



Upper Freehold Township

MONMOUTH COUNTY

314 Route 539

CREAM RIDGE, NEW JERSEY 08514

Tel: 609-758-7738

Fax: 609-758-1183

Township Committee
Stephen J. Alexander
Robert Faber
Dr. Robert A. Frascella
Stanley Moslowski Jr.
LoriSue H. Mount

Township Administrator
Chief Financial Officer
Dianne Kelly, CPA/CMFO

Assessor
Donna Taylor, CTA

Tax Collector
Barbara Pater, CTC

Municipal Clerk
Dana L. Tyler, RMC

Michael Anthony

"The Heartland of New Jersey"
VIA Email Only

opra+request-20880-3ed504ac@requests.opramachine.com

Re: OPRA Request- Michael Anthony-opramachine

Dear Mr. Anthony:

Pursuant to the requirements of N.J.S.A. 47:1A-1 et seq (hereinafter "Open Public Records Act" or OPRA) we herewith provide the following response to your Open Public Records Act Request served upon the undersigned. Please note that the Custodian of the Records has sought and is producing only those records defined as follows:

"Government record" or "record" means any paper, written or printed book, document, drawing, map, plan, photograph, microfilm, data processed or image processed document, information stored or maintained electronically or by sound-recording or in a similar device, or any copy thereof, that has been made, maintained or kept on file in the course of his or its official business by any officer, commission, agency or authority of the State or of any political subdivision thereof, including subordinate boards thereof, or that has been received in the course of his or its official business by any such officer, commission, agency, or authority of the State or of any political subdivision thereof, including subordinate boards thereof".

In referring to each of your "requests" by you (in bold) we can respond as follows:

1. **Please provide copies of certifications, applications, resumes and salaries for the listed employees below:**

Scott Royle
Blake Nebbia
Nick Brown

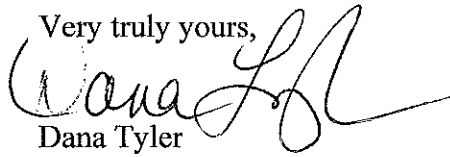
See Responsive Documents attached.

2. **Please provide any and all information about "Upper Freehold Emergency Services"**

This is not a request for a government record. OPRA does not require record custodians to conduct research among its records for a requestor and correlate data from various government records in the custodian's possession. (if such information or records exist) OPRA only allows requests for records, not requests for information, and therefore, it is incumbent on the requestor to perform any correlations and analysis it may desire. Kindly identify the document(s) requested..

Please note that N.J.S.A. 47:1A-6 provides that a person who is denied access to a government record by the custodian of the record, at the option of the requestor, may institute a proceeding to challenge the custodian's decision by filing an action in Superior Court which shall be heard in the vicinage where it is filed by a Superior Court Judge who has been designated to hear such cases because of that judge's knowledge and expertise in matters relating to access to government records; or in lieu of filing an action in Superior Court, file a complaint with the Government Records Council established pursuant to N.J.S.A. 47:1A-7.

The right to institute any proceeding shall be solely that of the requestor. Any such proceeding shall proceed in a summary or expedited manner. The public agency shall have the burden of proving that the denial of access is authorized by law. If it is determined that access has been improperly denied, the court or agency head shall order that access be allowed. A requestor who prevails in any proceeding shall be entitled to a reasonable attorney's fee.

Very truly yours,

Dana Tyler
Township Administrator/Clerk

Cc: Dennis A. Collins, Esq.

RESOLUTION 120-20

A RESOLUTION TO HIRE A FULL TIME FIRE CAPTAIN TO BE ASSIGNED TO HOPE FIRE COMPANY #1 – SCOTT ROYLE

WHEREAS, it has been determined that hiring additional Firefighter/Drivers to be assigned to Hope Fire Company #1 would be in the best interest of the health, safety and welfare of the citizens of Upper Freehold Township and the Borough of Allentown; and,

WHEREAS, there is a vacancy in the position of Firefighter/Driver due to the resignation of George Luck; and,

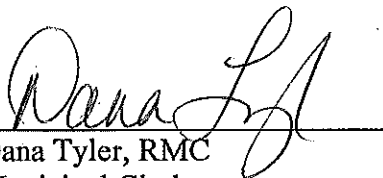
WHEREAS, the Township Administrator has recommended Scott Royle to be hired by Upper Freehold Township on an probationary as Fire Captain basis for a minimum of 90 days effective December 20, 2020 to be paid at a rate of \$ 70,000.00 per year, and;

WHEREAS, funds for this purpose will be provided for in the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided for in the Budget for the year 2020 in budget account 0-01-25-265-010.

NOW, THEREFORE, BE IT RESOLVED that Scott Royle be and is hereby appointed to the position of Fire Captain on a probationary basis for a minimum three (3) months, effective December 20, 2020 at an annual salary of \$70,000.00, and;

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Township Administrator/Chief Financial Officer, Chief and President of Hope Fire Company #1, Borough of Allentown and Scott Royle.

I hereby certify the above to be a true copy of a resolution adopted by the Upper Freehold Township Committee at a meeting held April 23, 2020.


Dana Tyler, RMC
Municipal Clerk

Dear Township Administrator,

It is with great interest that I submit the enclosed resume in response to your Fire Department Captain vacancy. As a highly motivated, alert, and flexible first responder with comprehensive experience in emergency response and management, I am confident I will make an immediate impact upon stepping into this role.

Throughout my career I have honed my skills in firefighting techniques, water rescues, vehicular accident responses, and general public education and safety. In addition, I possess exceptional interpersonal and leadership skills, as well as a talent for forging strong relationships with both peers and senior leadership at all levels.

Highlights of my strengths include...

- Achieving, maintaining, and continually updating current levels of EMT and Firefighter knowledge to expertly and rapidly respond to 911 emergency calls and provide critical community-wide assistance.
- Proven ability to develop and maintain productive relationships between volunteer and career staff as well as township administrators.
- Providing operational and administrative leadership including vehicle maintenance recording, stocking inventory, equipment/tool maintenance, handling incident reports, and managing various other administrative tasks.
- Recognized among peers as an outstanding leader with a dynamic and energetic personality.

