

December 22, 2020

VIA E-MAIL ONLY
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Planner Tracker USA Inc.

Raymond G. Console
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Re: Rowan University-Rutgers Camden Board of Governors - RFP #2020-04 - Urban Planning and Economic Development Services

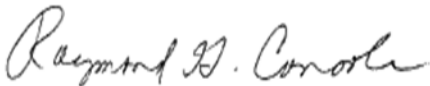
Dear Sir/Madam:

This is in response to your OPRA Public Records Act ("OPRA") request received by my client on December 17, 2020. With respect to your specific requests, please be advised as follows:

1. No slides or presentation materials or recordings were used at the Pre-Proposal Meeting.
2. No minutes were taken as the meeting was informational. Questions were required to be submitted in writing and were answered in writing and posted on the website of the Rowan University-Rutgers Camden Board of Governors ("Joint Board").
3. No plan for the Health Sciences Campus has been adopted by the Board. Any preliminary proposals or renderings are part of the Joint Board's deliberative process..
4. There were four timely RFP proposals that were submitted and reviewed. The submissions are voluminous. My client will provide them to you in electronic form. However, due to the volume and possible limitations on the size of electronic transmission, please contact my client's Senior Executive Assistant, Sandy McAndrew, to coordinate delivery of these documents. Ms. McAndrew's email address is smcandrew@rurcbog.com. Her telephone number is 856-203-6757.
5. The last two meetings of the Joint Board were held on October 13, 2020 and December 8, 2020. Copies of the Minutes of the October 13, 2020 meeting have been posted on the website. Minutes of the December 8, 2020 meeting will be posted on the website after they are approved by the Board at its next public meeting.

Sincerely,

COZEN O'CONNOR, PC



By: Raymond G. Console

RGC:lbs

cc: Dana L. Redd
Sandra McAndrew

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