



Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044

May 19, 2022

Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, NJ 07442
Att: Kevin Boyle

Re: Insured: Borough of Pompton Lakes
Claimant: Hamway, Michael
Policy No: QJ10105001
Claim No.: QM-1398

SO363

Dear Mr. Boyle,

Summit Risk Services is the Third Party Administrator on behalf of the QBE Specialty Insurance Company.

Enclosed please find for payment, QBE Specialty Insurance Company's invoice relative to the Insured's retention and coinsurance obligations.

Please be reminded that you can contact your JIF Claims Coordinator for details relative to a deferred deductible and copayment plan which has been adopted by your local JIF.

Should you have any questions, please contact adjuster, Stephen Scott at 215-259-5093 or scott@summitrisk.com, upon receipt of this correspondence.

We appreciate your prompt attention to this matter.

Sincerely,
Summit Risk Services
Alice Ivers for Stephen Scott

cc: Fred Semrau, Esq.
JIF Solicitor

2-01-20 155-113

Retention and Coinsurance Invoice (9)

Payment Due Date: 6/19/2022

TO: Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, NJ 07442

Invoice Date:	5/19/222
Claim Number:	QM-1398
Claimant:	Hamway, Michael
Policy #:	QJI0105001

Policy Retention/Coinsurance Amount	Invoice Amount Paid	Reimbursement Payment Due From Borough of Pompton Lakes
\$2,500.00/\$200,000.00	\$336.00 \$294.00 \$126.00 \$ 42.00	<u>\$159.60</u> 20% coinsurance obligation

Payment Summary:

Retention Obligation paid by the Borough: \$2,500.00

Coinsurance Obligation paid to date by the Borough: \$2,529.40

Please make check payable to: QBE Specialty Insurance Company

Send Payment To: Summit Risk Services
120 Gibraltar Road, Suite 210
Horsham, PA 19044

Att: Stephen Scott

PLEASE INCLUDE THE CLAIM NUMBER ON ALL REMITTANCES TO ENSURE PROPER CREDIT

Dorsey & Semrau, LLC

714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Stephen Scott
Summit Risk

January 03, 2022

In Reference To: Hamway, Michael / Borough of Pompton Lakes / / / QM-1398
Invoice #18844

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
12/6/2021 EP	Email from counsel for Hamway; review packet submitted to Zoning Board of Adjustment; review Court Order with deadline for submission; review eCourts notice; review correspondence from Plaintiff's counsel to the Court as to timely submission to Zoning Board; voicemail from ZBA counsel; return call; email to Plaintiff's counsel as to ZBA application.	0.90 140.00/hr	126.00
12/9/2021 EP	Email from Administrator as to status; reply email; response from Administrator.	0.30 140.00/hr	42.00
12/16/2021 EP	Email from Plaintiff's counsel; review attachments as to amending request before ZBA as to prior non-conforming use; reply email to Plaintiff's counsel.	0.40 140.00/hr	56.00
12/17/2021 EP	Voicemail from Plaintiff's counsel as to fact finding supplemental pleading; review Court Order; email from Plaintiff's counsel; reply; phone call to counsel; review eCourts notice and correspondence.	0.50 140.00/hr	70.00
SUBTOTAL:		[2.10	294.00]
For professional services rendered		2.10	\$294.00

Dorsey & Semrau, LLC

714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Stephen Scott
Summit Risk

November 30, 2021

In Reference To: Hamway, Michael / Borough of Pompton Lakes / / / QM-1398
Invoice #18670

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
11/3/2021 EP Call from Plaintiff's counsel; return call; review status of the case.	0.90 140.00/hr	126.00
SUBTOTAL:	<u>0.90</u>	<u>126.00</u>
For professional services rendered	0.90	\$126.00

Dorsey & Semrau, LLC

714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Stephen Scott
Summit Risk

February 28, 2022

In Reference To: Hamway, Michael / Borough of Pompton Lakes / / QM-1398
Invoice #19039

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
2/2/2022	EP Email from defense counsel paralegal; review attached notice; email to ZBA counsel; review eCourts for message to counsel.	0.60 140.00/hr	84.00
2/15/2022	EP Email from new counsel for Hamway; review email response from ZBA counsel; reply to counsel; prepare status update for adjuster.	0.60 140.00/hr	84.00
2/18/2022	EP Receipt and review eCourts notice; review correspondence to Court; review offer of settlement; email to counsel as to dismissal of PAS-L-3989-19 as term of settlement.	0.90 140.00/hr	126.00
2/23/2022	EP Receipt and review email from counsel for Pompton Lakes ZBA rejecting settlement offer of Plaintiff Hamway; review prior correspondence; reply.	0.30 140.00/hr	42.00
SUBTOTAL:		[2.40	336.00]
For professional services rendered		2.40	\$336.00

LAW OFFICES
APRUZZESE, McDERMOTT, MASTRO & MURPHY
A PROFESSIONAL CORPORATION

SOMERSET HILLS CORPORATE CENTER
25 INDEPENDENCE BOULEVARD
P.O. Box 112
LIBERTY CORNER, NJ 07938
Phone: (908) 580-1776
Fax: (908) 647-1492

Pompton Lakes/Borough of
25 Lenox Avenue
Pompton Lakes NJ 07442

Attn: Paula Cozzarelli, B.A.

Page: 1
August 16, 2022
Account No: 2974-06080M
Invoice No. 229048

General Labor

Previous Balance \$6,311.92

07/01/2022	BOS	█████ Preparation of sur-reply brief.	0.80	164.00
07/05/2022	BOS	█████ Preparation of sur-reply brief in opposition to Plaintiff's motion; preparation of exhibits; phone conference with Chief Clark regarding brief; email correspondence with hearing officer forwarding brief; preparation of notes to file.	3.40	697.00
	ART	Receive and review correspondence from and draft correspondence to Paula Cozzarelli regarding FMLA leave issue; direct associate work.	0.30	61.50
07/06/2022	CMK	Receipt and review of FMLA paperwork and medical note re request to work from home. Prepare email to ART re same.	0.60	123.00
	BOS	█████ Phone conference with Detective Berwick; email correspondence with hearing officer; preparation of notes to file.	0.30	61.50
07/07/2022	ART	Review and assess memo of law regarding FMLA issue; draft correspondence to Paula Cozzarelli regarding conference call on ██████	0.70	143.50
07/08/2022	ART	Telephone call from Paula Cozzarelli regarding ██████ matter and DPW Employee CDL issue.	0.30	61.50
07/13/2022	ART	Telephone call from/to Chief Clark regarding IA investigation report; receive and review correspondence from and draft correspondence to Chief Clark regarding same.	0.30	61.50

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Pompton Lakes/Borough of

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August 16, 2022

Account No: 2974-06080M

Invoice No. 229046

General Labor

07/14/2022	BOS	█████ Email correspondence with Chief regarding matter; email correspondence with Ms. Berwick regarding matter; preparation of notes to file.	0.20	41.00
07/18/2022	BOS	█████ Analysis of Chief Hayducka's decision on pre-trial motion; email correspondence with client regarding matter; preparation of notes to file.	0.60	123.00
07/21/2022	BOS	█████ Phone conference with Chief Clark regarding matter; email correspondence with Ms. Berwick regarding matter; email correspondences with Hearing Officer and Counsel regarding matters; preparation of notes to file.	0.60	123.00
07/22/2022	BOS	█████ Email correspondence with hearing officer and counsel regarding matter.	0.10	20.50
	ART	Receive and review correspondence from and draft correspondence to Paula Cozzarelli regarding █████ matter.	0.10	20.50
07/25/2022	BOS	█████ Extended phone conferences with Chief Clark and Lt. Rodriguez; email correspondences with Chief Clark and Lt. Rodriguez; preparation of notes to file.	0.90	184.50
07/26/2022	BOS	█████ Review and analysis of OPRA request; review of documents from Chief; preparation of notes to file.	0.40	82.00
	ART	Review paperwork on █████ matter; telephone call to/from Paula Cozzarelli regarding same.	0.90	184.50
	NP	Review records request and discuss with B. Shapiro; research regarding same; consider follow-up required.	0.90	184.50
07/27/2022	BOS	█████ Correspondence with counsel and hearing officer regarding hearing; attend to outstanding discovery obligations.	0.60	123.00
07/28/2022	BOS	█████ Phone conference with counsel regarding OPRA request, discovery, etc; phone conference with Chief Clark regarding matter;		

LAW OFFICES
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Pompton Lakes/Borough of

General Labor

Page: 3
 August 16, 2022
 Account No: 2974-08080M
 Invoice No: 229046

		email correspondence with client regarding matter; correspondence with counsel regarding matter; preparation of notes to file.	0.70	143.50
	ART	Review and assess [REDACTED] IA report; telephone call to Chief Clark regarding same.	1.10	225.50
	ART	Receive and review correspondence from and draft correspondence to Paula Cozzarelli regarding [REDACTED] matter.	0.30	61.50
07/29/2022	BOS	[REDACTED] Correspondences with counsel and Chief Clark regarding matter.	0.10	20.50
		For Current Services Rendered	14.20	2,911.00

		Hours	Rate	Total
A.R. Thibault		4.00	\$205.00	\$820.00
Neha Patel		0.90	205.00	184.50
Boris Shapiro		8.70	205.00	1,783.50
Christopher M. Kurek	ASSOCIATE	0.60	205.00	123.00

07/18/2022	Photocopy charges throughout the period.	0.25
	Photocopy charges throughout the period.	0.25
	Total Expenses Thru 07/31/2022	0.25
	Total This Invoice	2,911.25
	Balance Due	\$9,223.17

Invoice Date: 08/29/22

Fed ID #31-1425096

File No. 22-022

Due Date: 09/28/2022

Invoice No. 255642

Period Ending: 7/31/22

Ms Elizabeth Brandsness
Borough of Pompton Lakes
25 Enox Avenue
Pompton Lakes, NJ 07442
VIA E-MAIL: clerk@pomptonlakes-nj.gov

File Borough Attorney
Description:

