

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
Status: Closed Work Orders							
40300	Administration			8/6/2019			\$0.00
Medium	Weaver, Michael	Board/Conference		8	8/14/2019		
				8/6/2019 11:17:04 AM	10/1/2019		
A/C not working			INSPECTED UNIT. FOUND BURN WIRE. REWIRED UNIT. CLEANED UP CONTACTS. RESET COIL. SET THERMOSTAT AT 70 DEGREES. ADVISE JOE P TO MAKE SURE STAT STAYS AT 70 DEGREES.				
41510	Administration			1/16/2020			\$0.00
Medium	Weaver, Michael				1/16/2020		
				1/16/2020 3:20:18 PM	2/12/2020		
Boiler Pump Leaking			REMOVED AND REPLACED BEARING ASSEMBLY				
42560	Administration			7/23/2020			\$0.00
Medium	Moore, Bill	Administration Area		5	7/28/2020		
Heating/Ventilation /Air		main office Pogos		7/23/2020 11:11:14 AM	7/28/2020		
condensation line is blocked, and one of the valves is leaking inside the unit			CLEARED AND RE- POSITION CONDENSATE LINE. FOUND NO LEAKS				
Dianne Piccioni							
42561	Administration			7/23/2020			\$0.00
Medium	Moore, Bill	Administration Area		5	7/28/2020		
Miscellaneous		Pogo's office		7/23/2020 11:12:54 AM	7/28/2020		
Ms. Pogozeleski's office her heating/ac unit has a valve leaking which water is under the floor and the floor is separating. (It is the wood planked flooring)			CLEARED AND RE-POSITION CONDENSATE LINE. NO LEAKS				
Dianne Piccioni							
40646	Administration			9/26/2019	10/13/2019	1	\$0.00
Medium	Moore, Bill			237	5/20/2020		
General Maintenance				9/26/2019 12:10:12 AM	5/26/2020		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.			Inspection completed boiler working fine but is not equip with a low water safety cut-off				
Sani Umar							
40647	Ann A. Mullen			9/26/2019	10/13/2019		\$0.00
Medium	Moore, Bill			19	10/15/2019		
General Maintenance				9/26/2019 12:10:12 AM	10/16/2019		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.			BOILER TWO DOES NOT RESPOND TO COMMANDS ON COMPUTER.				
Sani Umar							

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Requester Name							
39431	Ann A. Mullen			3/29/2019			\$0.00
Medium	Moore, Bill	Office		18	4/16/2019		
Heating/Ventilation /Air		nurse		3/29/2019 2:27:25 PM	7/31/2019		
over heat			MADE PROPERADJUSTMENTS				
Robert Hunt							
39094	Ann A. Mullen			2/12/2019			\$0.00
Medium	Moore, Bill	Locker Room		10	2/22/2019		
Heating/Ventilation /Air		girls		2/12/2019 8:44:59 AM	3/15/2019		
exhaust fan not working			EXHAUST FAN BLADES BANGING AGAINST HOUSING. UNIT UNDER WARRANTY. HAS BEEN REPLACED.				
Robert Hunt							
40450	Ann A. Mullen			9/3/2019			\$0.00
Medium	Weaver, Michael	Kitchen		1	9/4/2019		
General Maintenance				9/3/2019 1:48:38 PM	9/25/2019		
Please re light the pilot for the steamer. Thanks			TRIED RE-LIGHTING. MAY BE A BAD GAS VALVE. REFERRED FOR OUTSIDE CONTRACTOR. INFORMED JANE CORA AND PER JEFF LILLEY AND SANI UMAR.				
Jane Cora							
40956	Ann A. Mullen			11/5/2019		1	\$0.00
Medium	Moore, Bill	Administration Area		94	2/7/2020		
Heating/Ventilation /Air		800 wing		11/5/2019 11:49:29 AM	2/10/2020		
Mr. Maddred's office has an issue with the thermostat. It does not work. Can we see about a replacement please			Unit is operating under B.A.S.. However the room thermostat must be replaced. It is a custom thermostat designed strictly for this unit. I've been informed that this unit will be control by the B.A.S. from here on out so no need to order a replacement thermostat.				
Robert Dymond							
39716	Ann A. Mullen			5/8/2019		1	\$0.00
Medium	Moore, Bill	Stage		308	3/11/2020		
Heating/Ventilation /Air		stage		5/8/2019 1:48:54 PM	6/16/2020		
univents are not running			Informed that this was turned over to contractor. ALL UNIVENTS HAVE SINCE RECEIVED NEW CONTROLS FROM CONTRACTOR				
Robert Hunt							
41504	Ann A. Mullen			1/15/2020			\$0.00
Medium	Weaver, Michael	Classroom		20	2/4/2020		
Heating/Ventilation /Air		833		1/15/2020 8:33:11 AM	2/13/2020		
833 is a no heat, I have no heat in baseboard pipes			COMMUNICATON ISSUE CAUSED BY CAMERA GUYS. NORMAL OPERATION. PER ROB DYMOND.				
Robert Dymond							

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Description			Action Taken				
Requester Name							
41009	Ann A. Mullen			11/13/2019			\$0.00
Medium	Weaver, Michael	Classroom		57	1/9/2020		
Heating/Ventilation /Air		210		11/13/2019 12:14:32	2/13/2020		
complaint of room over heating			PETERSON-PER ROB.				
Robert Dymond							
38901	Ann A. Mullen			1/22/2019			\$0.00
Medium	Weaver, Michael	Classroom		8	1/30/2019		
Heating/Ventilation /Air		206		1/22/2019 10:18:36 AM	2/28/2019		
motor in uninvent burned out			INSPECTED UNIT. FOUND BEARINGS DRY. OILED BEARINGS AND				
Robert Hunt			MOTOR. CLEANED BEARINGS. RAN MOTOR MULTIPLE TIMES OFF AND				
			ON AND SPEED CHANGE. RUNNING NORMAL. 70 DEGREES IN ROOM.				
			TEMP SET STAT AT 73 DEGREES.				
39540	Ann A. Mullen			4/12/2019			\$0.00
Medium	Weaver, Michael	Classroom		4	4/16/2019		
Heating/Ventilation /Air		216		4/12/2019 10:02:55 AM	7/3/2019		
over heating thermostat is all the way down and			REMOVED AND REPLACED THERMOSTAT				
the room is 90							
Robert Hunt							
39439	Ann A. Mullen			4/1/2019			\$0.00
Medium	Weaver, Michael	Classroom		3	4/4/2019		
Heating/Ventilation /Air		404		4/1/2019 10:43:54 AM	7/3/2019		
heating pipe leaking in the ceiling			REMOVED AND REPLACED PNEUMATOR UNIT AND VALVE. SYSTEM				
Robert Hunt			CHECKED AND OPERATING NORMAL.				
39621	Ann A. Mullen			4/25/2019			\$0.00
Medium	Weaver, Michael	Classroom		18	5/13/2019		
Heating/Ventilation /Air		611		4/25/2019 9:00:55 AM	7/17/2019		
uninvent motor runs for about 30 seconds and			PETERSON				
shuts off over and over							
Robert Hunt							
39872	Ann A. Mullen			5/29/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	5/30/2019		
Heating/Ventilation /Air		203		5/29/2019 2:41:39 PM	7/3/2019		
no ac			INSPECTED U NIT. OPERATING NORMAL				
Robert Hunt							

