

Donna Belton

Closed 5/30/18 also
emailed 17-1907 Resp. 18-703

From: ASK NJ Media Co. <opra+request-1454-5e137839@requests.opramachine.com>
Sent: Friday, May 25, 2018 11:22 AM
To: Donna Belton
Subject: Re: FW: OPRA

Dear Aberdeen Township,

This is a request for public records made under OPRA and the common law right of access. Please acknowledge receipt of this message.

Records requested:

1. Copy(s) of Howell Township Police Department SOPs/General Orders/Directives/Policies/Rules/Regulations referencing and in regards to the practice of police officers identifying themselves by name and/or badge number to members of the general public when requested, and/or by individuals the police officers make contact with in the course of their duties, when requested by those individuals.
2. Copy(s) of Howell Township Police Department SOPs/General Orders/Directives/Policies/Rules/Regulations referencing and in regards to the display of name tags, name plates, name patches, badges, and/or badge numbers.
3. Copy(s) of Howell Township Police Department SOPs/General Orders/Directives/Policies/Rules/Regulations referencing and in regards to the conduct of police officers when engaging/making contact with the public.
4. A copy of all of the SOPs/General Orders/Directives/Policies/Rules/Regulations that are currently in place as of 8-1-2016 from the Howell Township Police Department regarding public photography and/or video recording of government buildings and within publically accessible areas of Government Buildings.
5. A copy of all of the SOPs/General Orders/Directives/Policies/Rules/Regulations that are currently in place as of 8-1-2016 from the Howell Township Police Department regarding public photography and/or video recording of military facilities and critical infrastructures.

Yours sincerely,

ASK NJ Media Co.

-----Original Message-----

Good Morning Jen,

I originally sent this on 4/18, seems I might have put the wrong address in. Please let me know that you received this.

Donna

From: Donna Belton
Sent: Wednesday, April 18, 2018 9:11 AM
To: '[email address]'

CLERK'S OFFICE
2018 MAY 25 P 12:08
RECEIVED
TOWNSHIP OF HOWELL

3:3 UNIFORM, APPEARANCE AND IDENTIFICATION

3:3.1 Regulation Uniforms Required

All members and uniformed employees of the department shall maintain in good order a regulation uniform. Members and uniformed employees shall be neat appearing, and well groomed while in uniform. All articles of uniform shall conform to the department uniform regulations. Uniforms shall be made of the material and the style prescribed in police orders, and such style shall not be altered or changed in any manner, whatsoever, unless authorized by the Police Chief.

3:3.2 Uniform - Manner of Dress

Normally, members and uniformed employees will wear the duty uniform on a tour of duty. However, Commanding Officers may prescribe other clothing as required by the nature of the duty to which a particular member is assigned. Employees will wear and maintain a uniform when so directed by the Police Chief.

3:3.3 Civilian Clothing - Manner of Dress

Members and employees permitted to wear civilian clothing during a tour of duty shall wear clothing that is suitable for a business environment and neat in appearance. Commanding Officers may prescribe other types of clothing when necessary to meet a particular police objective.

3:3.4 Carrying Required Equipment When In Uniform

While on duty, members who are required to wear the specified uniform shall always carry full equipment, as required by policy.

3:3.5 Carrying Required Equipment When in Civilian Clothes

While on duty, members who are required to wear civilian clothes shall carry full equipment as required by policy.

3:3.6 Carrying Equipment Off-Duty

When off-duty, each member may carry or have in his/her immediate possession his/her department issued/approved firearms.

3:3.7 Wearing or Carrying Identification

Employees shall wear or carry their department identification at all times, provided that it is practical under the circumstances.

3:3.8 Identification as Police Officer

Except when impractical or where the identity is obvious, police officers shall identify themselves by displaying the official badge or identification card before taking police action.

3:6. PUBLIC ACTIVITIES

3:6.1 Conduct Toward the Public

Employees shall be courteous in their dealings with the public. They shall perform their duties, avoiding harsh, violent, profane or insolent language and shall remain calm regardless of provocation. Upon request, they are required to supply their names, photo identification and badge numbers in a courteous manner. They shall attend to all reasonable requests from the public quickly and accurately, avoiding unnecessary referral to other parts of the department.