PROFESSIONAL FEES

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
01/28/22	David A. Gibbs	Review and revise index of PAS-L-002397-15 and internal communications regarding same.	0.50	45.00
06/01/22	Guenther Waldow, Jr.	Review communications from Passaic County Counsel requesting that shared services agreements be sent to Mayor and BA.	0.10	14.50
06/01/22	Guenther Waldow, Jr.	E-mail to Mayor and BA enclosing shared services agreements.	0.10	14.50
06/02/22	Kimberlin L. Ruiz	Communications regarding memorandums	0.20	29.00
06/02/22	Guenther Waldow, Jr.	Communication regarding status of separation of powers memo.	0.10	14.50
06/02/22	Guenther Waldow, Jr.	E-mail to BA and Mayor enclosing copy of final separation of powers memo.	0.10	14.50
06/02/22	Guenther Waldow, Jr.	Communication regarding BA's appointment as Treasurer and the Borough's code pertaining to roles and responsibilities of BA as well as how Treasure could be appointed by Mayor.	0.50	72.50
06/02/22	Guenther Waldow, Jr.	Review e-mail from BA regarding status of contract with Delisle Consulting, LLC.	0.10	14.50
06/02/22	Guenther Waldow, Jr.	Telephone call with BA to discuss necessary insurance items needed for contract with Delisle Consulting, LLC and status of escrow agreements for redevelopment projects with the Borough Redevelopment Agency	0.40	58.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
06/02/22	Guenther Waldow, Jr.	E-mail to BA regarding status of agenda for next week's Council Meeting to see if she needs assistance with reviewing and/or preparing items.	0.10	14.50
06/02/22	Guenther Waldow, Jr.	E-mail to BA confirming what Ben Delisle should provide to the Borough for his EUS contract.	0.10	14.50
06/02/22	Mark J. Semeraro	Receipt and review of Pride proclamation emails.	0.10	14.50
06/03/22	Guenther Waldow, Jr.	E-mail to BA requesting that she circulate separation of powers memo to all members of the Council.	0.10	14.50
06/03/22	Kimberlin L. Ruiz	Review of memo and draft letter seeking advisory opinion regarding the minority recruitment hiring process.	0.30	43.50
06/03/22	Guenther Waldow, Jr.	E-mail to BA to recommend that she contact Lori Clinton to get status and copies of all development projects in the Borough.	0.10	14.50
06/03/22	Guenther Waldow, Jr.	Review e-mail from BA informing me that she spoke to Mayor about separation of powers memo and would be sending the memo to the Council members.	0.10	14.50
06/03/22	Kimberlin L. Ruiz	Review and revise memorandum regarding Pride Flag.	0.80	116.00
06/03/22	Kimberlin L. Ruiz	Review and revise Annual Service Charge provision of Financial Agreement.	1.10	159.50
06/06/22	Guenther Waldow, Jr.	Review and revise memo to BA regarding how to handle new Law pertaining to Police Recruiting and Hiring.	1.00	145.00
06/06/22	Guenther Waldow, Jr.	Begin to review resolutions for Pompton Lakes for June 8 Council meeting.	0.50	72.50
06/06/22	Mark J. Semeraro	Receipt and review of email from Andy Brewer regarding Director of Redevelopment Agency.	0.10	14.50
06/07/22	Guenther Waldow, Jr.	Telephone call with Clerk to go over resolutions for upcoming Council Meeting to recommend she include appropriation language to a few resolutions.	0.20	29.00
06/07/22	Guenther Waldow, Jr.	Telephone call with BA to recommend Borough use uniform style of resolutions.	0.10	14.50
06/07/22	Guenther Waldow, Jr.	Finalize review of resolutions for June 8, 2022 Council meeting.	0.30	43.50
06/07/22	Guenther Waldow, Jr.	E-mail to Clerk requesting that she circulate revised agenda for tomorrow's Council Meeting.	0.10	14.50
06/07/22	Guenther Waldow, Jr.	Review and respond to e-mail from Clerk regarding status of revised agenda for tomorrow's Council meeting.	0.10	14.50
06/08/22	Mark J. Semeraro	Review agenda; prepare for Council Meeting.	0.80	116.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
06/08/22	Mark J. Semeraro	Attend Council Meeting	1.50	217.50
06/09/22	Guenther Waldow, Jr.	Review and revise memo regarding police hiring	1.00	145.00
06/10/22	Guenther Waldow, Jr.	Review emails related to anti-nepotism and conflict of interest necessary for police hiring law.	0.10	14.50
06/10/22	Kimberlin L. Ruiz	Telephone conference with MJS and Chief of Police	1.20	174.00
06/10/22	Kimberlin L. Ruiz	Communication regarding NJ OEM 7 and memorandum regarding respective roles of Chief of Police and OEM	0.50	72.50
06/10/22	Guenther Waldow, Jr.	E-mail to BA to explain the process for setting up escrow accounts for work performed under Borough's development projects so that billing can be adjusted accordingly. <i>BA Explained Process to attorney</i>	0.10	14.50
06/10/22	Guenther Waldow, Jr.	Review and revise memo to Borough regarding new law pertaining to police hiring.	0.40	58.00
06/10/22	Mark J. Semeraro	Review Financial Agreement.	0.30	43.50
06/12/22	Guenther Waldow, Jr.	Continue to review and revise memo regarding new police hiring law.	1.70	246.50
06/13/22	Kimberlin L. Ruiz	Review of proposed changes to memorandum regarding minority recruitment hiring procedures and make revisions, finalize same	0.50	72.50
06/13/22	Kimberlin L. Ruiz	E-mail to Borough Administrator and Mayor enclosing memorandum on Diversity in Law Enforcement Recruiting and Hiring	0.10	14.50
06/13/22	Kimberlin L. Ruiz	Begin drafting temporary construction easement for Meridia and Babcock Place	0.60	87.00
06/15/22	Mark J. Semeraro	At length conversation with Mayor regarding the Meridia project issue, communicate with partners regarding investigation as to how to approach developer and alternate theories of liability.	0.70	101.50
06/16/22	Judy A. Verrone	Review emails from and to M. Semeraro/FXR re Meridia	0.20	29.00
06/16/22	Kimberlin L. Ruiz	E-mail to Mayor and BA attaching CSC matter	0.10	14.50
06/16/22	Mark J. Semeraro	Receipt and review of email from Passaic County Asst. County Counsel with attachment, email to client; schedule conference call.	0.20	29.00
06/16/22	Guenther Waldow, Jr.	Review e-mail from BA regarding setting up a meeting to discuss escrow agreement for developers	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
06/16/22	Guenther Waldow, Jr.	Prepare e-mail to BA informing her that I would provide her with a form of escrow agreement that the Borough could recommend to Redevelopment Agency to use for development projects.	0.10	14.50
06/16/22	Mark J. Semeraro	Email client regarding civil service decision and updating separation of powers memo.	0.10	14.50
06/17/22	Mark J. Semeraro	Receipt and review of agenda packet.	0.80	116.00
06/17/22	Kimberlin L. Ruiz	Receipt and review of letter regarding Report of Audit	0.20	29.00
06/17/22	Guenther Waldow, Jr.	Review e-mail from Mayor confirming meeting for Tuesday regarding Escrow Agreements for Developers	0.10	14.50
06/17/22	Kimberlin L. Ruiz	Telephone call with Paula Cozzarelli regarding Morris County JIF contact person for audit	0.10	14.50
06/17/22	Kimberlin L. Ruiz	Telephone call with Morris County JIF Risk Manager regarding audit	0.10	14.50
06/17/22	Guenther Waldow, Jr.	Draft form of escrow agreement to be provided to BA and Mayor for use with redevelopment projects.	3.50	507.50
06/17/22	Kimberlin L. Ruiz	Telephone call with Risk Assessment Manager regarding matters pending and contact attorneys for same	0.30	43.50
06/17/22	Kimberlin L. Ruiz	E-mail to Risk Assessment Manager memorializing telephone conversation regarding information needed for response to audit	0.30	43.50
06/17/22	Kimberlin L. Ruiz	Begin preparation of letter in response to audit	0.60	87.00
06/17/22	Guenther Waldow, Jr.	E-mail to Director of Redevelopment Agency and Counsel for Redevelopment Agency enclosing escrow agreement for redevelopment projects.	0.10	14.50
06/20/22	Mark J. Semeraro	Conversation with Debbie Lawlor; conversation with Mayor and Administrator regarding 125 Wanaque Avenue.	0.40	58.00
06/20/22	Guenther Waldow, Jr.	E-mail to BA requesting contact information for construction code official.	0.10	14.50
06/20/22	Guenther Waldow, Jr.	Review and revised form of financial agreement that the Borough can use for tax exemptions.	4.30	623.50
06/20/22	Kimberlin L. Ruiz	Receipt and review of e-mail from Risk Assessment Manager regarding claims against the Borough for audit	0.10	14.50
06/20/22	Kimberlin L. Ruiz	E-mail to Risk Assessment Manager with information requested for further information for response to audit letter	0.20	29.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
06/21/22	Guenther Waldow, Jr.	Telephone call with Mayor, BA, Redevelopment Agency Director, and Redevelopment Agency Counsel to discuss escrow agreement and handling development matters for the Borough.	0.80	116.00
06/21/22	Kimberlin L. Ruiz	Receipt, review and reply to Risk Assessment Manager regarding claims against the Borough over \$260,000	0.10	14.50
06/21/22	Kimberlin L. Ruiz	Review and revise letter in response to audit	1.40	203.00
06/21/22	Guenther Waldow, Jr.	Review and summarize three shared services agreements with the County for the reconstruction of two pedestrian and one culvert bridge	2.30	333.50
06/21/22	Mark J. Semeraro	125 Wanaque Ave-Conversation with applicant's attorney; prepare and forward email to applicant's attorney and to Borough professionals	0.90	130.50
06/21/22	Mark J. Semeraro	Detailed email to partner explaining what to research with respect to affordable housing county property and vacating roadway research.	0.20	29.00
06/21/22	Guenther Waldow, Jr.	Research regarding if County or Borough is owner of pedestrian and culvert bridges for purpose of determining who is responsible for maintenance of bridges included in shared services agreements.	0.80	116.00
06/22/22	Kimberlin L. Ruiz	Receipt and review of e-mail with excel sheet regarding Borough's tax appeals in order to respond to audit letter	0.30	43.50
06/22/22	Kimberlin L. Ruiz	Review and revise audit response letter	0.50	72.50
06/22/22	Guenther Waldow, Jr.	Research regarding ownership of bridges for the purpose of evaluating shared services agreements and County's transfer of ownership of pedestrian bridges.	0.60	87.00
06/22/22	Guenther Waldow, Jr.	Research regarding process of vacating paper streets.	0.90	130.50
06/22/22	Guenther Waldow, Jr.	Review e-mail from BA regarding the need to vacate streets in the Borough.	0.10	14.50
06/22/22	Guenther Waldow, Jr.	E-mail to Mayor and BA advising that streets need to be vacated by an Ordinance and inquiring if she would like for me to begin to draft them.	0.10	14.50