I am confident my background will be extremely beneficial to Upper Freehold Township, and I look forward to leveraging my experience and skill set to provide vital leadership in firefighting and emergency medical assistance throughout your community. Thank you in advance for your time and consideration; I look forward to speaking with you soon.

Sincerely,

Scott Royle

SCOTT ROYLE

133 Aberdeen Rd, Unit. 10 ~ Aberdeen, NJ 07747
stynj@gmail.com

FIRE & EMS PROFESSIONAL

Dynamic fire and EMS professional dedicated to customer service and problem solving. Certified and trained expert with extensive knowledge of safety procedures, applicable codes, and implementing to ensure a well organized work environment. Adept at providing assistance to individuals under stressful circumstances. Effective at quickly assessing situations and responding with valuable solutions. Solid reputation for superior planning and decision making ability.

NOTABLE SKILLS & ACCOMPLISHMENTS

- Experienced in defending life and property by combating, extinguishing and preventing fires and providing onsite emergency medical care.
 - Improved safety awareness by interacting with members of the community to provide education on fire prevention and protection procedures.
 - Operated firefighting/rescue equipment and participated on the Special Operations Team which included auto extrication, rope rescue, collapse rescue, water rescue, search and rescue and tactical medical support.
 - Supported veterans and first responders in a non-profit group focusing on providing PTSD support and care.
 - Utilized professional opinion in analyzing and solving issues when dealing with numerous variables where standard resolutions were not appropriate.
 - Multiple commendations for life saving efforts.
-

EMPLOYMENT HISTORY

Verisk Analytics/ISO, Jersey City, NJ

02-06-2016- Present

Field Representative - Loss Control Inspections

- Provide loss control and safety services to supplement insurance carrier loss control services.
- Maintain direct relationships with customers to ensure all expected requirements are being followed.
- Organize and plan my individual workflow to meet crucial deadlines.
- Workers Compensation and Multi Line Loss Control Inspections with recommendations and pre-planning provided to enhance carrier expectations.
- Inspected/Investigate job-sites, compiled reports and pre-plans, and submitted recommended actions to improve worker safety, risk management, and employment procedures.
- Review and analyze insurance policy documents to confirm that appropriate coverages exist
- Inspect buildings to ensure compliance with regulations and safety requirements.
- Participate in loss control presentations and public education.

MATAWAN FIRE DEPARTMENT, Matawan, NJ

Lt

Volunteer

01-01-2009 - Present

Firefighter / EMT

- Control, contain, and extinguish fires in structures and wild-land environments; appropriately assist victims and prevent escalation of adverse circumstances.
- Maintain updated knowledge of safety guidelines, firefighting techniques, treatment protocols, response requirements, and quality assurance procedures.
- Inspect buildings to ensure compliance with regulations and safety requirements.
- Participate in fire prevention presentations and public education.
- Currently serving as Lieutenant for Engine 76.

CLEAR COMPUTING, Tinton Falls, NJ

02-01-2014 – 02-01-2016

Customer Support Representative

- Lead support representative charged with transitioning computers from Microsoft environments to integration of Apple computers.
- Provide technical support of software bugs and issue work orders to development team.
- Through various problem solving methods coordinated the repair of software related bugs.

NORTH BRUNSWICK EMS/RESCUE SQUAD, North Brunswick, NJ

05-01-2009 – 12-31-2014

Rescue Technician / Emergency Medical Technician / Logistics Coordinator / Deputy Administrator

- Assessed and Administered first aid treatment or life support care to sick or injured persons in pre-hospital settings.
- Proven ability to develop and maintain productive relationships between volunteer and career staff as well as township administrators.
- Operated equipment, such as electrocardiograms (EKGs), external defibrillators, or bag valve mask resuscitators, in advanced life support environments.
- Perform emergency diagnostic and treatment procedures; observed, recorded, and reported to physician the patient's condition or injury, treatment provided, and reactions to drugs or treatment.
- Operated automotive diagnostic scan tools on emergency vehicles to coordinate repair.
- Performed general vehicle maintenance/inspections and record keeping on 10 fleet vehicles/trailers.
- Planned and coordinated advanced vehicle repair/maintenance on fleet vehicles.

SOUTH BRUNSWICK EMS, Monmouth Junction, NJ

09-01-2006 – 12-31-2014

Emergency Medical Technician

- Provided emergency pre-hospital care of sick and/or injured individuals.
- Maintained supplies, equipment and vehicles to be ready for emergency operations.
- Performed routine vehicle maintenance and inspections in accordance with department policies.
- Collaborated with team to streamline field training for 18 staff members, served as lead Field Training Officer and participated on board to decide on necessary equipment purchases.

Bayliners Bar and Grill, Keansburg, NJ

06-01-2008 – 10-01-2011

Director of Security

- Delivered security services for staff and clients, building and grounds; ensured compliance with standard safety regulations.
- Installed and maintained CCTV, life safety and access control systems.
- Managed and trained four full-time security officers.