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Description			Action Taken				
Requester Name							
39682	Ann A. Mullen			5/1/2019			\$0.00
Medium	Weaver, Michael	Hallway/Corridor		2	5/3/2019		
Heating/Ventilation /Air		100		5/1/2019 2:50:34 PM	7/17/2019		
chilled water pipe leaking			INSPECTED AREA. UNABLE TO FIND LEAK. LEAK MAY BE COMING FROM				
Robert Hunt			ROOL ADVISED ROB HUNT.				
39280	Ann A. Mullen			3/9/2019			\$0.00
Medium	Weaver, Michael	Hallway/Corridor		5	3/14/2019		
Heating/Ventilation /Air		400 hall		3/9/2019 8:35:22 AM	2/13/2020		
no heat unit 16 in the ceiling no air flow			RESET ACCUATOR.				
Robert Hunt							
39620	Ann A. Mullen			4/25/2019			\$0.00
Medium	Moore, Bill	Classroom		-19	4/6/2019		
Heating/Ventilation /Air		302		4/25/2019 8:52:11 AM	7/17/2019		
over cooling			INSPECTED UNIT. FOUND TO BE OPERATING NORMAL				
Robert Hunt							
39420	Ann A. Mullen			3/27/2019			\$0.00
Medium	Moore, Bill	Classroom		47	5/13/2019		
Heating/Ventilation /Air		203		3/27/2019 1:52:42 PM	5/16/2019		
no heat the motor ceased it did it once last week I			REPLACED SQUIRREL CAGE SHAFT BEARINGS.				
oiled the motor and bearing but it did it again							
Robert Hunt							
42443	Ann A. Mullen			6/29/2020			\$0.00
Medium	Moore, Bill	Classroom			6/29/2020		
Heating/Ventilation /Air		611		6/29/2020 10:40:33 AM	7/1/2020		
univent motor smells like it is burning up. Fan is			MOTOR IS FINE. TRANSFORMER IS BAD. IT'S CUSTOM MADE SO				
not blowing and motor was hot to touch.			CONTRACTOR FAMILIAR WITH UNIT MUST BE CALLED IN.				
Robert Dymond							
41677	Ann A. Mullen			2/6/2020		1	\$0.00
Medium	Moore, Bill	Classroom		1	2/7/2020		
Heating/Ventilation /Air		806		2/6/2020 8:07:21 AM	2/10/2020		
Cold air blowing out of return in 806 by the door.			This is a supply vent for fresh air to the classrooms in the 800 wing. The Heat				
Talked to Bill about this, to make sure it was a			Recovery Unit heating set point may need to be adjusted on the Building				
return that the cold air was coming out of.			Automation system. Head Custodian is not familiar with this unit and I haven't				
Robert Dymond			been trained nor have access to the B.A.S. so Peterson HVAC Inc. will be				
			contacted, they have access.				

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Requester Name							
39515	Ann A. Mullen			4/9/2019			\$0.00
Medium	Moore, Bill	Classroom		1	4/10/2019		
Heating/Ventilation /Air		214		4/9/2019 2:09:41 PM	4/12/2019		
exhaust fan is really loud teacher can hear it in the classroom			EXHAUST FAN WORKING FINE. NO LOUD NOISE.				
Robert Hunt							
39929	Ann A. Mullen			6/7/2019			\$0.00
Medium	Moore, Bill	Hallway/Corridor		4	6/11/2019		
Heating/Ventilation /Air				6/7/2019 6:50:42 AM	6/12/2019		
AHU unit outside of counseling center in the hallway is leaking from condensate drain. It looks like it was caulked already, but there is a steady drip coming from the pipe joint			BLEW OUT CONDENSATION LINE, RE-CAULKED AROUND JOINT GOING INTO CONDENSATE PAN				
Robert Dymond							
42447	Ann A. Mullen			6/30/2020			\$0.00
Medium	Moore, Bill	Hallway/Corridor			6/30/2020		
Heating/Ventilation /Air		200 wing		6/30/2020 1:50:36 PM	7/1/2020		
Air handler in hallway outside 211 is not draining Condensate pan			CLEANED OUT CONDENSATE LINE, DRAINED PAN, CHANGED BELTS				
Robert Dymond							
38832	Ann A. Mullen			1/12/2019			\$0.00
Medium	Moore, Bill	Hallway/Corridor		48	3/1/2019		
Heating/Ventilation /Air		outside 609		1/12/2019 8:41:31 AM	3/5/2019		
no heat			REPLACED BELT. UNIT IS RUNNING				
Robert Hunt							
39207	Ann A. Mullen			2/26/2019			\$0.00
Medium	Moore, Bill	Gym		29	3/27/2019		
Heating/Ventilation /Air		gym		2/26/2019 11:07:39 AM	3/5/2019		
need the O2 sensor back together it was pulled off the wall and wires were pulled out			ROB HUNT INSTALLED UNIT				
Robert Hunt							
38842	Ann A. Mullen			1/14/2019			\$0.00
Medium	Moore, Bill	Roof		25	2/8/2019		
Heating/Ventilation /Air		roof		1/14/2019 8:22:30 AM	2/25/2019		
RTU-3 not running and roofers need to install the insulation they took off			1-15-19-ROOF HAS SNOW AND ICE, VERY SLIPPER. JOHN ALREADY FELL 9:12AM.				
Robert Hunt			2-8-19-DISCOVER WIRE BROKEN FROM UNIT TO SUPPLY DUCT. CONTACT PETERSON TO INVESTIGATE.				

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38851	Ann A. Mullen			1/15/2019			\$0.00
Medium	Moore, Bill	Roof		38	2/22/2019		
Heating/Ventilation /Air		roof		1/15/2019 11:19:52 AM	2/25/2019		
check belts on RTU-5			SNOW/ICE ON ROOF, TOO HAZARDOUS AT THIS TIME(1-15-19).				
Robert Hunt			2-22-19- CHECKED BELTS ON UNIT.				
39034	Ann A. Mullen			1/31/2019			\$0.00
Medium	Moore, Bill	Classroom		41	3/13/2019		
Heating/Ventilation /Air		620		1/31/2019 9:45:28 AM	3/15/2019		
no heat			UNIT IS WORKING JUST FINE.				
Robert Hunt							
39235	Ann A. Mullen			3/2/2019			\$0.00
Medium	Moore, Bill	Classroom		6	3/8/2019		
Heating/Ventilation /Air		823		3/2/2019 9:58:52 AM	3/18/2019		
needs a belt A46 I do not have one			BELT HAS BEEN REPLACED.				
Robert Hunt							
39990	Ann A. Mullen			6/19/2019		2	\$0.00
Medium	Moore, Bill	Classroom		229	2/3/2020		
Heating/Ventilation /Air		203		6/19/2019 8:29:48 AM	6/16/2020		
room is not cooling.			Troubleshoot unit, damper remained open during operation. working now				
Robert Dymond			UNIVENT HAS NOW RECEIVED NEW CONTROLS FROM CONTRACTOR				
39991	Ann A. Mullen			6/20/2019			\$0.00
Medium	Moore, Bill	Classroom		1	6/21/2019		
Heating/Ventilation /Air		407		6/20/2019 9:08:38 AM	6/27/2019		
uni-vent has water in bottom of it. Can someone come over and show me the condensate line if we have them?			UNIT RUNNING ALL THE TIME IN AN EMPTY ROOM. IT HAS NO CONDENSATE LINE, CHILL WATER LINES RE SWEATING FROM OVER WORKED.				
Robert Dymond							
39063	Ann A. Mullen			2/5/2019			\$0.00
Medium	Moore, Bill	Bathroom		27	3/4/2019		
Heating/Ventilation /Air		boys and girls		2/5/2019 10:02:44 AM	4/9/2019		
300 hallway exhaust fan not working in the bathrooms and odors are coming out to the hallway			2/21-DISCOVERED BAD MOTOR AND NEED TO LOCATE THE P.E. SWITCH IN THE UNIT(CEILING) TO SEE IF IT HAS POWER. MOTOR ON ORDER. REPLACE MOTOR. LOCATED P.E. SEITH. WORKING GOOD,				
Robert Hunt							