06/22/22	Guenther Waldow, Jr.	E-mail to BA suggesting that she have the County provide draft street vacation Ordinances for Borough's review	0.10	14.50
06/22/22	Mark J. Semeraro	Attendance at council meeting.	1.50	217.50
06/23/22	Mark J. Semeraro	Telephone conference/interview with [REDACTED] [REDACTED] memo documenting interview	1.30	188.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
06/23/22	Mark J. Semeraro	Conversation with Mayor Serra regarding [REDACTED] issue.	0.40	58.00
06/23/22	Guenther Waldow, Jr.	Telephone call with BA to discuss Delisle and certificate of insurance as well as procurement of professionals and general development within the Borough	0.40	58.00
06/23/22	Guenther Waldow, Jr.	Review e-mail from BA enclosing certificate of insurance for Delisle Consulting, Inc.	0.10	14.50
06/23/22	Guenther Waldow, Jr.	Continue research regarding vacating paper streets.	1.50	217.50
06/23/22	Guenther Waldow, Jr.	Confer with Partner regarding vacating paper streets.	0.10	14.50
06/23/22	Guenther Waldow, Jr.	Telephone call with County to discuss vacating Locust and Grove Street.	0.60	87.00
06/23/22	Kimberlin L. Ruiz	Review of language for filming ordinances from numerous boroughs/cities	0.80	116.00
06/23/22	Kimberlin L. Ruiz	Begin preparing draft ordinance for filming	1.00	145.00
06/24/22	Kimberlin L. Ruiz	Communication with partner regarding filming ordinance	0.40	58.00
06/24/22	Guenther Waldow, Jr.	Communication regarding film permit Ordinance and application for filming	0.40	58.00
06/24/22	Kimberlin L. Ruiz	Preparation of Application for filming permit	1.00	145.00
06/24/22	Kimberlin L. Ruiz	Continue drafting filming ordinance	3.50	507.50
06/24/22	Guenther Waldow, Jr.	Review e-mail from Clerk requesting copy of contract with Delisle Consulting, Inc. as well as inquiring if we need anything else.	0.10	14.50
06/24/22	Guenther Waldow, Jr.	E-mail to Clerk enclosing copy of contract with Delisle Consulting, Inc.	0.10	14.50
06/24/22	Guenther Waldow, Jr.	E-mail to Clerk informing her that notice to change meeting in July was sufficient	0.10	14.50
06/24/22	Mark J. Semeraro	Email exchange with Mayor regarding Grove Street vacation; email exchange with Mayor and administrator regarding same.	0.10	14.50
06/27/22	Guenther Waldow, Jr.	Review e-mail from Clerk regarding contract with Delisle EUS contract and need to contact Delisle to obtain letter regarding having no employees so there is no need for worker's compensation insurance	0.10	14.50
06/27/22	Mark J. Semeraro	Receipt and review of settlement memo regarding Hamway; draft email to Mayor and Administrator regarding same; reply to litigation counsel via email.	0.20	29.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
06/28/22	Guenther Waldow, Jr	Review and respond to communication regarding how the Borough will be handling vacating grove street and 519 Ringwood Avenue	0.10	14.50
06/28/22	Guenther Waldow, Jr	Review communication regarding settlement agreement for Hamway v Pompton Lakes and preparing resolution for council approval	0.10	14.50
06/28/22	Guenther Waldow, Jr	Review purchase and sale agreement between Passaic County Affordable Housing Corporation and County of Passaic provided by Assistant County Counsel to support their need to vacate Grove Street and Locus Street	0.30	43.50
06/28/22	Guenther Waldow, Jr	Review survey prepared by Boswell Engineering showing the ROW's that they are saying must be vacated provided by Assistant County Counsel to support their need to vacate Grove Street and Locus Street	0.40	58.00
06/28/22	Guenther Waldow, Jr	E-mail to County Counsel advising that Borough of Pompton Lakes is unable to vacate Grove Street, but can vacate Locust Street	0.10	14.50
06/28/22	Guenther Waldow, Jr	Review communication regarding Mayor advising that Grove Street can not be vacated as it is currently being used as an access road for recycling center	0.10	14.50
06/29/22	Guenther Waldow, Jr	Telephone call with Borough Clerk regarding OPRA request received pertaining to request for records of code enforcement complaints	0.30	43.50
06/29/22	Guenther Waldow, Jr	Review e-mail from Clerk enclosing copy of OPRA request for property records.	0.10	14.50
06/29/22	Guenther Waldow, Jr	Review OPRA request provided by Clerk requesting property records for purpose of identifying if the Clerk needs to respond	0.20	29.00
06/29/22	Guenther Waldow, Jr	E-mail to Clerk in response to her inquiry regarding OPRA request for property records advising her that she needs to provide records if they exist	0.10	14.50
06/29/22	Guenther Waldow, Jr	Review and revise financial agreement to be used as form for tax exemptions	3.70	536.50
06/30/22	Guenther Waldow, Jr	Review and respond to e-mail from Clerk regarding OPRA request for property records	0.10	14.50
06/30/22	Guenther Waldow, Jr	Review and revise form financial agreement for Borough to use for Tax Exemptions	2.60	377.00
06/30/22	Justin D. Santagata	Researching public park regulation (4); reviewing emails from D. Doyle, J. Verrone, M. Semeraro (.2); response email re research (.3)	0.90	130.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
06/30/22	Judy A. Verrone	Review issue re use of public parks for kids' camp	0.40	58.00
07/01/22	Kimberlin L. Ruiz	Telephone call to Paula regarding filming ordinance	0.10	14.50
07/01/22	Guenther Waldow, Jr.	Review and revise Ordinance for filming	1.10	159.50
07/01/22	Guenther Waldow, Jr.	E-mail to BA confirming that there is nothing that he wants us to do at the moment as it pertains to Basso Performance Bond Basso North Caldwell LAE.	0.10	14.50
07/05/22	Kimberlin L. Ruiz	Telephone call with Paula regarding drafted proposed filming ordinance	0.10	14.50
07/05/22	Kimberlin L. Ruiz	E-mail to Paula with draft proposed filming ordinance	0.10	14.50
07/05/22	Mark J. Semeraro	Conversation with Steven Mlenak regarding PILOT default/audit reports issues; email client regarding same	0.20	29.00
07/07/22	Kimberlin L. Ruiz	Receipt and review of e-mail with preliminary research on public park closure	0.10	14.50
07/07/22	Mark J. Semeraro	Conversation with Mayor, assignment to associate regarding summer day camp and park usage.	0.20	29.00
07/11/22	R. Scott Fahrney, Jr.	Receipt and review of correspondence from Borough clerk (2); review Daniels law (4); telephone conference with office of information privacy (.3); email to partner (2); email from partner (.2)	1.30	188.50
07/11/22	Guenther Waldow, Jr.	Review emails from attorney representing Borough of Pompton Lakes in Hamway v. Borough of Pompton Lakes regarding status of settlement of matter.	0.20	29.00
07/11/22	Guenther Waldow, Jr.	Review e-mail from attorney representing Borough of Pompton Lakes in Hamway v. Borough of Pompton Lakes regarding settlement of matter.	0.20	29.00
07/11/22	Guenther Waldow, Jr.	Phone call to attorney for Board of Adjustment regarding Hamway v. Borough of Pompton Lakes.	0.10	14.50
07/11/22	Guenther Waldow, Jr.	Telephone call with attorney for Board of Adjustment to discuss Hamway v. Borough of Pompton Lakes.	0.10	14.50
07/11/22	Kimberlin L. Ruiz	Review of litigation matter on E-Courts and advise partner of status	0.20	29.00
07/11/22	Guenther Waldow, Jr.	Telephone calls with Clerk and BA to discuss resolution authorizing borough to apply for American Rescue Plan Fire Fighter Grant	0.30	43.50
07/11/22	Guenther Waldow, Jr.	Review and revise resolution authorizing borough to apply for American Rescue Plan Fire Fighter Grant	0.30	43.50
07/11/22	Guenther Waldow, Jr.	Review e-mail from BA enclosing copy of form of resolution that the State provided to apply for American Rescue Plan Fire Fighter Grant.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/11/22	Guenther Waldow, Jr.	Review e-mail from clerk enclosing initial agenda items for July 13, 2022 Municipal Council Meeting.	0.10	14.50
07/11/22	Guenther Waldow, Jr.	Review initial agenda items provided by Clerk for July 13, 2022 Municipal Council Meeting.	0.70	101.50
07/11/22	Kimberlin L. Ruiz	Research regarding public park restrictions during hours of summer camp	0.90	130.50
07/12/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss scheduled calendar meetings for July and August for purpose of determining when status of Hamway v. Pompton Lakes can be discussed.	0.10	14.50
07/12/22	Guenther Waldow, Jr.	Meeting with partner to discuss legislation in preparation for Council meeting.	0.30	43.50
07/12/22	Guenther Waldow, Jr.	Review e-mail from Clerk enclosing additional resolution for issuance of estimated and reconciled tax bills in municipalities operating on calendar fiscal year	0.10	14.50
07/12/22	Mark J. Semeraro	Conversation with Mayor Serra regarding the pile driving damages and the zoning violation settlement; email exchange with Andy Brewer; email exchange with Ed Pasternak, JIF attorney, relative to same; email exchange with Secretary of Board of Health and Borough Administrator regarding fee ordinance.	0.80	116.00
07/12/22	Mark J. Semeraro	Review Agenda: suggest revision to Filming Ordinance.	0.30	43.50
07/12/22	Mark J. Semeraro	Email exchange with Administrator and Mayor regarding damaged municipal property and how to proceed	0.20	29.00
07/12/22	Mark J. Semeraro	Email exchange with Al Evangelista	0.10	14.50
07/13/22	R. Scott Fahrney, Jr.	Attendance at council meeting	1.90	275.50
07/14/22	Kimberlin L. Ruiz	Communication regarding Borough's noise ordinance	0.40	58.00
07/14/22	Guenther Waldow, Jr.	Communication regarding Borough's Noise Control Ordinance	0.20	29.00
07/14/22	Guenther Waldow, Jr.	Phone call to BA to discuss Borough's Noise Control Ordinance and to inquire about nature of problem in Borough that needs to be addressed	0.10	14.50
07/14/22	Guenther Waldow, Jr.	Research legal requirements for the issuance of estimated and reconciled tax bills in municipalities operating on calendar fiscal year.	0.30	43.50
07/14/22	Guenther Waldow, Jr.	Review e-mail from attorney for Zoning Board of Adjustment handling Hamway v. Pompton Lakes regarding settlement	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/14/22	Guenther Waldow, Jr.	E-mail to attorney for Zoning Board of Adjustment handling Hamway v. Pompton Lakes regarding settlement.	0.10	14.50
07/14/22	Guenther Waldow, Jr.	Review memo of proposed settlement pertaining to Hamway v. Pompton Lakes Zoning Board of Adjustment.	0.10	14.50
