

AGREEMENT FOR CONSULTING SERVICES #221

THIS AGREEMENT is made this 8th day of February, 2022, retroactive to February 1, 2022, by and between **Princeton Housing Authority**, 1 Redding Circle, Princeton, NJ 08540 (hereinafter called the "client") and **Sunbelt Industries Inc.**, 900 Easton Avenue, St 26 #169, Somerset, NJ 08873 and 3536 Chipman Road, Easton, PA 18045 (hereinafter called the "contractor" or "You").

WITNESSETH:

The client has expressed an interest in receiving Part-Time Interim Executive Director Services and technical assistance and consulting services to the Princeton Housing Authority (PHA) in the areas generally outlined on the attached RFP and RESPONSE TO THE RFP BY THE CONTRACTOR (to be made part of this agreement) and herein defined as the "SCOPE OF SERVICE" ("attachment #1"). The contractor has expressed an interest in assisting the client with accomplishing the goals and objectives outlined on attachment #1 for an initial (12) twelve month period of time.

The client has evaluated the contractor's abilities and this agreement and has found that the contractor's proposal best meets the needs of the client.

The client and the contractor desire to enter into an agreement for the services specified in attachment #1.

NOW, THEREFORE, THE CLIENT AND CONTRACTOR AGREE AS FOLLOWS:

1. The contractor shall provide services to the client to accomplish the goals and objectives outlined on attachment #1 for a 12-month period of time. The term of this contract shall commence on February 1, 2022 and terminate on February 28, 2023. Any extension of the term will be subject to mutual written agreement between the parties.
2. The contractor has agreed to waive retainer amount and monthly set fee amount, for consulting management services. All services will be billed on a on first day of every month (beginning February 1, 2022) as a fee for service, in the terms outlined within this agreement at a rate of \$125.00 dollars per hour. Contractor agrees to work a minimum of 10 hours a week on site and up to 15 additional hours per week (either on-site or off site weekly, as needed). The contractor can set their own schedule so long as the services described herein are completed, fully. The client shall not set the method or means by which the services described herein are performed.
3. The contractor will bill the client for payment of consulting services at a rate of \$125.00 dollars per hour (in 15-minute increments) on the first day of each month. The contractor will bill for all technical assistance and consulting services (this will include, but is not be limited to: acting as Interim Executive Director and managing PHA operations, attending business meetings, working at PHA office or on PHA properties

and/or working off-site on PHA business, verbal and written technical assistance and communications (emails, text messages, video calls/meetings, etc.) and any other assignments required to meet the attached scope of services or to reach the outlined goals and objectives in attachment #1.

4. Unless otherwise set forth in attachment #1, You shall furnish, at your own expense, the equipment, supplies and other materials used to perform the services. The client shall provide you with access to its premises and equipment to the extent necessary for the performance of the services.

5. To the extent You perform any services on the company's premises or using the client's equipment, You shall comply with all applicable policies of the client relating to business and office conduct, health and safety and use of the client's facilities, supplies, information technology, equipment, networks and other resources.

6. The client agrees to process and make full payment to the contractor, within 15 days from the date of receipt of all monthly invoices.

7. The client shall provide all necessary information regarding its requirements to the contractor as expeditiously as necessary for the orderly and timely progress of the work.

8. The client and contractor shall provide each other with cell phone numbers, current e-mail addresses, and current business addresses to allow open lines of communication between all parties. Emails shall be the preferred means of communications for this agreement between the client and contractor.

9. The contractor shall be entitled to rely upon the accuracy and completeness of all information furnished by the client.

10. All payments for services shall be made to the contractor to:

Sunbelt Industries Inc.
900 Easton Ave, St 26 #169
Somerset, NJ 08873
Attn: John Clarke

11. The contractor is an independent contractor and is not eligible for employee of health benefits from the client. You acknowledge that you will receive an IRS Form 1099-MISC from the company, and that you shall be solely responsible for all federal, New Jersey state and local taxes.

12. You are solely responsible for any travel or other costs or expenses incurred by you in connection with the performance of the services, and in no event shall the client reimburse you for any such costs or expenses.

13. You are an independent contractor of the client, and this Agreement shall not be construed to create any association, partnership, joint venture, employee or agency relationship between you and the client for any purpose. You have no authority (and shall not hold yourself out as having authority) to bind the client and you shall not make any agreements or representations on the client's behalf without the client's prior written consent.

14. You represent and warrant to the client that:

(a) you have the right to enter into this Agreement, to grant the rights granted herein and to perform fully all of your obligations in this Agreement;

(b) your entering into this Agreement with the client and your performance of the services do not and will not conflict with or result in any breach or default under any other agreement to which you are subject;

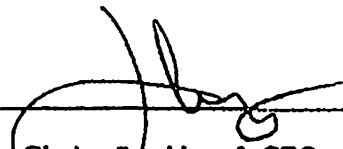
(c) you have the required skill, experience and qualifications to perform the services, you shall perform the services in a professional and workmanlike manner in accordance with generally recognized industry standards for similar services and you shall devote sufficient resources to ensure that the services are performed in a timely and reliable manner; and,

(d) you shall perform the services in compliance with all applicable federal, state and local laws and regulations.

15. You shall defend, indemnify and hold harmless the Company and its affiliates and their officers, directors, employees, agents, successors and assigns from and against all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs or expenses of whatever kind (including reasonable attorneys' fees) arising out of or resulting from: bodily injury, death of any person or damage to real or tangible, personal property resulting from your acts or omissions; and your breach of any representation, warranty or obligation under this Agreement.

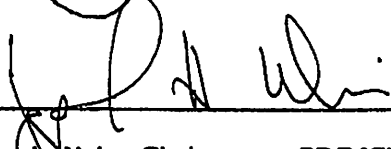
<Signature Page to Follow>

IN WITNESS WHEREOF, the CLIENT and CONTRACTOR have executed this agreement on
24 day of February, 2022.

By:  _____

John Clarke, President & CEO – SUNBELT INDUSTRIES INC.

AND

By:  _____

Joseph Weiss, Chairperson- PRINCETON HOUSING AUTHORITY

Attachment #1 Scope of Services:

The contractor's responsibilities shall include:

- 1. Direct and supervise staff in their daily operations and respond to all questions on management and maintenance issues.**
- 2. Make recommendations to Commissioners as to any additionally required staff and assist in hiring required additional staff.**
- 3. Direct and assist PHA staff in file and records maintenance.**
- 4. Act as PHA's procurement officer including RFPs**
- 5. Prepare and distribute monthly meeting agenda; vacancy reports; tenant delinquency reports, as prepared by CIS below; financial reports; payment reports and any other related reporting documents as may be required for monthly commissioner meetings.**
- 6. Attendance at monthly Board of Commissioner's meetings.**
- 7. Review and assess current routine and preventative maintenance plans and advise commissioners of any needed changes.**
- 8. Review and assess current PHA policies including but not limited to:**
 - a. Personnel**
 - b. Procurement**
 - c. Tenant transfers**
 - d. Grievance**
 - e. Organizational Structure**
 - f. Admissions, Occupancy and rental**
 - g. Tenant rules and regulations**
 - h. Security procedures**
- 9. Being available to PHA staff as required during normal business hours.**
- 10. Ensure compliance with all applicable state and federal laws and regulations. Including all annual reporting requirements.**
- 11. Assist and support the current property manager, Community Investment Strategies, CIS in the performance of their duties which include but are not limited to:**
 - a. Tenant certifications**
 - b. Provision and management of social services & programs**
 - c. Provision and management of tenant assistance programs.**
 - d. Marketing of units**
 - e. Maintaining and updating the tenant waiting list**
 - f. Tenant intake process and certification**
 - g. Rent collections**
 - h. Lease enforcement**
 - i. Payment of bills**
 - j. Property maintenance and assessment**
 - k. Preparation of annual operating budget**

- l. Refurbishing and re-leasing of turnovers
 - m. Managing tenant relations
 - n. Managing required licenses and permits
 - o. Maintaining tenant records.
- 12. In concert with CIS and PHA's accountant prepare required annual budgets and financial statements.
- 13. Coordinate and assist PHA's general counsel in the performance of their duties including but not limited to:
 - a. Review of contracts
 - b. Tenant litigation
- 14. Assist in advancing PHA's development goals including the hiring of development counsel.
- 15. Manage compliance with all PHA related HUD program requirements including PHA's RAD program.
- 16. Periodically meeting with and representing PHA to: residents; local government; and the public.
- 17. Assistance to PHA in preparing grant proposals
- 18. Advises Commissioners on changes or innovations in public housing
- 19. Manage PHA's capital fund.
- 20. At the appropriate time conduct a recruitment campaign for new permanent executive director and assisting PHA in the selection and hiring of a full time executive director.
- 21. At the appropriate time conduct a recruitment campaign for full time property manager and assist PHA in the selection and hiring full time property manager.

SUNBELT INDUSTRIES INC.

"Building Better Futures. One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 501

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: March 1, 2022

INVOICE AMOUNT: \$ 9,341.75

SERVICE: Provided Interim Executive Director Services to the Princeton Housing Authority (through February 28, 2022)

- On-site and off-site Interim Executive Director work and associated tasks for the month of February 2022 (see attached work sheet and related documents)

73 TOTAL HOURS WORKED AT \$125 PER HR **\$ 9,125.00**

REIMBURSEMENT ITEMS:

State of NJ – Registration of Princeton Housing Authority for State of New Jersey registration number (see attached receipt) for reimbursement (see attached and paid by JC AMEX). **\$ 105.50**

DCA Annual Report Submission for Karin Court Associates LLP for reimbursement (see attached and paid by JC AMEX) **\$ 111.25**

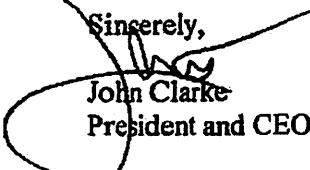
TOTAL INVOICE AMOUNT: **\$ 9,341.75**

All payments for services should be made payable to **SUNBELT INDUSTRIES INC.** at the below address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,


John Clarke
President and CEO

Approved by:

PA Office: 3536 Chipman Road, Easton, PA 18045
NJ Office: 900 Easton Ave, Ste 26 #169, Somerset, NJ 08873
"Providing consulting and development services since 1994"

re

470-80

PRINCETON HOUSING AUTHORITY

WORK SHEET – FEBRUARY 2022

Date:	Description of Work	In	Out	Total Hrs
2/1/22	On-site: initial meetings with staff, work of ED desk items left by previous ED and site and property tours in early evening.	2:00PM	6:00PM	4 hrs
2/1/22	Off-site: Policy reviews, emails, texts and other ED work.	8:00PM	9:00PM	1 hr
2/3/22	On-site- ED work on site, continued desk items and document reviews, etc.	1:00PM	5:00PM	4 hrs
2/4/22	On-site- ED work on site, continued desk items, meetings with PHA staff and with residents and document reviews.	8:00AM	12:30PM	4.5 hrs
2/6/22	Off-site: Website updates, policy and document reviews, emails and texts, etc.	2:00PM	6:00PM	4 hrs
2/7/22	On-site: ED work on site and work on re-organizing work orders and meetings with maintenance staff on open work orders.	1:00PM	4:30PM	3.5 hrs
2/8/22	Off-site: Calls with HACE, CIS and emails on operations and accounting matters.	1:30PM	5:30PM	4 hrs
2/11/22	On-site: ED work on site and meetings with tech. contractor, calls with HACE on HUD submission in TRACS.	8:00AM	4:30PM	8.5 hrs
2/13/22	Off-site: PHA WEB work on systems and work orders, work on medical transfers, phone calls and emails on operations matters.	2:00PM	5:00PM	3 hrs
2/14/22	Off-site: Calls with HACE and PHA staff and ED work on operations matters.	2:00PM	4:00PM	2 hrs
2/15/22	On-site: ED work on site on RFPs and call with committee, review and approve checks and payroll.	12:00PM	4:30PM	4.5 hrs
2/16/22	Off-site: Work on operations matter and PHA WEB work. Attended PHA Board meeting.	3:15PM	8:15PM	5 hrs
2/17/22	Off-site: Work on Rutgers Course to confirm compliance of Board members, Karin Court document reviews and other ED work.	3:00PM	6:00PM	3 hrs
2/18/22	On-site: ED work on site on operations matters and meeting with Princeton PD.	10:00AM	5:00PM	6 hrs
2/19/22	Off-site: Work on DCA registrations and PHA matters.	2:00PM	4:00PM	2 hrs
2/22/22	Off-site: Work on DCA registrations and PHA matter.	1:00PM	3:30PM	1.5 hrs

FEBRUARY 2022 PG 2

Date:	Description of Work	In	Out	Total Hrs
2/24/22	Off site: Calls with HACE and CIS on accounting and review of submission to HUD in TRACS, work with HACE on update to PHA WEB budget.	1:00PM	3:30PM	2.5 hrs
2/25/22	On-site: ED work on site on operations and tenant matters and tour with Commissioners. Calls with HACE on accounting and PHA WEB.	8:30AM	4:30PM	8 hrs
2/28/22	Off-site: Work on PHA WEB and accounting and phone call with HUD on subsidy and PBRA.	1:00PM	3:00PM	2 hrs

TOTAL HOURS WORKED THIS MONTH: 73 TOTAL HRS**TOTAL AMOUNT BILLING RATE OF \$125 PER HOUR: \$ 9,125.00**

2/28/22, 10:16 AM

American Express - Account Activity



ACCOUNT ENDING - 31002

Platinum Card®

CARD MEMBER

JOHN CLARKE

DATE	DESCRIPTION		AMOUNT
Feb 25	NJ GOV'T SERVICES 15 WEST STATE ST 2ND FL TRENTON NJ 08608-1249 (609) 586-2600 https://www.njportal.com/	NJ ANNUAL REPORT SERTRENTON NJ Will appear on your Mar 22, 2022 statement as NJ ANNUAL REPORT SERTRENTON NJ CARD JOHN CLARKE REWARDS You'll be able to see Rewards information for an eligible charge within 5 days of the charge posting to your account. Please check back later. ADDITIONAL INFORMATION 199718104 856-238-5388	\$111.25



STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
PO Box 302

Trenton NJ 08646-0302

(609) 292-9292

www.nj.gov/njbgs

January 03, 2022

ANNUAL REPORT

003-081093

KARIN COURT ASSOCIATES, L.P.

Karin Court Associates

1 Redding Circle

Princeton NJ 08540

Dear Business Representative:

The Division of Revenue and Enterprise Services, Business Support Services Bureau has phased out the use of paper annual reports and moved all filers to electronic filing and payment on the New Jersey Business Gateway Registry Services. The annual report, which is a statutorily mandated filing contains vital public information and is required to be filed annually. If you have any questions on filing your Annual Report, please contact us at (609)292-9292.