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41814	Ann A. Mullen			2/25/2020		3	\$0.00
Medium	Moore, Bill	Guidance Office		41	4/6/2020		
Heating/Ventilation /Air		rdymond@gloucester		2/25/2020 2:19:58 PM	5/21/2020		
Motor in Toppan's office needs to be replaced			Blower motor smoked, sent out for service				
Robert Dymond							
39896	Blackwood			6/3/2019			\$0.00
Medium	Moore, Bill	Classroom		1	6/4/2019		
Heating/Ventilation /Air		Rooms 44-48		6/3/2019 12:02:27 PM	10/11/2019		
All the resource rooms (Rooms 44-48) in the receiving hallway are very cold the temp is 64 and going down.			BILL MOORE				
George Lay			ADJUSTED THERMOSTAT. PUT LOCK BOX COVER ON IT. TOO MANY PEOPLE ADJUSTING THE THERMOSTAT.				
40322	Blackwood			8/12/2019			\$0.00
Medium	Moore, Bill	Classroom		23	9/4/2019		
Heating/Ventilation /Air		Room 42		8/12/2019 12:03:14 PM	9/13/2019		
Room 42 the A/C unit has water leaking from the unit. Water has been turned off leading to the unit. With the water off the leaking has slowed. This needs to be looked at ASAP.			COIL LEAK. COIL IS BEHIND BLOWER UNIT. MUST DISASSEMBLE ENTIRE UNIT IN ORDER TO EVEN GET TO COOL. (CONTRACTOR)				
George Lay							
39935	Blackwood			6/10/2019			\$0.00
Medium	Moore, Bill	Classroom		3	6/13/2019		
Heating/Ventilation /Air		Room 36 (Silpe)		6/10/2019 12:56:41 PM	10/2/2019		
The A/C unit has a burning smell coming from it. I have turned the unit off. The fan was not running.			REPLACED MOTOR. WORKS FINE				
George Lay							
39971	Blackwood			6/18/2019			\$0.00
Medium	Moore, Bill	Classroom			6/18/2019		
Heating/Ventilation /Air		Room 27 (Haskins)		6/18/2019 7:26:13 AM	9/13/2019		
Unit is making a loud noise when the power is on to the unit. The power is off to the unit. Breaker number 30.			BAD SOLINOID NEEDS REPLACEMENT. (CONTRACTOR)				
George Lay							
39753	Blackwood			5/14/2019			\$0.00
Medium	Moore, Bill	Classroom		1	5/15/2019		
Heating/Ventilation /Air		Room 35 (Art)		5/14/2019 10:40:36 AM	5/16/2019		
Air coming out of the thermostat.			REPLACED AIR TUBES AND ACCESSORIES				
George Lay							

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38796	Blackwood			1/7/2019			\$0.00
Medium	Moore, Bill	Classroom		1	1/8/2019		
Heating/Ventilation /Air		Room 4		1/7/2019 10:30:19 AM	1/31/2019		
Room 4 is very hot. The fan inside the unit is off.			REPAIRED DAMPER ARM. MAY NEED ACTUATOR IN FUTURE. WORKING FINE NOW.				
George Lay							
38784	Blackwood			1/3/2019			\$0.00
Medium	Moore, Bill	Classroom		1	1/4/2019		
Heating/Ventilation /Air		room 37 (Kummer)		1/3/2019 9:41:25 AM	2/27/2019		
Fan inside the unit will not stay on. The fan will only stay on for about one minute than shut off.			UNIT RUNNING FINE, CHECKED BLOWER FOR VOLTAGE, CHECKED FUSES, THERMOSTAT IS OPERATING, CONTROL BOARD SHOWS POWER.				
George Lay							
41545	Blackwood			1/23/2020			\$0.00
Medium	Moore, Bill	Classroom		1	1/24/2020		
Heating/Ventilation /Air		Room 39 (Palestini)		1/23/2020 8:03:11 AM	1/28/2020		
The fan inside the unit in Room 39 (Palestini) is not staying on.			UNIT IS WORKING FINE RIGHT AS OF THIS MOMENT				
George Lay							
40749	Blackwood			10/8/2019			\$0.00
Medium	Moore, Bill	Hallway/Corridor			10/8/2019		
Heating/Ventilation /Air		5th grade hallway		10/8/2019 6:44:43 AM	10/11/2019		
Water is leaking from the ceiling in the 5th grade hallway.							
George Lay							
39262	Blackwood			3/7/2019			\$0.00
Medium	Moore, Bill	Classroom		1	3/8/2019		
Heating/Ventilation /Air		Room 20 (Fargnoli)		3/7/2019 7:13:03 AM	3/18/2019		
The fan inside the heating unit is not running.			UNIT IS RUNNING				
George Lay							
40136	Blackwood			7/9/2019			\$0.00
Medium	Weaver, Michael	Faculty Lounge		1	7/10/2019		
Heating/Ventilation /Air		faculty lounge		7/9/2019 11:53:13 AM	10/1/2019		
A/C unit not holding temp. The temp is rising during the day.			INSPECTED UNIT. FILLED WITH GAS.				
George Lay							