EDUCATION & CERTIFICATIONS

COLUMBIA SOUTHERN UNIVERSITY, Orange Beach, AL

Bachelor of Science Degree, Fire Science - Arson Investigation - 02/01/2016 – 02/2019

Associate of Applied Science, Occupational Health & Safety - 12/2/2014 – 01/28/2016

LOSS PREVENTION ACADEMY, San Diego, CA

Loss Prevention Masters Certification

MONOC TRAINING ACADEMY, Eatontown, NJ

Certified Emergency Medical Technician - Basic

MONMOUTH COUNTY FIRE ACADEMY, Freehold, NJ

- Firefighter I & II
- Emergency Medical Technician - Basic
- Vehicle Extrication – Awareness, Operations, Technician, Instructor
- Fire Service Personnel Management

- ICS 100, 200, 300, 400, 700, 800 – Incident Management Levels 1, 2 & 3
- Haz-Mat Awareness/Operations Level
- RIT Awareness, Operations
- Pump Operations
- Advanced SCBA
- Advanced Air Management
- Firefighter Safety & Survival
- NHI-TIMS
- Engine Company Operations
- Building Construction for the Fire Service
- Fire Service Supervision
- Rescue Company Operations
- First Due Engine Operations
- Command/Control Multi-Alarm Incidents
- CEVO – Emergency Vehicle Operator Course
- USLA Open Water Lifesaving
- S130/190/290 Wildland Firefighter – Type 1
- Other Certifications upon request

PROFESSIONAL AFFILIATIONS & COMMUNITY INVOLVEMENT

National Society of Leadership and Success (2015- Present)
 International Association of Arson Investigators - NJ Chapter (2014- Present)
 National Volunteer Fire Council (2005-Present)
 New Jersey Firefighters Relief Association (2003- Present)
 United States Lifesaving Association - Life Member
 Sheep Dog Impact Assistance - NJ Chapter - President

Township of Upper Freehold
314 Route 539
Cream Ridge, NJ 08514

Telephone: 609-758-7738 Ext.226
Fax 609-758-1183

Employment Application:

Date: 10/28/2020

Applicant Information:

Name (Last, First, Middle): Royle, Scott
Address: 133 Aberdeen Rd Apt 10
City/Town: Aberdeen, NJ 07747
Phone (Work): () (Home): ()
Drivers' License No: () Cell: ()
E-mail address: spincitynj@gmail.com

Position applied for: Fire Captain

Have you ever applied to the Township before: Yes ☒ No ☐ If yes, give date

Date you can start: 11-15-2020 Salary desired:

Are you available to work: ☒ Full time ☐ Part time ☐ Shift work ☐ Temporary

Are you currently employed: ☒ Yes ☐ No May we contact you at work: ☒ Yes ☐ No

May we contact your current employer: Yes ☐ No ☒

Are you currently on layoff status and subject to recall: Yes ☐ No ☒

Do you possess a current driver's license: ☒ Yes ☐ No

Do you possess a current commercial driver's license: Yes ☐ No ☒

Please list any endorsements:

If you are under eighteen years of age, can you provide proof of eligibility to work:

Yes ☐ No ☐

Are you legally eligible to work in the United States of America: ☒ Yes ☐ No

Pursuant to Federal Law, proof of US Citizenship or immigration status will be required if you are hired.

Employment is conditional upon the results of a criminal background check

The Township of Upper Freehold is an Equal Opportunity Employer M/F
Application Form Revised 12/31/2019

Employment History: This section must be completed even if you attach a resume. List your last four employers, major assignments within the same employer. Begin with the most recent. Include any military service. Explain any gaps in employment in the space on this form marked comments located on the bottom of this page.

Employer: Verisk Analytics Address: 545 Washington Blvd. Jersey City, NJ	Date started: 02/2016 - Present Date left: Special skills: NRPA Codes Customer Service Computer/IT Skills	Work performed/ responsibilities: Loss Control Inspections/ Investigations
Job Title: Loss Control Field Representative		
Reason for leaving: Current Employer.		
Supervisor's name and phone number: Human Resources		
May we contact for a reference: ☒ Yes ☐ No		
Employer: Clear Computing Address: 55 N Gilbert Dr Tinton Falls, NJ	Date started: 02/2014 - 02/2016 Date left: Special Skills: Problem Solving Customer Service Microsoft Suite products	Work performed/ responsibilities: Lead Apple support specialist
Job Title: Customer Support Specialist		
Reason for leaving: Company Downsizing		
Supervisor's name and phone number: Eric Salisbury		
May we contact for a reference: ☒ Yes ☐ No		
Employer: North Brunswick EMS/Rescue Squad Address: 880 Ridgewood Ave North Brunswick, NJ	Date started: 05/2009 - 12/2014 Date left: Special Skills: Logistics Coordinator Deputy Administrator Field Training Officer Rescue Technician	Work performed/ responsibilities: Prehospital Care SOC Team Administrative Functions
Job Title: EMT/Rescue Technician		
Reason for leaving: Lack of advancement opportunity beyond attained positions.		
Supervisor's name and phone number: Robert Robleson		
May we contact for a reference: ☒ Yes ☐ No		
Employer: Matawan Fire Department Address: 201 Broad Street Matawan, NJ	Date started: 1/2009 - Present Date left: Special Skills: SOC Team RIT Team Line Officer Training Officer	Work performed/ responsibilities: Firefighter/EMT Line Officer Vice President
Job Title: Firefighter/EMT		
Reason for leaving:		
Supervisor's name and phone number: Peter Beiliner 732-547-9851		
May we contact for a reference: ☒ Yes ☐ No		

Comments:

Education: Provide information on your formal schooling and education. Include elementary, secondary, and post-secondary education, if any. Include any formal vocational or professional education. For high school and post-secondary education, indicate any major or specialty, such as Academic, Business, or Trade.

School:	Years completed: (Circle)	Graduated: (Circle)	Major Field:
Elementary: Memorial School	5 6 7 (8)	Yes X No	N/A
High:	1 2 3 (4)	Yes X No	College Prep
College:	1 2 3 (4)	Yes X No	AS Occupational Health/Safety BS Fire Science
Other:	1 2 3 4	Yes No	

Languages: List any foreign languages you know and indicate your level of proficiency.

Language:	Speak Some:	Speak Fluently:	Read:	Write:
Spanish	Medical Basics			

Special Skills & Experience: State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying.