Your business entity is required to use the electronic format to file and pay your annual report. This filing is due on or before 03/31/22. Payment may be made by electronic check or credit card.

- To file the annual report online, simply go to our website, www.nj.gov/njbgs, look for the heading "Business Filings & Records" and choose "Business Entity & Trade/Service Mark Filings." You can then select "File your Business Annual Report," and choose "Learn More".

To log in, you will need the following three items:

NJ 10-digit ID number: 0600026874

Type of Entity: LP

Formation/Authorization Date: 04/1996

Important Notice:

New Jersey Statute N.J.S.A. 34:15-79.1 requires the Division of Revenue and Enterprise Services to obtain certain information pertaining to the entity's worker's compensation coverage, if applicable. This information includes the company name, policy number, and coverage dates and is required with the submission of the annual report. Please have your information available prior to accessing the Annual Report application. The Division of Revenue and Enterprise Services will forward this information to the Department of Labor and Workforce Development. The Division of Revenue and Enterprise Services will not be the legal custodian of this information and it will not be available to the public as part of any business entity record request.

Sincerely,

Commercial Information Services Bureau

PHA011

**STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
SHORT FORM STANDING**

**KARIN COURT ASSOCIATES, L.P.
0600026874**

I, the Treasurer of the State of New Jersey, do hereby certify that the above-named Domestic Limited Partnership was registered by this office on April 11, 1996.

As of the date of this certificate, said business continues as an active business in good standing in the State of New Jersey, and its Annual Reports are current.

I further certify that the registered agent and office are:

*Karin Court Associates
1 Redding Circle
Princeton, NJ 08540*



*IN TESTIMONY WHEREOF, I have
hereunto set my hand and affixed
my Official Seal at Trenton, this
25th day of February, 2022*

A handwritten signature in black ink, appearing to read "Elizabeth Maher Muoio".

*Elizabeth Maher Muoio
State Treasurer*

Certificate Number : 2618515341

Verify this certificate online at

https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

**STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
ANNUAL REPORT CERTIFICATE**

KARIN COURT ASSOCIATES, L.P.
0600026874

The Division of Revenue and Enterprise Services hereby affirms that the following annual report for KARIN COURT ASSOCIATES, L.P. was submitted on 02/25/2022 for the year: 2022

Registered Agent and Office

Karin Court Associates
1 Redding Circle
Princeton, NJ 08540

Main Business Address

1 Redding Circle
PRINCETON, NJ 08540

Principal Business Address

1 Redding Circle
PRINCETON, NJ 08540

Officers and Directors

OTHER
Princeton HA Princeton HA
1 Redding Circle
Princeton, NJ 08540



*IN TESTIMONY WHEREOF, I have
hereunto set my hand and affixed
my Official Seal, this
25th day of February, 2022*

Elizabeth Maher Muoio

Certificate Number : 2618515241
Verify this certificate online at
https://www1.state.nj.us:TYTR StandingCertJSP/Verify_Cert.jsp

Elizabeth Maher Muoio
State Treasurer

**New Jersey Business Gateway
Business Entity Information and Records Service
Business Id : 0600026874**

Status Report For: KARIN COURT ASSOCIATES, L.P.
Report Date: 02/25/2022
Confirmation Number: 1263581319

IDENTIFICATION NUMBER, ENTITY TYPE AND STATUS INFORMATION

Business ID Number: 0600026874
Business Type: LIMITED PARTNERSHIP
Status: ACTIVE
Original Filing Date: 04/11/1996
Stock Amount: N/A
Home Jurisdiction: NJ
Status Change Date: 10/15/2019

REVOCATION/SUSPENSION INFORMATION

DOR Suspension Start 11-16-2016
Date:
DOR Suspension End 12-05-2016
Date:
Tax Suspension Start N/A
Date:
Tax Suspension End N/A
Date:

ANNUAL REPORT INFORMATION

Annual Report Month: APRIL
Last Annual Report 02/25/2022
Filed:
Year: 2022

AGENT/SERVICE OF PROCESS (SOP) INFORMATION

Agent: Karin Court Associates
Agent/SOP Address: 1 Redding Circle , Princeton, NJ 08540
Address Status: N/A
Main Business Address: 1 Redding Circle, PRINCETON, NJ, 08540
Principal Business 1 Redding Circle, PRINCETON, NJ, 08540
Address:

ASSOCIATED NAMES

Associated Name: N/A
Type: N/A

**New Jersey Business Gateway
Business Entity Information and Records Service
Business Id : 0600026874**

PRINCIPALS

Following are the most recently reported officers/directors (corporations), managers/members/managing members (LLCs), general partners (LPs), trustees/officers (non-profits).

Title:	OTHER
Name:	Princeton HA Princeton HA
Address:	1 Redding Circle, Princeton, NJ, 08540

FILING HISTORY -- CORPORATIONS, LIMITED LIABILITY COMPANIES, LIMITED PARTNERSHIPS AND LIMITED LIABILITY PARTNERSHIPS

To order copies of any of the filings below, return to the service page, <https://www.njportal.com/DOR/businessRecords/> and follow the instructions for obtaining copies. Please note that trade names are filed initially with the County Clerk(s) and are not available through this service. Contact the Division for instructions on how to order Trade Mark documents.

Charter Documents for Corporations, LLCs, LPs and LLPs

Original Filing	1996
(Certificate)Date:	

Changes and Amendments to the Original Certificate:

Filing Type	Year Filed
AMENDMENT	1998
REVOKED FOR FAILURE TO PAY ANNUAL REPORTS	2016
CHANGE OF AGENT AND OFFICE	2016
REINSTATEMENT WITH AGENT CHANGE	2016
Annual Report Filing with address change	2016
Annual Report filing with officer/member change	2016
Annual Report filing with officer/member	2019

**New Jersey Business Gateway
Business Entity Information and Records Service
Business Id : 0600026874**

Note:

Copies of some of the charter documents above, particularly those filed before June 1988 and recently filed documents (filed less than 20 work days from the current date), may not be available for online download.

- For older filings, contact the Division for instructions on how to order.
- For recent filings, allow 20 work days from the estimated filing date, revisit the service center at <https://www.njportal.com/DOR/businessRecords/> periodically, search for the business again and build a current list of its filings. Repeat this procedure until the document shows on the list of documents available for download.

The Division cannot provide information on filing requests that are in process. Only officially filed documents are available for download.

2/28/22, 10:14 AM

American Express - Account Activity



ACCOUNT ENDING 41002

Platinum Card®

CARD MEMBER

JOHN CLARKE

DATE	DESCRIPTION		AMOUNT
Feb 24	NEW JERSEY BUSINESS SERVICES 15 WEST STATE ST 2ND FL TRENTON NJ 08608-1249 (609) 586-2600 http://newjersey.gov	NJ BUSINESS SERVICES TRENTON NJ Will appear on your Mar 22, 2022 statement as NJ BUSINESS SERVICES TRENTON NJ CARD JOHN CLARKE MEMBERSHIP REWARDS POINTS 1X on Other purchases 106 ADDITIONAL INFORMATION 199580416 856-238-5388	\$105.50

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES

SHORT FORM STANDING

PRINCETON HOUSING AUTHORITY A NJ NONPROFIT CORPORATION
0450774403

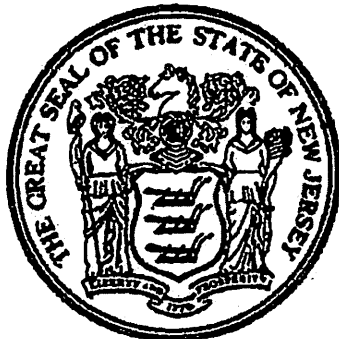
I, the Treasurer of the State of New Jersey, do hereby certify that the above-named NJ Domestic Non-Profit Corporation (NP) was registered by this office on Thursday, February 24, 2022.

As of the date of this certificate, said business continues as an active business in good standing in the State of New Jersey, and its Annual Reports are current.

I further certify that the registered agent and registered office are:

JOHN CLARKE
1 REDDING CIRCLE
PRINCETON, NEW JERSEY 08540

IN TESTIMONY WHEREOF, I have
hereunto set my hand and
affixed my Official Seal
24th day of February, 2022



Elizabeth Maher Muoio
State Treasurer

Certificate Number : 4164654271
Verify this certificate online at
https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

NEW JERSEY DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES

CERTIFICATE OF INC, (NON PROFIT)

PRINCETON HOUSING AUTHORITY A NJ NONPROFIT CORPORATION
0450774403

The above-named DOMESTIC NON-PROFIT CORPORATION was duly filed in accordance with New Jersey State Law on 02/24/2022 and was assigned identification number 0450774403. Following are the articles that constitute its original certificate.

1. **Name:**
PRINCETON HOUSING AUTHORITY A NJ NONPROFIT CORPORATION
2. **Registered Agent:**
JOHN CLARKE
3. **Registered Office:**
1 REDDING CIRCLE
PRINCETON, NEW JERSEY 08540
4. **Business Purpose:**
TO CREATE, OWN AND MANAGE LOW INCOME HOUSING AND LOW INCOME HOUSING DEVELOPMENTS
WITHIN PRINCETON, NJ
5. **Duration:**
PERPETUAL
6. **Effective Date of this Filing Is:**
02/24/2022
7. **Method of electing Trustees as set forth herein:**
AS SET FORTH IN THE BYLAWS
8. **Asset Distribution:**
AS SET FORTH IN THE BYLAWS
9. **First Board of Trustees:**
JOSEPH H. WEISS
1 REDDING CIRCLE
PRINCETON, NEW JERSEY 08540

LINDA M. SIPPRELLE
1 REDDING CIRCLE
PRINCETON, NEW JERSEY 08540

BERTHA LOGAN
1 REDDING CIRCLE
PRINCETON, NEW JERSEY 08540

HENRY F. PANNELL
1 REDDING CIRCLE
PRINCETON, NEW JERSEY 08540

FELICIA A. SPITZ
1 REDDING CIRCLE
PRINCETON, NEW JERSEY 08540

Continued on next page ...

Page 1 of 2

NEW JERSEY DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES

CERTIFICATE OF INC, (NON PROFIT)

PRINCETON HOUSING AUTHORITY A NJ NONPROFIT CORPORATION
0450774403

DENNY VELAZQUEZ
1 REDDING CIRCLE
PRINCETON , NEW JERSEY 08540

10. Incorporators:

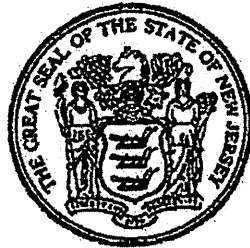
JOHN CLARKE
1 REDDING CIRCLE
PRINCETON, NEW JERSEY 08540

11. Main Business Address:

1 REDDING CIRLE
PRINCETON, NEW JERSEY 08540

Signatures:

JOHN CLARKE
INCORPORATOR



Certificate Number 4164634366

Verify this certificate online at

<https://www1.state.nj.us/TYTR/StandlingCert/JSP/VerifyCert.jsp>

IN TESTIMONY WHEREOF, I have
hereunto set my hand and
affixed my Official Seal
24th day of February, 2022

A handwritten signature in black ink, appearing to read "Elizabeth Maher Muoio".

Elizabeth Maher Muoio
State Treasurer

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

SUNBELT INDUSTRIES INC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

- ☐ Individual/sole proprietor or single-member LLC
- ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate
- ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____
- Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
- ☐ Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

900 EASTON AVE, ST 26 #169

6 City, state, and ZIP code

SOMERSET, NJ 08873

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

OR

Employer identification number

2 2 - 3 3 3 3 1 5

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ▶

Date ▶

3/1/22

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What Is backup withholding*, later.

**Equal Employment
Opportunity Certification**
Excerpt From 41 CFR §60-1.4(b)

U.S. Department of Housing
and Urban Development
Office of Housing
Federal Housing Commissioner

Department of Veterans Affairs
OMB Control No. 2502-0029
(exp. 4/30/2020)

The applicant hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin, such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.
- (3) The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (4) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.
- (5) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: **Provided, however,** That in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work:

Provided, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and Federally-assisted construction contracts pursuant to the Executive order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed

Firm Name and Address

Sunbelt Industries Inc.
900 Easton Ave, St 26 #169
Somerset, N.J. 08873

By

Title

President & CEO

form HUD-92010 (3/2008)
VA form 26-421.

PHA022

upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

Excerpt from HUD Regulations

200.410 Definition of term "applicant".

- (a) In multifamily housing transactions where controls over the mortgagor are exercised by the Commissioner either through the ownership of corporate stock or under the provisions of a regulatory agreement, the term "applicant" as used in this subpart shall mean the mortgagor.
- (b) In transactions other than those specified in paragraph(a) of this section, the term "applicant" as used in this subpart shall mean the builder, dealer or contractor performing the construction, repair or rehabilitation work for the mortgagor or other borrower.

200.420 Equal Opportunity Clause to be included in contracts and subcontracts.

- (a) The following equal opportunity clause shall be included in each contract and subcontract which is not exempt:

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, creed, color, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, creed, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of the nondiscrimination clause.

(2) The contractor will in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard race, creed, color, or national origin.

(3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided, advising the said labor union or workers' representative of the contractor's commitments under this section, and shall post copies of the notices in conspicuous places available to employees and applicants for employment.

(4) The contractor will comply with all provisions of Executive Order 10925 of March 6 1961, as amended, and of the regulations, and relevant orders of the President's Committee on Equal Employment Opportunity created thereby.

(5) The contractor will furnish all information and reports required by Executive Order 10925 of March 6, 1961, as amended, and by the regulations, and orders of the said Committee, or pursuant thereto, and will permit access to his books, records, and accounts by HUD and the Committee for purposes of investigation to ascertain compliance with such regulations, and orders.

(6) In the event of the contractor's non-compliance with the nondiscrimination clause of this contract or with any of the said regulations, or orders, this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or Federally-assisted construction contracts in accordance with procedures authorized in Executive Order 10925 of March 6, 1961, as amended, and such other sanctions may be imposed and remedies invoked as provided in the said Executive Order or by regulations, or order of the President's Committee on Equal Employment Opportunity, or as otherwise provided by law.

(7) The contractor will include the provisions of Paragraphs(1) through (7) in every subcontract or purchase order unless exempted by regulations, or orders of the President's Committee on Equal Employment Opportunity issued pursuant to Section 303 of Executive Order 10925 of March 6, 1961, as amended, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase orders as HUD may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by HUD, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

- (b) Except in subcontracts for the performance of construction work at the site of construction, the clause is not required to be inserted in subcontracts below the second tier. Subcontracts may incorporate by referenced to the equal opportunity clause.

200.425 Modification in and exemptions from the regulations in this subpart.

- (a) The following transactions and contracts are exempt from the regulations in this subpart:

(1) Loans, mortgages, contracts and subcontracts not exceeding \$10,000.