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39770	Blackwood			5/17/2019			\$0.00
Medium	Weaver, Michael	Faculty Lounge			5/17/2019		
Heating/Ventilation /Air		Teachers Lounge		5/17/2019 1:54:40 PM	7/17/2019		
The temp in the teachers lounge is going up. The stat is set on A/C and 71. It is over 75 in the room.			INSPECTED UNIT. FOUND LEAK IN SYSTEM. FILLED WITH GAS AND LEAKS WATER FOR OPERATION				
George Lay							
39410	Blackwood			3/26/2019			\$0.00
Medium	Weaver, Michael	Boiler Room		1	3/27/2019		
Heating/Ventilation /Air		New Boiler Room		3/26/2019 7:06:20 AM	7/3/2019		
Inside the new boiler room the number 2 pump is making a loud noise. It is turned off. It is also leaking while it is off.			INSPECTED PUMP. GREASED BOTH PUMPS 1 & 2. OPERATING NORMAL.				
George Lay							
39429	Blackwood			3/29/2019			\$0.00
Medium	Weaver, Michael	Kitchen		3	4/1/2019		
Heating/Ventilation /Air		Kitchen		3/29/2019 10:44:18 AM	7/3/2019		
The exhaust fan in the kitchen has stopped working.			REMOVED AND REPLACED CAP. ALSO INSPECTED EXHAUST FAN FOR PROPER OPERATION.				
George Lay							
39890	Blackwood			5/31/2019			\$0.00
Medium	Weaver, Michael	Classroom		4	6/4/2019		
Heating/Ventilation /Air		Room 37 (Kummer)		5/31/2019 9:28:49 AM	7/3/2019		
A/C unit in the room is not producing cold air.			INSPECTED UNIT. UNIVENT LOW ON GAS. FILLED UP UNIT TO RUN NORMAL. OPERATING NORMAL				
George Lay							
39784	Blackwood			5/20/2019			\$0.00
Medium	Weaver, Michael	Classroom			5/20/2019		
Heating/Ventilation /Air		Room 42 (Music)		5/20/2019 10:48:39 AM	7/17/2019		
Room 42 (Music) is getting warm.			RESET THERMOSTAT CONTROLLER. TESTED UNIT. OPERATING NORMAL				
George Lay							
39785	Blackwood			5/20/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	5/21/2019		
Heating/Ventilation /Air		Rooms 36 to 39		5/20/2019 10:53:54 AM	7/17/2019		
Need to change the units over from heat to air.			RESET THERMOSTATS ON CONTROLLER BOARD. TESTED UNITS. OPERATING NORMAL				
George Lay							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40443	Blackwood			9/3/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	9/4/2019		
Heating/Ventilation /Air		Room 38 (Gafas)		9/3/2019 9:13:51 AM	10/1/2019		
Room is not getting cool. The unit is running temp is warm.			INSPECTED UNIT. RESET PNEUMATIC CONTROLS. RESET TEMPERATURE CONTROL. REMOVED AND REPLACED FUSE. OPERATING NORMAL				
George Lay							
39972	Blackwood			6/18/2019			\$0.00
Medium	Weaver, Michael	Classroom			6/18/2019		
Heating/Ventilation /Air		Receiving Hallway		6/18/2019 7:28:25 AM	7/3/2019		
The A/C is not keeping the area cool. The temp is over 75 degrees in the entire area.			REPLACED STAT. ALSO NEED TO WAIT WITH ASBESTOS IS REMOVED FROM BOILER ROOM TO CONFIRM WORKING.				
George Lay							
38846	Blackwood			1/14/2019			\$0.00
Medium	Weaver, Michael	Classroom		2	1/16/2019		
Heating/Ventilation /Air		Room 37		1/14/2019 2:35:57 PM	2/28/2019		
Fan inside the heating unit is not staying on.			INSPECTED UNIT AND FOUND SYSTEM RUNNING NORMAL. ALSO CHECKED #36,#38,#30. SYSTEM NORMAL				
George Lay							
38861	Blackwood			1/16/2019			\$0.00
Medium	Weaver, Michael	Classroom		2	1/18/2019		
Heating/Ventilation /Air		Room 39 (Palestini)		1/16/2019 9:04:24 AM	2/28/2019		
Fan inside the unit is not staying on. It will go on for less than 20 seconds than go off.			RESET CONTROLS AT MAIN BOARD. RUNING NORMAL				
George Lay							
38800	Blackwood			1/8/2019			\$0.00
Medium	Weaver, Michael	Classroom			1/8/2019		
Heating/Ventilation /Air		Room 39 (Palestini)		1/8/2019 9:38:18 AM	1/31/2019		
The blower unit is not coming on.			CHECKED MAIN FUSES, CONTROL FUSES, MOTOR CAPACITOR, FOUND CONTROL BOARD UNPLUGGED,. BLOWER NOW WORKING FINE.				
George Lay							
39130	Blackwood			2/21/2019			\$0.00
Medium	Weaver, Michael	Classroom			2/21/2019		
Heating/Ventilation /Air		Room 39		2/21/2019 10:41:50 AM	2/25/2019		
Unit is blowing out cool air.			REPAIRED UNIT				
George Lay							

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Description			Action Taken				
Requester Name							
41269	Blackwood			12/16/2019			\$0.00
Medium	Weaver, Michael	Classroom		24	1/9/2020		
Heating/Ventilation /Air		Room 32 (Schug)		12/16/2019 2:14:53 PM	2/13/2020		
The new thermostat in the classroom is making a hissing noise.			JOHNSON CONTROL FIXED PROBLEM. PER GEORGE. UNDER WARRANTY				
George Lay							
38899	Blackwood			1/22/2019			\$0.00
Medium	Weaver, Michael	Classroom		11	2/2/2019		
Heating/Ventilation /Air		Room 29 (Ling)		1/22/2019 8:13:17 AM	2/28/2019		
The fan inside the heating unit if not running.			INSPECTED UNIT AND FOUND DRY BEARINGS. OILED BEARINGS AND RAN UNIT. OPERATING NORMAL.				
George Lay							
41570	Blackwood			1/24/2020			\$0.00
Medium	Weaver, Michael	Classroom		5	1/29/2020		
Heating/Ventilation /Air		Room 9 (Johnson)		1/24/2020 2:27:55 PM	2/13/2020		
Room 9 (Johnson) the temp is over 80 degrees. Stat is set to 72.			CHECKED STAT. SYSTEM IS FINE AT THIS TIME.				
George Lay							
41747	Blackwood			2/21/2020			\$0.00
Medium	Weaver, Michael	Classroom			2/21/2020		
Heating/Ventilation /Air		Room 37 (Kummer)		2/21/2020 12:00:25 PM	5/20/2020		
The fan inside the unit in the room is not staying on. It will go on for 5 seconds then turn off.							
George Lay							
41058	Blackwood			11/19/2019			\$0.00
Medium	Weaver, Michael	Classroom		6	11/25/2019		
Heating/Ventilation /Air		Room 32 (Schug)		11/19/2019 6:58:26 AM	12/11/2019		
Cold air is blowing out of the unit. Room 32 (Schug)			INSPECTED UNIT. RESET THERMOSTAT AT HIGHER TEMPERATURE. CHECKING FOR HEAT. HEAT IS FINE. NORMAL OPERATION.				
George Lay							
41533	Blackwood			1/22/2020			\$0.00
Medium	Weaver, Michael	Classroom		7	1/29/2020		
Heating/Ventilation /Air		Room 27 (Haskins)		1/22/2020 6:35:16 AM	2/13/2020		
Fan inside the unit is making a grinding and banging noise. Fan is turned off.			INSPECTED UNIT. ADJUSTED SHAFT AND MOTOR TO ALIGN SQUIRREL CAGE. RUNNING NORMAL				
George Lay							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40704	Blackwood			10/1/2019			\$0.00
Medium	Weaver, Michael	Classroom		6	10/7/2019		
Heating/Ventilation /Air		Room 37 (Kummer)		10/1/2019 2:44:58 PM	2/13/2020		
A/C unit is not getting cool. This is Room 37 (Kummer) unit not working properly.			INSPECTED UNIT. FOUND LOW ON GAS. FILLED UNIT FOR PROPER OPERATION.				
George Lay							
41003	Blackwood			11/11/2019			\$0.00
Medium	Weaver, Michael	Hallway/Corridor		84	2/3/2020		
Heating/Ventilation /Air		Receiving Hallway		11/11/2019 11:59:59	2/13/2020		
This area will get very warm and we adjust the stat and the A/C will kick on.			PETERSON/MULTI-TEMP				
George Lay							
40457	Blackwood			9/4/2019			\$0.00
Medium	Weaver, Michael	Classroom		5	9/9/2019		
Heating/Ventilation /Air		Room 9 (Johnson)		9/4/2019 2:04:50 PM	10/1/2019		
Room is warm. The temp is not holding.			INSPECTED UNIT AND FOUND BAD COMPRESSOR.				
George Lay							
40478	Blackwood			9/6/2019			\$0.00
Medium	Weaver, Michael	Classroom			9/6/2019		
Heating/Ventilation /Air		Room 42 (Music)		9/6/2019 6:52:57 AM	10/1/2019		
Room 42 the unit in the room is leaking water. The unit is having water coming out the side. We have shut off the unit.			MULTI TEMP. NEW COIL				
George Lay							
40491	Blackwood			9/6/2019			\$0.00
Medium	Weaver, Michael	Classroom		13	9/19/2019		
Heating/Ventilation /Air		Room 37 (Kummer)		9/6/2019 2:11:43 PM	10/1/2019		
The A/C unit in the room is not getting cold. This unit is keeping the air cold. Temp is set very low.			INSPECTED UNIT. REMOVED AND REPLACED FUSE. FOUND SYSTEM LOW ON GAS. RUNNING NORMAL.				
George Lay							
39503	Blackwood			4/9/2019			\$0.00
Medium	Moore, Bill	Faculty Lounge		28	5/7/2019		
Heating/Ventilation /Air		Faculty Lounge		4/9/2019 7:02:15 AM	5/14/2019		
The A/C in the faculty lounge is not working.			4/17-REPLACED & PROGRAMMED THERMOSTAT. ADDED REFRIGERANT TO UNIT. IT WAS EMPTY. WAIT T SEE IF IT LEAKS. ADDED ANTI-LEAK TO UNIT. RECHARGED UNIVENT, REPLACED STAT.				
George Lay							

