

BOROUGH OF GLASSBORO

KAREN COSGROVE, RMC/CMR
Borough Clerk
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"Summit City USA"

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Borough of Glassboro Website
www.glassboro.org



September 12, 2023

Via email only (opra+request-51062-b04b27b4@requests.opramachine.com)

T. Kim

Re: Open Public Records Act/Common Law Records Request

Dear T. Kim:

The Borough of Glassboro Records Custodian received your request for records pursuant to the Open Public Records Act (OPRA) and the New Jersey common law right of access via email on August 31, 2023. Accordingly, the initial seven (7) business day deadline to respond to your request under OPRA is September 12, 2023. This response is being provided on the seventh business day after receipt of your request.

Your records request was as follows:

From: Eric Kim <opra+request-51062-b04b27b4@requests.opramachine.com>
Sent: Thursday, August 31, 2023 12:50 AM
To: Karen Cosgrove <keosgrove@glassboro.org>
Subject: OPRA request - Invoice of Body Camera Purchase in the Police Department

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Glassboro Borough,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

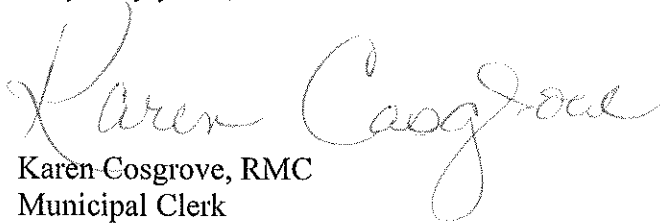
1. Total number of body cameras currently deployed in the police department.
2. Date on which body cameras were deployed to any of the police officers for the first time (year and month).
3. All invoices of body cameras purchases (if body cameras were purchased).
4. Dates of initial body camera assignment for each police officer currently employed.

Your request requires additional time beyond the seven (7) business days to fulfill due to the extensive categories and volume of records requested. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied."

Further processing of your request requires an additional seven (7) business days, which is until September 21, 2023. Please be assured, however, that we continue to process your request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Glassboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@deca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,

A handwritten signature in cursive script that reads "Karen Cosgrove". The signature is written in dark ink and is positioned above the printed name and title.

Karen Cosgrove, RMC
Municipal Clerk
Borough of Glassboro