07/14/22	Guenther Waldow, Jr.	Review e-mail from attorney for Zoning Board of Adjustment handling Hamway v. Pompton Lakes enclosing memo pertaining to settlement offer.	0.10	14.50
07/14/22	Guenther Waldow, Jr.	Telephone call with attorney for Zoning Board of Adjustment handling Hamway v. Pompton Lakes to discuss background of matter leading up to current settlement.	0.30	43.50
07/14/22	Kimberlin L. Ruiz	Communication with partner regarding Borough Code and sections for enforcement of noise violations and penalties	0.70	101.50
07/14/22	Kimberlin L. Ruiz	Review of Borough Code regarding noise ordinances and provisions enforceable; begin preparation of memo regarding same	1.00	145.00
07/14/22	Guenther Waldow, Jr.	Review e-mail from BA regarding how to proceed with issuance of a summons for a noise violation.	0.10	14.50
07/14/22	Guenther Waldow, Jr.	E-mail to BA advising her how she may proceed with issuing a summons for a noise violation.	0.20	29.00
07/14/22	Guenther Waldow, Jr.	Communication with partner regarding Borough's Noise Control Ordinance as well as Breach of the Peace Ordinance pertaining to handling of complaint of loud playing music.	0.50	72.50
07/14/22	Guenther Waldow, Jr.	E-mail to BA recommending that Borough amend its code to change violation and penalty section for Chapter BH.	0.10	14.50
07/14/22	Kimberlin L. Ruiz	Receipt and review of various e-mails regarding enforceability of noise violations and how to proceed	0.10	14.50
07/14/22	Guenther Waldow, Jr.	Prepare e-mail to BA and Chief of Police to advise them to hold off on the issuance of any tickets for noise violations.	0.10	14.50
07/14/22	Guenther Waldow, Jr.	Review e-mail from Police Chief regarding state being specific on the issuance of noise violations.	0.10	14.50
07/14/22	Guenther Waldow, Jr.	Communication to partner regarding Daniel's Law and website set up by DCA	0.10	14.50
07/14/22	Guenther Waldow, Jr.	Review DCA website set up for Daniel's Law to understand what state of NJ is expecting in terms of how this will be managed by Borough.	0.40	58.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/14/22	Mark J. Semeraro	Review of photographs and detailed explanation of the Meridia sinkhole issue; email exchange with Mayor and Administrator regarding same.	0.30	43.50
07/15/22	Mark J. Semeraro	Review file; review Daniel's law issue; email to client relative to same.	0.20	29.00
07/15/22	Mark J. Semeraro	Final review of Financial Agreement.	0.20	29.00
07/15/22	Guenther Waldow, Jr.	Research regarding Daniels Law and how it will be implemented by the State of New Jersey.	0.70	101.50
07/15/22	Kimberlin L. Ruiz	Receipt and review of numerous e-mails to and from Police Chief and BA regarding NCO training for officers	0.20	29.00
07/15/22	Guenther Waldow, Jr.	Review e-mail from BA inquiring if Borough should proceed with enforcement of noise complaints under Borough's nuisance ordinance or noise ordinance.	0.10	14.50
07/15/22	Guenther Waldow, Jr.	Prepare e-mail to BA and Mayor providing them with update on County's request to vacate two paper streets.	0.10	14.50
07/18/22	Guenther Waldow, Jr.	E-mail to Clerk advising her to hold off on doing anything pertaining to Daniel's Law until we advise how to handle.	0.10	14.50
07/18/22	Kimberlin L. Ruiz	Communication with partner regarding meeting dates and research	0.30	43.50
07/18/22	Guenther Waldow, Jr.	Review settlement agreement for Hamway vs. Zoning Board of Adjustment of the Borough of Pompton Lakes provided by attorney representing Borough.	0.30	43.50
07/18/22	Kimberlin L. Ruiz	Research authority of [REDACTED] for issuing reverse 9-1-1 messages prior to a declared emergency; draft memorandum regarding same	2.00	290.00
07/18/22	Guenther Waldow, Jr.	Review e-mail from BA enclosing proposal from someone in town related to use of Walkers Farm.	0.10	14.50
07/18/22	Kimberlin L. Ruiz	Communication with partner regarding role of OEM; Telephone conference with partner and OEM	0.50	72.50
07/18/22	Kimberlin L. Ruiz	Communication with partner regarding Directive 7; telephone conference with partner and OEM regarding use of CERT team and borough equipment	0.80	116.00
07/18/22	Mark J. Semeraro	Conversation with [REDACTED] meet with associate KR over further research relative to [REDACTED] email; review file; draft memo for possible resolution.	1.50	217.50
07/19/22	Kimberlin L. Ruiz	Research case law and statutory law regarding noise violations	1.20	174.00
07/19/22	Kimberlin L. Ruiz	Communication with partner regarding workplace investigation report	0.20	29.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/20/22	Guenther Waldow, Jr.	Review e-mail regarding checking law regarding what needs to be included with pond hole parking signs to be enforceable.	0.10	14.50
07/20/22	Guenther Waldow, Jr.	E-mail to Chief Clark and Lt. Klepacky requesting proofs for pond hole parking signs	0.10	14.50
07/21/22	Kimberlin L. Ruiz	Confer with partner regarding constitutionality of nuisance ordinance	0.30	43.50
07/21/22	Guenther Waldow, Jr.	Communication with Partner regarding constitutionality of nuisance Ordinance.	0.20	29.00
07/21/22	Guenther Waldow, Jr.	Research case law regarding constitutionality of applying nuisance Ordinance to enforce noise violations.	1.80	261.00
07/21/22	Guenther Waldow, Jr.	Research New Jersey Noise statute and compare with Pompton Lakes municipal Code to see if they are in line with each other.	1.20	174.00
07/21/22	Guenther Waldow, Jr.	Review e-mail from Clerk regarding OPRA request for Court records	0.10	14.50
07/21/22	Guenther Waldow, Jr.	E-mail to Clerk requesting copy of OPRA request for court records.	0.10	14.50
07/21/22	Guenther Waldow, Jr.	E-mail to BA, Mayor and Chief of Police advising them to move forward with enforcing noise complaints under Noise Ordinance and informing them that we will have a memo on the constitutionality of using nuisance ordinance to enforce noise violations.	0.10	14.50
07/22/22	Guenther Waldow, Jr.	Review e-mail from BA confirm that chief did advise on Noise Ordinance.	0.10	14.50
07/22/22	Guenther Waldow, Jr.	Review e-mail from Deputy Clerk enclosing OPRA request for records of [REDACTED] records for credit card fraud.	0.10	14.50
07/22/22	Guenther Waldow, Jr.	Review OPRA request received from Borough requesting records of [REDACTED] records for credit card fraud.	0.10	14.50
07/22/22	Guenther Waldow, Jr.	E-mail to clerk and deputy clerk informing them that I will work on response to request for records of [REDACTED] records for credit card fraud.	0.10	14.50
07/22/22	Guenther Waldow, Jr.	Review e-mail from clerk in response to my e-mail pertaining to request for records of [REDACTED] records for credit card fraud.	0.10	14.50
07/22/22	Guenther Waldow, Jr.	Telephone call with clerk to discuss OPRA request for records of [REDACTED] records for credit card fraud.	0.10	14.50
07/22/22	Guenther Waldow, Jr.	Research regarding request for records that are over broad and seeking request for clarification.	0.70	101.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/22/22	Guenther Waldow, Jr.	Prepare letter in response to OPRA request requesting clarification	0.50	72.50
07/25/22	Guenther Waldow, Jr.	Review e-mail from Clerk enclosing draft resolution reimbursing business improvement district taxes for Block 6200 Lot 1.	0.10	14.50
07/25/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss draft resolution reimbursing business improvement district taxes for Block 6200 Lot 1.	0.20	29.00
07/25/22	Guenther Waldow, Jr.	E-mail to Tax collector to draft resolution reimbursing business improvement district taxes for Block 6200 Lot 1.	0.10	14.50
07/26/22	Guenther Waldow, Jr.	Telephone call with Tax Clerk to discuss resolution pertaining to refund of Business Improvement District tax for block	0.40	58.00
07/27/22	Guenther Waldow, Jr.	Review e-mail from Tax Clerk sending an inquiry to Borough personnel to find out how property class changed for owners of Cola Development Urban Renewal.	0.10	14.50
07/27/22	Guenther Waldow, Jr.	Prepare e-mail to tax clerk asking him to keep me posted on what he learns internally regarding how property class changed for owners of Cola Development Urban Renewal.	0.10	14.50
07/27/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss change in use for property now owned by Cola Development Urban Renewal.	0.10	14.50
07/28/22	Guenther Waldow, Jr.	Review e-mail from Clerk regarding status of OPRA request for records for [REDACTED] legal action.	0.10	14.50
07/28/22	Guenther Waldow, Jr.	E-mail to clerk informing that response was sent out to OPRA request for records for [REDACTED] legal action	0.10	14.50
07/28/22	Guenther Waldow, Jr.	Telephone call with law firm submitting response to OPRA request for records for [REDACTED] legal action requesting that she provide additional clarification.	0.10	14.50
07/28/22	Guenther Waldow, Jr.	Telephone call with deputy clerk regarding status of OPRA request for records for [REDACTED] legal action	0.10	14.50
07/28/22	Guenther Waldow, Jr.	E-mail to attorney OPRA in response to request for records for [REDACTED] legal action.	0.10	14.50
07/28/22	Guenther Waldow, Jr.	Telephone call with law firm submitting response to OPRA request for records for [REDACTED] legal action to confirm that she received response to OPRA request.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/28/22	Guenther Waldow, Jr.	Telephone call with Clerk to confirm that response to OPRA request for records for [REDACTED] legal action was sent out.	0.10	14.50
07/28/22	Guenther Waldow, Jr.	Review e-mail from attorney who submitted OPRA request for records for [REDACTED] legal action confirming that she received response to OPRA request	0.10	14.50
07/28/22	Guenther Waldow, Jr.	E-mail to attorney who submitted OPRA request for records for [REDACTED] legal action asking that she call me if she needs to discuss Borough's request for clarification	0.10	14.50
07/28/22	Guenther Waldow, Jr.	E-mail from Clerk regarding reimbursement of business improvement district taxes for Colfax adding planning department to my e-mail requesting change in use information.	0.10	14.50
07/28/22	Guenther Waldow, Jr.	E-mail to Clerk informing that I needed a copy of the resolution from the Planning Board changing use for property currently owned by Colfax for purpose of counseling Tax Collector on reimbursing business improvement district taxes for Block 6200 Lot 1.	0.10	14.50
Total			93.30	\$ 13,501.00