Firefighter I & II
 Emergency Medical Technician - Basic
 Vehicle Extrication - Awareness, Operations, Technician, Instructor
 Fire Service Personnel Management
 ICS 100, 200, 300, 400, 700, 800 - Incident Management Levels 1, 2 & 3
 Haz-Mat Awareness/Operations Level
 RIT Awareness, Operations
 Pump Operations
 Advanced SCBA
 Advanced Air Management

Firefighter Safety & Survival
 NHI-TIMS
 Engine Company Operations
 Building Construction for the Fire Service
 Fire Service Supervision
 Rescue Company Operations
 First Due Engine Operations
 Command/Control Multi-Alarm Incidents
 CEVO - Emergency Vehicle Operator Course
 USLA Open Water Lifesaving
 S130/190/290 Wildland Firefighter - Type I

Comments & Additional Information: Is there any additional information about you we should consider?

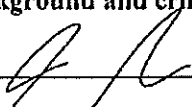
References: Provide the names, addresses and phone numbers of three people whom we may contact as a reference. They should not be relatives or former supervisors.

Name & Address:	Phone Number:	Years Known:
Bruno Castenhiera 363 Johnson Ave Elizabeth, NJ 07202		11
AJ Sliwicz 243 Washington Ave Carteret, NJ 07008		10
Joyce Bengyel 13 Noble Place Matawan, NJ 07747		15

Understandings and Agreements:

As an applicant for a position with the (local unit name), I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true and accurate. If hired, I understand that I may be separated from employment if the Township later discovers that information on this form was incomplete, untrue, or inaccurate. I give the (local unit name) the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give the Township the right to secure additional job-related information about me. I release the (local unit name) and its representatives from all liability for seeking such information. I understand that the (local unit name) is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the Township will make reasonable accommodations as required by the Americans with Disabilities Act. I understand that, if employed, I may resign at any time and that the Township may terminate me at any time in accordance with its established policies and procedures. No representatives of the Township may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. I also understand that some positions may involve complete background and criminal checks.

Applicant's Signature

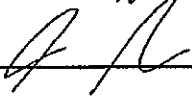


Date 10/28/20

Conditions of Employment:

Please be advised that all offers of employment are conditional on the applicant passing a mandatory criminal background check and drug test. A pre-employment physical may also be required. Pursuant to our personnel policy, all job applicants are required to sign a consent form for drug testing and if the test results are positive and are not accounted for by the legal use of prescription or non-prescription drugs the applicant shall be ineligible for hire unless they can establish a legal basis for the use of the drug or controlled substance for which they test positive. *For your application to be considered, you must sign and date below.*

Applicant's Signature

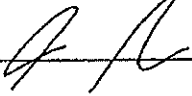


Date 10/28/20

Disclaimer:

I understand employment at Upper Freehold Township is not for a fixed period. Upper Freehold Township may at any time, for any reason, terminate this employment. The terms of this employment relationship cannot be altered except in writing by an authorized company officer.

Applicant's Signature



Date 10/28/20

RESOLUTION 122-20

**A RESOLUTION TO HIRE A FULL TIME FIREFIGHTER/DRIVER TO
BE ASSIGNED TO HOPE FIRE COMPANY #1 – NICHOLAS BROWN**

WHEREAS, it has been determined that hiring additional Firefighter/Drivers to be assigned to Hope Fire Company #1 would be in the best interest of the health, safety and welfare of the citizens of Upper Freehold Township and the Borough of Allentown; and,

WHEREAS, there is a vacancy in the position of Firefighter/Driver due to the resignation of Kevin Hrudowsky; and,

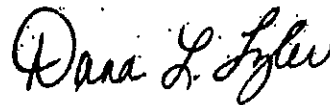
WHEREAS, the Township Administrator has recommended Nicholas Brown to be hired by Upper Freehold Township on an probationary basis for a minimum of 90 days; effective January 20, 2020 to be paid at a rate of \$ 34,918 per year; and,

WHEREAS, funds for this purpose will be provided for in the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided for in the Budget for the year 2021 in budget account 1-01-25-265-010.

NOW, THEREFORE, BE IT RESOLVED that Nicholas Brown be and is hereby appointed to the position of Fire fighter/driver on a probationary basis for a minimum three (3) months, effective January 20, 2021 at an annual salary of \$34,918; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Township Administrator/Chief Financial Officer, Chief and President of Hope Fire Company #1, Borough of Allentown and Nicholas Brown.

I hereby certify the above to be a true copy of a resolution adopted by the Upper Freehold Township Committee at a meeting held April 23, 2020.



Dana Tyler, RMC
Municipal Clerk

Township of Upper Freehold
314 Route 539
Cream Ridge, NJ 08514

Telephone: 609-758-7738 Ext.226
Fax 609-758-1183

Employment Application:

Date: 3-6-20

Applicant Information:

Name (Last, First, Middle): Brown, Nicholas, Ryan
Address: 24 Broad Street Apt. 2
City/Town: Eaton Town NJ 07024
Phone (Work): () _____ (Home): () _____
Drivers' License No: _____
E-mail address: Nickmabrown@aol.com

Position applied for: Firefighter

Have you ever applied to the Township before: ☐ Yes ☒ No If yes, give date: _____

Date you can start: Immediately Salary desired: To be determined

Are you available to work: ☒ Full time ☒ Part time ☒ Shift work ☐ Temporary

Are you currently employed: ☒ Yes ☐ No May we contact you at work: ☒ Yes ☐ No

May we contact your current employer: ☒ Yes ☐ No

Are you currently on layoff status and subject to recall: ☐ Yes ☐ No

Do you possess a current driver's license: ☒ Yes ☐ No

Do you possess a current commercial driver's license: ☒ Yes ☐ No

Please list any endorsements: N-Tanker Vehicle

If you are under eighteen years of age, can you provide proof of eligibility to work:

☐ Yes ☐ No

Are you legally eligible to work in the United States of America: ☒ Yes ☐ No

Pursuant to Federal Law, proof of US Citizenship or immigration status will be required if you are hired.

Employment is conditional upon the results of a criminal background check

Employment History: This section must be completed even if you attach a resume. List your last four employers, major assignments within the same employer. Begin with the most recent. Include any military service. Explain any gaps in employment in the space on this form marked comments located on the bottom of this page.