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Description			Action Taken				
Requester Name							
39560	Blackwood			4/17/2019			\$0.00
Medium	Moore, Bill	Kitchen		188	10/22/2019		
Heating/Ventilation /Air				4/17/2019 9:33:07 AM	10/22/2019		
Please check the exhaust over oven - doesn't run continuously			REPLACED ENTIRE UNIT.				
Jane Cora							
39499	Blackwood			4/8/2019			\$0.00
Medium	Moore, Bill	Kitchen		1	4/9/2019		
Heating/Ventilation /Air		Kitchen		4/8/2019 9:48:25 AM	4/17/2019		
Exhaust fan in the kitchen has stopped running again.			CHANGED CAPACITOR(OVER THE COUNTER PURCHASE) PUT IN ORDER FOR NEW MOTOR.				
George Lay							
42715	Blackwood			8/10/2020			\$0.00
Medium	Moore, Bill	Administration Area		2	8/12/2020		
Heating/Ventilation /Air		Work Room Front		8/10/2020 12:27:38 PM	9/10/2020		
In the work room in the main office the ceiling tiles are showing wet marks form the A/C unit.			REPLACED FILTER, CLEARED CONDENSATE LINE.				
George Lay							
42835	Blackwood			8/25/2020			\$0.00
Medium	Moore, Bill	Office			8/25/2020		
Heating/Ventilation /Air		front office workroom		8/25/2020 1:18:19 PM	9/10/2020		
Air vent has excess water leaking on to the ceiling tile above the countertop.			CHANGED FILTER, CLEARED CONDENSATE LINES.				
George Lay							
39125	Blackwood			2/20/2019			\$0.00
Medium	Weaver, Michael	Boiler Room		1	2/21/2019		
Boiler		Boiler Room		2/20/2019 2:12:24 PM	2/28/2019		
Boiler 2 is showing a fire error. The boiler has been reset many times. The the error light comes back on.			INSPECTED BOILERAND FOUND ELECTRIC CONTROL MODULE FOR GAS VALVE LOOSE. TIGHTENED DOWN. PULLED CONTROLLERAND RESET. RAN MULTIPLE TIMES. NORMAL				
George Lay							
39088	Blackwood			2/11/2019			\$0.00
Medium	Weaver, Michael	Boiler Room			2/11/2019		
Boiler		Old Boiler Room		2/11/2019 8:22:39 AM	3/5/2019		
On boiler number 2 the FSG Alarm light is staying on. I have been using the reset button. The alarm light will still come on. The water temp is slowly going down.			INSPECTED BOILER #2. REMOVED BOILER CONTROL. HAD CONTROLLER TESTED AND CLEANED FOR AIR. OPERATING NORMAL				
George Lay							
9/22/2020 10:40:09 AM							

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Description			Action Taken				
Requester Name							
40649	Blackwood			9/26/2019	10/13/2019		\$0.00
Medium	Weaver, Michael			28	10/24/2019		
General Maintenance				9/26/2019 12:10:12 AM	10/24/2019		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.							
Sani Umar							
41513	Blackwood			1/17/2020		1	\$0.00
Medium	Moore, Bill	Boiler Room		17	2/3/2020		
Heating/Ventilation /Air		Boiler Room Gym		1/17/2020 7:02:35 AM	2/12/2020		
The pumps inside the boiler room next to the gym are not running. We are not getting heat in parts of the building. We also have water on the floor in the boiler room. The water looks as if it is coming from pump number 3.			Peterson was already called in for repair				
George Lay							
39254	Charles W. Lewis			3/6/2019			\$0.00
Medium	Moore, Bill	Bathroom		23	3/29/2019		
Heating/Ventilation /Air		100 boys		3/6/2019 7:02:48 AM	4/2/2019		
exhaust fan in boys and girls rooms not working. The motor is humming but not pulling air			3/13-MOTOR NEEDS REPLACEMENT AND ON ORDER 3/29- REPLACED MOTOR				
Dianne Piccioni							
39874	Charles W. Lewis			5/30/2019			\$0.00
Medium	Moore, Bill	Office			5/30/2019		
Heating/Ventilation /Air		nurse office		5/30/2019 7:04:24 AM	6/12/2019		
AC unit is blowing black stuff again			CLEANED UNIT THE BEST I CAN. WORKING FINE NOW.				
Dianne Piccioni							
42229	Charles W. Lewis			5/27/2020			\$0.00
Medium	Moore, Bill	Boiler Room		13	6/9/2020		
Heating/Ventilation /Air		boiler room		5/27/2020 6:49:03 AM	6/16/2020		
bolier #1 is missing the fastener on the back door to the boiler. When FM Global was here he said we need to have it put on for fumes			REPAIRED/COMPLETED				
Dianne Piccioni							

