.	E-mail to Clerk requesting that she set up MyNewJersey account to access Office of Information Policy portal to collaborate on implementation of Daniel's law.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/23/22	Guenther Waldow, Jr.	Review e-mail from County regarding Meredia no-stopping and standing and no left hand turn descriptions being wrong and invalidating ordinances.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	Telephone call with Clerk and BA regarding County's belief that no-stopping and standing and no left hand turn descriptions are wrong and Borough may need to invalidate ordinances and adopt new ordinances.	0.40	58.00
05/23/22	Guenther Waldow, Jr.	E-mail to Borough Engineer enclosing site plan for Meridia development project so he may review same to determine why County feels that descriptions in Ordinances for signs are wrong and need to be invalidated.	0.20	29.00
05/23/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss Pompton Five Associates redemption of tax lien and tax collector's inquiry if we can provide copies of same to lien holder.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	Telephone call with Tax Clerk to discuss Pompton Five Associates redemption of tax lien and tax collector's inquiry if we can provide copies of same to lien holder.	0.20	29.00
05/23/22	Kimberlin L. Ruiz	Research municipalities and their policies regarding Pride Flags and or any flags of organizations being flown on borough property	0.80	116.00
05/23/22	Guenther Waldow, Jr.	Telephone call with Borough Engineer regarding making revisions to descriptions for no left hand turn and no stopping and standing signs for Meridia development project per County's request.	0.20	29.00
05/23/22	Guenther Waldow, Jr.	E-mail to Borough Engineer enclosing descriptions for no stopping and standing and no left turn signs I originally received from Stonefield for Meridia development project so he could revise per County's request.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	E-mail to Borough Engineer confirming telephone call that he would be revising descriptions for no left hand turn and no stopping and standing signs for Meridia development project and that he would work with County before revised ordinances are presented back to Council.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	E-mail to Clerk regarding Borough Engineer taking the lead on revising descriptions for no left hand turn and no stopping and standing signs for Meridia development project and that he would work with County before revised ordinances are presented back to Council.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	Telephone call with BA regarding status of revising Meridia Ordinances for no stopping and standing and no left hand turn signs.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/23/22	Kimberlin L. Ruiz	Communications regarding various memos	0.70	101.50
05/23/22	Guenther Waldow, Jr.	Communication regarding first amendment issues pertaining to flying gay pride flags and others of government property.	0.80	116.00
05/23/22	Kimberlin L. Ruiz	Begin drafting memo regarding flying a Pride Flag on borough property	0.80	116.00
05/23/22	Kimberlin L. Ruiz	Research first amendment issues regarding flying a flag on borough property	1.00	145.00
05/23/22	Guenther Waldow, Jr.	Review e-mail from Clerk confirming she has access to My New Jersey Account so she has access the Office of Information Policy portal for collaboration on Daniel's Law.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	Review e-mail from Ben Delisle enclosing documents for EUS contract.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	E-mail to Ben Delisle informing him that insurance requirements are in contract and explaining list of duties set forth in contract to be performed during term of contract.	0.10	14.50
05/23/22	Guenther Waldow, Jr.	Prepare resolution authorizing the Borough to file a consent order joining the Caldwell Affordable Housing Litigation.	1.00	145.00
05/23/22	Mark J. Semeraro	Receipt and review of email from Engineer regarding no parking ordinance; email engineer and partner regarding same.	0.20	29.00
05/23/22	Mark J. Semeraro	Receipt and review of emails regarding AAP1 and upcoming council meeting.	0.20	29.00
05/24/22	R. Scott Fahrney, Jr.	Research records retention policies for video surveillance (.8) emailed to records clerk (.3); receipt and review of email from records clerk (.1); emailed to records clerk (.1)	1.30	188.50
05/24/22	R. Scott Fahrney, Jr.	Prepared formal OPRA response (.7); email from partner (.1) email from records clerk (.1); email to records clerk (.1)	1.00	145.00
05/24/22	Mark J. Semeraro	Review email; conversation with partner; email Liz Brandness on OPRA re Ballot Box video.	0.20	29.00
05/24/22	Kimberlin L. Ruiz	Review and revise memorandum regarding flying pride flag on municipal property	2.60	377.00
05/24/22	Kimberlin L. Ruiz	Research regarding public forums	0.80	116.00
05/24/22	Kimberlin L. Ruiz	Research regarding protected government speech	0.80	116.00
05/24/22	Kimberlin L. Ruiz	Research regarding flags as speech	0.30	43.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/24/22	Kimberlin L. Ruiz	Review other town ordinances/resolutions regarding flag policies	0.90	130.50
05/24/22	Kimberlin L. Ruiz	Communication regarding research completed on flag flying on government property	0.50	72.50
05/24/22	Guenther Waldow, Jr.	Communication to discuss issue of raising gay pride flag and what legal ramifications could arise if Borough opens this to one organization vs another as well as possible discrimination claims.	0.60	87.00