(2) Contract and subcontracts not exceeding \$100,000 for standard commercial supplies or raw material;

(3) Contracts and subcontracts under which work is to be or has been performed outside the United States and where no recruitment of workers within the United States is involved. To the extent that work pursuant to such contracts is done within the United States, the equal opportunity clause shall be applicable;

(4) Contracts for the sale of Government property where no appreciable amount of work is involved; and

(5) Contracts and subcontracts for an indefinite quantity which are not to extend for more than one year if the purchaser determines that the amounts to be ordered under any such contract or subcontract are not reasonably expected to exceed \$100,000 in the case of contracts or subcontracts for standard commercial supplies and raw materials, or \$10,000 in the case of all other contracts and subcontracts.

BANK

SUNBELT INDUSTRIES INC.

"Building Better Futures. One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 502

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: April 5, 2022

INVOICE AMOUNT: \$ 10,250.00

SERVICE: Provided Interim Executive Director Services to the Princeton Housing Authority (through March 31, 2022)

- On-site and off-site Interim Executive Director work and associated tasks for the month of March 2022 (see attached work sheet and related documents)

82 TOTAL HOURS WORKED AT \$125 PER HR **\$ 10,250.00**

REIMBURSEMENT ITEMS:

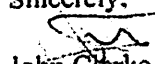
TOTAL INVOICE AMOUNT: **\$ 10,250.00**

All payments for services should be made payable to **SUNBELT INDUSTRIES INC.** at the below address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,


John Clarke
President and CEO

PA Office: 3536 Chipman Road, Easton, PA 18045
NJ Office: 900 Easton Ave, Ste 26 #169, Somerset, NJ 08873
"Providing consulting and development services since 1994"

4710.8

PRINCETON HOUSING AUTHORITY

WORK SHEET – MARCH 2022

Date:	Description of Work	In	Out	Total Hrs
3/1/22	Off-site: Work on RFP for Redevelopment Legal and updating job descriptions for Housing Manager and Maintenance Coordinator/Housing Inspector. Operation/Personnel Committee call and ED work. Work on broken heating line on Redding Court with PHA staff and contractor. Answered emails and phone calls and meet with tenants on site.	2:00PM	7:00PM	5 hrs
3/2/22	Off-site: Mtg with Township and ED work on another broken heating line on Spruce Circle with staff and contractor. Worked on updates to PHA website and Township website. Answered emails and phone calls.	11:00AM	4:00PM	5 hrs
3/4/22	On-site: ED work on PHA matters and PHA WEB. Drafted and issues contract for PHA legal. Posted RFP for redevelopment legal and posted job descriptions for Housing Manager and Maintenance Coordinator/Housing Inspector. Scheduled all ZOOM meetings for remainder of the year and worked with Township to get posted. Answered emails and phone calls and meet with tenants on site.	8:00AM	6:00PM	10 hrs
3/5/22	Off-site: Drafted PHA job application for available positions. Answered emails and phone calls.	10:00AM	12:30PM	2.5 hrs
3/7/22	On-site: Work on tenancy matters and heat line break at Redding Circle. Work on personnel matters and emails and work in PHA WEB on budget to actual for Redding and Karin. Answer emails and phone calls and meet with tenants on site.	1:30PM	4:00PM	2.5 hrs
3/7/22	Off-site: Worked on budget to actual for Redding and Karin.	6:30PM	9:00PM	2.5 hrs
3/8/22	Off-site: Call with PD on fight at Redding Circle and discussion on security updates. Respond to various emails and phone calls.	10:00AM	12:30PM	2.5 hrs
3/8/22	On-site: Work on PHA WEB with Ron on issuing leases for medical transfer unit and enter new units into TRACS system. Answer emails and phone calls and meet with tenants on site.	1:30PM	4:30PM	3 hrs
3/8/22	Off-site: Work on PHA budget to actual.	8:00PM	9:30PM	1.5 hrs
3/9/22	On-site: ED work on site and work with township on internet connection at Clay Street/Pannell Center. Work on tenancy matters and advertisement for new jobs. Answer emails and phone calls and meet with tenants on site.	3:30PM	5:30PM	2 hrs
3/9/22	Off-site: Responded to emails and work on FYE 6/30/23 Budget and Budget Line Items.	7:30PM	9:00PM	1.5 hrs

MARCH 2022 PG 2

Date:	Description of Work	In	Out	Total Hrs
3/10/22	On-site: ED work on site and work on emails and PHA WEB updates. Finalize work on job descriptions and work on remaining medical transfer and tenant issues. Answer emails and phone calls and meet with tenants on site.	8:00AM	4:00PM	8 hrs
3/14/22	Off-site: ED work on monthly Board Package.	4:00PM	6:00PM	2 hrs
3/15/22	On-site: ED work on Board matters and work on PHA WEB. Work on tenancy issues and answer emails and phone calls.	1:00PM	4:00PM	3 hrs
3/16/22	Off-site: ED work responding to emails and prep for Board meeting. Attending Board of Commissioners meeting.	4:00PM	6:30PM	2.5 hrs
3/18/22	On-site: ED work on site on tenant matters and work on PHA WEB. Inspections of four (4) units for medical unit transfers. Answer emails and phone calls and meet with tenants on site.	8:30AM	4:00PM	7.5 hrs
3/21/22	On-site: ED work on site and mtg and tour at Crinmus Training Center. Answer emails and phone calls and meet with tenants on site.	2:00PM	4:00PM	2 hrs
3/21/22	Off-site: Work on update of Board Package and Agenda and emails and texts messages with staff.	6:00PM	7:30PM	1.5 hrs
3/22/22	On-site: ED work on site and work on tenancy matters and work on PHA WEB. Answer emails and phone calls and meet with tenants on site.	1:30PM	4:00PM	2.5 hrs
3/25/22	On-site: ED work on site and attend meeting with township staff. Attend Board meeting via ZOOM and answer emails and phone calls.	10:00AM	4:00PM	6 hrs
3/29/22	On-site: ED work on site addressing tenant complaints and preparing annual exam packages. Answer emails and phone calls and meet with tenants on site.	1:00PM	4:00PM	3 hrs
3/31/22	On-site: ED work and meeting with township Human Services Director. ED work on tenancy matters.	10:00AM	4:00PM	6 hrs

TOTAL HOURS WORKED THIS MONTH:

82 TOTAL HRS

Blank

SUNBELT INDUSTRIES INC.
"Building Better Futures. One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 503

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: May 5, 2022

INVOICE AMOUNT: \$ 9,151.75

SERVICE: Provided Interim Executive Director Services to the Princeton Housing Authority (through April 30, 2022)

- On-site and off-site Interim Executive Director work and associated tasks for the month of April 2022 (see attached work sheet and related documents)

70.25 TOTAL HOURS WORKED AT \$125 PER HR **\$ 8,781.25**

REIMBURSEMENT ITEMS:

REIMBURSEMENT OF EMPLOYEE FULL BACKGROUND CHECKS ON NEW PHA EMPLOYEES **\$ 249.90**
(SEE ATACHED \$10.00 & \$239.00)

REIMBURSEMENT FOR PAYMENT OF KARIVN COURT DOCUMENTS FROM STATE OF NJ **\$ 120.60**

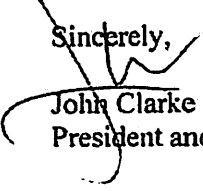
TOTAL INVOICE AMOUNT: **\$ 9,151.75**

All payments for services should be made payable to **SUNBELT INDUSTRIES INC.** at the below address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08773

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,


John Clarke
President and CEO

PA Office: 3536 Chipman Road, Easton, PA 18045
NJ Office: 800 Easton Ave, Ste 26 # 169, Somerset, NJ 08873
"Providing consulting and development services since 1994"

PRINCETON HOUSING AUTHORITY WORK SHEET – APRIL 2022

Date:	Description of Work	In	Out	Total Hrs
4/1/22	On-site: ED work on tenant issues, filing, contracts for service and other general work	8:30AM	4:00PM	7.5 hrs
4/4/22	Off site: Ed work on setting up committee meetings and responding to emails. Interview applicant #1 for Housing Manager position. Interview applicant #1 for Maintenance/Housing Inspector position.	1:00PM	4:30PM	3.5 hrs
		8:00PM	8:45PM	1.75 hrs
4/5/22	On-site: ED work with tenant meetings, answer emails, voicemails and texts messages. Interview applicant #2 for Housing Manager position.	1:45PM	4:00PM	2.25 hrs
4/6/22	Off-site: Work on gathering information for Finance Committee and participate in Personnel/Operations Committee call.	6:00PM	8:00PM	2 hrs
4/7/22	Off-site: Work responding to emails and text messages and work of Finance Committee documents for committee meeting on Friday.	6:00PM	8:00PM	2 hrs
4/8/22	On-site: Tour of vacant units and maintenance operations with Commissioner Spitz. Work on site responding to emails and text messages. Attended Finance Committee and Operations/Personnel Committee meetings.	8:00AM	4:00PM	8 hrs
4/10/22	Off-site: Work responding to emails and text messages. Worked on reviews of RFP's for Redevelopment Legal.	2:00PM	6:00PM	4 hrs
4/11/22	On-site: Work responding to emails and text messages. Worked on reviews of RFP's for Redevelopment Legal.	11:30AM	4:00PM	4.5 hrs
4/12/22	Off-site: Work responding to emails and text messages. Participated in Affordable Housing ZOOM mtg call with Chairman.	5:30PM	7:30PM	2 hrs
4/15/22	Off-site: Work responding to emails and text messages. Participated in ZOOM mtg call with Chairman and Dr. Drew Dyson (PSRC).	4:30PM	5:30PM	1 hr
4/18/22	Off-site: Work on draft Board Agenda and Board Reports.	10:30AM	11:30AM	2 hrs
		3:30PM	5:30PM	2 hrs
4/19/22	Off-site: ZOOM test call with Chairman. Completed and issued offer letters for Housing Manager and Maintenance Coordinator/Housing Inspector.	9:00AM	11:00AM	2 hrs
4/20/22	Off-site: Worked on emails and text messages and took part in Board of Commissioners meeting.	6:00PM	8:45PM	2.75 hrs
4/22/22	On-site: Work on tenancy matters, emails and text messages. Coverage of office, meeting with Princeton Police and other ED work.	8:30AM	4:30PM	8 hrs
4/26/22	On-site: Work on tenancy matters, emails and text messages. Work on contracts for Redevelopment Legal and work on Fee Accountant Solicitation.	12:00PM	4:00PM	4 hrs

ClearChecks

Receipt from ClearChecks

\$239.90

Paid April 21, 2022

↓ Download invoice ↓ Download receipt

Receipt number	2922-9977
Invoice number	B7D78C36-0001
Payment method	AMERICAN EXPRESS - 1002

Receipt #2922-9977

ClearHire Complete™ - National & 7-Year County	\$79.98
Qty 2	\$39.99 each
ClearDriver™ - Motor Vehicle Report	\$59.98
Qty 2	\$29.99 each
ClearDegree™ - Education Verification	\$39.98
Qty 2	\$19.99 each
Bankruptcies, Liens, and Judgments Search	\$39.98
Qty 2	\$19.99 each
Federal Criminal Search	\$19.98
Qty 2	\$9.99 each
Tax is exempted	
Total	\$239.90
Amount paid	\$239.90

Questions? Visit our support site at
<https://support.clearchecks.com/hc/en-us>, contact us at
support@clearchecks.com, or call us at +1 800-942-1366.

Powered by **stripe** | [Learn more about Stripe Invoicing](#)

ClearChecks

Receipt from ClearChecks

\$10.00

Paid April 26, 2022

↓ Download invoice ↓ Download receipt

Receipt number	2085-2459
Invoice number	B7D78C36-0002
Payment method	AMERICAN EXPRESS - 1002

Receipt #2085-2459

School Surcharge: HAMPTON UNIVERSITY (003714)	\$10.00
Qty 1	

Tax is exempted

Total	\$10.00
-------	---------

Amount paid	\$10.00
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Questions? Visit our support site at
<https://support.clearchecks.com/hc/en-us>, contact us at
support@clearchecks.com, or call us at +1 800-942-1366.

Powered by **stripe** | [Learn more about Stripe Invoicing](#)

John Clarke

From: no-reply@njportal.com
Sent: Friday, April 1, 2022 10:42 AM
Subject: Business Records Service Payment Receipt

Payment Receipt Confirmation

Your payment was successfully processed.

Transaction Summary

Description	Amount
Business Records Service	\$120.60
Pay now with New Jersey Business Services	\$120.60

Please do not reply to this email. This email is sent from an account we use for sending messages only and we will not receive your reply.

Customer Information

Customer Name John Clarke
Company Name Princeton Housing Authority
Local Reference ID 220912615124
Receipt Date 4/1/2022
Receipt Time 10:41:47 AM EDT

Payment Information

Payment Type Credit Card
Credit Card Type AMEX
Credit Card Number *****1002
Order ID 164335738
Billing Name John Clarke

Billing Information

Billing Address 1 Redding Circle
Billing City, State Princeton, NJ
ZIP/Postal Code 08540
Country US
Phone Number 609-924-3448
This receipt has been emailed to the address below.
Email Address jclarke@princetonhousing.org

John Clarke

From: no-reply@njportal.com
Sent: Friday, April 1, 2022 10:42 AM
To: John Clarke
Subject: Confirmation of Business Record Service

Thank you for using the Business Records Service at NJ.gov. Your credit card or bank statement will show a charge from New Jersey Business Services. Please save or print this e-mail for your records.

Confirmation Number: 220912615124

Transaction Date: 4/1/2022

Amount: \$120.60

Access Key: 7c08ad07-8c4b-4e55-affd-b1a354550dde

Document Download: <https://www.njportal.com/DOR/BusinessRecords/GetDocuments.aspx?sid=7c08ad07-8c4b-4e55-affd-b1a354550dde>

Documents Available Until: 5/1/2022

You may access the documents you requested by using the [Document Download link](#) or by entering the Access Key above in the [Document Retrieval Center](#). If the documents you requested are still processing you will receive an email notifying you when they are available.

Requested documents are only available to download for 30 days from the transaction date.

Take our [quick 1-2 minute survey](#) to tell us what you think.

See what else you can do online at www.NJ.gov.

This electronic government service includes a portal administration fee that allows the State of New Jersey to deliver this and other important services without tax funding. This fee is paid to a third party that provides these services for the State and thus is not considered revenue for the State of New Jersey.