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Requester Name							
39945	Charles W. Lewis			6/11/2019			\$0.00
Medium	Moore, Bill	Office		1	6/12/2019		
Heating/Ventilation /Air		copy room		6/11/2019 1:55:44 PM	7/3/2019		
copy room is not getting very cool, it has AC however per the copy technician room should be cooler			INSPECTED UNIT. FOUND LOW ON GAS. FILLED WITH GAS TO OPERATE NORMAL.				
Dianne Piccioni							
39946	Charles W. Lewis			6/11/2019			\$0.00
Medium	Moore, Bill	Office		3	6/14/2019		
Heating/Ventilation /Air		main office		6/11/2019 1:58:17 PM	6/27/2019		
a/c unit under the mail boxes in the main office is not blowing cool air It is blowing air however it is warm air only			REMOVED UNIT, TEST CLEANED, CHANGED THE SETTINGS, NOW WORKING FINE.				
Dianne Piccioni							
39787	Charles W. Lewis			5/20/2019			\$0.00
Medium	Moore, Bill	Administration Area			5/20/2019		
Heating/Ventilation /Air		dr martins room		5/20/2019 1:42:14 PM	5/28/2019		
change of thermostats			UNLOCKED AND CHANGED THERMOSTAT SETTINGS				
Dianne Piccioni							
40138	Charles W. Lewis			7/10/2019			\$0.00
Medium	Moore, Bill	Administration Area		5	7/15/2019		
Heating/Ventilation /Air		Dr Martins office		7/10/2019 6:33:10 AM	7/29/2019		
the pump on the a/c unit in the file room is not pumping the water out			CONDENSATE PAN OVERFLOW WITH WATER. REMOVE OVERFLOW. WORKING FINE.				
Dianne Piccioni							
39044	Charles W. Lewis			2/1/2019			\$0.00
Medium	Moore, Bill	Administration Area		1	2/2/2019		
Heating/Ventilation /Air		Special		2/1/2019 8:16:41 AM	2/26/2019		
she has radiant heat however the blow in the file room is not working			REPLACED BAD PARTS. BLOWER WORKING FINE.				
Dianne Piccioni							
38922	Charles W. Lewis			1/24/2019			\$0.00
Medium	Moore, Bill	Faculty Lounge		4	1/28/2019		
Heating/Ventilation /Air		near kitchen		1/24/2019 11:03:00 AM	2/26/2019		
room is overheating			TROUBLESHOOT UNIT, CHANGED OUT THERMOSTAT. RECOMMEND TO MOVE REFRIGERATORAWAY FROM THERMOSTAT.				
Dianne Piccioni							

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Requester Name							
41704	Charles W. Lewis			2/11/2020			\$0.00
Medium	Moore, Bill	Faculty Lounge		106	5/27/2020		
Heating/Ventilation /Air		near office		2/11/2020 1:37:58 PM	6/1/2020		
the uninvent is putting off a nasty smell it smells like something is burning. Opened the unit and the smell is coming from the actuator and it also has a hissing sound			Blower motor is shot, sent blower assembly out for service.				
Dianne Piccioni			JARVIS SENT US A QUOTE, APPROVAL HAS BEEN PUT ON HOLD (2/26/2020)				
			INSTALL UNIT. RUNNING GOOD.				
40781	Charles W. Lewis			10/15/2019			\$0.00
Medium	Weaver, Michael	Classroom		72	12/26/2019		
Heating/Ventilation /Air		room 219		10/15/2019 7:12:27 AM	2/12/2020		
ac unit was fixed so the temporary ac unit can be removed from window			REMOVED A/C OUT OF WINDOW. REPLACED WINDOW FOR CLASSROOM.				
Dianne Piccioni							
41287	Charles W. Lewis			12/19/2019			\$0.00
Medium	Weaver, Michael	Classroom		7	12/26/2019		
Heating/Ventilation /Air		room 310		12/19/2019 8:51:09 AM	2/13/2020		
room has radiant heat however blow is not working on univent			INSPECTED UNIT. REMOVED AND REPLACED FUSE. INSPECTED THERMOSTAT FOR OPERATION. THERMOSTAT AND UNIT OPERATING NORMAL				
Dianne Piccioni							
41484	Charles W. Lewis			1/13/2020			\$0.00
Medium	Weaver, Michael	Classroom		15	1/28/2020		
Heating/Ventilation /Air		room 208		1/13/2020 8:52:30 AM	2/12/2020		
a vacuum sound is coming from the uninvent, I looked and everything was hooked up none of the hoses are off but still making that hissing sound			T THIS TIME UNIVENT IS NOT MAKING ANY NOISE. OPERATING NORMAL				
Dianne Piccioni							
39028	Charles W. Lewis			1/30/2019			\$0.00
Medium	Weaver, Michael	Classroom		5	2/4/2019		
Heating/Ventilation /Air		room 227		1/30/2019 1:39:47 PM	7/3/2019		
room has radiant heat but blower motor not working			INSPECTED AND FOUND POWER ISSUES.				
Dianne Piccioni							

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Description			Action Taken				
Requester Name							
39517	Charles W. Lewis			4/10/2019			\$0.00
Medium	Weaver, Michael	Classroom			4/10/2019		
Heating/Ventilation /Air		room 219		4/10/2019 6:50:53 AM	10/1/2019		
a/c unit is running extremely loud. it was looked at last year and it is being requested by Dr. Martin to get it fixed it is a Special Ed room and the noise is effecting the kids			REPLACED WITH WINDOW UNIT.				
Dianne Piccioni							
39786	Charles W. Lewis			5/20/2019			\$0.00
Medium	Moore, Bill	Cafeteria			5/20/2019		
Heating/Ventilation /Air		cafe		5/20/2019 11:50:25 AM	5/28/2019		
café air was working this morning, now temp is going up and air is not working			THEY RE-BOOTED THEIR COMPUTERS, WHICH CAUSED THE AC UNIT TO MALFUNCTION. WORKING FINE TODAY.				
Dianne Piccioni							
38813	Charles W. Lewis			1/10/2019			\$0.00
Medium	Moore, Bill	Board/Conference		19	1/29/2019		
Heating/Ventilation /Air		room 105		1/10/2019 12:59:33 PM	2/26/2019		
unit overheated and shut down			1-14-19 CHANGED BLOWER BEARINGS,ADJUSTED SQUIRREL CAGE, MOTOR SHAFT IS SHOT, MUST REPLACE MOTOR.				
Dianne Piccioni			1-22-19-CHANGED MOTORAND COUPLING				
			1-29-19-CONSTANTLY ADJUSTED SQUIRREL CAGES AND SHAFT UNTIL BLOWER OPERATED FREE AND CLEAR.				
38862	Charles W. Lewis			1/16/2019			\$0.00
Medium	Weaver, Michael	Classroom		2	1/18/2019		
Heating/Ventilation /Air		room 321		1/16/2019 9:23:35 AM	7/3/2019		
motor in uninvent is not working, also this room has 2 exhaust fans 1 is making a lot of noise and you can see outside from inside the classroom			POWER ISSUES N UNIVENT				
Dianne Piccioni							
39667	Charles W. Lewis			4/30/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	5/1/2019		
Electrical		room 222		4/30/2019 10:34:17 AM	10/1/2019		
the heating unit in the ceiling is making a lot of noise, I tried to shut it off however we can not find the electrical braker that controls it			UNABLE TO FIND BREAKER FOR SYSTEM.				
Dianne Piccioni							