Employer: South wall Fire district Address: 2605 Atlantic Ave.	Date started: 10-1-14 Date left:	Work performed/ responsibilities: Fire fighter related work
Job Title: Per Diem Fire fighter		
Reason for leaving:		
Supervisor's name and phone number: Lieutenant Chris Tamayo		
May we contact for a reference: ☒ Yes ☐ No		
Employer: Seaboard Fire and Safety Address: 2112 Kings Hwy Ocean NJ	Date started: 10-1-18 Date left: 2-20	Work performed/ responsibilities: Inspect fire suppression systems
Job Title: Fire suppression tech		
Reason for leaving:		
Supervisor's name and phone number: Mike Maguan -		
May we contact for a reference: ☒ Yes ☐ No		
Employer: Absolute Protective Systems Address: 3 Kellogg Ct. Edison NJ	Date started: 3-2016 Date left: 10-18	Work performed/ responsibilities: Inspect fire suppression systems
Job Title: Fire Suppression tech		
Reason for leaving:		
Supervisor's name and phone number: Corinne Honen -		
May we contact for a reference: ☒ Yes ☐ No		
Employer: Monmouth County Hwy. Dept. Address: Picademy rd Eatontown	Date started: 3-2015 Date left: 5-16	Work performed/ responsibilities: Maintained All Hwys, Roads
Job Title: Laborer Truck Driver		
Reason for leaving:		
Supervisor's name and phone number: Jason Lahaan -		
May we contact for a reference: ☒ Yes ☐ No		

Comments:

Education: Provide information on your formal schooling and education. Include elementary, secondary, and post-secondary education, if any. Include any formal vocational or professional education. For high school and post-secondary education, indicate any major or specialty, such as Academic, Business, or Trade.

School:	Years completed: (Circle)	Graduated: (Circle)	Major Field:
Elementary: Highlands Elementary	5 (6) 7 8	(Yes) No	N/A
High: Henry Hudson Regional	1 2 3 (4)	(Yes) No	High school work
College:	1 2 3 4	Yes No	
Other: Lincoln Technical Institute	(1) 2 3 4	(Yes) No	Automotive Mechanics

Languages: List any foreign languages you know and indicate your level of proficiency.

Language:	Speak Some:	Speak Fluently:	Read:	Write:

Special Skills & Experience: State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying.

Comments & Additional Information: Is there any additional information about you we should consider?

References: Provide the names, addresses and phone numbers of three people whom we may contact as a reference. They should not be relatives or former supervisors.

Name & Address:	Phone Number:	Years Known:
Kevin Odonnell 514 Henry Place North Middletown NJ		15
Travis Harrison 2 Third Street Aberdeen NJ		20
Bob Myer Cox Crow Rd Toms River NJ		13

Understandings and Agreements:

As an applicant for a position with the (local unit name), I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true and accurate. If hired, I understand that I may be separated from employment if the Township later discovers that information on this form was incomplete, untrue, or inaccurate. I give the (local unit name) the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give the Township the right to secure additional job-related information about me. I release the (local unit name) and its representatives from all liability for seeking such information. I understand that the (local unit name) is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the Township will make reasonable accommodations as required by the Americans with Disabilities Act. I understand that, if employed, I may resign at any time and that the Township may terminate me at any time in accordance with its established policies and procedures. No representatives of the Township may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. I also understand that some positions may involve complete background and criminal checks.

Applicant's Signature

[Signature]

Date

3-6-2020

Conditions of Employment:

Please be advised that all offers of employment are conditional on the applicant passing a mandatory criminal background check and drug test. A pre-employment physical may also be required. Pursuant to our personnel policy, all job applicants are required to sign a consent form for drug testing and if the test results are positive and are not accounted for by the legal use of prescription or non-prescription drugs the applicant shall be ineligible for hire unless they can establish a legal basis for the use of the drug or controlled substance for which they test positive. *For your application to be considered, you must sign and date below.*

Applicant's Signature

[Signature]

Date

3-6-2020

Disclaimer:

I understand employment at Upper Freehold Township is not for a fixed period. Upper Freehold Township may at any time, for any reason, terminate this employment. The terms of this employment relationship cannot be altered except in writing by an authorized company officer.

Applicant's Signature

[Signature]

Date

3-6-2020

Voluntary Affirmative Action Information

You are not required to provide this information. Provide only if you wish.

If you provide information on this page, it will be filed separately from the job application. This information will be used only for purposes of the affirmative action program.

Applicant Information:

Name: Nicholas Brown

Address: 24 Broad Street Apt 2.

City/town: Easton town NJ 07724

Phone: _____

Position Applied For: Firefighter

How did you learn about this position? ☒ Advertisement ☐ Employment Agency
☒ Friend ☐ Relative ☐ Walk-in ☐ Other (Explain) _____

Information Regarding Status:

Equal Employment Opportunity Identification groups:

- ☒ White
- ☐ African-American (non-Hispanic)
- ☐ Hispanic
- ☐ American Indian/Alaskan native
- ☐ Asian/Pacific Islander
- ☐ Other _____

Other protected Groups:

- ☐ Individual with a disability
- ☐ Vietnam-era veteran (served between 1964 and 1975)
- ☐ Disabled veteran

~~For Township use only~~

Hired: ☐ Yes ☐ No Position _____ Date _____

Which EEO job classification best describes the position for which the applicant applied?

- | | | |
|---------------------------|--------------------------------|-----------------------------|
| 1. Officials and Managers | 4. Sales workers | 7. Operators (semi-skilled) |
| 2. Professionals | 5. Office and clerical workers | 8. Laborers (unskilled) |
| 3. Technicians | 6. Craft workers (skilled) | 9. Service workers |

Township Official _____ Date _____

March 6, 2020
Upper Freehold Fire Department.

