



January 15, 2026

Barbara Ann

e-Mail: opra+request-85850-9764de88@requests.opramachine.com

Re: OPRA NO. 2026-013

Dear Ms. Barbara Ann:

The County of Salem received your Open Public Records Act (OPRA) request on January 13, 2026. As such, the seven (7) business day deadline to respond to your request is January 23, 2026. This response to your request is being provided to you on the 2nd business day after the custodian's receipt of said request.

Your OPRA request sought access to the following:

"Records requested:

- 1) all grievances and inmate request forms submitted by Jeray Melton from 9/13/2019 to present
- 2) any disciplinary reports made pursuant to NJAC 10A:31-16.3 regarding Jeray Melton from 9/13/2019 to present
- 3) any disciplinary decisions made pursuant to NJAC 10A:31-16.14 regarding Jeray Melton from 9/13/2019 to present
- 4) commissary account history of Jeray Melton from 9/13/2019 to present"

The following records are being provided in their entirety and are responsive to your request:

Item No. 1 – Inmate Request Forms - Attached

Item No. 2 – Disciplinary Reports - Attached

Item No. 3 – Disciplinary Decisions – Mr. Melton was housed at SCCF as a courtesy hold from Ocean County. Mr. Melton was transferred back to Ocean County on 12/7/2020, prior to his disciplinary hearing.

Item No. 4 – The commissary system in place in 2020 has been replaced twice since 2020, therefore we are unable to provide printouts of his commissary orders. We have attached the Accounting Transactions and Balances report from the Offender Management System (OMS) that includes commissary purchases.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the County of Salem to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law.

All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,
Sharon Whittick, OPRA Custodian
County of Salem
110 Fifth Street, Suite 400, Salem, NJ 08070
Phone: 856-935-7510 X8108