NJ.gov - The official web site for the State of New Jersey

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
FILING CERTIFICATE (CERTIFIED COPY)

Corporation Name: KARIN COURT ASSOCIATES, L.P.
Business Id: 0600026874
Certificate Number: 6000170936

I, THE TREASURER OF THE STATE OF NEW JERSEY, DO HEREBY CERTIFY, THAT THE ABOVE NAMED BUSINESS DID FILE AND RECORD IN THIS DEPARTMENT AN ORIGINAL CERTIFICATE ON April 11, 1996 AND THAT THE ATTACHED IS A TRUE COPY OF THIS DOCUMENT AS THE SAME IS TAKEN FROM AND COMPARED WITH THE ORIGINAL(S) FILED IN THIS OFFICE AND NOW REMAINING ON FILE AND OF RECORD.

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY
HAND AND AFFIXED MY OFFICIAL SEAL AT
TRENTON, THIS
April 01, 2022 A.D.



Elizabeth Maher Mugio
ELIZABETH MAHER MUGIO
STATE TREASURER

VERIFY THIS CERTIFICATE ONLINE AT

***PH-110001 state.nj.us/TVMH_SearchingCert/ASP/Verify Cert.asp

INL
FILED
1083564
APR 11 1996

LIMITED PARTNERSHIP CERTIFICATE

OF

KARIN COURT ASSOCIATES, L. P.

Pursuant to N.J.S.A. 42:2A-14

LONNA R. HOOKS
Secretary of State

1. The name of the limited partnership shall be **KARIN COURT ASSOCIATES, L.P.**
2. The registered office of the limited partnership is **50 Clay Street, Princeton, NJ 08540**
The name of the registered agent as such office is **Marcy T. Crimmins**
- 2a. The principal office of the limited partnership is **50 Clay Street, Princeton, NJ 08540**.
3. The character of the business is the development and ownership of apartment complexes.
4. The term for which this partnership is to exist is 50 years.
5. The name and address of each general partner is:

**Marcy T. Crimmins
50 Clay Street
Princeton, NJ 08540**
6. The aggregate amount of cash and a description and statement of the agreed value of other property or services contributed by all partners or agreed to be contributed in the future is \$100.
7. The limited partners do **not** have the power to grant the right to become a limited partner to an assignee of any part of their partnership.
8. The consent of all partners is required to enable a partner to terminate his/her membership in the partnership.
9. No limited partner shall have the right to receive distributions from a partner which includes a return of all or any part of the partner's contribution.
10. The general partner does not have the right to receive distributions from a partner which includes a return of all or any part of the partner's contribution.
11. The partnership will be dissolved upon the bankruptcy or dissolution of the general partner.

0600026874

12. What are the rights of any remaining general partner to continue the business in the event that a general partner withdraws? None.

IN WITNESS WHEREOF, the undersigned partners execute this Certificate.

Attest:

Betty L. Gulick

General Partner

By: Marcy T. Crimmins
Marcy T. Crimmins

Witness:

William T. Crimmins

Marcy T. Crimmins
Marcy T. Crimmins, Limited Partner

Dated: April 11, 1996

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
FILING CERTIFICATE (CERTIFIED COPY)

Corporation Name: KARIN COURT ASSOCIATES, L.P.
Business Id: 0600026874
Certificate Number: 6000170934

I, THE TREASURER OF THE STATE OF NEW JERSEY, DO HEREBY CERTIFY, THAT THE ABOVE NAMED BUSINESS DID FILE AND RECORD IN THIS DEPARTMENT A REINSTATEMENT WITH AGENT CHANGE ON December 5, 2016 AND THAT THE ATTACHED IS A TRUE COPY OF THIS DOCUMENT AS THE SAME IS TAKEN FROM AND COMPARED WITH THE ORIGINAL(S) FILED IN THIS OFFICE AND NOW REMAINING ON FILE AND OF RECORD.

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY
HAND AND AFFIXED MY OFFICIAL SEAL AT
TRENTON, THIS
April 01, 2022 A.D.



Elizabeth Maher Muoio
ELIZABETH MAHER MUOIO
STATE TREASURER

VERIFY THIS CERTIFICATE ONLINE AT

https://www1.state.nj.us/TYPR_StandingCert/OSP/Verify_Cert.jsp

**STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
CERTIFICATE OF REINSTATEMENT**

KARIN COURT ASSOCIATES, L.P.
0600026874

WHEREAS the above-named business entity did on the 5th day of December, 2016, satisfy all requirements for reinstatement as set forth in the laws of this State, I, the Treasurer of the State of New Jersey do hereby issue this certificate authorizing the same to continue its business and resume the exercise of its functions.

Registered Agent and Office

Karin Court Associates
1 Redding Circle
Princeton, NJ 08540

Main Business Address

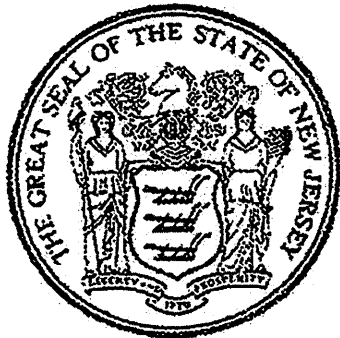
1 Redding Circle
PRINCETON, NJ 08540

Principal Business Address

1 Redding Circle
PRINCETON, NJ 08540

Officers and Directors

OTHER
SCOTT E PARSONS
1 Redding Circle
Princeton, NJ 08540



Certificate Number : 2236934483
Verify this certificate online at
https://www1.state.nj.us/TYTR_StandingCertJSP/Verify_Cert.jsp

IN TESTIMONY WHEREOF, I have
hereunto set my hand and affixed
my Official Seal, this
6th day of December, 2016

A handwritten signature in dark ink, appearing to read 'Ford M. Scudder', is written over a circular embossed seal.

Ford M. Scudder
State Treasurer

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
FILING CERTIFICATE (CERTIFIED COPY)

KARIN COURT ASSOCIATES, L.P.

Corporation Name:
Business Id: 0600026874
Certificate Number: 6000170937

I, THE TREASURER OF THE STATE OF NEW JERSEY, DO HEREBY CERTIFY, THAT THE ABOVE NAMED BUSINESS DID FILE AND RECORD IN THIS DEPARTMENT AN AMENDMENT ON JANUARY 23, 1998 AND THAT THE ATTACHED IS A TRUE COPY OF THIS DOCUMENT AS THE SAME IS TAKEN FROM AND COMPARED WITH THE ORIGINAL(S) FILED IN THIS OFFICE AND NOW REMAINING ON FILE AND OF RECORD.

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY
HAND AND AFFIXED MY OFFICIAL SEAL AT
TRENTON, THIS
April 01, 2022 A.D.



Elizabeth Warren
ELIZABETH WARREN
STATE TREASURER

VERIFY THIS CERTIFICATE ONLINE AT

https://www1.state.nj.us/tyth/stand/sgf=vt/jsp/verify_cert.jsp

**AMENDED LIMITED PARTNERSHIP CERTIFICATE
OF
KARIN COURT ASSOCIATES, L. P.**

Pursuant to N.J.S.A. 42:2A-14

1. The name of the limited partnership shall be **KARIN COURT ASSOCIATES, L.P.**
2. The registered office of the limited partnership is **50 Clay Street, Princeton, NJ 08540**
The name of the registered agent as such office is **The Housing Authority of the Borough of Princeton, a New Jersey not for profit corporation.**
- 2a. The principal office of the limited partnership is **50 Clay Street, Princeton, NJ 08540.**
3. The character of the business is the development and ownership of apartment complexes.
4. The term for which this partnership is to exist is 50 years.
5. The name and address of each general partner is:

**The Housing Authority of Borough of Princeton, a New Jersey not for profit
corporation
50 Clay Street
Princeton, NJ 08540**

AMC

FILED

6. The name and address of each limited partner is:

**Valley National Bank
1455 Valley Road
Wayne, NJ 07470**

JAN 23 1998

**LONNA R. HOOKS
Secretary of State**

7. Marcy T. Crimmins has withdrawn as the general partner and the limited partner as set forth in the original Limited Partnership Certificate filed April 11, 1996, and this Amended Limited Partnership Certificate is executed to reflect the change in partners as well as the aggregate contribution of the partners.
8. The aggregate amount of cash and a description and statement of the agreed value of other property or services contributed by all partners or agreed to be contributed in the future is \$1,652,400.
9. The limited partners do not have the power to grant the right to become a limited partner to an assignee of any part of their partnership.

See 363733

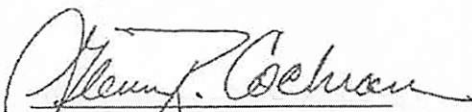
ADb 685013

0600026874

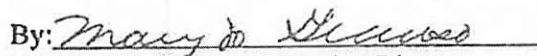
10. The consent of all partners is required to enable a partner to terminate his/her membership in the partnership.
11. No limited partner shall have the right to receive distributions from a partner which includes a return of all or any part of the partner's contribution.
12. The general partner does not have the right to receive distributions from a partner which includes a return of all or any part of the partner's contribution.
13. The partnership will be dissolved upon the bankruptcy or dissolution of the general partner.
14. What are the rights of any remaining general partner to continue the business in the event that a general partner withdraws ? None.

IN WITNESS WHEREOF, the undersigned partners execute this Certificate.

Attest:

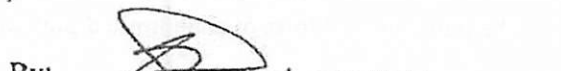

Glenn R. Cochran, Asst. Secty.

THE HOUSING AUTHORITY OF THE
BOROUGH OF PRINCETON, General Partner

By: 
Mary Jo Grauso, Executive Director

Witness:

VALLEY NATIONAL BANK, Limited Partner

By: 
Garret G. Nieuwenhuis, Sr. Vice President

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
FILING CERTIFICATE (CERTIFIED COPY)

Corporation Name: KARIN COURT ASSOCIATES, L.P.
Business Id: 0600026874
Certificate Number: 6000170935

I, THE TREASURER OF THE STATE OF NEW JERSEY, DO HEREBY CERTIFY, THAT THE ABOVE NAMED BUSINESS DID FILE AND RECORD IN THIS DEPARTMENT A CHANGE OF AGENT AND OFFICE ON December 5, 2016 AND THAT THE ATTACHED IS A TRUE COPY OF THIS DOCUMENT AS THE SAME IS TAKEN FROM AND COMPARED WITH THE ORIGINAL(S) FILED IN THIS OFFICE AND NOW REMAINING ON FILE AND OF RECORD.

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY
HAND AND AFFIXED MY OFFICIAL SEAL AT
TRENTON, THIS
April 01, 2022 A.D.



Elizabeth Maher Muoio
ELIZABETH MAHER MUOIO
STATE TREASURER

VERIFY THIS CERTIFICATE ONLINE AT

https://www1.state.nj.us/DIR/StandingCert/JSP/Verify_Cert.jsp

**STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
CHANGE OF REGISTERED AGENT CERTIFICATE**

KARIN COURT ASSOCIATES, L.P.
0600026874

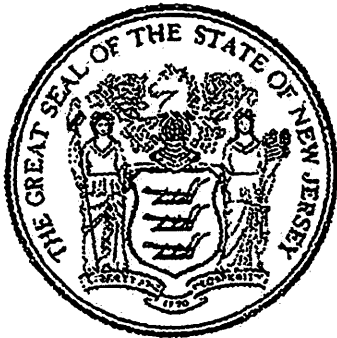
The Division of Revenue and Enterprise Services hereby affirms that the following change was submitted on 12/05/2016 for KARIN COURT ASSOCIATES, L.P..

Previous Registered Agent and Office

, NJ

New Registered Agent and Office

Karin Court Associates
1 Redding Circle
Princeton, NJ 08540



IN TESTIMONY WHEREOF, I have
hereunto set my hand and affixed
my Official Seal, this
6th day of December, 2016

A handwritten signature in dark ink, appearing to read "Ford M. Scudder".

Ford M. Scudder
State Treasurer

Certificate Number : 2236934644
Verify this certificate online at
https://www1.state.nj.us:TYTR_StandinCertJSP/Verify_Cert.jsp

BANK

SUNBELT INDUSTRIES INC.

"Building Better Futures, One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 504

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: June 2, 2022

INVOICE AMOUNT: \$ 8,906.25

SERVICE: Provided Interim Executive Director Services to the Princeton Housing Authority (through May 31, 2022)

- On-site and off-site Interim Executive Director work and associated tasks for the month of May 2022 (see attached work sheet and related documents)

70.25 TOTAL HOURS WORKED AT \$125 PER HR \$ 8,906.25

REIMBURSEMENT ITEMS: \$ 0

TOTAL INVOICE AMOUNT: \$ 8,906.25

All payments for services should be made payable to SUNBELT INDUSTRIES INC. at the below address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,

John Clarke
President and CEO

PA Office: 3536 Chipman Road, Easton, PA 18045
NJ Office: 900 Easton Ave, Ste 26 #169, Somerset, NJ 08873
"Providing consulting and development services since 1994"

Acct. #

4/1908

PRINCETON HOUSING AUTHORITY

WORK SHEET – MAY 2022

Date:	Description of Work	In	Out	Total Hrs
5/2/22	Off-site: ED work on tenant issues, emails, phone and text messages and other general work.	4:00PM	6:00PM	2 hrs
5/3/22	Off-site: ED work on tenant issues, emails, phone and text messages and other general work. Orientation call with new Housing Manager.	11:00AM	2:00PM	3 hrs
5/4/22	Off-site: ED work on tenant issues, emails, phone and text messages and other general work	11:00AM	12:30PM	1.5 hrs
5/5/22	On-site: ED work on site and contract work for agreement for senior services and for cleaning services.	1:30PM	4:00PM	2.5 hrs
5/6/22	On-site: ED work on site and meetings. Responding to emails and texts and dealing with tenant issues and sewer clog on Redding Circle	9:00AM	4:00PM	7 hrs
5/8/22	On-site: ED work on site and dealing with tree that fell across Redding Circle. Setting up office and work on packages for mailings	1:00PM	5:00PM	4 hrs
5/9/22	Off-site: ED work on contracts and emails,	5:00PM	8:00PM	3 hrs
5/10/22	On-site: ED work on site and mtgs with Reggie and Ron	1:00PM	4:00PM	3 hrs
5/11/22	Off-site: ED work and call with township on redevelopment and work on contracts and resolutions.	10:00AM	1:30PM	3.5 hrs
5/12/22	On-site: ED work on site mtgs and meetings and site visits.	1:00PM	4:00PM	3 hrs
5/13/22	On-site: ED work on site, meetings and work on Board Package Report	7:00AM	4:00PM	9 hrs
5/14/22	Off-site: ED work on Board Package and sent draft to Chairman. Review of development MOA between PHA and CIS.	12:30PM	5:00PM	4.5 hrs
5/15/22	Off-site: ED work on Board Package and review of development MOA between PHA and CIS. Respond to emails and texts.	4:00PM	6:00PM	2 hrs
5/16/22	On-site: ED work and delivered board package.	1:00PM	2:30PM	1.5 hrs
5/18/22	On-site: ED work on site and web training call for PHA WEB with staff	12:30PM	4:00PM	3.5 hrs
5/18/22	Off-site: ED work and Board meeting.	6:15PM	8:30PM	2.25 hrs
5/25/22	Off-site: ED work and call with township on redevelopment and work on contracts for fee accountant and tree removal.	10:00AM	12:30PM	2.5 hrs
	Off-site: Separate call with township on CDBG program and funding for potential spaces.	2:30PM	3:30PM	1 hr

BANK

SUNBELT INDUSTRIES INC.