To Whom It may concern,

Please consider this my formal letter to express my interest in a career with the Upper Freehold Fire Department. I have a thorough understanding of the job responsibilities and possess the necessary skills and attributes needed to be successful as a career firefighter with this fire department. Some vital characteristics that I possess are: determination, motivation, perseverance, integrity, and respect. I excel and show initiative in problem solving, communication, and organization.

As an accomplished Per Diem Firefighter for South Wall Fire and Rescue and a Volunteer Firefighter for Eatontown Fire Department as well as a Volunteer EMT with Eatontown First Aid Squad. I am looking for a suitable role that fits my abilities, which matches my future career ambitions. I believe that my skills, experience, and reputation for excellence, hard work and determination could greatly enhance your department's already impressive performance. My key areas of expertise include, but are not limited to the following:

- Training In Emergency Medical Services
- Dedication to the safety and protection of both firefighters, civilians and property
- To help serve all people within the respective jurisdiction with respect, dignity, and civility
- Committed to the perseverance of firefighter and civilian safety
- Capacity for multi-tasking
- Aptitude to demonstrate uniformity and pay attention to detail
- Capacity for engaging in teamwork and ability to collaborate
- Ability to use good judgment and be resourceful
- Committed to becoming a useful asset and using my knowledge and education at this dept.

Please find my resume, which will better provide details of my prerequisites. I look forward to hearing from someone in the near future.

Sincerely,

Mr. Nicholas R. Brown
24 Broad Street Apt. 2
Eatontown N.J. 07724

Nicholas Brown

24 Broad Street Apt. 2 Eatontown N.J. 07724

Nickmmabrown@aol.com

I am a Per Diem Firefighter with South Wall Fire and Rescue and a volunteer Firefighter with Eatontown Fire Department. I am also a volunteer E.M.T. with Eatontown EMS and their Rescue Task Force. I possess exceptional quick-thinking skills and have a calm attitude during high-pressure situations. I have a proven track record in collaborating with team members to suppress an array of fires to minimize them from escalating, as well as excellent performance in pre-hospital emergency medical care.

MY GOAL

- *My goal is to join a career fire department where I can utilize my skills in firefighting and emergency medical services to serve the community, as well as further my emergency services education.*

PER DIEM EXPERIENCE

SOUTH WALL, N.J.

PER DIEM FIREFIGHTER

OCTOBER, 2019 to Present

- *Safely combats and extinguishes fires to protect lives, property and the environment.*
- *Operates, maintains and inspects all fire equipment and tools appropriately.*
- *Assists in the provision of emergency medical care for any A.L.S. and B.L.S. incident.*

VOLUNTEER EXPERIENCE

EATONTOWN, N.J.

FIREFIGHTER

JANUARY, 2016 to Present

- *Safely combats and extinguishes fires to protect lives, property and the environment.*
- *Responds to emergency fire incidents appropriately to prevent or contain further escalation.*
- *Performs interior and exterior fire attacks, as well as venting operations.*
- *Stabilizes vehicle during vehicle extrication, and extinguishes vehicle fires.*

EATONTOWN, N.J.

E.M.T.-B

JULY, 2017 to Present

- *Administers pre-hospital emergency care to critical patients.*
- *Performs CPR, administers Naloxone, Epi-Pens, Oral Glucose, CPAP Masks, and Aspirin.*
- *Strictly protects the confidentiality of all information related to patient care and EMS operations.*

EATONTOWN, N.J.

RESCUE TASK FORCE

E.M.T.-B

JANUARY, 2020 to Present

- *Prepares for active shooter and hostile incident attacks.*
- *Treats patients involved in active threat mass casualty incidents.*
- *Trained in Tactical Emergency Casualty Care and Rescue Task Force concepts.*

EDUCATION

MONMOUTH MEDICAL CENTER (Long Branch, N.J.)

New Jersey Emergency Medical Technician Certification #633229

MONMOUTH COUNTY FIRE ACADEMY (Freehold, N.J.)

New Jersey Pro Board Firefighter I Certification #188530

ADDITIONAL SKILLS

- *Self-starter, passionate, and always completes assigned tasks.*
- *Maintains situational awareness.*
- *Leader who works well with a diverse team of individuals.*
- *Strategic planner who seeks to always improve personal and team performance.*

CERTIFICATIONS

2/28/20

Incident Management Levels-1, 2, 3

Received by New Jersey Department of Community Affairs Division of Fire Safety.

1/18/20

Bloodborne Pathogens, Right to Know, and Hazardous Communications

Eatontown Fire Department conducted by All Hands Fire Equipment and Training.

3/24/19

Tactical Emergency Casualty Care

Marlboro Middle School conducted by Emergency Aid Training, Inc.

12/15/18

BLS CPR & AED for Healthcare Provider

American Heart Association. .

11/15/18

ICS 400 Advanced ICS for Complex Incidents

Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

10/28/18

Pump Operations.

Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

10/20/18

Ropes and Rigging I

Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

10/11/18

ICS 300 Intermediate ICS for Expanding Incidents

Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

09/25/18

Rapid Intervention Awareness

Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

09/30/18

Rapid Intervention Operations

Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

09/19/18

ICS 200 Basic Incident Command System for Initial Response

Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

01/27/18

Fire Truck Pump and Operations

Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

12/19/17

N.J. Office of Emergency Medical Services EMT-Basic #633229
RWJBarnabas Monmouth Medical Center.

11/15/17

IS 00005 An Introduction to Hazardous Materials
US Department of Homeland Security.

09/19/17

CEVO 3 – Ambulance
Eatontown First Aid Squad.

03/03/17

SERVE Intersection Analysis Fire Department Municipal Excess Liability JIF
Eatontown Fire Department.

01/01/17

New Jersey State Firefighter 1 Certification #188530
Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

11/01/16

Hazmat Awareness
Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

11/05/16

Hazmat Operations
Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

11/10/16

IS-00100.b/ICS 100 Introduction to Incident Command System
US Department of Homeland Security.

11/10/16

IS-00700.a National Incident Management system (NIMS)
US Department of Homeland Security.