FEE SUMMARY

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Hrs At</u>	<u>Rate</u>	<u>/Hrs</u>	<u>Total</u>
Guenther Waldow, Jr.	Partner	49.00		145.00		7,105.00
Judy A. Verrone	Partner	0.60		145.00		87.00
Justin D. Santagata	Partner	0.90		145.00		130.50
Mark J. Semeraro	Partner	13.60		145.00		1,972.00
R. Scott Fahrney, Jr.	Partner	3.20		145.00		464.00
Kimberlin L. Ruiz	Associate	25.50		145.00		3,697.50
David A. Gibbs	Para/Legal Asst	0.50		90.00		45.00
Total Professional Fees					\$	13,501.00

DISBURSEMENTS

<u>Date</u>	<u>Description</u>	<u>Total</u>
07/31/22	Legal Research - Vendor - West (West Group)	73.61
	Reproduction	21.90

ORDINANCES

"Bond ordinance providing for the acquisition of a new fire truck by the Borough of Pompton Lakes, in the County of Passaic, New Jersey, appropriating \$1,600,000 therefor and authorizing the issuance of 1,523,000 bonds or notes of the Borough for financing such appropriation", sent by letter dated August 31, 2021.

"Ordinance providing for various capital improvements or purposes to be undertaken in and by the Borough of Pompton Lakes, in the County of Passaic, New Jersey, and appropriating \$90,000 therefor from the capital improvement fund of the Borough", sent by letter dated March 14, 2022.

"Bond ordinance appropriating \$995,000, and authorizing the issuance of \$890,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Pompton Lakes, in the County of Passaic, New Jersey", sent by letter dated March 14, 2022.

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DECOTIIS

Decotia, FitzPatrick, Cole & Gribbin, LLP

OFFICE

61 S. PARAMUS RD., SUITE 250

PARAMUS, NJ 07652-1236

T: 201.928.1100 F: 201.928.0588

WWW.DECOTIISLAW.COM

Invoice Date: 10/11/22

Fed ID #31-1425096

Due Date: 11/10/2022

File No. 22-022

Invoice No. 256676

Period Ending: 8/31/22

Ms. Elizabeth Brandsness
Borough of Pompton Lakes
25 Enox Avenue
Pompton Lakes, NJ 07442
VIA E-MAIL: clerk@pomptonlakes-nj.gov

File **Borough Attorney**
Description:

PROFESSIONAL FEES

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/01/22	Guenther Waldow, Jr.	Communication with Partner regarding the Borough requesting clarification on OPRA request.	0.10	14.50
08/01/22	Mark J. Semeraro	Review and revise settlement agreement regarding Hamway matter.	0.50	72.50
08/02/22	Guenther Waldow, Jr.	Reviewed Certificate of Occupancy and Planning and zoning resolution related to construction of residential building for Colfax Development Urban Renewal, LLC.	0.10	14.50
08/02/22	Guenther Waldow, Jr.	Review e-mail from Tax Clerk enclosing revised resolution rescinding Business Improvement District taxes for 2022, providing refund for Business Improvement District taxes for 2021, and removing Colfax Development from Business Improvement District.	0.10	14.50
08/02/22	Mark J. Semeraro	Telephone conference call with Mayor regarding open items.	0.30	43.50
08/02/22	Guenther Waldow, Jr.	Review e-mail from Department of Planning enclosing certificate of occupancy construction of residential building for Colfax Development Urban Renewal, LLC.	0.10	14.50
08/02/22	Guenther Waldow, Jr.	Research law regarding issuance of business improvement taxes and refund of business improvement taxes.	1.70	246.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/02/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss law regarding issuance of business improvement taxes and refund of business improvement taxes for Colfax Development Urban Renewal, LLC. .	0.20	29.00
08/03/22	Mark J. Semeraro	Email exchange with Tax Assessor over bid adjustment and emails relative to same.	0.20	29.00
08/04/22	Mark J. Semeraro	Receipt and review several emails with tax appeal counsel regarding bill adjustments.	0.20	29.00
08/08/22	Kimberlin L. Ruiz	Research NY Youth Safety Camp Act	0.70	101.50
08/09/22	Guenther Waldow, Jr.	Review e-mail from Clerk inquiring if the Borough needs to take any action for the Business Insurance Registry bill that was recently adopted and signed into Law by Governor Murphy.	0.10	14.50
08/09/22	Guenther Waldow, Jr.	Review recently enacted law requiring business owners and rental unit owners to maintain certain liability insurance policies.	0.20	29.00
08/09/22	Guenther Waldow, Jr.	E-mail to Clerk informing that I would look into recently enacted law requiring business owners and rental unit owners to maintain certain liability insurance policies and advise if the Borough should take any action.	0.10	14.50
08/09/22	Guenther Waldow, Jr.	Confer with Partner regarding refund and rescind amount for BID assessment.	0.10	14.50
08/09/22	Guenther Waldow, Jr.	Review e-mail from Tax Clerk inquiring about the status of the resolution authorizing refund and rescission of business improvement taxes to Colfax.	0.10	14.50
08/09/22	Guenther Waldow, Jr.	E-mail to tax clerk enclosing resolution authorizing refund and rescission of business improvement taxes to Colfax.	0.10	14.50
08/10/22	Guenther Waldow, Jr.	Research New Jersey Law permitting Board of Health to adopt Ordinances as well as the process and procedure for doing so and effective date.	1.20	174.00
08/10/22	Guenther Waldow, Jr.	Review and revise Ordinance from Board of Health amending fees applicable for licenses, permits and inspections required under the Board of Health Code.	0.90	130.50
08/10/22	Guenther Waldow, Jr.	Review communication from partner to review Ordinance provided by Department of Health to amend fees applicable for licenses, permits and inspections required under the Board of Health Code.	0.10	14.50
08/10/22	Guenther Waldow, Jr.	E-mail to Board of Health enclosing copy of revised resolution amend fees applicable for licenses, permits and inspections required under the Board of Health Code.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/10/22	Guenther Waldow, Jr.	Review e-mail from Board of Health requesting that I make further revisions to resolution to amend fees applicable for licenses, permits and inspections required under the Board of Health Code.	0.10	14.50
08/10/22	Guenther Waldow, Jr.	E-mail to Board of Health informing her that I will revise Ordinance to amend fees applicable for licenses, permits and inspections required under the Board of Health Code.	0.10	14.50
08/10/22	Guenther Waldow, Jr.	Telephone call with Board of Health secretary to review proposed amendment to Board of Health Code.	0.70	101.50
08/10/22	Guenther Waldow, Jr.	Research administrative code to identify food establishment risk factors that is referenced in Board of Health Ordinance to confirm what food establishments are listed in each for purpose of fees.	0.40	58.00
08/10/22	Guenther Waldow, Jr.	Review e-mail from Board of Health secretary enclosing copy of Ordinance that previously amended Board of Health Ordinance BH 7-2 & 3	0.10	14.50
08/10/22	Guenther Waldow, Jr.	Review Board of Health Ordinance BH 17-02 which amended Board of Health Ordinance sections BH 7-2 & 7.3	0.20	29.00
08/10/22	Guenther Waldow, Jr.	E-mail to Board of Health secretary to request copy of prior Ordinance amending BH 7.1 as well as setting forth that the amended Ordinance needs to have a definition for risk categories.	0.20	29.00
08/10/22	Guenther Waldow, Jr.	Review e-mail from Board of Health secretary enclosing Board of Health officer's contact information and enclosing state law defining risk categories set forth in Borough Board of Health Code section for fees.	0.10	14.50
08/10/22	Guenther Waldow, Jr.	E-mail to Board of Health secretary recommending amendment to Borough Board of Health Code regarding fees with correct state statute defining risk categories and include those definitions in the Ordinance.	0.10	14.50
08/11/22	Guenther Waldow, Jr.	Research new jersey and local laws pertaining to the duties of the Mayor and ability to perform them outside of Borough.	1.80	261.00
08/11/22	Guenther Waldow, Jr.	Communications with partner regarding new jersey and local laws pertaining to the duties of the Mayor and ability to perform them outside of Borough.	0.30	43.50
08/11/22	Guenther Waldow, Jr.	Review e-mail from Council President regarding suspension of an employee that was discussed in closed session meeting of the Council and inquiring how such information is to be relayed afterwards.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/11/22	Guenther Waldow, Jr.	Review email from Board of Health secretary regarding speaking to Board of Health Officer on proposed Ordinance revisions to Code pertaining to fees.	0.10	14.50
08/11/22	Guenther Waldow, Jr.	E-mail to Board of Health secretary informing her that I will speak to Board of Health Officer on proposed Ordinance revisions to Code pertaining to fees.	0.10	14.50
08/11/22	Kimberlin L. Ruiz	Research case law, statutes and Borough Bylaws and handbooks regarding definition of absence	0.90	130.50
08/12/22	Guenther Waldow, Jr.	Telephone call with Business Administrator to discuss revisions to resolution refunding BID assessment to Block 6200, Lot 1.	0.10	14.50
08/12/22	Guenther Waldow, Jr.	Review e-mail from Borough Administrator enclosing revised resolution refunding BID assessment to Block 6200, Lot 1.	0.10	14.50
08/16/22	Guenther Waldow, Jr.	Communication with partner regarding Board of Health Ordinance amending Fees.	0.10	14.50
08/16/22	R. Scott Fahrney, Jr.	Receipt and review of email from Elizabeth Brandness; review police report; review of OPRA demands; email to Borough clerk	1.00	145.00
08/17/22	Mark J. Semeraro	Council Meeting.	3.00	435.00
08/17/22	Guenther Waldow, Jr.	Review and revise resolution 22-212 authoring borough to purchase off state contract for radio communication infrastructure and hardware to include state stature.	0.20	29.00
08/17/22	Guenther Waldow, Jr.	E-mail to Clerk enclosing revised resolution 22-212 authoring borough to purchase off state contract for radio communication infrastructure and hardware to include state stature.	0.10	14.50
08/17/22	Guenther Waldow, Jr.	Review resolutions for agenda in preparation for August 17 meeting.	0.60	87.00
08/17/22	Guenther Waldow, Jr.	Research regarding Freeze Act, N.J.S.A. 54:51A-8 for purpose of amending resolution 22-213 for agenda this evening.	0.50	72.50
08/17/22	Guenther Waldow, Jr.	Telephone call with Borough Tax Clerk and Business Administrator to discuss needed revisions to resolution 22-213	0.40	58.00
08/17/22	Guenther Waldow, Jr.	E-mail to Business Administrator enclosing suggested revisions to resolutions 204, 205, 207, 208 for tonight's meeting.	0.10	14.50
08/17/22	Guenther Waldow, Jr.	Telephone call with Business Administrator regarding to discuss revisions to resolutions 204, 205, 207, 208 for tonight's meeting.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/17/22	Guenther Waldow, Jr.	Review e-mail from Business Administrator regarding the tax collector and tax assessor reviewing her revisions to resolution 22-213 before sending back to me for final review.	0.10	14.50
08/17/22	Guenther Waldow, Jr.	Research borough code regarding Council approving bylaws for fire department	0.40	58.00
08/17/22	Guenther Waldow, Jr.	Review e-mail from Business Administrator informing that there is no need for a certification of funds for resolution 22-208	0.10	14.50
08/17/22	Guenther Waldow, Jr.	E-mail to Business Administrator inquiring if Resolution 22-208 falls within the these special situations set forth in N.J.A.C. 5:30-5.4(a)1, which do not require a certification of funds.	0.10	14.50
08/17/22	Guenther Waldow, Jr.	Review e-mail from Business Administrator regarding revising appropriation language for resolution 22-208	0.10	14.50
08/18/22	Kimberlin L. Ruiz	Confer with partner regarding noise ordinance	0.20	29.00
08/18/22	Guenther Waldow, Jr.	E-mail to BA regarding setting up a call to discuss PILOT bill for Colfax Development Block/Lot 06200-0001	0.10	14.50
08/18/22	Mark J. Semeraro	Post council meeting memo assigning tasks to perform; conversation with Clerk; call to Title Abstract company regarding A-1 property; email to title company.	0.80	116.00
08/19/22	Mark J. Semeraro	Colfax-Receipt and review of Financial Agreement.	0.30	43.50
08/19/22	Mark J. Semeraro	Colfax-Conversation with Clerk and partner; research on PILOT payments; conversation with Bob Benecke; letter to redeveloper's attorney regarding audit report.	0.90	130.50
08/19/22	Mark J. Semeraro	Colfax - Prepare for call with Clerk regarding auditor's report; research statute; conversation with Bob Benecke; draft follow up letter.	0.90	130.50
08/19/22	Guenther Waldow, Jr.	Telephone call with BA to discuss auditor's report for Colfax Financial	0.60	87.00
08/19/22	Guenther Waldow, Jr.	Review e-mail from BA enclosing auditor's report for Colfax Development Urban Renewal, LP enclosing auditors report	0.10	14.50
08/22/22	Guenther Waldow, Jr.	Telephone call to Clerk to discuss OPRA request for schedule for marriages performed by the Mayor since taking office in 2016	0.10	14.50
08/22/22	Guenther Waldow, Jr.	Telephone call with Clerk regarding OPRA request for schedule for marriages performed by the Mayor since taking office in 2016	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/22/22	Guenther Waldow, Jr.	Research case law regarding release of Mayor's calendar for OPRA request for purpose of responding to OPRA request for schedule for marriages performed by the Mayor since taking office in 2016	1.50	217.50
08/22/22	Guenther Waldow, Jr.	E-mail to Clerk requesting information on how the Borough maintains its schedule for marriages performed by the Borough.	0.10	14.50
08/22/22	Guenther Waldow, Jr.	Research New Jersey Law requiring all businesses and owners of multifamily rental units to register and requiring them to maintain liability insurance.	0.60	87.00
08/22/22	Guenther Waldow, Jr.	Review e-mail from Clerk requesting I review response to request regarding how a person may obtain additional police records related to Beacon or occupant	0.10	14.50
08/22/22	Guenther Waldow, Jr.	E-mail to Clerk requesting copy of OPRA request for criminal police records for Beacon or occupant. In requesting OPRA request and Vaughn list.	0.10	14.50
08/22/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss OPRA request for marriage documents and police records for Beacon or occupant.	0.50	72.50
08/22/22	Guenther Waldow, Jr.	Telephone call with Registrar regarding OPRA request for schedule book for marriages performed by the Mayor and the fees.	0.30	43.50
08/22/22	Guenther Waldow, Jr.	E-mail to Registrar from Clerk's Office regarding OPRA request for schedule book for marriages performed by the Mayor and the fees.	0.10	14.50
08/22/22	Kimberlin L. Ruiz	Discussion regarding OPRA requests and need to prepare Vaughn index for redactions and exclusions	0.20	29.00
08/22/22	Guenther Waldow, Jr.	Communication with associate regarding OPRA requests received from the Borough and preparation of Vaughn index for redactions and exclusion of records.	0.20	29.00
08/22/22	Kimberlin L. Ruiz	Confer with partner regarding Hamway settlement and Resolution to be drafted for next meeting	0.30	43.50
08/22/22	Guenther Waldow, Jr.	Prepare e-mail to Clerk in response to inquire on how a person may go about obtaining additional records; research regarding same.	0.60	87.00
08/22/22	Guenther Waldow, Jr.	Review e-mail from Registrar enclosing sample calendar of weddings; review said sample.	0.20	29.00
08/22/22	Guenther Waldow, Jr.	Review e-mail from Clerk requesting that I revise her e-mail in response to inquire on how a person may go about obtaining additional records.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/22/22	Guenther Waldow, Jr.	Review records Clerk received from Police Department related to 8 Beacon or occupant [REDACTED] Review said records.	0.30	43.50
08/22/22	Guenther Waldow, Jr.	Research OPRA for permissible exceptions to producing records as well as redactions and preparation of Vaughn index regarding same.	0.50	72.50
08/22/22	Guenther Waldow, Jr.	Research if Borough has required businesses and owners of rental units to register with the Borough.	0.50	72.50
08/22/22	Guenther Waldow, Jr.	Telephone call with BA to discuss new law requiring all businesses and owners of rental units to provide borough certificates of liability insurance. Also discussed borough's existing requirements requiring owners of rental units to register as well as businesses to register with the borough.	0.50	72.50
08/22/22	Guenther Waldow, Jr.	Review e-mail from Registrar responding to my questions to Clerk regarding records pertaining to marriages and fees.	0.10	14.50
08/22/22	Guenther Waldow, Jr.	Review e-mail from Clerk informing me that she has advised Registrar of my questions regarding OPRA request for marriages performed by the Mayor since taking office in 2016	0.10	14.50
08/22/22	Guenther Waldow, Jr.	Review e-mail related to title work performed for block 3000 lot 35 in Pompton Lakes and two subsequent recorded deeds that succeeded from an improperly issued tax foreclosure judgment that was sold by the borough 6 years after it secured title.	0.10	14.50
08/22/22	Guenther Waldow, Jr.	Review e-mail from Clerk acknowledging receipt of response to inquire on how a person may go about obtaining additional records.	0.10	14.50
08/23/22	Guenther Waldow, Jr.	Confer with associate regarding preparing ordinance authorizing settlement agreement.	0.30	43.50
08/23/22	Kimberlin L. Ruiz	Confer with partner regarding Settlement Agreement and Resolution to be prepared in Hamway matter	0.30	43.50
08/23/22	Kimberlin L. Ruiz	Confer with partner regarding preparation of ordinance amending Borough's rental registration code to include new requirement that all landlords provide proof of liability insurance pursuant to state statute	0.20	29.00
08/23/22	Guenther Waldow, Jr.	Confer with associate regarding preparing Ordinance amending Borough's rental registration code to include a requirement that all landlords provide proof of liability insurance pursuant to state statute.	0.20	29.00
08/23/22	Kimberlin L. Ruiz	Review of Settlement Agreement and memorandum in order to prepare Resolution approving same in Hamway matter	0.30	43.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/23/22	Kimberlin L. Ruiz	Preparation of Resolution approving settlement of Hamway matter	0.60	87.00
08/23/22	Guenther Waldow, Jr.	Telephone call with Jill Walsh from Borough's health department to discuss amendment to Ordinance for the Borough related to fees.	0.30	43.50
08/23/22	Kimberlin L. Ruiz	Confer with partners regarding research and memorandum for noise ordinance and nuisance violations	0.10	14.50
08/23/22	Kimberlin L. Ruiz	Confer with partners regarding rental unit registration ordinance to be drafted	0.10	14.50
08/23/22	Guenther Waldow, Jr.	Prepare e-mail to Borough Board of Health Officer providing detailed proposed amendments to Borough BOH code to incorporate correct inspection and reinspection fees as well as additional amendments covering risk categories set by state statute.	0.30	43.50
08/23/22	Guenther Waldow, Jr.	Review communication requesting the process to participate in the Morris County JIF	0.10	14.50
08/23/22	Guenther Waldow, Jr.	Review e-mail responding to request for process to join Morris County JIF.	0.10	14.50
08/23/22	Guenther Waldow, Jr.	E-mail requesting confirmation of state statute permitting Borough to join Morris County JIF as well as requesting copies of agreement, indemnity agreement and current bylaws for JIF.	0.10	14.50
08/23/22	Guenther Waldow, Jr.	Confer with partner to discuss status of resolution approving settlement agreement.	0.10	14.50
08/23/22	Guenther Waldow, Jr.	Confer with partner to discuss preparing memo on the state noise ordinance and case law that would make it unlawful for borough to enforce noise issues through nuisance.	0.20	29.00
08/24/22	Guenther Waldow, Jr.	Review e-mail from Borough's Health Officer inquiring about availability for meeting tomorrow to discuss Ordinance amendment related to fees.	0.10	14.50
08/24/22	Guenther Waldow, Jr.	E-mail to Borough's Health Officer informing her of my availability to discuss Ordinance amendment related to fees.	0.10	14.50
08/24/22	Kimberlin L. Ruiz	Revise Resolution authorizing settlement in Hamway matter and provide to partner for review	0.10	14.50
08/24/22	Mark J. Semeraro	Receipt and review of Steve Zwerin response regarding A-1 property and attachment regarding judgment; email title company regarding request for quote for title insurance and quiet title defendants.	0.20	29.00

