



OFFICE OF THE PRESIDENT

RBI4

505 Ramapo Valley Road, Mahwah, NJ 07430-1623
Phone 201.684.7607 Fax 201.684.7960
Email: president@ramapo.edu
www.ramapo.edu

April 22, 2019

Ms. Cathleen Davey
Institutional Advancement
Ramapo College of New Jersey

Dear Ms. Davey:

I am happy to advise you of your reappointment to the position of Executive Director of the Foundation/Vice President in the Office of Institutional Advancement for the period July 1, 2019 through June 30, 2020.

As you know, appointments of all personnel are subject to the availability of funds and to the programmatic needs and policies of the College. If any financial or programmatic adjustments have to be made which will affect this appointment, either before or after the start of your employment contract, you will receive further communication from me.

At Ramapo College, the expectations of a member of the administration include, as College needs dictate, regular business hours as well as periodic evening and weekend commitments. It is also expected that you will support the mission of the College, support and actively facilitate strategic planning, demonstrate transparency and fairness in personnel decisions and conduct institutional affairs with fiscal prudence and ethical managerial leadership. Further, you commit to actively participate in College-wide events, such as Commencement, Opening Convocation, State of the College Address, Founders' Day and other College-wide celebratory events.

Please accept my congratulations and best wishes for continued success.

Sincerely,

Peter P. Mercer, J.D., Ph.D.
President

Cc: Benefits
File
Payroll



OFFICE OF THE PRESIDENT

505 Ramapo Valley Road, Mahwah, NJ 07430-1623

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May 16, 2018

Ms. Cathleen Davey

Office of Institutional Advancement
Ramapo College of New Jersey

Dear Ms. Davey:

I am happy to advise you of your reappointment to the position of Executive Director Foundation/Vice President in the Office of Institutional Advancement for the period July 1, 2018 through June 30, 2019.

As you know, appointments of all personnel are subject to the availability of funds and to the programmatic needs and policies of the College. If any financial or programmatic adjustments have to be made which will affect this appointment, either before or after the start of your employment contract, you will receive a further communication from me.

At Ramapo College, the expectations of a member of the administration include, as College needs dictate, regular business hours as well as periodic evening and weekend commitments. It is also expected that you will support the mission of the College, support and actively facilitate strategic planning, demonstrate transparency and fairness in personnel decisions and conduct institutional affairs with fiscal prudence and ethical managerial leadership. Further, you commit to actively participate in College-wide events, such as Commencement, Opening Convocation, State of the College Address and Founders' Day and other College-wide celebratory events.

Please accept my congratulations and best wishes for continued success.

Sincerely,

Peter P. Mercer, J.D., Ph.D.
President

cc: Benefits
File
Payroll



DEPARTMENT OF HUMAN RESOURCES

505 Ramapo Valley Road, Mahwah, NJ 07430-1623

Phone 201.684.7506 Fax 201.684.7508

www.ramapo.edu

June 29, 2017

Cathleen Davey

Institutional Advancement

Dear Cathleen:

I am happy to advise you of your reappointment to the position of Executive Director Foundation/ Vice President for Institutional Advancement, for the period July 1, 2017 through June 30, 2018.

As you know, appointments of all personnel are subject to the availability of funds and to the programmatic needs and policies of the College. If any financial or programmatic adjustments have to be made which will affect this appointment, either before or after the start of your employment contract, you will receive a further communication from me.

At Ramapo College, the expectations of a member of the administration include, as College needs dictate, regular business hours as well as periodic evening and weekend commitments. It is also expected that you will support the mission of the College, support and actively facilitate strategic planning, demonstrate transparency and fairness in personnel decisions and conduct institutional affairs with fiscal prudence and ethical managerial leadership. Further, you commit to actively participate in College-wide events, such as Commencement, Opening Convocation, State of the College Address and Founders' Day and other College-wide celebratory events.

Please accept my congratulations and best wishes for continued success.

Sincerely,

A handwritten signature in black ink, appearing to be "David L. Vernon", written in a cursive style.

David L. Vernon
Assistant Vice President
Human Resources & Benefits Administration

Cc: P. Mercer



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505 Ramapo Valley Road, Mahwah, NJ 07430-1623

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E-mail: pmercer@ramapo.edu

www.ramapo.edu

May 30, 2015

Dr. Cathleen Davey

Office of Institutional Advancement

Ramapo College of New Jersey

505 Ramapo Valley Road

Mahwah, New Jersey 07430

Dear Dr. Davey:

I am happy to advise you of your reappointment to the position of Executive Director of the Foundation and Vice President, Institutional Advancement (VP Inst Advancement) for the period July 1, 2015 through June 30, 2017.

As you are aware, reappointments of all personnel are subject to the availability of funds and to the programmatic needs and policies of the College. If any financial or programmatic adjustments have to be made which affect this appointment, either before or after the start of your employment contract, you will receive further communication from the College.

At Ramapo College, the expectations of a member of the administration include, as College needs dictate, regular business hours as well as periodic evening and weekend commitments. It is also expected that you will support the mission of the College, support and actively facilitate strategic planning, demonstrate transparency and fairness in personnel decisions and conduct institutional affairs with fiscal prudence, ethical leadership, and a collegial orientation. Further, you commit to actively participate in College-wide events, such as Commencement, Opening Convocation, Founders' Day and others.

Please accept my congratulations and best wishes for continued success.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter P. Mercer", written in a cursive style.

Peter P. Mercer, Ph.D.

President

Cc: Benefits
Payroll