11/10/16

Q-0890 Introduction to Emergency Response to Terrorism
US Department of Homeland Security.

08/27/16

NJ Developmental Disabilities Awareness Program
Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

05/09/16

Vehicle Extrication
Monmouth County Fire Marshal's Office Training Division and Monmouth County Board of Chosen Freeholders.

Other Certifications and Endorsements:

Class B Commercial Driver's License with Tanker Endorsement
New Jersey Department of Transportation

RESOLUTION 121-20

**A RESOLUTION TO HIRE A FULL TIME FIREFIGHTER/DRIVER TO
BE ASSIGNED TO HOPE FIRE COMPANY #1 – BLAKE NEBBIA**

WHEREAS, it has been determined that hiring additional Firefighter/Drivers to be assigned to Hope Fire Company #1 would be in the best interest of the health, safety and welfare of the citizens of Upper Freehold Township and the Borough of Allentown; and,

WHEREAS, there is a vacancy in the position of Firefighter/Driver due to the resignation of Ken Niwore; and,

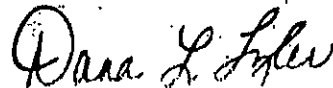
WHEREAS, the Township Administrator has recommended Blake Nebbia to be hired by Upper Freehold Township on an probationary basis for a minimum of 90 days; effective January 25 , 2021 to be paid at a rate of \$ 34,918 per year; and,

WHEREAS, funds for this purpose will be provided for in the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided for in the Budget for the year 2021 in budget account 1-01-25-265-010.

NOW, THEREFORE, BE IT RESOLVED that TBD2 be and is hereby appointed to the position of Fire fighter/driver on a probationary basis for a minimum three (3) months, effective January 25, 2021 at an annual salary of \$34,918; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Township Administrator/Chief Financial Officer, Chief and President of Hope Fire Company #1, Borough of Allentown and Blake Nebbia.

I hereby certify the above to be a true copy of a resolution adopted by the Upper Freehold Township Committee at a meeting held April 23, 2020.



Dana Tyler, RMC
Municipal Clerk

February 27, 2020

To whom it may concern,

I am currently enrolled into Mercer County's EMT school that will be complete May of 2020. However, once that class is complete I am enrolling myself into Pump Ops and paying for that on my own. I would like to better myself and my career as a fire fighter for Upper Freehold. Any questions please don't hesitate to reach out.

Thank you very much for your time and consideration,

Blake Nebbia

BLAKE H. NEBBIA

23 Hankins Farm Rd. Allentown NJ, 08501

beenebbia@gmail.com

Objective

To become a part of the Upper Freehold Career Firefighter family. As well as continuing my passion with being a firefighter and serving the citizens of Upper Freehold with pride and reassurance.

Education

Allentown High School - Graduated 2011

Mercer County Community College – Graduated with Fire 1 in 2018

Emergency Medical Technician – Current

Experience

Allentown High School

Security; 2015-present

- Providing safety for all administration and students
- Helping with fire safety plans to properly educate and demonstrate to administration and the community

La Piazza

Waiter/Trainer; 2008-present

- Set up/work banquets
- Train new hires
- Work with money and orders
- Multitasking, personal, communication skills

DJ Nebbs

DJ/Assistant; 2009-present

- Set up and break down equipment
- Multitasking and communication skills; follows directions and is organized

=====

Captain Ferdinand Mather

| fmather@htfd3.org | 10 Mason Court, Hamilton, NJ 08690

February 26, 2020

Diane Kelly
Business Administrator
Upper Freehold Township
314 Route 539
Cream Ridge, NJ 08514

Dear Ms. Kelly:

I am writing this reference at the request of Blake Nebbia who is applying for a firefighter position at Upper Freehold Township Fire Department. Blake has been a family friend for over twenty years. He and his family are well respected in the community.

In knowing Blake, I have found him to be honest, sincere, and trustworthy. He always holds himself to a higher standard. He strives to further his education in the fire and emergency medical services. He's always there to lend a helping hand. Blake carries himself with honor and dignity and is a true professional.

In conclusion, I would highly recommend Blake. If his performance in my presence is any indication of how he'd perform in the available position, Blake will be an extremely positive addition to your organization. If you need any additional information, feel free to contact me at _____ or by email at fmather@htfd3.org anytime.

Sincerely,

Ferdinand Mather
Captain
Hamilton Township Fire District #3
13 Rennie Street – Hamilton, NJ 08610

Township of Upper Freehold
314 Route 539
Cream Ridge, NJ 08514

Telephone: 609-758-7738 Ext.226
Fax 609-758-1183

Employment Application:

Date: 12/17/2020

Applicant Information:

Name (Last, First, Middle): Nebbia Blake Hamilton

Address:

City/Town: 23 Hankins Farm Rd Allentown NJ 08501

Phone (Work): () - - - - -

(Home): () - - - - -

Drivers' License No: _____

(Cell): () - - - - -

E-mail address Becnebbia@gmail.com

Position applied for: Full-Time Firefighter

Have you ever applied to the Township before: ☒ Yes ☐ No If yes, give date Feb 2020

Date you can start: immediate Salary desired: 34,000

Are you available to work: ☒ Full time ☐ Part time ☐ Shift work ☐ Temporary

Are you currently employed: ☒ Yes ☐ No May we contact you at work: ☒ Yes ☐ No

May we contact your current employer: ☒ Yes ☐ No

Are you currently on layoff status and subject to recall: ☐ Yes ☒ No

Do you possess a current driver's license: ☒ Yes ☐ No

Do you possess a current commercial driver's license: ☐ Yes ☒ No

Please list any endorsements: _____

If you are under eighteen years of age, can you provide proof of eligibility to work:

☐ Yes ☒ No

Are you legally eligible to work in the United States of America: ☒ Yes ☐ No

Pursuant to Federal Law, proof of US Citizenship or Immigration status will be required if you are hired.

