

CLIFTON PUBLIC SCHOOLS

www.clifton.k12.nj.us

Danny A. Robertozzi, Ed.D.
Superintendent of Schools

Michael Ucci
Business Administrator/Board Secretary



Lucy Danny
President
Clifton Board of Education

Eric Thomasevich
Asst. Business Administrator/Board Secretary

January 5, 2021

Via email – opra+request-19211-0b582235@requests.opramachine.com

Dear Mr. Jones:

Please accept this correspondence in response to your request for government records, pursuant to the Open Public Records Act (OPRA). The time in which a public entity has to respond to an OPRA request begins to run the day after the custodian of records receives such request. This request was received on January 4, 2021. A response is being provided to you on the 1st business day after receipt of your request.

1. Inspection reports and maintenance logs of all district maintenance school vehicles.

In order for the Custodian of Public Records to properly respond to the OPRA request for these documents, it is kindly requested that you provide clarification. Specifically, please provide the following clarifying information: identify the time period [i.e., school year (s)] to which you are referring.

Please note that a custodian of records is not required to research files and create a report that might be responsive to a broad and unclear request. A requestor must specify identifiable documents, which includes identifying the time period of the requested documents. At this time, we request clarification of your OPRA request. Please respond in writing and identify the specific government records sought so that we may process your request. Failure to provide written clarification of your request will result in the closure of this OPRA request.

Sincerely,

Michael Ucci
School Business Administrator/Board Secretary

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