

BERGEN COUNTY OPEN SPACE TRUST FUND

Municipal Program Park Improvement Application

PLEASE NOTE THIS APPLICATION IS ONLY FOR PARK IMPROVEMENT/DEVELOPMENT PROJECTS.
IT IS NOT FOR USE WITH ANY OTHER TRUST FUND PROJECT CATEGORY.

PROJECT TITLE:	Finch Park Field Improvement Project
APPLICANT: NAME OF MUNICIPALITY/ NONPROFIT ORGANIZATION:	Borough of Ramsey
ADDRESS:	33 North Central Avenue Ramsey, NJ 07446
MUNICIPAL/ORGANIZATION ADMINISTRATOR/MANAGER/CLERK:	Borough Administrator - Bruce Vozeh, Borough Clerk Meredith Bendian
CONTACT PERSON:	Bruce Vozeh
EMAIL ADDRESS:	bvozeh@ramseynj.com
PHONE NUMBER:	201-825-3400 x228
FAX NUMBER:	201-825-1745
NAME OF PARK FACILITY:	Finch Park
STREET ADDRESS:	Church Street Ramsey NJ
TAX BLOCK(S)/LOT(S):	Block 4501 / Lots 3 & 4
SITE OWNER LISTED IN TAX RECORD:	Borough of Ramsey
TOTAL PARK AREA (ACRES):	18.43 Acres
EXISTING RECREATIONAL USES OF PARK: (If new park facility w/o existing uses, then state so.)	Youth baseball, softball, football and soccer. Playground, basketball courts and roller hockey rink

SITE LOCATION MAP: Attach a legible (8 1/2" x 11") street map with site clearly indicated.

TAX MAP: Attach Tax Map (8 1/2" x 11") with site clearly indicated.

BRIEF PROPOSED PROJECT DESCRIPTION:

Complete rehabilitation of a multi-sport football/soccer field with sod and irrigation. Replacement of spectator seating (bleachers) on the eight baseball/softball fields.

APPLICATION DEADLINE: THURSDAY, OCTOBER 13, 2016

PROJECT FUNDING

CONSTRUCTION COSTS:	\$22,250
EQUIPMENT COSTS:	\$22,788
TOTAL:	\$45,038
COUNTY OF BERGEN FUNDS REQUESTED:	\$22,500
BALANCE:	\$22,538

AMOUNTS & SOURCES OF PROJECT FUNDING BALANCE (Check all that apply)

GREEN ACRES GRANT/LOAN:	
Status of Green Acres Funding:	
MUNICIPAL OPEN SPACE TRUST FUND:	\$ 22,500
MUNICIPAL FUNDS:	\$ 22,538
OTHER (Specify):	
TOTAL OF ALL OTHER SOURCES:	\$ 45,038

Attach a detailed estimate of the project's budget that specifies units, quantities of materials to be utilized, and project elements. State the exact park improvement work to be accomplished through the use of the requested grant. **Project Budget must be prepared, and signed, by a New Jersey-licensed engineer, architect, or landscape architect.**

Neither "sweat equity" labor, nor municipal labor, can apply toward applicant's required "cash" match contribution.

PROJECT SCOPE OF WORK OR LIST OF PARK IMPROVEMENT ITEMS OR ELEMENTS

Please provide a detailed description of the actual proposed park improvements. State the exact work that will be undertaken by using this grant in this park (i.e., adding/replacing playground equipment, park furniture, or fences; creating or renovating ball fields, playing courts; adding landscaping, water features, pathways, etc.). Be specific. List items individually.

Complete renovation of existing multi-sport football/soccer field

Installation of topsoil & field drainage material mixture

Addition of new sod

Addition of new irrigation system (none existing)

Replacement of spectator seating (old wooden bleachers) at eight baseball/softball fields

Replacement of spectator seating (old wooden bleachers) at eight baseball/softball fields

New powder coated aluminum bleachers to be installed

APPLICATION DEADLINE: THURSDAY, OCTOBER 13, 2016

CONSISTENCY WITH MUNICIPAL MASTER PLAN

Is project consistent with Municipal Master Plan and/or Open Space Recreation Plans? ☒ YES ☐ NO

If yes, provide Municipal Master Plan/Open Space Recreation Plan page reference/citation CF - 5

If inconsistent, then explain why? _____

AMERICANS WITH DISABILITY ACT (ADA) COMPLIANCE

Does this project include any new installation or improvements related to ADA?