Employment is conditional upon the results of a criminal background check

School: Reebling elementary	Years completed: (Circle) 5 6 7 (8)	Graduated: (Circle) Yes No	Major Field: N/A
High: Allentown High	1 2 3 (4)	Yes No	
College: Mercer County Community	1 2 (3) 4	Yes (No)	Communications
Other: Fire-Fighter 1	(1) 2 3 4	Yes No	

EMT

Languages: List any foreign languages you know and indicate your level of proficiency.

Language:	Speak Some:	Speak Fluently:	Read:	Write:
N/A				

Special Skills & Experience: State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying. please see attached for all certifications and qualifications.

Comments & Additional Information: Is there any additional information about you we should consider? I was scheduled for my EMT State test on December 28th 2020, however the state moved my test date to January 21st, 2021.

References: Provide the names, addresses and phone numbers of three people whom we may contact as a reference. They should not be relatives or former supervisors.

Name & Address:	Phone Number:	Years Known:
Ryan Frank		2
Capt. Ferdinand Mather		20
Don D'ascoli		2

The Township of Upper Freehold is an Equal Opportunity Employer M/F
Application Form Revised 12/31/2019

Employment History: This section must be completed even if you attach a resume. List your last four employers, major assignments within the same employer. Begin with the most recent. Include any military service. Explain any gaps in employment in the space on this form marked comments located on the bottom of this page.

Employer: Upper Freehold Regional School District Address: 222 High St	Date started: 2015 Date left: / Special skills • attend meetings w/ staff • manage over 300 cameras • monitor safety of staff/students	Work performed/responsibilities: →
Job Title: Security		
Reason for leaving: /		
Supervisor's name and phone number: Connie Embley		
May we contact for a reference: ☒ Yes ☐ No		
Employer: Jerry Loeresti La Piazza Address: 11 Church St	Date started: 2010 Date left: / Special Skills • work with the locals • multitask • organizing orders	Work performed/responsibilities: →
Job Title: lead server		
Reason for leaving: /		
Supervisor's name and phone number: Jerry Loeresti		
May we contact for a reference: ☒ Yes ☐ No		
Employer: Doug Karvelas Broad Street car wash Address: /	Date started: 2019 Date left: / Special Skills • manage employees • handle a daily deposit • over-see daily operations	Work performed/responsibilities: →
Job Title: Manager		
Reason for leaving: /		
Supervisor's name and phone number: Doug Karvelas		
May we contact for a reference: ☒ Yes ☐ No		
Employer: Ewing Twp Fire Department Address: 1440 Pennington Rd	Date started: / Date left: / Special Skills • train with all ③ stations • per-diem at all ③ stations • learn and observe new techniques	Work performed/responsibilities: →
Job Title: per-diem Fire Fighter		
Reason for leaving: /		
Supervisor's name and phone number: Kyle Brower		
May we contact for a reference: ☒ Yes ☐ No		

Comments:

Education: Provide information on your formal schooling and education. Include elementary, secondary, and post-secondary education, if any. Include any formal vocational or professional education. For high school and post-secondary education, indicate any major or specialty, such as Academic, Business, or Trade.

Understandings and Agreements:

As an applicant for a position with the (local unit name), I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true and accurate. If hired, I understand that I may be separated from employment if the Township later discovers that information on this form was incomplete, untrue, or inaccurate. I give the (local unit name) the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give the Township the right to secure additional job-related information about me. I release the (local unit name) and its representatives from all liability for seeking such information. I understand that the (local unit name) is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the Township will make reasonable accommodations as required by the Americans with Disabilities Act. I understand that, if employed, I may resign at any time and that the Township may terminate me at any time in accordance with its established policies and procedures. No representatives of the Township may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. I also understand that some positions may involve complete background and criminal checks.

Applicant's Signature

Date

12/17/20

Conditions of Employment:

Please be advised that all offers of employment are conditional on the applicant passing a mandatory criminal background check and drug test. A pre-employment physical may also be required. Pursuant to our personnel policy, all job applicants are required to sign a consent form for drug testing and if the test results are positive and are not accounted for by the legal use of prescription or non-prescription drugs the applicant shall be ineligible for hire unless they can establish a legal basis for the use of the drug or controlled substance for which they test positive. For your application to be considered, you must sign and date below.

Applicant's Signature

Date

12/17/20

Disclaimer:

I understand employment at Upper Freehold Township is not for a fixed period. Upper Freehold Township may at any time, for any reason, terminate this employment. The terms of this employment relationship cannot be altered except in writing by an authorized company officer.

Applicant's Signature

Date

12/17/20

Voluntary Affirmative Action Information

You are not required to provide this information. Provide only if you wish.

If you provide information on this page, it will be filed separately from the job application. This information will be used only for purposes of the affirmative action program

Applicant Information:

Name: Blake Nebbia
Address: 23 Hankins Farm Rd Allentown NJ 08501
City/town: _____
Phone: 610 261 1111

Position Applied For: Full-Time Firefighter

How did you learn about this position? Advertisement Employment Agency
Friend Relative Walk-in ☒ Other (Explain) Volunteer Firefighter at
Upper Freehold

Information Regarding Status:

Equal Employment Opportunity identification groups:

- ☒ White
☐ African-American (non-Hispanic)
☐ Hispanic
☐ American Indian/Alaskan native
☐ Asian/Pacific Islander
☐ Other _____

Other protected Groups:

- ☐ Individual with a disability
☐ Vietnam-era veteran (served between 1964 and 1975)
☐ Disabled veteran

~~For Township use only~~

Hired: Yes No Position _____ Date _____

Which EEO job classification best describes the position for which the applicant applied?

- | | | |
|---------------------------|--------------------------------|-----------------------------|
| 1. Officials and Managers | 4. Sales workers | 7. Operators (semi-skilled) |
| 2. Professionals | 5. Office and clerical workers | 8. Laborers (unskilled) |
| 3. Technicians | 6. Craft workers (skilled) | 9. Service workers |

Township Official _____ Date _____