"Building Better Futures, One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 505

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: July 1, 2022

INVOICE AMOUNT: \$ 7,125.50

SERVICE: Provided Interim Executive Director Services to the Princeton Housing Authority (through June 30, 2022)

- On-site and off-site Interim Executive Director work and associated tasks for the month of June 2022 (see attached work sheet and related documents)

47.5 TOTAL HOURS WORKED AT \$125 PER HR **\$ 5,937.50**

REIMBURSEMENT ITEMS:

Reimbursement Course for TRACS submissions
for R. Caporelli and R. Wright Jr. (JC Amex) **\$ 398.00**

Reimbursement for REAC Inspection Training Course
For R. Wright Jr. and T. Leigh (JC Amex) **\$ 790.00**

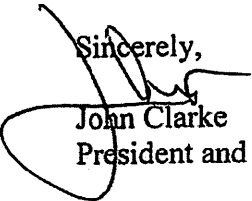
TOTAL INVOICE AMOUNT: **\$ 7,125.50**

All payments for services should be made payable to **SUNBELT INDUSTRIES INC.** at the below address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,


Joan Clarke
President and CEO

PA Office: 3536 Chipman Road, Easton, PA 18045
NJ Office: 900 Easton Ave, Ste 26 #169, Somerset, NJ 08873
"Providing consulting and development services since 1994"

PRINCETON HOUSING AUTHORITY

WORK SHEET – JUNE 2022

Date:	Description of Work	In	Out	Total Hrs
6/1/22	Off-site: ED work on PHA WEB, texts and phone calls.	5:00PM	7:00PM	2 hrs
6/3/22	On-site: ED work on tenancy and PHA matters.	8:00AM	4:00PM	8 hrs
6/6/22	Off-site: ED work on prep for attorney call with town and updates to PHA WEB	6:00PM	8:30PM	2.5 hrs
6/7/22	Off-site: ED work and call with town, Chair and redevelopment Counsel. Work on PHA WEB and HUD access to Secure systems	10:45AM	12:45PM	2 hrs
6/8/22	Off-site: ED work on Board Package and updates to PHA WEB.	6:00PM	8:00PM	2 hrs
6/14/22	Off-site: ED work and review of lease and grievance policy. Drafting of notice letters and medical transfer letters.	5:00PM	7:00PM	2 hrs
6/16/22	On-site: ED work on tree issues and tenancy matters.	1:00PM	2:30PM	1.5 hrs
6/17/22	On-site: ED work on tenancy matters, PHA WEB, emails and phone calls.	8:30AM	4:00PM	7.5 hrs
6/21/22	On-site: ED work on tenancy matter and work on notice letters and PHA WEB updates.	1:30PM	4:00PM	2.5 hrs
6/22/22	Off-site: ED work on policy reviews, emails and text responses.	6:00PM	8:00PM	2 hrs
6/24/22	On-site: ED work and mtgs with tenants. Site tours and work on notice letters and annual inspections	8:00AM	4:30PM	8.5 hrs
6/26/22	Off-site: ED work and calls with redevelopment counsel and CIS. Call with town attorney and call with NJHMFA	10:30PM	1:30PM	3 hrs
6/27/22	Off-site: ED work on emails and responding to texts and follow-up call with NJHMFA.	2:00PM	3:00PM	1 hr
6/28/22	Off-site: ED work on tenancy matters and emails. Updates to PHA WEB on annuals.	6:00PM	9:00PM	3 hrs

TOTAL HOURS WORKED THIS MONTH:

TOTAL HRS 47.5



Payment receipt

You paid \$790.00

to U.S. Inspection Group, Inc. on 7/1/2022

Invoice no.	237141
Invoice amount	\$790.00
Total	\$790.00
No additional transfer fees or taxes apply.	

Status	Paid
Payment method	Credit Card
Authorization ID	MU0093634343

Thank you



U.S. Inspection Group, Inc.

(866)863-8744

www.usinspectiongroup.com |
tpilbin@usinspectiongroup.com
PO Box 2838, Crossville, TN 38557

Payment services brought by:
Intuit Payments Inc.
2700 Coast Avenue, Mountain
View, CA 94043
Phone number 1-888-536-4801
NMLS #1098819

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— 2022 —

REAC NSPIRE/UPCS Training

Beat REAC... spend less money

U.S. Inspection Group, Inc.

E-Mail: sales@usinspectiongroup.com

Address: PO Box 2838, Crossville, TN 38571

Phone: 866.863.8744 x106

Schedule Circle one

Marietta GA - Feb 15
Lakeland FL - Feb 24
Fort Worth TX - Mar 1
Tulsa OK - Mar 2
Little Rock AR - Mar 3
Houston TX - Apr 12
Lake Charles LA - Apr 13
Farmington Hills MI - Apr 20
Akron OH - Apr 21
Omaha NE - May 3
Wichita KS - May 4
Johnson City TN - May 10
Charlotte NC - May 11
Laurel MD - Jun 1
Philadelphia PA - Jun 2
Pittsburgh PA - June 7
Columbus OH - Jun 8
Minneapolis MN - Jun 8

Milwaukee WI - Jun 9
Chicago IL - Jun 14
Lexington KY - Jun 15
Indianapolis IN - Jun 16
Trenton NJ - Jul 6
Newton MA - Jul 7
Birmingham AL - Jul 12
Memphis TN - Jul 13
St Louis MA - Jul 14
Kearney Mesa CA - Jul 19
Fresno CA - Jul 20
Anaheim CA - Jul 21
Providence RI - Aug 3
White Plains NY - Aug 4
Seattle WA - Aug 9
Portland OR - Aug 10
Hayward CA - Aug 11
Monroe LA - Sep 13

Kansas City MO - Sep 14
Oklahoma City OK - Sep 15
Little Rock AR - Sep 16
San Antonio TX - Sep 20
Austin TX - Sep 21
Tifton GA - Sep 27
Pompano Beach FL - Sep 28
Salt Lake City UT - Oct 4
Boise ID - Oct 5
Butte MT - Oct 6
Richmond VA - Oct 18
Elizabeth NJ - Oct 19
Hartford CT - Oct 20
Sacramento CA - Nov 15
El Paso TX - Nov 16
Las Vegas NV - Nov 17

Register Now

Register at USInspectionGroup.com or fax completed form to **866.573.3280**

Housing Agency Princeton Housing Authority

Contact Person John Clarke

Address 1 Redding Circle

City Princeton State N.J. Zip Code 08540

Email jclarke@princetonhousing.org Phone 609-924-3448

of Attendees 2 Attendee Names 

Reginald Wright Jr.

Tyler Leigh

Payment Option ☒ Credit Card ☐ Check ☐ Purchase Order

Overview

Whether you are preparing for an upcoming REAC inspection or participating in the NSPIRE demonstration, our training has you covered. Together we will learn both the UPCS and NSPIRE standards, how to correctly set priorities for your next REAC inspection as well as discovering how to begin making the transition to the NSPIRE standards. You and your team often work so hard prepping for REAC only to be disappointed...again. No longer!!

Cost

- **\$295** for groups of 5 or more
- **\$345** (early bird 1-4 attendees) if registration is 30+ days prior
- **\$395** per student if registration is within 30 days of class x TWO (2)

\$790.00

Policies

Substitutions: If you are unable to attend this seminar, you may send a substitute or receive a credit toward a future seminar at no additional charge. Please notify USIG anytime prior to the start date with the name of the substitution.

Cancellation: You must notify USIG at least 30 days prior to the start date of the your selected seminar. If you do not notify USIG, you are responsible for the entire registration fee. If you cancel less than 30 days prior to the start date of this seminar, a cancellation fee of \$125 will be assessed.

USIG reserves the right to cancel seminar at any time. If seminar is cancelled, registration fees will be refunded or credited in full. USIG is not responsible for airfare, lodging or other expenses.



U.S. Inspection Group

Preparing properties for REAC for over 20 years

2022 REAC Training

Trenton, NJ

*Courtyard by Marriott Ewing Princeton
360 Scotch Rd, Ewing Township, NJ 08628*

JULY 6TH TRAINING SCHEDULE

9:00am - 9:15am	REAC's Return to Work 2.0
9:15am - 9:45am	NSPIRE Overview
9:45am - 10:45am	Significant Difference of NSPIRE vs. UPCS
10:45pm - 11:00pm	Break
11:00am - 11:45pm	Setting Priorities
11:45pm - 12:30pm	Understanding Your Score
12:30pm - 1:00pm	Lunch Provided
1:00pm - 1:15pm	Preventative Maintenance
1:15pm - 2:45pm	Most Important UPCS Defects (All 5 inspectable areas)
2:30pm - 2:45pm	Break
2:45pm - 3:30pm	Most Important UPCS Defects con't
3:30pm - 4:00pm	REAC Inspection Day Planning

DETAILS >> Coffee & tea available for morning session & lunch provided @ 12:30pm.

HOTEL ROOMS >> Available at a discounted group rate of \$129. Call (609) 771-8100 ext. 4 and group name "US Inspection Group. The cutoff day for this rate is June 9, 2022. After this date, the rate is still possible based on availability.

PARKING >> Onsite parking is complimentary for all meeting attendees.

www.UPCStoNSPIRE.com

Ron Caporelli

From: Paulhus & Associates <noreply@paulhus.net>
Sent: Wednesday, June 08, 2022 12:50 PM
To: Ron Caporelli
Subject: New submission from TRACS Registration Form

This is a copy of your recent registration.

Date of Class

June 16: 1-3 Eastern Time

Attendee and Company Information

Attendee Name

Ron Caporelli

Attendee Email

rcaporelli@princetonhousing.org

Attendee 2 Name

Reggie Wright

Attendee 2 Email

rwright@princetonhousing.org

Company Name

Princeton Housing Authority

Address

1 Redding Circle
Princeton, New Jersey 08540
United States
[Map It](#)

Credit Card

American Express
XXXXXXXXXXXX1002

Order

Product	Qty	Unit Price	Price
TRACS Class Cost	2	\$199.00	\$398.00
		Sub Total	\$398.00
		Total	\$398.00

Reimburse to
on JL Amer

6/8/22

TRACS

training

TS cank

SUNBELT INDUSTRIES INC.

"Building Better Futures. One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 505

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: August 3, 2022

INVOICE AMOUNT: \$ 9,365.00

SERVICE: Provided Interim Executive Director Services to the Princeton Housing Authority (through July 31, 2022)

- On-site and off-site Interim Executive Director work and associated tasks for the month of July 2022 (see attached work sheet and related documents)

58 TOTAL HOURS WORKED AT \$125 PER HR **\$ 7,250.00**

REIMBURSEMENT ITEMS:

- Training course for R. Wright for Public Housing Specialist and certification for reimbursement (JC Amex) **\$ 1,325.00**
- Training courses for T. Leigh and R. Wright for UPSC inspections for reimbursement (JC Amex) **\$ 790.00**

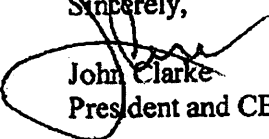
TOTAL INVOICE AMOUNT: **\$ 9,365.00**

All payments for services should be made payable to **SUNBELT INDUSTRIES INC.** at the below address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08773

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,


John Clarke
President and CEO

Approved by:

PA Office: 3536 Chipman Road, Easton, PA 18045
NJ Office: 900 Easton Ave, Ste 26 #169, Somerset, NJ 08873
"Providing consulting and development services since 1994"

PRINCETON HOUSING AUTHORITY

WORK SHEET – JULY 2022

Date:	Description of Work	In	Out	Total Hrs
7/1/22	On-site: ED work on tenancy, site visits, meetings and work on PHA WEB, texts and staff meeting and phone calls.	7:00AM	3:30PM	8.5 hrs
7/5/22	Off-site: ED work on call with NJHMFA and work on tenancy and PHA matters.	10:30AM	12:00PM	1.5 hrs
7/7/22	Off-site: ED work and call with attorney and town counsel.	10:30AM	11:00AM	.5 hrs
7/8/22	On-site: ED work on tenancy, site visits, meetings and work on PHA WEB, text and staff meetings and phone calls.	8:00AM	4:30PM	8.5 hrs
7/14/22	Off-site: ED work on basin project, community room projects and work on emails and return phone calls.	6:00PM	8:00PM	2 hrs
7/15/22	On-site: ED work on tenancy, site visits, meetings and work on PHA WEB, texts and staff meeting and phone calls.	8:00AM	4:00PM	8 hrs
7/19/22	On-site: ED work on inspection and work order updates, meeting with Chair and work on tenancy, site visits and staff meetings.	11:00AM	4:00PM	5 hrs
7/20/22	Off-site: ED work and attendance on Board meeting	6:00PM	9:30PM	3.5 hrs
7/21/22	On-site: ED work on staff reviews, site visits and unit inspections, and tenancy matters.	8:00AM	4:00PM	8 hrs
7/26/22	On-site: ED work on staff reviews and meetings with staff. Work on MOU and responding to emails and dealing with tenancy matters.	11:00AM	3:30PM	4.5 hrs
7/29/22	On-site: ED work on site on PHA WEB and tenancy matters.	7:30AM	4:00PM	8.5 hrs

TOTAL HOURS WORKED THIS MONTH:

TOTAL HRS 58

American Express - Account Activity



CARD MEMBER

JOHN CLARKE

DATE	DESCRIPTION	AMOUNT
JUL 1	US INSPECTION GROUP 848 LIVINGSTON RD STE 101 CROSSVILLE TN 38555 (866) 883-8744 www.usinspectiongroup.com	IN *US INSPECTION GRCROSSVILLE TN Will appear on your Jul 22, 2022 statement as IN *US INSPECTION GRCROSSVILLE TN CARD JOHN CLARKE MEMBERSHIP REWARDS POINTS 1X on Other purchases 790 ADDITIONAL INFORMATION 182IAQP5O2V117226 38555

2022

REAC NSPIRE/UPCS Training

Beat REAC... spend less money

U.S. Inspection Group, Inc.