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/24/22	Kimberlin L. Ruiz	Receipt and review of internal memorandum with items to be completed for Borough before next meeting	0.10	14.50
08/25/22	Guenther Waldow, Jr.	Review Open Public Meetings Act to identify the public speaking session	0.40	58.00
08/25/22	Kimberlin L. Ruiz	Confer with partner regarding OPMA and time set aside for public statements at meetings	0.40	58.00
08/25/22	Kimberlin L. Ruiz	Review of newly enacted law requiring registration of business and rental units in municipalities	0.30	43.50
08/25/22	Kimberlin L. Ruiz	Review of Borough Code regarding rental units and business	0.20	29.00
08/25/22	Guenther Waldow, Jr.	Confer with associate regarding Ordinance that requires businesses and owners of rental units to register with the Borough and provide proof of liability insurance.	0.30	43.50
08/25/22	Kimberlin L. Ruiz	Confer with partner regarding ordinance amending rent registration to include newly enacted legislation	0.30	43.50
08/25/22	Kimberlin L. Ruiz	Prepare ordinance incorporating new registration law for rental units	1.80	261.00
08/26/22	Guenther Waldow, Jr.	Telephone call with Borough's Zoning Code Officer to discuss amendments to municipal code.	0.40	58.00
08/28/22	Mark J. Semeraro	Colfax - Email exchange with Steve Mlenak.	0.10	14.50
08/29/22	Guenther Waldow, Jr.	Review and revise ordinance amending fees for the Board of Health.	0.40	58.00
08/29/22	Guenther Waldow, Jr.	Prepare letter in response to OPRA request for wedding schedule for the Mayor.	0.50	72.50
08/29/22	Guenther Waldow, Jr.	Prepare e-mail to Clerk enclosing draft copy of letter in response to OPRA request for wedding schedule for Mayor and making recommendations on how she may respond to same.	0.30	43.50
08/29/22	Guenther Waldow, Jr.	Review e-mail from Registrar regarding her available schedule to handle providing wedding schedule for Mayor.	0.10	14.50
08/29/22	Guenther Waldow, Jr.	Prepare e-mail to Clerk recommending that seek an extension of time to respond to OPRA request for wedding schedule for Mayor.	0.10	14.50
08/29/22	Guenther Waldow, Jr.	Review e-mail from Clerk confirming that she will be seeking a seven day extension of time to respond to OPRA request for wedding schedule for Mayor.	0.10	14.50
08/29/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss requesting an extension of time to respond to OPRA request for wedding schedule for Mayor.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/29/22	Guenther Waldow, Jr.	Research Law regarding what Board of Health must do to ensure that Ordinance is properly enacted.	0.40	58.00
08/29/22	Guenther Waldow, Jr.	E-mail to Board of Health Officer enclosing draft ordinance and state statute permitting enactment of Ordinance by Board of Health and process that must be followed.	0.10	14.50
08/29/22	Mark J. Semeraro	Receipt and review of various documents regarding Middlesex County Joint Insurance Fund Special Assessment; review same; conversation with Borough Administrator; draft letter to fund encouraging them not to impose an assessment.	1.00	145.00
08/29/22	Mark J. Semeraro	125 Wanaque Avenue-Conversation with Debbie Lawlor regarding Area in Need Study.	0.20	29.00
08/29/22	Guenther Waldow, Jr.	Prepare letter requesting a 7-day extension of time to respond to OPRA request Mayor's wedding Schedule and Fees.	0.30	43.50
08/29/22	Guenther Waldow, Jr.	E-mail to Clerk enclosing letter requesting a 7-day extension of time to respond to OPRA request Mayor's wedding Schedule and Fees.	0.10	14.50
08/29/22	Guenther Waldow, Jr.	Review and revise resolution amending Board of Health Ordinance reinspection fees.	0.30	43.50
08/29/22	Guenther Waldow, Jr.	Telephone call with BA regarding Middlesex County Joint Insurance Fund objecting to the assessment	0.20	29.00
08/29/22	Guenther Waldow, Jr.	Review e-mail from BA regarding Middlesex County Joint Insurance Fund and Borough objecting to the assessment	0.10	14.50
08/29/22	Guenther Waldow, Jr.	Review e-mail from BA enclosing resolution renewing membership in The Morris County Municipal JIF	0.10	14.50
08/30/22	Guenther Waldow, Jr.	E-mail to County Counsel following up on my previous e-mail advising that the Borough currently uses Grove Street for access to its recycling center and is unable to consent to vacate this street, but is ok with vacating Locust Street and having it revert to the County.	0.10	14.50
08/30/22	Guenther Waldow, Jr.	Telephone call with County Counsel to discuss that the Borough is unable to vacate Grove Street since it is being used for access to its recycling center but is ok with vacating Locust Street. Also discussed setting up a call with developer and County.	0.40	58.00
08/30/22	Guenther Waldow, Jr.	Review e-mail from County Counsel to developer for 519 Ringwood Avenue Redevelopment advising that Borough is unable to vacate Grove street.	0.10	14.50
08/30/22	Guenther Waldow, Jr.	Review e-mail from Board of Health Officer regarding making further revisions to Ordinance amending fees.	0.10	14.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/30/22	Guenther Waldow, Jr.	Telephone call with Board of Health Officer to discuss revisions to Ordinance amending fees and state statute related to risk categories.	0.30	43.50
08/30/22	Guenther Waldow, Jr.	E-mail to Board of Health Officer confirming that I will be making further revisions to Ordinance amending fees as discussed.	0.10	14.50
08/30/22	Guenther Waldow, Jr.	Review and revise notice section of Ordinances.	0.20	29.00
08/30/22	Guenther Waldow, Jr.	Telephone call with Clerk to discuss revising notice section of Ordinances.	0.30	43.50
08/30/22	Guenther Waldow, Jr.	Review e-mail from Clerk enclosing copy of language that the Borough publishes in newspaper for ordinances.	0.10	14.50
08/30/22	Guenther Waldow, Jr.	E-mail to Clerk enclosing revised notice section to be used for ordinances.	0.10	14.50
08/30/22	Guenther Waldow, Jr.	Review and revise ordinance amending fees to incorporate additional changes proposed by Board of Health.	1.10	159.50
08/30/22	Guenther Waldow, Jr.	Research State Statute governing risk categories for retail food establishments for use with ordinance amending fees to incorporate additional changes proposed by Board of Health.	0.60	87.00
08/30/22	Guenther Waldow, Jr.	E-mail to Board of Health Office enclosing revised ordinance for fees.	0.10	14.50
08/30/22	Guenther Waldow, Jr.	Review e-mail from Board of Health Officer approving Ordinance regulating fees.	0.10	14.50
08/30/22	Kimberlin L. Ruiz	Review and revise ordinance amending rental registration for businesses and housing units	0.60	87.00
08/30/22	Kimberlin L. Ruiz	Research OPMA, case law, and review of Borough's bylaws	1.50	217.50
08/30/22	Kimberlin L. Ruiz	Preparation of memorandum regarding Open Public Meetings Act and Executive Sessions	1.40	203.00
08/31/22	Guenther Waldow, Jr.	Confer with associate regarding memo related to constitutionality of use of borough nuisance ordinance to enforce noise violations.	0.30	43.50
08/31/22	Kimberlin L. Ruiz	Confer with GW regarding memorandum for use Borough nuisance ordinance to enforce noise violations and its constitutionality	0.20	29.00
08/31/22	Kimberlin L. Ruiz	Research regarding constitutionality of nuisance ordinance to enforce noise complaints	0.70	101.50

