

BOROUGH OF GLASSBORO

KAREN COSGROVE, RMC/CMR

Borough Clerk

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Deputy Borough Clerk

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kmcleer@glassboro.org



"Summit City USA"

BOROUGH CLERK'S OFFICE

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Borough of Glassboro Website

www.glassboro.org



October 12, 2023

Via email only (opra+request-51062-b04b27b4@requests.opramachine.com)

T. Kim

Re: Open Public Records Act/Common Law Records Request

Dear T. Kim:

The Borough of Glassboro Records Custodian received your request for records pursuant to the Open Public Records Act (OPRA) and the New Jersey common law right of access via email on August 31, 2023. Accordingly, the initial seven (7) business day deadline to respond to your request under OPRA was September 12, 2023. We previously requested an extension of time, until October 12, 2023, and requested clarification of your request as to Item 3 to further process your request.

Your records request was as follows:

From: Eric Kim <opra+request-51062-b04b27b4@requests.opramachine.com>
Sent: Thursday, August 31, 2023 12:50 AM
To: Karen Cosgrove <kcosgrove@glassboro.org>
Subject: OPRA request - Invoice of Body Camera Purchase in the Police Department

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Glassboro Borough,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

1. Total number of body cameras currently deployed in the police department.
2. Date on which body cameras were deployed to any of the police officers for the first time (year and month).
3. All invoices of body cameras purchases (if body cameras were purchased).
4. Dates of initial body camera assignment for each police officer currently employed.

Response to Items 1, 2 and 4

A search of our available records has identified the following as responsive to your request:

Axon User Search Results (1-110)

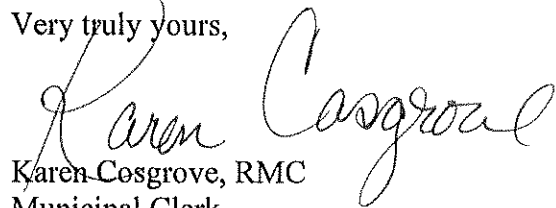
A copy of the identified record is enclosed.

Response to Item 3

As previously requested, please provide a date range for the requested records. We cannot further process your request without identification of the relevant date range for the requested invoices.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Glassboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,


Karen Cosgrove, RMC
Municipal Clerk
Borough of Glassboro