



BOROUGH OF RUMSON

POLICE DEPARTMENT

80 EAST RIVER ROAD RUMSON, NEW JERSEY 07760
(732)842-0500 • FAX (732)842-1715

Scott A. Paterson
Chief of Police

ASK NJ Media Co.

July 18, 2018

To Whom It May Concern,

Enclosed please find the records available with the Rumson Police Department in regards to the attached request. If you need anything else, please let me know.

Respectfully,


Shannon McCurdy
Rumson Police Department

This is a request for public records made under OPRA and the common law right of access. Please acknowledge receipt of this message.

Records requested:

1. Copy(s) of Rumson Police Department SOPs/General Orders/Directives/Policies/Rules/Regulations referencing and in regards to the practice of police officers identifying themselves by name and/or badge number to members of the general public when requested, and/or by individuals the police officers make contact with in the course of their duties, when requested by those individuals.

Please refer to Borough of Rumson Police Department Rules & Regulations: Section G. #6

2. Copy(s) of Rumson Police Department SOPs/General Orders/Directives/Policies/Rules/Regulations referencing and in regards to the display of name tags, name plates, name patches, badges, and/or badge numbers.

Please refer to Borough of Rumson Police Department Rules & Regulations: Section G. #5

3. Copy(s) of Rumson Police Department SOPs/General Orders/Directives/Policies/Rules/Regulations referencing and in regards to the conduct of police officers when engaging/making contact with the public.

Please refer to Borough of Rumson Police Department Rules & Regulations: Section J. #1-6

4. A copy of all of the SOPs/General Orders/Directives/Policies/Rules/Regulations that are currently in place as of 8-1-2016 from the Rumson Police Department regarding public photography and/or video recording of government buildings and within publically accessible areas of Government Buildings.

N/A Does not exist

5. A copy of all of the SOPs/General Orders/Directives/Policies/Rules/Regulations that are currently in place as of 8-1-2016 from the Rumson Police Department regarding public photography and/or video recording of military facilities and critical infrastructures.

N/A Does not exist

Borough of Rumson Police Department

Rules & Regulations & **Internal Affairs/Discipline Policy**



Richard E. Tobias
Chief of Police

*Property of the
Rumson Police Department
51 Center Street
Rumson, New Jersey 07760
732-842-0500*

G. Uniforms, appearance and identification

1. Regulation Uniforms Required. All police officers and uniformed civilians shall maintain uniforms prescribed in department policy and procedure. Uniforms shall be kept neat, clean and well-pressed at all times.

2. Manner of Dress on Duty. Employees shall wear the uniform or civilian clothing on duty as prescribed by department policy and procedure for the employee's current assignment.

3. Wearing Jewelry on Duty. Police officers on duty shall not wear loose fitting jewelry which may be grasped during a struggle or which can inflict injury or retard the mobility of the officer. This provision shall not prohibit non-uniform officers on duty from wearing jewelry appropriate for the conditions of their current assignment in accordance with department policy.

4. Personal Appearance. Employees, while on duty, shall be neat and clean in person, with uniform or clothes clean and pressed. This provision shall not prohibit non-uniform officers on duty from dressing appropriately for the conditions of their current assignment in accordance with department policy.

② 5. Wearing or Carrying Identification. Employees shall wear or carry their department identification at all times, provided that it is practical under the circumstances.

① 6. Identification as Police Officer. Except when impractical or where the identity is obvious, police officers shall identify themselves by displaying the official badge or identification card before taking police action.

H. Department equipment and property

1. Equipment on duty. Employees shall carry all equipment on duty as prescribed in department policy and procedure based on their assignment.

2. Equipment off duty. Employees shall carry equipment off duty as prescribed in department policy and procedure based on their assignment.

3. Firearms. Employees shall follow department policy and procedure on the care and handling of firearms.

4. Department Property and Equipment. Employees are responsible for the proper care of department property and equipment assigned to them or used by them in the course of duty.

5. Use of Department Property and Equipment. Employees shall *not* use any department property or equipment for personal business or pleasure.

b. Under Suspension. Any employee under suspension shall immediately surrender their identification, firearm (if applicable), and all other department property to the appropriate supervisor pending disposition of the case.

I. Communications, correspondence

1. Restrictions. Employees shall:

a. Not use department letterheads for private correspondence.

b. Only send correspondence out of the department under the direction of the appropriate supervisor.

2. Forwarding Communications. Any employee who receives a written communication for transmission to another employee shall forward same without delay.

3. Use of Department Address. Employees shall not use the department as a mailing address for private purposes. The department address shall not be used for any private vehicle registration or driver license.

4. Telephones. Department telephone equipment may not be used for personal use involving toll charges without the express approval of a supervisor.

5. Radio Discipline. Employees operating the police radios shall strictly observe the procedures and restrictions for such operations as set forth in department policy and procedure and by the Federal Communications Commission.

3

J. Conduct toward public

1. Courtesy. Employees shall be courteous and orderly in their dealings with the public. They shall perform their duties politely, avoiding profane language and shall always remain calm regardless of provocation.

2. Request for Identification. Upon request, employees are required to supply their name and identification number in a courteous manner.

3. Impartiality. Employees shall not exhibit bias or favoritism toward any person because of race, sex, sexual orientation, creed, color, national origin, ancestry, influence or political affiliation.

4. Use of Derogatory Terms. Employees shall not use language that is derogatory to anyone because of race, sex, sexual orientation, creed, color, national origin, ancestry, or influence.

5. Affiliation with Certain Organizations Prohibited. No employee shall knowingly become a member of any organization which advocates the violation of law, or which professes hatred, prejudice, or oppression against any racial or religious group or political entity, except when necessary in the performance of duty and at the direction of the Chief of Police.

6. Representing the Police Department. Employees shall not give public speeches or demonstrations on behalf of the department, nor shall they endorse any product or service as a representative of the department, without prior approval from the Chief of Police.

K. Political activities

1. Employees shall not be candidates for or hold office in elective public positions or political organizations within or inclusive of the jurisdiction in which they are employed unless authorized to do so by the county prosecutor.

2. Employees may contribute funds or any other thing of value to candidates for public office subject to the provision of law governing such contributions.

3. Employees shall not engage in any political activity while on duty, or while in uniform, or at any other time if to do so would conflict with their duties or impair their ability to perform their duties.

4. Employees shall not directly or indirectly use or attempt to use their official position to influence the political activity of another person.

5. Employees shall not engage in any polling duties except in the performance of their official duties.

6. Employees shall not display any political material on any government property or on their person while on duty or in uniform.

L. Judicial appearance and testimony

1. Duty of Employee to Appear and Testify. Employees shall appear and testify on matters directly related to the conduct of their office, position or employment before any court, grand jury, or the State Commission of Investigation.

2. Subpoena. Employees must attend court or quasi-judicial hearings as required by a subpoena. Permission to omit this duty must be obtained from the prosecuting attorney handling the case or other competent court officials.

3. Court Appearance. When appearing in court on department business, employees shall wear either the department uniform or appropriate business attire.