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
08/31/22	Kimberlin L. Ruiz	Revise memorandum regarding statements by the public and executive sessions under the Open Public Meetings Act.	0.80	116.00
08/31/22	Kimberlin L. Ruiz	Preparation of memorandum regarding constitutionality of using a nuisance ordinance to enforce noise complaints	0.80	116.00
08/31/22	Mark J. Semeraro	Conversation with Mayor regarding personnel matters.	0.30	43.50
Total			53.60	\$ 7,772.00

FEE SUMMARY

Timekeeper	Title	Hours	Hrs At	Rate	/Hrs	Total
Guenther Waldow, Jr.	Partner	30.60		145.00		4,437.00
Mark J. Semeraro	Partner	8.90		145.00		1,290.50
R. Scott Fahrney, Jr.	Partner	1.00		145.00		145.00
Kimberlin L. Ruiz	Associate	13.10		145.00		1,899.50
Total Professional Fees						\$ 7,772.00

DISBURSEMENTS

<u>Date</u>	<u>Description</u>	<u>Total</u>
08/31/22	Legal Research - Vendor - West (West Group)	166.44
	Reproduction	0.60

Total Disb. 167.04

Fees \$ 7,772.00
 Disbursements \$ 167.04

CURRENT INVOICE DUE

\$ 7,939.04

Previous Balance Due

\$ 9,054.66

TOTAL AMOUNT DUE

\$ 16,993.70

LAW OFFICES
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Pompton Lakes/Borough of
25 Lenox Avenue
Pompton Lakes NJ 07442

Attn: Paula Cozzarelli, B.A.

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Account No: 2974-06080M
Invoice No. 229810

General Labor

Previous Balance \$16,023.72

10/01/2022	ART	Review and assess [REDACTED] IA report; draft correspondence to Lt. Rodriguez regarding same.	1.10	225.50
10/04/2022	BOS	[REDACTED] Phone conference with Lt. Rodriguez regarding matter.	0.20	41.00
10/10/2022	BOS	[REDACTED] Phone conference with Lt. Rodriguez regarding matter; receipt and review of discovery demands from counsel; receipt and review of documents from Lt. Rodriguez.	0.80	164.00
10/11/2022	BOS	[REDACTED] Phone conference with Lt. Rodriguez; email correspondence with Lt. Rodriguez; preparation of notes to file.	0.20	41.00
	ART	Assess [REDACTED] A disposition issue; direct associate work.	0.40	82.00
10/12/2022	BOS	Phone conference with Chief of Police regarding OPRA matter.	0.20	41.00
10/13/2022	BOS	Receipt and analysis of OPRA request from Chief of Police; receipt and analysis of settlement agreement responsive to OPRA request; legal research relating to production of settlement agreements; phone conference with Chief regarding matter.	1.40	287.00
	ART	Review correspondence from John Nulty, Esq. regarding Malone matter; review and revise correspondence to John Nulty, Esq.; direct associate work.	0.40	82.00
	CMK	Review correspondence from John Nulty, Esq. regarding Malone issue. Review emails from client and prepare response to attorney letter.	0.90	184.50

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Pompton Lakes/Borough of

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	NP	Discuss records issue with B. Shapiro; review records from B. Shapiro; research regarding disclosure requirements; consider response to records request.	1.20	246.00
	NP	Telephone call with police chief regarding records issue.	0.20	41.00
10/16/2022	BOS	[REDACTED] Analysis of discovery demands; begin preparation of discovery responses.	0.70	143.50
10/17/2022	BOS	([REDACTED]) Phone conference with Lt. Rodriguez regarding matter and discovery responses.	0.40	82.00
10/18/2022	BOS	(RC 2022 IA) Phone conference with client regarding matter; receipt and analysis of documents from Lt. Rodriguez; preparation of notes to file.	1.00	205.00
10/25/2022	BOS	(RC) Email correspondence with counsel regarding matter; phone conference with client regarding matter; preparation of notes to file.	0.20	41.00
	ART	Conference call with Paula Cozzarelli and Lt. Rodriguez regarding fitness for duty issue.	0.20	41.00
10/28/2022	BOS	[REDACTED] View and analysis of IA interviews; phone conference with Chief Clark; phone conference with Lt. Rodriguez; redaction of IA interviews to remove questioning relating to IA matter of another officer; preparation of notes to file; preparation of responses to discovery demands.	6.40	1,312.00
10/29/2022	BOS	[REDACTED] Continued viewing and analysis of media; continued redaction of IA interviews to remove questioning relating to another IA matter; continued preparation of notes to file; continued preparation of discovery responses.	2.60	533.00
	ART	Review and assess [REDACTED] disciplinary matter; analyze IA report and interviews; direct associate work.	0.80	164.00
		For Current Services Rendered	19.30	3,956.50

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Pompton Lakes/Borough of

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	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
A.R. Thibault	2.90	\$205.00	\$594.50
Neha Patel	1.40	205.00	287.00
Boris Shapiro	14.10	205.00	2,890.50
Christopher M. Kurek	0.90	205.00	184.50
ASSOCIATE			

Total This Invoice

3,956.50

Balance Due

\$19,980.22

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Pompton Lakes/Borough of
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Pompton Lakes NJ 07442

Attn: Paula Cozzarelli, B.A.