E-Mail: sales@usinspectiongroup.com

Address: PO Box 2838, Crossville, TN 38571

Phone: 866.863.8744 x106

Schedule Circle one

Marletta GA - Feb 15
Lakeland FL - Feb 24
Fort Worth TX - Mar 1
Tulsa OK - Mar 2
Little Rock AR - Mar 3
Houston TX - Apr 12
Lake Charles LA - Apr 13
Farmington Hills MI - Apr 20
Akron OH - Apr 21
Omaha NE - May 3
Wichita KS - May 4
Johnson City TN - May 10
Charlotte NC - May 11
Laurel MD - Jun 1
Philadelphia PA - Jun 2
Pittsburgh PA - June 7
Columbus OH - Jun 8
Minneapolis MN - Jun 8

Milwaukee WI - Jun 9
Chicago IL - Jun 14
Lexington KY - Jun 15
Indianapolis IN - Jun 16
Trenton NJ - Jul 6
Newton MA - Jul 7
Birmingham AL - Jul 12
Memphis TN - Jul 13
St Louis MA - Jul 14
Kearney Mesa CA - Jul 19
Fresno CA - Jul 20
Anaheim CA - Jul 21
Providence RI - Aug 3
White Plains NY - Aug 4
Seattle WA - Aug 9
Portland OR - Aug 10
Hayward CA - Aug 11
Monroe LA - Sep 13

Kansas City MO - Sep 14
Oklahoma City OK - Sep 15
Little Rock AR - Sep 16
San Antonio TX - Sep 20
Austin TX - Sep 21
Tifton GA - Sep 27
Pompano Beach FL - Sep 28
Salt Lake City UT - Oct 4
Boise ID - Oct 5
Butte MT - Oct 6
Richmond VA - Oct 18
Elizabeth NJ - Oct 19
Hartford CT - Oct 20
Sacramento CA - Nov 15
El Paso TX - Nov 16
Las Vegas NV - Nov 17

Overview

Whether you are preparing for an upcoming REAC inspection or participating in the NSPIRE demonstration, our training has you covered. Together we will learn both the UPCS and NSPIRE standards, how to correctly set priorities for your next REAC inspection as well as discovering how to begin making the transition to the NSPIRE standards. You and your team often work so hard prepping for REAC only to be disappointed...again. No longer!!

Register Now

Register at USInspectionGroup.com or fax completed form to 866.573.3280

Housing Agency Princeton Housing Authority

Contact Person John Clarke

Address 1 Redding Circle

City Princeton State NJ Zip Code 08540

Email jclarke@princetonhousing.org Phone 609-924-3448

of Attendees 2 Attendee Names Reginald Wright Jr.

Tyler Leigh

Payment Option ☒ Credit Card ☐ Check ☐ Purchase Order

Cost

- \$295 for groups of 5 or more
- \$345 (early bird 1-4 attendees) if registration is 30+ days prior
- \$395 per student if registration is within 30 days of class X TWO (2)

\$790.00

Policies

Substitutions: If you are unable to attend this seminar, you may send a substitute or receive a credit toward a future seminar at no additional charge. Please notify USIG anytime prior to the start date with the name of the substitution.

Cancellation: You must notify USIG at least 30 days prior to the start date of the your selected seminar. If you do not notify USIG, you are responsible for the entire registration fee. If you cancel less than 30 days prior to the start date of this seminar, a cancellation fee of \$125 will be assessed.

USIG reserves the right to cancel seminar at any time. If seminar is cancelled, registration fees will be refunded or credited in full. USIG is not responsible for airfare, lodging or other expenses.

REAC NSPIRE/UPCS TRAINING

2022 REGISTRATION FORM



U.S. Inspection Group

Preparing properties for REAC for over 20 years

2022 REAC Training

Trenton, NJ

*Courtyard by Marriott Ewing Princeton
360 Scotch Rd, Ewing Township, NJ 08628*

JULY 6TH TRAINING SCHEDULE

9:00am - 9:15am	REAC's Return to Work 2.0
9:15am - 9:45am	NSPIRE Overview
9:45am - 10:45am	Significant Difference of NSPIRE vs. UPCS
10:45pm - 11:00pm	Break
11:00am - 11:45pm	Setting Priorities
11:45pm - 12:30pm	Understanding Your Score
12:30pm - 1:00pm	Lunch Provided
1:00pm - 1:15pm	Preventative Maintenance
1:15pm - 2:45pm	Most Important UPCS Defects (All 5 inspectable areas)
2:30pm - 2:45pm	Break
2:45pm - 3:30pm	Most Important UPCS Defects con't
3:30pm - 4:00pm	REAC Inspection Day Planning

DETAILS >> Coffee & tea available for morning session & lunch provided @ 12:30pm.

HOTEL ROOMS >> Available at a discounted group rate of \$129. Call (609) 771-8100 ext. 4 and group name "US Inspection Group". The cutoff day for this rate is June 9, 2022. After this date, the rate is still possible based on availability.

PARKING >> Onsite parking is complimentary for all meeting attendees.

www.UPCStoNSPIRE.com

American Express - Account Activity



CARD MEMBER

JOHN CLARKE

DATE	DESCRIPTION	AMOUNT
Jul 22	NAN MCKAY ASSOCIATION 1810 GILLESPIE WAY 202 EL CAJON CA 92020 (619) 258-1855 https://www.nanmckay.com/ NAN MCKAY & ASSOC INEL CAJON CA Will appear on your Jul 22, 2022 statement as NAN MCKAY & ASSOC INEL CAJON CA CARD JOHN CLARKE MEMBERSHIP REWARDS POINTS 1X on Other purchases 1.325 ADDITIONAL INFORMATION 58220001 619-258-1855	\$1,325.00



Seminar Registration Form

For more information about this class including current seminar locations and dates, please call us at 800.783.3100 or email sales@nanmckay.com or visit our online store at nanmckay.com

Seminar Title

Public Housing Specialist

Seminar Schedule

Start Time: 8:00 A.M. Registration
Please, visit www.nanmckay.com for your specific class schedule.

Registration Options

☒ Seminar Fee + Exam \$1325

Seminar Dates and Locations

☒ Start Date 7/11 End Date 7/15

☐ City State _____

Webinar

Attendance Information

Print names as you would like the name to appear on the certificate.

☐ Please check here if you are disabled and require a specific accommodation in order to participate in this seminar. A form will be sent to process your request.

Attendee 1 Full Name: Reginald Wright Jr.

Title: Housing Manager

Email Address (Required): rwright@princehousing.org

Attendee 2 Full Name: _____

Title: _____

Email Address (Required): _____

Attendee 3 Full Name: _____

Title: _____

Email Address (Required): _____

Please include a shipping address that is not a P.O. Box. We will ship you a plaque if you purchase and pass the certification exam for this seminar.

Agency: Princeton Housing Authority

Phone: 609-924-3448 Fax: _____

Billing Address: 1 Rebbing Circle

City: Princeton State: NJ Zip: 08540

Shipping Address (No P.O. Boxes): _____

City: _____ State: _____ Zip: _____

Payment Options

To register using a credit card or purchase order, fax a completed registration form to (619) 258-5791. Make checks payable to Nan McKay & Associates, Inc. and mail the registration form(s) with your check to 1810 Gillespie Way, Suite 202, El Cajon, CA 92020. Payment must be received before registration can be confirmed. Please select one of the following payment options:

Order Total: \$1,325.00

Purchase Order Number: _____

Make Payable to NMA Enclosed - Check # _____

Charge my Credit Card: ☐ VISA ☐ Master Card ☒ American Express

Name on Credit Card: John Clarke

Credit Card Number: _____

Security Code: _____ Expiration Date: _____

Authorized Signature (Please sign on the line below): _____

Card Address: 3536 Chipman Road
Easton, PA. 18045

Policies

By registering for and attending this training, you agree that you will not copy, share, post, or otherwise disseminate training or exam materials, including but not limited to posting on the internet, internal network, shared drive, or other publicly accessible means of access. Unauthorized distribution of NMA materials may result in the loss of your certification and/or legal action. Hotel Recommendations: Please note that these are only recommendations. We also recommend calling for the government rate when booking rooms at any hotel. Cancellations: If you are unable to attend this seminar, you may send a substitute or receive a credit toward a future seminar, to be attended within a one-year period. If you are unable to attend, you must notify NMA in writing at least 60 calendar days prior to the start date of the seminar. If you do not notify NMA in writing, you are responsible for the entire registration fee. If you cancel less than 60 days prior to the start date of this seminar, a cancellation fee of \$150 will be assessed. Substitutions must be in writing on company letterhead with the seminar name, location and attendee name, and received by NMA prior to the seminar start date. NMA reserves the right to cancel a seminar at any time. If a seminar is canceled by NMA, registration fees will be refunded or credited in full. NMA is not responsible for airfare, lodging or other related expenses. Please plan ahead by purchasing refundable airfare. Retaking Exams: Exam resite options vary; ask for details. You are permitted to fail an exam three times before you are required to retake the seminar. NMA reserves the right to change any policies or pricing at any time and in its sole discretion. For more information regarding refund, complaint and program cancellation policies, please contact our offices at 800.783.3100.

AGENDA
PUBLIC HOUSING SPECIALIST WEB TRAINING
INTAKE, OCCUPANCY AND RENT CALCULATION ESSENTIALS

DAY ONE

- | | |
|--------------|---|
| 8:00 | Registration |
| 8:30 | Welcome and Introductions |
| 8:45 | Course Overview/Learning Outcomes |
| | Program Components |
| | <ul style="list-style-type: none">▪ Key Relationships▪ Reading Regulations▪ Key Program Documents▪ Intake & Occupancy Cycle |
| 10:15 | Break |
| 10:30 | PHA Responsibilities |
| | Fair Housing/Reasonable Accommodation |
| 12:00 | Lunch (on your own) |
| 1:00 | Waiting List Management |
| | <ul style="list-style-type: none">▪ Initial Applications▪ Organizing Waiting Lists▪ Site-Based Waiting Lists |
| | Preferences |
| 2:30 | Break |
| 2:45 | Factors of Eligibility |
| | <ul style="list-style-type: none">▪ Family Type<ul style="list-style-type: none">• Definition of Family• Disabled/Displaced/Elderly▪ Social Security Numbers▪ Overview of Noncitizens Rule▪ Income Limits |
| | Occupancy Standards |
| 5:00 | End of Day One |

AGENDA
PUBLIC HOUSING SPECIALIST WEB TRAINING
INTAKE, OCCUPANCY AND RENT CALCULATION ESSENTIALS

DAY TWO

- | | |
|--------------|---|
| 8:00 | Tenant Selection <ul style="list-style-type: none">▪ Income Targeting▪ Deconcentration of Poverty Evaluating Final Eligibility <ul style="list-style-type: none">▪ Application Inquiries▪ Applicant Interviews/Forms▪ Suitability▪ Screening/Denial of Assistance▪ Ineligible Applicants▪ Informal Hearings |
| 10:15 | Break |
| 10:30 | Admissions <ul style="list-style-type: none">▪ Selection Procedures/Offer System Leasing <ul style="list-style-type: none">▪ Preparation for Lease-up |
| 12:00 | Lunch (on your own) |
| 1:00 | Leasing (continued) <ul style="list-style-type: none">▪ Contents of the Lease▪ Lease Terminology |
| 2:30 | Break |
| 2:45 | Annual and Interim Reexaminations <ul style="list-style-type: none">▪ Community Service Pets |
| 5:00 | End of Day Two |

AGENDA
PUBLIC HOUSING SPECIALIST WEB TRAINING
INTAKE, OCCUPANCY AND RENT CALCULATION ESSENTIALS

DAY THREE

- | | |
|--------------|--|
| 8:00 | Terminations <ul style="list-style-type: none">▪ Termination of Lease▪ Evictions▪ Grievance Process |
| 10:15 | Break |
| 10:30 | Rent Calculation
Overview of HUD-50058 Form |
| 12:00 | Lunch (on your own) |
| 1:00 | Annual Income <ul style="list-style-type: none">▪ Inclusions▪ Imputed Welfare Income |
| 2:30 | Break |
| 2:45 | Annual Income (continued) <ul style="list-style-type: none">▪ Exclusions▪ Training Program Income▪ Earned Income Disallowance |
| 5:00 | End of Day Three |

AGENDA
PUBLIC HOUSING SPECIALIST WEB TRAINING
INTAKE, OCCUPANCY AND RENT CALCULATION ESSENTIALS

DAY FOUR

- 8:00 Earned Income Disallowance (continued)
- 10:15 Break
- 10:30 Assets
 - Market vs. Cash Value
- 12:00 Lunch (on your own)
- 1:00 Adjusted Income Calculation
 - Dependent Allowance
 - Elderly/Disabled Allowance
 - Child Care Allowance
 - Disability Assistance Expenses
 - Medical Expenses
- Verification Requirements
- 2:30 Break
- 2:45 Rent Calculations
 - Total Tenant Payment
 - Tenant Rent
 - Ceiling Rent
 - Flat Rent and Family Choice in Rents
 - Prorated Rent
- 5:00 End of Day Four

DAY FIVE

- 8:00 Rent Calculation Quiz
- Rent Calculation Case Studies
- 10:15 Break
- 10:30 Rent Calculation Case Studies (continued)
- Review for Exam
- 12:00 End of Seminar

Certification Exam Available Online

Blank

SUNBELT INDUSTRIES INC.
"Building Better Futures, One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 506

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: September 1, 2022

INVOICE AMOUNT: \$ 10,562.18

SERVICE: Provided Interim Executive Director Services to the Princeton Housing Authority (through September 1, 2022)

- On-site and off-site Interim Executive Director work and associated tasks for the month of August 2022 (see attached work sheet and related documents)

49 TOTAL HOURS WORKED AT \$125 PER HR **\$ 6,125.00**

REIMBURSEMENT ITEMS:

- Clay Street Community Unity Event expenses, permit, supplies and DJ reimbursement (JC Visa and cash pymts) **\$ 2,088.18**
- Five (5) knox boxes for PHA properties required by Princeton for reimbursement (JC Amex) **\$ 2,349.00**

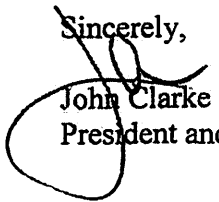
TOTAL INVOICE AMOUNT: **\$ 10,562.18**

All payments for services should be made payable to **SUNBELT INDUSTRIES INC.** at the below address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,


John Clarke
President and CEO

PA Office: 3536 Chipman Road, Easton, PA 18045
NJ Office: 900 Easton Ave, Ste 26 #169, Somerset, NJ 08873
"Providing consulting and development services since 1994"

PRINCETON HOUSING AUTHORITY

WORK SHEET – AUGUST 2022

Date:	Description of Work	In	Out	Total Hrs
8/2/22	Off-site: ED work and call with Chair and Special Counsel	1:30PM	2:30PM	1 hr
8/4/22	Off-site: ED work on emails, texts and work on tenancy matters.	6:30PM	8:00PM	1.5 hrs
8/5/22	On-site: ED work on tenancy, site visits, meetings and work on PHA WEB, texts and staff meeting and phone calls.	8:00AM	4:00PM	8 hrs
8/12/22	On-site: ED work on site, basin meeting, mtg with Chair and meetings on tenancy, call with redevelopment legal and town attorney, PHA WEB and staff meetings. Work on Board agenda and package	8:00AM	4:00PM	8 hrs
8/15/22	Off-site: ED work on agenda and posting and Board package.	10:00AM	12:30PM	2.5 hrs
8/17/22	Off-site: ED work on redevelopment project and PHA Board of Commissioners meeting.	5:00PM	7:30PM	2.5 hrs
8/19/22	On-site: ED work on site on tenancy matters. Waiting list update and unit offers and medical transfers. Work on PHA Board resolutions and website updates. Work on PHA WEB and work with PHA staff on operations matters.	7:00AM	4:00PM	4 hrs
8/25/22	Off-site: ED work off site on emails and work on PHA WEB.	7:00PM	8:00PM	1 hr
8/26/22	On-site: ED work on site on PHA matters, tenancy, pre for Clay Street event, work on medical transfers and unit turnarounds and other related matters. Shopping for Community Unity Event.	7:00AM	3:00PM	8 hr
8/27/22	On-site: ED work on site with Community Unity Event and work with contractor on sewer link blockage.	11:00AM	5:30PM	6.5 hrs
8/28/22	On-site: ED work on site on resolutions, minutes and updates for websites.	11:00AM	5:00PM	6 hrs

TOTAL HOURS WORKED THIS MONTH:

TOTAL HRS 49

Community Unity Buent.