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Description			Action Taken				
Requester Name							
40350	Charles W. Lewis			8/20/2019			\$0.00
Medium	Weaver, Michael	Hallway/Corridor		9	8/29/2019		
Plumbing				8/20/2019 2:16:43 PM	10/1/2019		
The eye glass in the ceiling is leaking, a steady drip we have a buck under it			MULTI TEMP				
Dianne Piccioni							
42469	Charles W. Lewis			7/6/2020			\$0.00
Medium	Moore, Bill	Administration Area		-4	7/2/2020		
				7/6/2020 7:40:59 AM	7/8/2020		
A/C for copy room needs repair			ADDED REFRIGERANT TO UNIT. WORKING FINE.				
40302	Charles W. Lewis			8/6/2019			\$0.00
Medium	Weaver, Michael	Library			8/6/2019		
				8/6/2019 11:19:56 AM	10/1/2019		
Condensate issue			INSPECTED UNIT FOUND CLOGGED CONDENSATION. BLEW OUT LINE AND ALSO USED CONDENSATE TABS TO HELP FOR ISSUES. RUNNING NORMAL				
40301	Charles W. Lewis			8/6/2019			\$0.00
Medium	Weaver, Michael	Office			8/6/2019		
				8/6/2019 11:19:00 AM	10/1/2019		
A/C leaking in Special Svcs File Room			BLEW OUT CONDENSATE LINE. INSERTED TABLETS IN PAN FOR ISSUES. RUNNING NORMAL.				
39287	Charles W. Lewis			3/12/2019			\$0.00
Medium	Weaver, Michael	Kitchen		1	3/13/2019		
Heating/Ventilation /Air				3/12/2019 10:41:17 AM	7/3/2019		
Please check the hood exhaust over conv oven - not working. Thanks			REMOVED AND REPLACED BELT. CLEANED PULLOYES TO KEEP DOWN NOISE. OPERATING NORMAL.				
Jane Cora							
39987	Charles W. Lewis			6/18/2019			\$0.00
Medium	Weaver, Michael	Administration Area		1	6/19/2019		
Heating/Ventilation /Air		Dr Martins office		6/18/2019 11:30:54 AM	7/3/2019		
pipes in the ceiling are condensation very bad and dripping all over the office			VERY HUMID IN OFFICE. DEHUMIDIFIER IN OFFICE AND ALSO RUNNING BACKROOM AC TO HELP OFFICE.				
Dianne Piccioni							

