

BOROUGH OF SOUTH BOUND BROOK
2 MAIN ST
SUITE 101
SOUTH BOUND BROOK, NJ 08880
Phone: (732)356-0258

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 25-00052

SHIP TO

BOROUGH OF SO. BOUND BROOK
12 MAIN STREET
SO. BOUND BROOK NJ 08880

VENDOR

Vendor #: M4001

MEGA BITE EVENTS
1075 EASTON AVE
SOMERSET, NJ 08875

ORDER DATE: 01/17/25

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #:

VENDOR FAX #:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6002303

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	APRIL - NOVEMBER	G-02-41-770-299	5,000.0000	5,000.00
			TOTAL	5,000.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION

DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
BOROUGH OF SOUTH BOUND BROOK
2 MAIN ST
SUITE 101
SOUTH BOUND BROOK, NJ 08880

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT
IS SIGNED BELOW

Finance

VENDOR NAME Mega Bite Events P.O.# _____

BOROUGH OF SOUTH BOUND BROOK

PURCHASE ORDER REQUEST

DATE

1/15/24

VENDOR NAME

Mega Bite Events

VENDOR ADDRESS

1075 Eastern Ave
Somerset NJ 08873

VENDOR CODE

ITEM DESCRIPTION

QUANTITY

UNIT PRICE

TOTAL PRICE

1 @ \$5,000.00

Outdoor Farm Market
Event

April - November
last Sunday of
the month

6-02-41-170-009 M 40001

DEPARTMENT HEAD SIGNATURE

BUDGET ACCOUNT

Clear Communities

BUDGET ACCOUNT NUMBER

See below

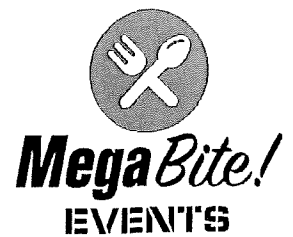
DATE

1/15/25

IT IS REQUIRED BY STATE STATUTE THAT ALL PURCHASES ARE ENCUMBERED AGAINST THE APPROPRIATION OR FUND. PRIOR TO ANY ORDER BEING PLACED, PURCHASES MADE WOUT FOLLOWING THIS PROCESS WILL NOT BE HONORED.



2025 CONTRACT
SOUTH BOUND BROOK
MONTHLY OUTDOOR FAMILY MARKET
MAY-NOVEMBER



MegaBite Events will agree to produce a monthly Outdoor Family Farmers market to be held at Memorial Park on the last Sunday of every Month starting on April 27th and ending on November 23rd

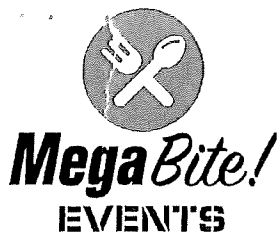
As the producer of the event, MegaBite Events will:

- Secure 1-2 farms as anchor vendors per week
- 15-20 small food vendors including pet vendors
- 2-4 food trucks per week
- Manage the setup and activation of the market
- Make sure there is a MBE rep at each market from set up to breakdown
- Make sure all food vendors complete health and or fire permits
- Provided amplified music for each market
 - We can discuss added budget for live music weekly or on special event markets
- Work with town to create market days throughout the season
- Create and place video commercial ads across social media
- Create and manage Facebook and Instagram accounts
- Help create special theme weeks(pet adoption, sports, BTS, family day)

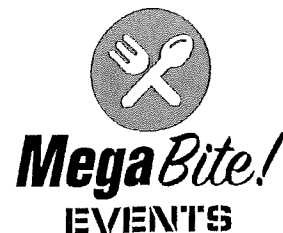
Annual Management Fee \$5,000

South Bound Brook will be responsible for :

- Securing location for the event
- Providing security for the market
- Providing Porta Johns or brick-and-mortar bathrooms
- Promoting the event across your marketing channels including town signage, local press etc.
- Secure all entertainment if applicable(based on budget)



2025 CONTRACT
SOUTH BOUND BROOK
MONTHLY OUTDOOR FAMILY MARKET
MAY-NOVEMBER



**By signing below South Bound Brook Agrees
to the terms of this agreement**

Authorized Signature *Kathleen M Conner* Date *11/15/25*

Print name Kathleen M Conner Company Name South Bound Brook