**How does
get more done.**

4095 US RT 1, SOUTH BRUNSWICK, NJ 08852
RICH NALEPKA STORE MANAGER (732) 438-5980

6917 00062 80804 08/26/22 02:05 PM
SALE SELF CHECKOUT

731919245052 GMPNGLV50FA <A> 12.97
GMP DISP NITRILE GLOVE 50CT
044376292997 3PC TOOLSET <A>
NEXGRILL 3 PIECE TOOL SET
2814.98
858176002140 BASPRTWTR700 <A> 29.96
700ML BODYAMOR SPORTWATER 2.38

SUBTOTAL 45.31
SALES TAX 3.60
TOTAL \$48.31

XXXXXXXXXX1002 AMEX USD\$ 48.31
AUTH CODE 882882/9620175 TA
Chip Read
AID A000000025010801 AMERICAN EXPRESS

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-2899 SUMMARY

2022 PRO XTRA SPEND 08/25: \$15,320.04
INCLUDES:
2022 PROXTRA SAVINGS 08/25: \$129.10

As of 08/26/2022 your Paint Rewards level is Bronze; Spend 2350.25 more in qualifying paint purchases to earn Silver (15.0% off) on select paint items.

Get the CREDIT LINE your business needs PLUS earn Perks 4X FASTER when you join Pro Xtra, register, & use your Pro Xtra Credit Card. Apply and SAVE UP TO \$100. Learn more at homedepot.com/credit

6917 08/26/22 02:05 PM



6917 62 80804 08/26/2022 1180

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 11/24/2022

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD.

DICK'S SPORTING GOODS

Princeton, NJ
(609) 419-1661

08/26/22 02:31 PM
RECEIPT EXPIRES ON 11/24/22

S-00105 R-44 I-4511 A-0522592 SALE

Your associate today is: Abigail

Customer Copy

034223446857 MARINEULTR/W 149.99
034223446857 MARINEULTR/W 149.99
ITEM TOTAL 299.98
SUBTOTAL 299.98
TAX 19.87

TOTAL \$319.85

AMEX \$319.85

ACCOUNT #: *****1002
AUTH# 899977
INSERTED
AID: A000000025010801
TVR: 0800008000
IAD: 06550103A02000
TSI: E800
APPL:AMERICAN EXPRESS
ARC: 00
CHANGE DUE 0.00



1001050444511082622015

ScoreCard #: L01BB23K8RH6

Points earned on this purchase: 299.98
Current points balance: 319.98

Congratulations! You will be receiving a \$10 Reward in the next few weeks. Check Reward availability on DicksSportingGoods.com

You need 280.02 more points to earn your next Reward!

The totals above may not reflect all bonus points earned. You can check your points balance anytime at DicksSportingGoods.com.

Join DICK'S Text Alerts!

Text WIN to 41389

to get recurring autodialed mktg msgs at # used at opt-in. Msg&data rates apply. Consent is not req'd for purchase.

STOP 2 cancel.

Terms DICKS.com/terms

Private

\$1,888.18

Community Unity Event



2451 ROUTE 1 SOUTH
N BRUNSWICK, NJ
Club Mgr. Kayron Perkins



Welcome to ShopRite
of MONTGOMERY

08/27/22 01:39pm S617 R11 T21 C59926

Regular Items

10 1 99
SMOKE ICE 16 LB 39.90 F
GL ALL PRPS BCKT- 9.99 T
On Sale You Saved 3.00
GL ALL PRPS BCKT- 9.99 T
On Sale You Saved 3.00
GL ALL PRPS BCKT- 9.99 T
On Sale You Saved 3.00
GL ALL PRPS BCKT- 9.99 T
On Sale You Saved 3.00
GL ALL PRPS BCKT- 9.99 T
On Sale You Saved 3.00
TAX 3.31
**** BALANCE 93.15
CASH 100.00
CHANGE 6.84
TOTAL NUMBER OF ITEMS SOLD = 15

----- ShopRite Savings -----

Total On Sale Savings \$ 15.00
Total Savings today is \$ 15.00

08/27/22 01:39pm 617 11 21 59926

Ask the manager how our Price Plus
Club can save you money at Shoprite
Questions or comments?
Contact: 800-SHOPRITE or
on 609-651-1111.com

Club:210 Reg:5 Trans:5141
Cashier:406294 08/26/22 01:37pm

*** MEMBERSHIP ID. 21040601136 ***
*** MEMBERSHIP EXPIRES ON 08/23 ***

2840004395 SMARTFOOD 50C 18.49 N
88867000747 HALF STEAMTB 10.79 T
88867000722 HOTDOG ROLLS 62.51 N
19 @ 3.29
88867000723 HAMBURG ROLLS 59.22 N
18 @ 3.29
3400045172 TWIZZLER 260 41.97 T
3 @ 13.99
88867011186 BJ TCVR 6CT 7.99 N
88867010599 WF PPMT320 7.99 T
7046200880 SOURPTCH 200 44.37 T
3 @ 14.79
88867000437 FOIL SHEETS 26.98 T
2 @ 13.49
7033064511 BIG LIGHTERS 10.99 T
2121461 CCPN-BIG LIG 2.00-N
4450020026 HF SAUSAGE 15.99 N
20107400000 CHUNK COOKIE 8.99 N
4460071185 2PK FLUID 11.99 N
3450046571 SLICE CHEESE 19.98 N
2 @ 9.99
7433800732 SABR FRANKS 143.88 N
12 @ 11.99
7920007133 FERRARA HALL 16.99 T
1300001983 HEINZ PIC PK 28.17 N
3 @ 9.39
7664270180 STERNO 2PK 9.49 T
88867003405 WF WATER 47.94 N
6 @ 7.99
8768400444 CAPRI SUN 26.37 T
3 @ 8.79
2840068982 FLBVP50CT 36.98 N
2 @ 18.49
2840069717 FLAVOR MIX 36.98 N
2 @ 18.49
2840069718 CLASSIC MIX 36.98 N
2 @ 18.49
70463976014 TRKEY BURGER 43.47 N
3 @ 14.49
70463994004 FROZ BURGER 479.80 N
20 @ 23.99
88867009092 BJCASWHITE 15.99 N
88867003743 BJ NAPKIN 8.99 N
67759933405 CANOPY 79.99 T
2126983 CCPN-CANOPY 10.00-T
4460032094 CHARCOAL 59.97 N
3 @ 19.99
2121438 CCPN-CHARCOA 9.00-N
3 @ 3.00
**** SUBTOTAL 1,399.24
TAX 17.62
**** TOTAL 1,416.86

*****1002 ENTRY: C
se 00 APPROVED
51999

TERMINAL NUMBER 7807302105
08/26/22 01:44pm 210 5 5141 406294
AMERICAN EXPRESS
AID: A000000025010801

American Express
CHANGE
TOTAL ITEMS= 116



Princeton Department of
Emergency & Safety Services
Bureau of Fire Safety
One Monument Drive
Princeton, NJ 08540
Tel: 609-497-7646
Fax: 609-945-6080
www.princetonnj.gov

NOTICE OF (FIRE CODE) VIOLATIONS & ORDER TO CORRECT

Occupant Name: Princeton Family YMCA Aftercare
Address: 2 Clay Street
Suite:
Parcel/Tax ID #: 15.02/105
Property Owner: PHA
Contacts: Derek Cottrell
609-213-5243

Inspection Date: 8/27/2022
InspectionType: Type 1 Permit: Open Flame
Inspected By: Peggy Brookes
State File ID: 1109068367
Occupancy Class: AG04

THIS IS NOT A CERTIFICATE

No violations were found during this inspection.

If you have any questions, please contact the fire inspector listed at the top of this report.

Joseph Novak, Fire Official

Inspector:

Peggy Brookes
23968
Signature valid only in mobile-eye documents
Peggy Brookes
8/27/2022

Ref: 23968



Princeton Department of
Emergency & Safety Services
One Monument Drive
Princeton, NJ 08540
Tel: 609-497-7646
Fax: 609-945-6080
www.princetonnj.gov

FIRE SAFETY PERMIT

LOCATION INFORMATION:

Name: Princeton Family YMCA Aftercare
Street Address: 2 Clay Street
Municipality: Princeton
County: Mercer
State: NJ
Zip Code: 08542
Local ID #: 005477 - 000185
State ID #: 1109068367

Contractor Business Name:

Princeton Housing Authority

Responsible Party Name:

Reggie Wright

Address:

1 Redding Circle

Phone:

609-627-9025

PERMIT INFORMATION:

Permit Number: 22082657693
Permit Type: Type 1 - Open Flame
Permit Fee: \$100.00
Date Issued: 8/27/2022
Date Expires: 8/27/2022

Approval is contingent on adherence to the following conditions. Failure to comply with the fire code requirements or any conditions set forth below is cause for revocation of this permit.

N.J.A.C. 5:70-2.7(a)3.v. The use of any open flame or flame producing device, in connection with any public gathering, for purposes of entertainment, amusement or recreation. Open flame/cooking shall comply with N.J.A.C. 5:70-3.2, Section 308 (copies available upon request). Charcoal burners, other fireplaces shall not be operated or stored on combustible balconies or decks or within 5 feet of combustible construction. Open flames shall not be located on or near decorated material or similar combustible materials.

This permit is issued in accordance with N.J.A.C. 5:70-2.7.

Joseph Novak, Fire Official

8/27/2022

DATE OF APPROVAL

Fire Inspector

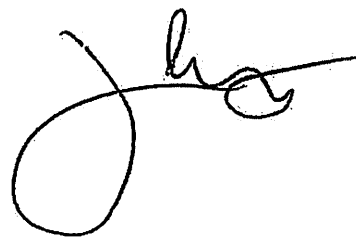
This permit must be posted in a conspicuous location at the above premise.

DT for Event.

Justin Morton

\$ 200.00

8/27/22

A handwritten signature in black ink, appearing to be 'Jha' with a large loop at the start and a horizontal line extending to the right.

Reggie Wright

From: SeamlessDocs <noreply@seamlessdocs.com>
Sent: Friday, August 12, 2022 1:38 PM
To: Reggie Wright
Subject: Payment Receipt: Noise Permit Application - 2021



Payment Receipt

Thank you for your recent payment. This email confirms that your payment was received and is being processed.

Form Name	Noise Permit Application - 2021
Date Paid	Aug 12, 2022, 05:38PM EDT
Submission Fee	\$10.00
Princeton Noise Permit	\$0.61
Total Paid	\$10.61

Princeton | 400 Witherspoon Street, Princeton, NJ 08540

Reggie Wright

From: orders@knoxbox.com
Sent: Friday, August 12, 2022 3:04 PM
To: Reggie Wright
Subject: Confirmation: Knox eApproval Request 866062



(800) 552-5669

Your eApproval Request Has Been Submitted

We are in receipt of your Pre-authorization request.

Your responding department has **ONE MONTH** to approve or deny this request. You will be notified via email when this Pre-authorization is approved or denied. Please reply to this email with any questions you may have.

Thank you,

Knox Company

[Browse Our Site](#)

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Notice: Your order is not complete until you click the "Complete Order" button at the bottom of this page.

Billing Address

John Clarke
559c Drifter Rd
Easton PA 18045-0115
United States
Phone: 717-436-4530
Email: jwrights@princetonhousing.org

Edit

Shipping Address

John Clarke
1 Reading Circle
Princeton NJ 08540-1920
United States
Phone: 609-921-3443
Email: jwrights@princetonhousing.org

Edit

Shipping Method

Standard Ground (\$54.00)

Edit

Product

Units Price Total

Model 3261 - KnoxBox 3200, Surface Mount, Hinged Door, Black

Model 3261

Installing to:

Princeton Housing Authority, Bldg 1 Reading Office 1 Reading Cir, Princeton NJ 08540

Princeton Housing Authority, Bldg 177 Spruce Circle Princeton NJ 08540 Spruce Circle
Community Room 1 Reading Cir Princeton NJ 08540

5 \$459.00 \$2,295.00

Princeton Housing Authority, Bldg 51 John St E Kahn Ct Princeton NJ 08540 1 Reading
Cir Princeton NJ 08540

Princeton Housing Authority, Bldg 1 Franklin Terrace 1 Reading Cir Princeton NJ
08540

Princeton Housing Authority, Bldg 30 Clay St City St Office 1 Reading Cir Princeton
NJ 08540



Edit your Shopping Cart

Approving Department/Agency:
Princeton Fire Dept-PRINCETON, NJ

Approval Required Before Purchase

Please note: The total amount shown is an estimate. The Department has up to 30 days to review your order. The total amount may change if the price, freight and/or tax fee changes during the review timeline. We will invoice with the updated amount and be emailed to you when the products ship.

Subtotal	\$2,295.00
Shipping & Handling	\$54.00
Tax	\$0.00
Total	\$2,349.00

Your department approval is required before the department agency is required to fulfill the order.

Once approved, the price of the order will be changed and my order will be filled.

Complete Order

PHA080

Thank you for your order!

An order confirmation email has been sent to your email address.

Your order number is #866062.