☐ YES

☒ NO

Describe: _____

HISTORIC PRESERVATION ASSESSMENT

Identify any existing historic buildings, structures, sites, or historic districts listed on the State and National Registers of Historic Places, included in the Bergen County Historic Sites Survey, or in your municipality's master plan, that are located within or contiguous to the project site. List by name, address, and/or block and lot numbers. Contact Bergen County Division of Cultural & Historic Affairs (Elaine

Gold at egold@co.bergen.nj.us), if necessary. Attach applicable remarks provided by County Division of Cultural & Historic Affairs. Indicate here whether Historic Preservation Assessment is Not Applicable.

Does the project site include or in proximity to any existing historic buildings, structures, sites, or historic districts listed on the State and National Registers of Historic Places, included in the Bergen County Historic Sites Survey, or in your municipality's master plan, that are located within or contiguous to the project site?

☐ YES

☒ NO

Describe: _____

FACILITY IMPROVEMENT AND RESTORATION FACTORS

(Please check all that apply.)

A. Type(s) of Outdoor Recreational Facility Improvement:

- ☒ Project provides UPGRADED recreational facilities
☐ Project provides EXPANDED recreational facilities
☐ Project provides NEW recreational facilities
☐ Project provides MULTIPLE recreation uses for both active and passive recreation

B. Age (estimated) of Existing Park Facility Being Replaced/Upgraded:

- ☐ Less Than 10 Years Old
☒ Greater Than 10 Years Old

C. Public Access to Water:

- ☐ Project provides NEW opportunities to access water either visually or physically
☐ Project ENHANCES existing access to water either visually or physically
☐ Project RESTORES/IMPROVES degraded waterfront/stream corridor

D. Public Access to Site:

- ☐ Project provides NEW public access where none exists or existing access is undeveloped/restricted
☐ Project incorporates trails, bike paths, or greenways

E. Environmental Factors:

- ☐ Project incorporates wildlife habitat protection
☐ Project incorporates the reclamation of an underutilized area
☐ Project located in an already cleared area to minimize additional clearing of trees and vegetation
☐ Project located where topography and soil conditions are suitable to minimize excavation, fill, and drainage of site
☐ Project retains, enhances, or establishes vegetative buffers to minimize impacts on forests, wetlands, habitat, etc
☐ Project impacts an undisturbed or natural area of site. See Instructions.

F. Facility Impacts

- ☐ Project enhances historic and/or archaeological resource
☐ Project provides new/expanded educational opportunities

G. Project Factors:

- | | | |
|---|---|-----------------------------|
| ☒ Concept Plan Completed. | ☒ Yes | ☐ No |
| ☒ Preliminary Design Plans Completed. | ☒ Yes | ☐ No |
| ☒ Project Budget in Place. | ☒ Yes | ☐ No |

H. Permits Required from any Governmental Agency:

- ☒ No
☐ Yes Identify: _____

I. Public Involved in the Project Planning Process Beyond Minimum of Requirement of Public Hearing:

- ☐ No
☒ Yes Describe: Consultation with Recreation Coordinator & Youth Sport Organizations

ESTIMATED PROJECT START DATE: June 2017

ESTIMATED PROJECT COMPLETION DATE: July 2017

APPLICATION DEADLINE: THURSDAY, OCTOBER 13, 2016

PROJECT NARRATIVE

Please provide a brief description explaining the need for this project. Explain in detail how your proposed project is in support of increasing or improving outdoor active and/or passive recreation activities in your community. Why does it need to be done? Identify any factors that contribute to this need, i.e., lack of similar recreational facilities, outdated or unsafe equipment, increased demand, etc. **INCLUDE A PROJECTED TIMELINE FOR COMPLETION.**

The proposed project has two main components a field renovation and replacement of spectator seating. The park consists of eight baseball/softball fields, two multi-purpose grass football and soccer fields, basketball courts, roller hockey rink, playground and open space for recreational activities. The specific field to be renovated is one of the football/soccer fields. This field is used every day from August to Thanksgiving for these sports and in other time of year serves as open space for recreation with a little overlap as outfield of one of the baseball fields. The project will replace the existing grass which is in very poor condition with new sod, irrigation to maintain a better and safer condition to the playing surface. Obviously the appropriate top soil base will be installed prior to the sod. In addition to providing safer playing surface generally, the Borough will include a mixture of a field product with the top soil to help the drainage for safer playing conditions after inclement weather.