05/25/22	Guenther Waldow, Jr.	Finalize review agenda and individual resolution for this evening's Council Meeting.	1.10	159.50
05/25/22	Kimberlin L. Ruiz	Revise and edit memorandum on flag flying	2.00	290.00
05/25/22	Guenther Waldow, Jr.	Review communication from BA that she agrees that a Boroughwide notice should go out explaining how employees should handle requests for records.	0.10	14.50
05/25/22	Guenther Waldow, Jr.	Review Borough code to identify Treasure for the Borough and the BA's role related to the Treasurer.	0.40	58.00
05/25/22	Guenther Waldow, Jr.	Review e-mail from Ben Delisle advising he will send certificate of insurance as soon as possible.	0.10	14.50
05/25/22	Guenther Waldow, Jr.	Telephone call with BA to discuss Borough Code related to Treasurer.	0.30	43.50
05/25/22	Guenther Waldow, Jr.	Review and revise separation of powers memo.	1.60	232.00
05/25/22	Kimberlin L. Ruiz	Review of changes made to memorandum regarding Borough Form of Government and revise to include citations where necessary	1.70	246.50
05/25/22	Kimberlin L. Ruiz	Receipt of comments to memorandum regarding roles of OEM and Chief of Police; revise memorandum to incorporate changes requested	1.00	145.00
05/25/22	Guenther Waldow, Jr.	E-mail to Ken Delisle to remind him to provide the Borough with a letter that confirms he does not have any employees and does not need to provide worker's compensation requirements.	0.10	14.50
05/25/22	Guenther Waldow, Jr.	Review e-mail from Borough Engineer regarding him looking at the descriptions in the no left hand turn and no stopping signs and confirming they were done wrong and confirming he will work to correct them.	0.10	14.50
05/25/22	Guenther Waldow, Jr.	Review e-mail from counsel for developer for 525 Wanaque inquiring about status of metes and bounds descriptions for easement agreement.	0.10	14.50
05/25/22	Guenther Waldow, Jr.	Review e-mail from Ferriero Engineering confirming that field work was completed for easement for 525 Wanaque and that we should have something soon.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/25/22	Guenther Waldow, Jr.	E-mail to Chairman of redevelopment agency and counsel for redevelopment agency regarding their response to memo from Borough Counsel on setting up escrow account for redevelopment matters.	0.10	14.50
05/25/22	Guenther Waldow, Jr.	Communication regarding escrow agreement that developers can sign that would cover costs for Borough's professional services associated with development projects.	0.10	14.50
05/25/22	Mark J. Semeraro	Review and comment on OEM memo.	0.70	101.50
05/25/22	Mark J. Semeraro	Prepare for Council meeting; conversation with Mayor.	1.30	188.50
05/25/22	Mark J. Semeraro	Attendance at Council meeting.	3.00	435.00
05/26/22	Kimberlin L. Ruiz	Make revisions to memorandum regarding flying Pride Flag on borough property	0.40	58.00
05/26/22	Guenther Waldow, Jr.	E-mail to Collier Engineering requesting that Debbie Lawler prepare a memo regarding everything that needs to be done to implement the Borough's electric vehicle ordinance.	0.10	14.50
05/26/22	Guenther Waldow, Jr.	Review escrow agreement for developers to pay for costs of Borough's professionals.	0.40	58.00
05/26/22	Guenther Waldow, Jr.	Review and revise memo on flying Gay Pride Flag.	1.80	261.00
05/26/22	Guenther Waldow, Jr.	Review e-mail from Clerk of Redevelopment Agency regarding adding an additional resolution to agenda to include parking lot to the redevelopment zone.	0.10	14.50
05/26/22	Guenther Waldow, Jr.	Review e-mail from Clerk of Borough regarding adding an additional resolution to agenda to include parking lot to the redevelopment zone.	0.10	14.50
05/26/22	Guenther Waldow, Jr.	Research Law regarding NJDOT approval of no left hand turn signs installed by Borough	1.10	159.50
05/27/22	Guenther Waldow, Jr.	Review e-mail from Engineer regarding electric vehicle ordinance and making recommendations on how to proceed.	0.10	14.50
05/27/22	Guenther Waldow, Jr.	Communication regarding electric vehicle ordinance and amendments that need to be made to Borough Code to enforce violations.	0.30	43.50
05/27/22	Guenther Waldow, Jr.	Review e-mail from BA enclosing amendment to contract with Delisle Consulting, LLC.	0.10	14.50
05/27/22	Guenther Waldow, Jr.	Review e-mail from Engineering further clarifying electric vehicle ordinance and their being no need to amend master plan.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/27/22	Guenther Waldow, Jr.	Draft Certification of Extraordinary Unspecifiable Service for contract between the Borough and Delisle Consulting, LLC.	1.00	145.00
05/27/22	Guenther Waldow, Jr.	E-mail to BA enclosing draft Certification of Extraordinary Unspecifiable Service.	0.10	14.50
05/27/22	Kimberlin L. Ruiz	Receipt and review of various e-mails regarding EVSE Ordinance	0.30	43.50
05/27/22	Kimberlin L. Ruiz	Communication regarding e-mails regarding EVSE ordinance and next steps	0.30	43.50
Total			139.00	\$ 20,155.00

FEE SUMMARY

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Hrs At</u>	<u>Rate</u>	<u>/Hrs</u>	<u>Total</u>
Guenther Waldow, Jr.	Partner	57.10		145.00		8,279.50
Mark J. Semeraro	Partner	16.40		145.00		2,378.00
R. Scott Fahrney, Jr.	Partner	5.60		145.00		812.00
Kimberlin L. Ruiz	Associate	59.90		145.00		8,685.50
Total Professional Fees						\$ 20,155.00

DISBURSEMENTS

<u>Date</u>	<u>Description</u>	<u>Total</u>
05/31/22	Legal Research - Vendor - West (West Group)	282.75
	Reproduction	0.10

Total Disb. 282.85

Fees	\$ 20,155.00
Disbursements	\$ 282.85

CURRENT INVOICE DUE **\$ 20,437.85**

Previous Balance Due \$ 25,364.88

TOTAL AMOUNT DUE **\$ 45,802.73**