For order details click [here](#)

[Continue Shopping](#)

Reggie Wright

From: orders@knoxbox.com
Sent: Friday, August 12, 2022 3:10 PM
To: Reggie Wright
Subject: Order Received: 866062



(800) 552-5669

Order Received

FROM: Knox Company 1601 W. Deer Valley Road Phoenix, AZ 85027
Email: orders@knoxbox.com
Phone: 800-552-5669 Fax: 623-687-2290

BILLING: Reginald Wright
3536 Chipman Rd
Easton, NJ 18045-3008 609-924-3448
rwright@princetonhousing.org

SHIPPING: John Clarke 1
Redding Circle
Princeton, NJ 08540-1920
609-924-3448
rwright@princetonhousing.org

Department/Station: Princeton
Fire Dept

Order Date: Aug 12, 2022
Order # 866062
Invoice # 866062

Model	Description	Price	Quantity	Amount
3261	Model 3261 – KnoxBox 3200, Surface Mount, Hinged Door, Black	\$459.00	5	\$2295.00
Install at: Princeton Housing Authority, Bldg: 1 Redding Office, 1 Redding Cir, Princeton, NJ 08540				
Install at: Princeton Housing Authority, Bldg: 177 Spruce Circle Princeton NJ 08540 Spruce Circle Community Room, 1 Redding Cir, Princeton, NJ 08540				
Install at: Princeton Housing Authority, Bldg: 5 Karin Ct 5 Karin Ct Princeton NJ 08540, 1 Redding Cir, Princeton, NJ 08540				

Install at: Princeton Housing Authority, Bldg: 1 Franklin Terrace , 1 Redding Cir, Princeton, NJ 08540

Install at: Princeton Housing Authority, Bldg: 50 Clay St Clay St Office , 1 Redding Cir, Princeton, NJ 08540

Shipping & Handling	\$54.00
Tax	\$0
Total	\$2349.00

Tax Exempt Customers **IMPORTANT:** Please send a copy of both your sales tax exemption certificate AND your order number to Knox at tax@knoxbox.com (email) or 623-687-2309 (FAX). If we do not receive your certificate within 24 hours, your order will be automatically taxed in the amount shown in the table above.

Thank you for choosing Knox. Your order is now being processed. When your purchase is in fulfillment you will receive a confirmation email.

Browse Our Site

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SUNBELT INDUSTRIES INC.
"Building Better Futures, One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 507

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: September 30, 2022

INVOICE AMOUNT: \$ 6,000.00

SERVICE: Provided Interim Executive Director Services to the Princeton Housing Authority (through September 30, 2022)

- On-site and off-site Interim Executive Director work and associated tasks for the month of September 2022 (see attached work sheet and related documents)

48 TOTAL HOURS WORKED AT \$125 PER HR **\$ 6,000.00**

REIMBURSEMENT ITEMS:

None

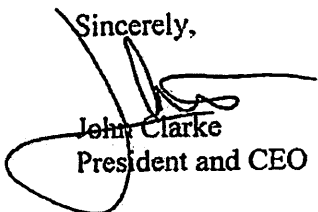
TOTAL INVOICE AMOUNT: **\$ 6,000.00**

All payments for services should be made payable to **SUNBELT INDUSTRIES INC.** at the below address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,


John Clarke
President and CEO

PA Office: 3538 Chipman Road, Easton, PA 18045
NJ Office: 800 Easton Ave, Ste 26 #169, Somerset, NJ 08873
"Providing consulting and development services since 1994"

PRINCETON HOUSING AUTHORITY

WORK SHEET – SEPTEMBR 2022

Date:	Description of Work	In	Out	Total Hrs
9/2/22	On-site: ED work on tenancy, meetings with staff and work on PHA WEB. Work on updates to PHA website and meeting with township councilman. Completed other general ED work throughout the day.	7:00AM	4:00PM	9 hr
9/3/22	On-site: ED work on tenancy matters and on budgets and Board Package. Completed other general ED work.	3:30PM	7:00PM	3.5 hrs
9/4/22	On-site: ED work on PHA Board meeting agenda and work on PHA draft resolutions. Work on PHA WEB and on draft RFP. Completed other general ED work.	10:30AM	3:00PM	4.5 hrs
9/5/22	Off-site: ED work on PHA Board Package and draft RFP. Work resolutions and Board Package. Completed other general ED work.	10:00AM	2:00PM	4 hrs
9/9/22	On-site: ED work on Board Package and on tenancy matters, meetings with staff and work on PHA WEB. Completed other general ED work throughout the day.	7:00AM	4:00PM	9 hrs
9/19/22	Off-site: ED work off site on call with municipality and work on Board Package and resolutions. Completed other general ED work.	2:00PM 7:30PM	3:00PM 9:30PM	3 hrs
9/21/22	Off-site: ED work on attending Board meeting.	6:15PM	8:15PM	2 hrs
9/24/22	Off-site: ED work on draft RFP and other general ED work.	10:00AM 3:00PM	11:30AM 5:00PM	3.5 hrs
9/29/22	Off-site: ED work on call with on redevelopment matters.	12:30PM	1:30PM	1 hr
9/30/22	On-site: ED work on tenancy, meetings with staff and work on PHA WEB. Work on medical moves and re-exams. Completed other general ED work throughout the day.	7:30AM	4:00PM	8.5 hrs

TOTAL HOURS WORKED THIS MONTH:

TOTAL HRS 48

Bunk

SUNBELT INDUSTRIES INC.

"Building Better Futures. One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 508

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: November 1, 2022

INVOICE AMOUNT: \$ 6,031.25

SERVICE: Provided Interim Executive Director Services to the Princeton Housing Authority (through November 1, 2022)

- On-site and off-site Interim Executive Director work and associated tasks for the month of November 2022 (see attached work sheet and related documents)

TOTAL HOURS WORKED AT \$125 PER HR \$ 6,031.25

REIMBURSEMENT ITEMS: \$ 0

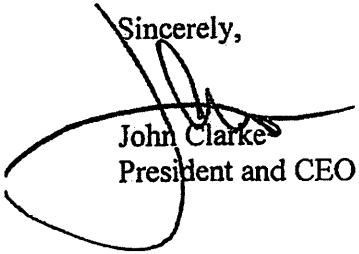
TOTAL INVOICE AMOUNT: \$ 6,031.25

All payments for services should be made payable to **SUNBELT INDUSTRIES INC.** at the below address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,


John Clarke
President and CEO

PA Office: 3536 Chipman Road, Easton, PA 18045
NJ Office: 900 Easton Ave, Ste 26 #169, Somerset, NJ 08873
"Providing consulting and development services since 1994"

PRINCETON HOUSING AUTHORITY

WORK SHEET – OCTOBER 2022

Date:	Description of Work	In	Out	Total Hrs
10/2/22	On-site: ED work on tenancy matters and updates to PHA WEB. Work on Board Resolutions and RFP's for snow removal and A&E services. Completed other general ED work throughout the day.	10:00AM	3:00PM	5 hr
10/7/22	On-site: ED work on Board Package and on tenancy matters, meetings with staff and work on PHA WEB. Completed other general ED work throughout the day.	6:45AM	4:15PM	9 hrs
10/10/22	On-site: ED work on PHA Board meeting agenda and Board Resolutions. Work on PHA WEB and new employee hire. Completed other general ED work throughout the day.	1:00PM	3:00PM	2 hrs
10/14/22	On-site: ED work on Board Package and on tenancy matters, covering office and meetings with staff and PHA IT person. Completed other general ED work throughout the day.	7:00AM	4:00PM	9 hrs
10/19/22	Off-site: ED work on Board meeting. Completed other general ED work.	6:00PM	8:15PM	2.25 hrs
10/21/22	On-site: ED work on tenancy matters and file work. Meetings with tenants and staff. Completed other general ED work throughout the day.	7:00AM	4:00PM	9 hrs
10/23/22	Off-site: ED work on Board Resolutions and agreements. Completed other general ED work throughout the day.	3:00PM	6:00PM	3 hrs
10/28/22	On-site: ED work on revisions to Board Resolutions and on tenancy matters, meetings with staff and meetings with tenants. Work on PHA WEB and work on annual re-exams. Completed other general ED work throughout the day.	7:00AM	4:00PM	9 hrs

TOTAL HOURS WORKED THIS MONTH:

TOTAL HRS 48.25

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SUNBELT INDUSTRIES INC.
"Building Better Futures, One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 509

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: December 1, 2022

INVOICE AMOUNT: \$ 4,682.94

SERVICE: Provided Interim Executive Director Services to the Princeton Housing Authority (through November 30, 2022)

- On-site and off-site Interim Executive Director work and associated tasks for the month of November 2022 (see attached work sheet and related documents)

32.5 TOTAL HOURS WORKED AT \$125 PER HR **\$ 4,062.50**

REIMBURSEMENT ITEMS:

Hotel room (4 nights) for emergency relocation on tenant (see attached). **\$ 620.44**

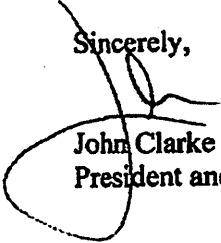
TOTAL INVOICE AMOUNT: **\$ 4,682.94**

All payments for services should be made payable to **SUNBELT INDUSTRIES INC.** at the below address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,


John Clarke
President and CEO

PA Office: 3538 Chipman Road, Easton, PA 18045
NJ Office: 900 Easton Ave, Ste 26 #169, Somerset, NJ 08873
"Providing consulting and development services since 1994"

PRINCETON HOUSING AUTHORITY WORK SHEET – NOVEMBER 2022

Date:	Description of Work	Total Hrs
11/2/22	On-site: ED work on tenancy matters and updates to PHA WEB. Work on Board Resolutions and RFP's for snow removal and A&E services. Completed other general ED work throughout the day.	5 hr
11/7/22	Off-site: ED work on Board Package, resolutions, work on emails and calls, reviewing documents and work on website updates. Completed other general ED work.	5 hrs
11/8/22	Off-site: ED work on CDBG call, emails and other general work.	2 hrs
11/10/22	On-site: ED work on Board Package and on tenancy matters, meetings with staff and walkthrough of potential office site. Completed other general ED work throughout the day.	5 hrs
11/14/22	Off-site: ED work on Board Package. Completed other general ED work.	2 hrs
11/16/22	Off-site: ED work on attending Board meeting.	2.5 hrs
11/18/22	On-site: ED work on tenancy matters and updates to PHA WEB. Work on contracts for services and work on relocation to hotel of tenant. Completed other general ED work throughout the day.	9 hrs
11/22/22	Off-site: ED work on relocation of tenant. Completed other general ED work.	2 hrs

TOTAL HOURS WORKED THIS MONTH:

32.5 TOTAL HRS

COURTYARD[®]

BY MARRIOTT

Courtyard by Marriott[®] Princeton
 3815 Us Highway 1, Princeton Nj 08540 P 609.716.9100
 Marriott.com/TTNCY

Princeton Emergency Housing for Tenant...



Visit

Room: 324
 Room Type: GENR
 Number of Guests: 2
 Rate: \$111.30

Clerk: NNA

Arrive: 18Nov22

Time: 03:44PM

Depart: 22Nov22

Time: 10:10AM

Folio Number: 73501

DATE	DESCRIPTION	CHARGES	CREDITS
18Nov22	Room Charge	139.30	
18Nov22	Room Tax	9.23	
18Nov22	City Tax	4.18	
18Nov22	Occupancy Sales Tax	6.97	
19Nov22	Room Charge	139.30	
19Nov22	Room Tax	9.23	
19Nov22	City Tax	4.18	
19Nov22	Occupancy Sales Tax	6.97	
19Nov22	Occupancy Sales Tax	30.33	
20Nov22	Restaurant Room Charge	3.29	
20Nov22	Market Sundries	0.22	
20Nov22	Sales Tax	111.30	
20Nov22	Room Charge	7.37	
20Nov22	Room Tax	3.34	
20Nov22	City Tax	5.57	
20Nov22	Occupancy Sales Tax	111.30	
21Nov22	Room Charge	7.37	
21Nov22	Room Tax	3.34	
21Nov22	City Tax	5.57	
21Nov22	Occupancy Sales Tax	12.08	
22Nov22	Restaurant Room Charge		
22Nov22	American Express		

Card #: XXXXXXXXXXXXXXX1002XXXX

Amount: 620.44 Auth: 148885

This card was electronically swiped on 18Nov22

620.44

BALANCE: 0.00

Marriott Bonvoy Account # XXXXX1887. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.

Operated under license from Marriott International, Inc. or one of its affiliates.

Bring the Courtyard sleep experience home with you. Visit ShopCourtyard.com.

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SUNBELT INDUSTRIES INC.

"Building Better Futures, One Job at a Time"
(sunbelt.inc@comcast.net)

INVOICE # 5010

TO: Princeton Housing Authority
1 Redding Circle
Princeton, NJ 08540

FROM: Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

DATE: December 1, 2022

INVOICE AMOUNT: \$ 607.71

SERVICE: Reimbursement for Emergency Items for Tenant at Princeton
Housing Authority

REIMBURSEMENT ITEMS:

Reimbursement for receipt from BJ's for bedding and bed purchase
for emergency relocation of tenant.

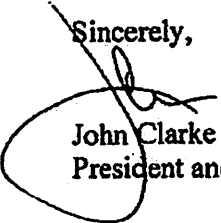
TOTAL INVOICE AMOUNT: **\$ 607.71**

All payments for services should be made payable to **SUNBELT INDUSTRIES INC.** at the below
address:

Sunbelt Industries Inc.
900 Easton Ave, Ste 26 #169
Somerset, NJ 08873

If you have any questions regarding this invoice, please contact me directly at 732-485-4530.

Sincerely,


John Clarke
President and CEO

PA Office: 3536 Chipman Road, Easton, PA 18045
NJ Office: 900 Easton Ave, Ste 26 #169, Somerset, NJ 08873
"Providing consulting and development services since 1994"



2451 ROUTE 1 SOUTH
N BRUNSWICK, NJ
Club Mgr. John Attia

Club:210 Reg:40 Trans:9157
Cashier:400 11/22/22 08:05am

MEMBERSHIP ID: 2104001136
MEMBERSHIP EXPIRES ON 08/23

88867013663	BJ QUEEN	499.99 T
2138233	CCPN-BJ QUEE	200.00-T
88867006550	MATTENDTN Q	149.99 T
84097019550	Q CONFORTER	49.99 T
2241554246	SEALYSILV 2P	29.99 T
88867011994	CTTN SHEET Q	44.99 T
2128717	CCPN-CTTN SH	6.00-T
**** SUBTOTAL		569.96
NJ 6.625% Tax		37.76
**** TOTAL		607.71

*****1002 ENTRY: C
Purchase 00 APPROVED
AUTH 807986
TERMINAL NUMBER 78073021040
11/22/22 08:06am 210 40 9157 400
AMERICAN EXPRESS

American Express 607.71
CHANGE 0.00

TOTAL ITEMS= 5

As a BJ's Member I JUST SAVED: \$212.40