The project also includes replacement of the spectator seating (bleachers) at the eight baseball/softball fields located in the park. The old wooden bleachers are in very poor condition and replacement will provide a safer and more inviting spectator seating environment. The use of new powder coated aluminum bleachers will eliminate current conditions where the wooden bleachers can be prone to splintering with age. This will also help in having more spectators in seating areas that are more appropriate location-wise (e.g. protective fencing).

The Borough estimates project completion will take approximately one month in total. We would look to start upon final approval of the project by the County and could start as early as March of 2017.

CHECKLIST

This checklist is for your use to ensure that you submit a complete application. Before submitting your application, be sure to go through the following checklist and answer questions as necessary.

- ☒ Completed application signed and certified above
- ☒ Site location map (legible aerial or street map)
- ☐ Tax map outlining boundaries of the park site
- ☐ Property is owned by the Board of Education ☒ NO ☐ YES
- If YES, then is there a cooperative agreement with BOE for use of property as public parkland? ☐ YES ☐ NO
- ☒ Conceptual Site Plan of Proposed Park Improvements, as well as any existing facilities and improvements, as prepared by an authorized, licensed professional.
- ☒ Project Cost Estimate Budget showing units and quantities, prepared and signed by an authorized, licensed professional.
- ☐ Trust Fund Grant Request Amount of _____ Exceeds Available Funding Limit ☒ NO ☐ YES
- ☐ Historic Preservation Assessment Completed ☒ NOT APPLICABLE
- ☒ Facility Improvement and Restoration Factors Components Completed
- ☐ Advertisements of Public Hearing held for Application
- ☐ Minutes of Public Hearing (or portion pertaining to this application only)
- ☐ Resolution Authorizing Submission of Application
- ☐ Color Photographs of Project Site

CERTIFICATION

I, Bruce Vozech, I hereby certify that I have read this application and its instructions and that it has been completed in full. All information contained herein and attached hereto is accurate to the best of my knowledge.

SIGNATURE: Bruce Vozech
TITLE: Borough Administrator
DATE: October 13, 2016

ATTEST: [Signature]
TITLE: Borough Clerk
DATE: October 13, 2016

APPLICATION DEADLINE: THURSDAY, OCTOBER 13, 2016



BOROUGH OF RAMSEY

33 NORTH CENTRAL AVENUE
RAMSEY, NEW JERSEY 07446

PHONE 201-825-3400
FAX 201-825-1745
www.ramseynj.com

Open Space Grant Project Borough of Ramsey Finch Park Field Improvements Budget

Multi Purpose Grass Field (approx 50 yards x 100 yards)

New Irrigation Installed for field (150' x 300')	\$ 6,800
New sod installed (needed area about 56' x 260')	\$ 7,000
Topsoil (150 yards @ \$23 per yard)	\$ 3,450
Drainage Material (Pro's Choice Red - 10 tons)	\$ 5,000
Field Total	<u>\$ 22,250</u>

Replacement of Field Bleachers (3 Tier Powder Coated \$1,266)

Field 1 - 3	\$ 3,798
Field 2 - 3	\$ 3,798
Field 3 - 2	\$ 2,532
Field 4 - 2	\$ 2,532
Field 5 - 2	\$ 2,532
Field 6 - 3	\$ 3,798
Field 7 - 2	\$ 2,532
Field 8 - 1	\$ 1,266
Bleacher Replacement	<u>\$ 22,788</u>

Project Total	<u><u>\$ 45,038</u></u>
---------------	-------------------------

Budget Prepared By: Jack D'Agostaro, PE
Title: Jack D'Agostaro
Borough Engineer