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General Labor

Previous Balance \$16,023.72

10/01/2022	ART	Review and assess [REDACTED] A report; draft correspondence to Lt. Rodriguez regarding same.	1.10	225.50
10/04/2022	BOS	[REDACTED] Phone conference with Lt. Rodriguez regarding matter.	0.20	41.00
10/10/2022	BOS	[REDACTED] Phone conference with Lt. Rodriguez regarding matter; receipt and review of discovery demands from counsel; receipt and review of documents from Lt. Rodriguez.	0.80	164.00
10/11/2022	BOS	[REDACTED] Phone conference with Lt. Rodriguez; email correspondence with Lt. Rodriguez; preparation of notes to file.	0.20	41.00
	ART	Assess [REDACTED] disposition issue; direct associate work.	0.40	82.00
10/12/2022	BOS	Phone conference with Chief of Police regarding OPRA matter.	0.20	41.00
10/13/2022	BOS	Receipt and analysis of OPRA request from Chief of Police; receipt and analysis of settlement agreement responsive to OPRA request; legal research relating to production of settlement agreements; phone conference with Chief regarding matter.	1.40	287.00
	ART	Review correspondence from John Nulty, Esq. regarding [REDACTED] matter; review and revise correspondence to John Nulty, Esq.; direct associate work.	0.40	82.00
	CMK	Review correspondence from John Nulty, Esq. regarding [REDACTED] issue. Review emails from client and prepare response to attorney letter.	0.90	184.50

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Pompton Lakes/Borough of

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	NP	Discuss records issue with B. Shapiro; review records from B. Shapiro; research regarding disclosure requirements; consider response to records request.	1.20	246.00
	NP	Telephone call with police chief regarding records issue.	0.20	41.00
10/16/2022	BOS	██████████ Analysis of discovery demands; begin preparation of discovery responses.	0.70	143.50
10/17/2022	BOS	██████████ Phone conference with Lt. Rodriguez regarding matter and discovery responses.	0.40	82.00
10/18/2022	BOS	██████████ Phone conference with client regarding matter; receipt and analysis of documents from Lt. Rodriguez; preparation of notes to file.	1.00	205.00
10/25/2022	BOS	██████████ Email correspondence with counsel regarding matter; phone conference with client regarding matter; preparation of notes to file.	0.20	41.00
	ART	Conference call with Paula Cozzarelli and Lt. Rodriguez regarding fitness for duty issue.	0.20	41.00
10/28/2022	BOS	██████████ View and analysis of IA interviews; phone conference with Chief Clark; phone conference with Lt. Rodriguez; redaction of IA interviews to remove questioning relating to IA matter of another officer; preparation of notes to file; preparation of responses to discovery demands.	6.40	1,312.00
10/29/2022	BOS	██████████ Continued viewing and analysis of media; continued redaction of IA interviews to remove questioning relating to another IA matter; continued preparation of notes to file; continued preparation of discovery responses.	2.60	533.00
	ART	Review and assess ██████████ disciplinary matter; analyze IA report and interviews; direct associate work.	0.80	164.00
		For Current Services Rendered	19.30	3,956.50

SOMERSET HILLS CORPORATE CENTER
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LIBERTY CORNER, NJ 07938
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General Labor

		Hours	Rate	Total
A.R. Thibault		2.90	\$205.00	\$594.50
Neha Patel		1.40	205.00	287.00
Boris Shapiro		14.10	205.00	2,890.50
Christopher M. Kurek	ASSOCIATE	0.90	205.00	184.50
Total This Invoice				3,956.50
Balance Due				\$19,980.22

LAW OFFICES
APRUZZESE, McDERMOTT, MASTRO & MURPHY
A PROFESSIONAL CORPORATION

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Pompton Lakes/Borough of
25 Lenox Avenue
Pompton Lakes NJ 07442

Attn: Paula Cozzarelli, B.A.

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General Labor

Previous Balance \$13,082.22

09/01/2022	ART	Review [REDACTED] file in preparation for meeting with client; participate in zoom meeting regarding [REDACTED] matter.	1.10	225.50
	ART	Telephone call from Chief Clark regarding policy issue on shaving.	0.20	41.00
09/02/2022	ART	Draft correspondence to John Nulty, Esq. regarding [REDACTED] matter.	0.40	82.00
09/06/2022	ART	Receive and review correspondence from and draft correspondence to Lt. Rodriguez regarding [REDACTED] telephone cal to Lt. Rodriguez regarding same; review and asses [REDACTED] report.	1.20	246.00
09/07/2022	ART	Telephone call to Chief Clark regarding [REDACTED]	0.40	82.00
09/08/2022	BOS	(RC) Preparation for Day 2 of Hearing; extended phone conference with Chief Clark; phone conference with counsel regarding hearing; follow-up phone conference with Chief Clark regarding hearing; correspondence with hearing officer and counsel regarding Day 2 of Hearing; preparation of notes to file.	1.80	369.00
	ART	Receive and review correspondence from Chief Clark and Paula Cozzarelli regarding [REDACTED] matter; draft correspondence to Chief Clark and Paula Cozzarelli regarding same.	0.20	41.00
	ART	Receive and review correspondence from John Nulty, Esq. regarding [REDACTED] matter; direct associate work.	0.30	61.50
	CMK	Review correspondence from John P. Nulty, Esq. re [REDACTED] accommodation request. Prepare email to ART and Business		

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Pompton Lakes/Borough of

General Labor

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		Administrator re same.	0.60	123.00
	CMK	Draft letter to John Nulty, Esq. re [REDACTED] accommodation request.	0.30	61.50
09/09/2022	ART	Review and revise correspondence to John Nulty, Esq. regarding [REDACTED] matter.	0.30	61.50
09/12/2022	ART	Review [REDACTED] report in preparation for meeting with clients; meet with Paula Cozzarelli and Chief Clark regarding [REDACTED]	4.60	943.00
09/13/2022	ART	Telephone call from/to Lt. Rodriguez regarding [REDACTED]	0.20	41.00
09/14/2022	ART	Telephone call to Chief Clark regarding [REDACTED] matter.	0.30	61.50
	ART	Telephone call to/from Mark Semeraro, Esq. regarding [REDACTED] matter.	0.30	61.50
09/15/2022	ART	Telephone call from/to Chief Clark regarding [REDACTED] matter.	0.20	41.00
	ART	Receive and review correspondence from Lt. Rodriguez regarding [REDACTED]	0.10	20.50
09/19/2022	ART	Review and assess revised IA report in [REDACTED] matter; review draft PNDA; telephone call to Lt. Rodriguez regarding same; draft correspondence to Lt. Rodriguez regarding same; review PD rules and regulations.	1.40	287.00
09/20/2022	BOS	[REDACTED] Receipt and review of email correspondence from client; review of PNDA; analysis of draft IA report; revision of draft IA report; review of Lt. Klepacky interview video.	3.80	779.00
	ART	Receive and review correspondence from Lt. Rodriguez regarding [REDACTED] direct associate work.	0.30	61.50
	ART	Telephone call from Chief Clark regarding [REDACTED] matter.	0.20	41.00
09/21/2022	BOS	[REDACTED] Continued review of IA interview videos; continued		

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Pompton Lakes/Borough of

General Labor

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		preparation of revised IA report; review of department rules and regulations; preparation of notes to file.	7.40	1,517.00
09/22/2022	CMK	Review correspondence from John Nulty, Esq. re [REDACTED] matter. Prepare email to Paula Cozzarelli re same. Review response to same.	0.50	102.50
09/23/2022	BOS	[REDACTED] Receipt and review of correspondence from counsel.	0.10	20.50
	CMK	Review email and documents from Paula Cozzarelli re [REDACTED] matter.	0.30	61.50
09/26/2022	BOS	[REDACTED] Review of letter from counsel; preparation of responsive letter to counsel; phone conference with Lt. Rodriguez; preparation of notes to file.	0.70	143.50
09/27/2022	BOS	[REDACTED] Phone conference with Lt. Rodriguez.	0.20	41.00
09/28/2022	ART	Receive and review correspondence from John Nulty, Esq. regarding [REDACTED] matter; draft correspondence to Paula Cozzarelli regarding same; telephone call from/to Paula Cozzarelli regarding same.	0.60	123.00
09/29/2022	BOS	[REDACTED] Analysis of documents from client; preparation of notes to file.	0.50	102.50
		For Current Services Rendered	28.50	5,842.50

		<u>Hours</u>	<u>Rate</u>	<u>Total</u>
A.R. Thibault		12.30	\$205.00	\$2,521.50
Boris Shapiro		14.50	205.00	2,972.50
Christopher M. Kurek	ASSOCIATE	1.70	205.00	348.50

09/26/2022 Photocopy charges throughout the period. 0.25

LAW OFFICES
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A PROFESSIONAL CORPORATION

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Pompton Lakes/Borough of

General Labor

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Photocopy charges throughout the period.	0.25
Total Expenses Thru 09/30/2022	0.25
Total This Invoice	5,842.75
Total Payments Thru 10/25/2022	-2,911.25
Balance Due	<u>\$16,023.72</u>



RINI O'NEIL, PC

Telecom | Media | Technology
Law and Policy

December 1, 2021

Borough of Pompton Lakes
Attn: Joseph J. Ragno, Jr., Esq.
25 Lenox Avenue
Pompton Lakes NJ 07442

Invoice # 25451

FOR PROFESSIONAL SERVICES RENDERED

	<u>Amount</u>
<u>003 DAVID ONEIL</u>	
11/17/2021 Prepare and file biennial ownership report for WGHT.	500.00
SUBTOTAL:	[500.00]
 Total Legal Fees This Invoice	 \$500.00
Total Balance Due:	\$500.00

Please remit
Thank you/phm

Please Make Check Out and Send To: **Rini O'Neil, PC**
2101 L Street, NW.
Suite 300
Washington, DC 20037

ACH Wire Instructions for Rini O'Neil, PC

Account Name: Rini O'Neil, PC
Bank Name: Bank of America
Address: 2101 L Street, NW, Suite 300
Washington, DC 20037

Telephone No.: (202) 955-3937
Account No: 001920810735
Routing No: 054001204

Wire Instructions for Rini O'Neil, PC

Account Name: Rini O'Neil, PC
Bank Name: Bank of America
Address: 2101 L Street, NW, Suite 300
Washington, DC 20037
Telephone No.: (202) 955-3937
Account No: 001920810735
Routing No: 026009593



RINI O'NEIL, PC

Telecom | Media | Technology
Law and Policy

January 1, 2022

Borough of Pompton Lakes
Attn: Joseph J. Ragno, Jr., Esq.
25 Lenox Avenue
Pompton Lakes NJ 07442

Invoice # 52783

	<u>Amount</u>
Previous Balance Due:	\$500.00
Total Balance Due:	<u>\$500.00</u>

Please remit
Thank you/phm

Please Make Check Out and Send To: **Rini O'Neil, PC**
2101 L Street, NW.
Suite 300
Washington, DC 20037

ACH Wire Instructions for Rini O'Neil, PC

Account Name: Rini O'Neil, PC
Bank Name: Bank of America
Address: 2101 L Street, NW, Suite 300
Washington, DC 20037
Telephone No.: (202) 955-3937
Account No: 001920810735
Routing No: 054001204

Wire Instructions for Rini O'Neil, PC

Account Name: Rini O'Neil, PC
Bank Name: Bank of America
Address: 2101 L Street, NW, Suite 300
Washington, DC 20037

Borough of Pompton Lakes

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Telephone No.: (202) 955-3937

Account No: 001920810735

Routing No: 026009593