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Description			Action Taken				
Requester Name							
39205	Charles W. Lewis			2/26/2019			\$0.00
Medium	Weaver, Michael	Locker Room		2	2/28/2019		
Heating/Ventilation /Air		boys locker room		2/26/2019 8:26:45 AM	10/1/2019		
boys locker room is overheating			INSPECTED UNIT. RESET BREAKER FOR ISSUES. CHECKED CONTROLS, ALSO ADJUSTED CONTROLS. RESET TEMPERATURE ON T-STAT. UNIT CYCLES ON & OFF. OPERATING NORMAL. SET AT LOWER TEMPERATURE PER GYM TEACHER				
Dianne Piccioni							
40367	Charles W. Lewis			8/23/2019			\$0.00
Medium	Weaver, Michael	Administration Area			8/23/2019		
Heating/Ventilation /Air		room 309		8/23/2019 8:16:51 AM	10/1/2019		
can the filters be checked Mr. Trows office			INSPECTED UNIT. REMOVED AND REPLACED FILTERS. REMOVED AND REPLACED BELT. OPERATING NORMAL				
Dianne Piccioni							
41663	Charles W. Lewis			2/3/2020			\$0.00
Medium	Weaver, Michael	Administration Area			2/3/2020		
Heating/Ventilation /Air		Mr Trows office		2/3/2020 7:35:39 AM	2/12/2020		
blower motor is not blowing			REMOVED AND REPLACED BELT.				
Dianne Piccioni							
41665	Charles W. Lewis			2/3/2020			\$0.00
Medium	Weaver, Michael	Administration Area			2/3/2020		
Heating/Ventilation /Air		room 307		2/3/2020 10:20:50 AM	2/13/2020		
no heat/Mike Weaver			REMOVED AND REPLACED BELT AND FILTERS.				
Dianne Piccioni							
41666	Charles W. Lewis			2/3/2020			\$0.00
Medium	Weaver, Michael	Administration Area			2/3/2020		
Heating/Ventilation /Air		room 311		2/3/2020 10:21:20 AM	2/13/2020		
no heat/ Mike Weaver			REMOVED AND REPLACED BELT. REMOVED AND REPLACE FILTERS.				
Dianne Piccioni							
40639	Charles W. Lewis			9/25/2019			\$0.00
Medium	Weaver, Michael	Administration Area			9/25/2019		
Heating/Ventilation /Air		room 309		9/25/2019 7:54:34 AM	10/1/2019		
the blades in the exhaust fan is rubbing and making a loud sound			INSPECTED JUNIT. UNIT IS WORKING FINE. REMOVED AND REPLACED BELT. CHECKED IN OFFICE AND FOUND THAT SUPPLY VENT WAS MAKING NOISE. OPERATING NORMAL.				
Dianne Piccioni							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
42113	Charles W. Lewis			5/4/2020			\$0.00
Medium	Weaver, Michael	Hallway/Corridor		2	5/6/2020		
Heating/Ventilation /Air		outside 311		5/4/2020 7:42:13 AM	5/21/2020		
heating unit in wall, motor has a burning smell I turned off the unit (this is the unit directly across from girls bathroom)			INSPECTED UNIT. MOTOR CAP REMOVED AND REPLACED. CAP CAUSED BAD SMELL. OPERATING NORMAL.				
Dianne Piccioni							
41492	Charles W. Lewis			1/13/2020			\$0.00
Medium	Weaver, Michael	Cafeteria		1	1/14/2020		
Heating/Ventilation /Air		bathroom in kitchen		1/13/2020 1:56:27 PM	2/12/2020		
exhaust fan in the kitchen bathroom is getting louder every day			AT THIS TIME THE EXHAUST FAN WAS RUNNING NORMAL. ADVISED TO CHECK ON REGULAR BASIS.				
Dianne Piccioni							
38830	Charles W. Lewis			1/11/2019			\$0.00
Medium	Weaver, Michael	Music Room		3	1/14/2019		
Heating/Ventilation /Air		Nichols		1/11/2019 11:29:12 AM	1/23/2019		
the room where the new a/c unit was installed in the band room has no heat and a lot of air blowing in the room and Tom Nichols office is as cold as it is outside			FOUND H/W VALVES SHUTOFF TO NEW U NIT ALSO THE RETURN AIR DUCT WAS CUT OUT ALLOWING COLD AIR IN. EVERYTHING IS REPAIRED.				
Dianne Piccioni							
41671	Charles W. Lewis			2/5/2020		3	\$0.00
Medium	Moore, Bill	Classroom		1	2/6/2020		
Heating/Ventilation /Air		room 308		2/5/2020 2:38:09 PM	2/12/2020		
replacing blower motor per Bill			Unit has been returned and repaired, installed and running at 100% for room 314 not 308				
Dianne Piccioni							
41846	Charles W. Lewis			3/3/2020		2	\$0.00
Medium	Moore, Bill	Classroom		3	3/6/2020		
Heating/Ventilation /Air		room 319A and 319B		3/3/2020 10:46:14 AM	3/11/2020		
the uninvent has a burning smell coming from it. I turned unit off however this is one of the units that the wall was build directly on top of the unit. There is no way to open the unit to really look at it			Removed blower assembly, replaced with spare blower unit.				
Dianne Piccioni							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39542	Charles W. Lewis			4/15/2019			\$0.00
Medium	Moore, Bill	Classroom		3	4/18/2019		
Heating/Ventilation /Air		room 321		4/15/2019 6:46:49 AM	4/26/2019		
exhaust fan in room in over teachers desk, it is making a very loud noise			FAN IS WORKING NORMAL.				
Dianne Piccioni							
42483	Charles W. Lewis			7/7/2020			\$0.00
Medium	Moore, Bill	Roof		10	7/17/2020		
Heating/Ventilation /Air		over kitchen		7/7/2020 11:21:14 AM	7/21/2020		
one of the hoods blew off of the exhaust on the roof over the kitchen Has to be fastened back its a mushroom shaped one			REPAIRED				
Dianne Piccioni							
42484	Charles W. Lewis			7/7/2020			\$0.00
Medium	Moore, Bill	Roof		10	7/17/2020		
Heating/Ventilation /Air		roof over kitchen		7/7/2020 11:22:43 AM	7/21/2020		
a square type exhaust cover over the kitchen blew off during the storm. The top has to be fastened back together			REPAIRED				
Dianne Piccioni							
39082	Charles W. Lewis			2/8/2019			\$0.00
Medium	Moore, Bill	Music Room		4	2/12/2019		
Heating/Ventilation /Air		music room		2/8/2019 7:27:45 AM	2/25/2019		
room is overheating and thermostat has a constant hissing sound			DISCOVERED TOO MUCH PRESSURE FEEDING THERMOSTAT. PUT RESTRICTER ON THERMOSTAT. THIS SHOULD REGULATE TEMP BETTER.				
Dianne Piccioni							
38900	Charles W. Lewis			1/22/2019			\$0.00
Medium	Moore, Bill	Classroom		8	1/30/2019		
Heating/Ventilation /Air		room 205		1/22/2019 10:17:40 AM	2/26/2019		
uninvent will not go on there is heat in the room just radiant heat			RE-ENERGIZED BLOWER MOTOR, ADJUST INTERNAL COIL THERMOSTAT TO STOP AIR LEAK. TEST FOR DAMPER OPERATION, UNIT NOW RUNNING.				
Dianne Piccioni							
38902	Charles W. Lewis			1/22/2019			\$0.00
Medium	Moore, Bill	Classroom		8	1/30/2019		
Heating/Ventilation /Air		room 217		1/22/2019 10:18:50 AM	2/26/2019		
there is radiant heat however the motor will not turn on			MOTOR WAS SWITCHED OFF, BLOWER WORKS FINE, COIL PUTTING OUT HEAT.				
Dianne Piccioni							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39026	Charles W. Lewis			1/30/2019			\$0.00
Medium	Moore, Bill	Classroom			1/30/2019		
Heating/Ventilation /Air		room 201		1/30/2019 1:38:37 PM	2/28/2019		
classroom has radiant heat however motor is not working			INSPECTED UNIT. TESTED STAT. TESTED FAN MOTOR. OPERATING NORMAL. GOOD HEAT				
Dianne Piccioni							
39027	Charles W. Lewis			1/30/2019			\$0.00
Medium	Moore, Bill	Classroom			1/30/2019		
Heating/Ventilation /Air		Art room		1/30/2019 1:39:13 PM	2/26/2019		
room has not heat, blowing cold air			USE LIFT TO GET TO UNIT. CLEAN WASHABLE FILTERS. BOTH UNITS BLOW OUT HEAT NOW. TROUBLESHOOT UNITS.				
Dianne Piccioni							
40530	Charles W. Lewis			9/11/2019			\$0.00
Medium	Moore, Bill	Guidance Office		5	9/16/2019		
Heating/Ventilation /Air		guid office /biscellia		9/11/2019 1:52:10 PM	10/2/2019		
a/c unit is not working			ENTIRE UNIT NEEDS REPLACEMENT PER SANI				
Dianne Piccioni							
39867	Charles W. Lewis			5/29/2019			\$0.00
Medium	Weaver, Michael	Guidance Office		2	5/31/2019		
Heating/Ventilation /Air		Mindy's office		5/29/2019 11:29:17 AM	7/3/2019		
a/c unit is not working. It has cold air sometimes and other times not working at all			INSPECTED UNIT. FOUND UNIT TO BE WORKING NORMAL				
Dianne Piccioni							
39022	Charles W. Lewis			1/30/2019			\$0.00
Medium	Weaver, Michael	Cafeteria		44	3/15/2019		
Heating/Ventilation /Air		cafeteria		1/30/2019 8:18:34 AM	7/3/2019		
3 of the motors in the cafeteria univents are not working units have heat just not blowing out			INSPECTED UNITS REMOVED AND REPLACED FUSE FOR OPERATION. REMOVED AND REPLACED MOTOR FOR BLOWER ASSEMBLY. OPERATING NORMAL.				
Dianne Piccioni							
39033	Chews			1/31/2019			\$0.00
Medium	Moore, Bill	Classroom		39	3/11/2019		
Heating/Ventilation /Air		rm. 114		1/31/2019 9:17:03 AM	3/15/2019		
motor burned out in uni-vent			UNIT IS NOW WORKING FINE.				
BRUCE BARFORD							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40456	Chews			9/4/2019			\$0.00
Medium	Moore, Bill	Library		1	9/5/2019		
Heating/Ventilation /Air				9/4/2019 8:49:51 AM	9/13/2019		
A/C not blowing cold air							
BRUCE BARFORD							
41425	Chews			1/2/2020			\$0.00
Medium	Moore, Bill	Classroom		28	1/30/2020		
Heating/Ventilation /Air		rm. 308		1/2/2020 1:06:42 PM	5/20/2020		
uni-vent has no power							
BRUCE BARFORD							
41825	Chews			2/27/2020		2	\$0.00
Medium	Moore, Bill	Classroom		7	3/5/2020		
Heating/Ventilation /Air		artroom 306		2/27/2020 9:18:44 AM	3/11/2020		
uni-vent blowing cold air again. JCI fixed damper last time			Troubleshoot the lines, the water hammering is very loud, recommend installing a air bleeder in the line, however Soni will contact contractor for further troubleshooting.				
BRUCE BARFORD							
41537	Chews			1/22/2020			\$0.00
Medium	Weaver, Michael	Library		8	1/30/2020		
Heating/Ventilation /Air				1/22/2020 9:10:34 AM	2/12/2020		
need J C I to check thermo. runs real hot at nite			JCI WAS IN BUILDING WORKING ON SYSTEM. PER BRUCE SYSTEM WORKING NORMAL				
BRUCE BARFORD							
39204	Chews			2/25/2019			\$0.00
Medium	Weaver, Michael	Music Room		1	2/26/2019		
Heating/Ventilation /Air		rm. 302		2/25/2019 10:48:07 AM	2/28/2019		
uni-vent blowing cold air			INSPECTED UNIT. FOUND NO WATER FLOW. REMOVED VALVE CONTROL AND ADJUSTED VALVE. RESET VALVE AND RESET THERMOSTAT CONTROLS. SET FOR TEACHER AT 76 DEGREES. RUNNING NORMAL.				
BRUCE BARFORD							
41536	Chews			1/22/2020			\$0.00
Medium	Weaver, Michael	Building		6	1/28/2020		
Heating/Ventilation /Air				1/22/2020 9:08:54 AM	2/13/2020		
Have Radon fans checked. Breaker is on							
BRUCE BARFORD							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
42274	Chews			6/11/2020			\$0.00
Medium	Weaver, Michael	Building		33	7/14/2020		
Heating/Ventilation /Air		complex		6/11/2020 9:51:43 AM	7/21/2020		
A/C unit on roof not working (Johnson controls said there equipment is ok)			TROUBLE CONDENSER ON ROOF. FOUND BAD CONTACTOR SO FAR. JOHNSON CONTROLS RESOLVED THE ISSUE.				
BRUCE BARFORD							
40808	Chews			10/21/2019			\$0.00
Medium	Weaver, Michael	Restroom (Boys)		114	2/12/2020		
Heating/Ventilation /Air		1st and 2nd grade		10/21/2019 7:22:48 AM	2/13/2020		
Vent fans for restrooms not working			HAD TO ORDER FAN BLADE. REMOVED AND REPLACED FAN BLADE. CHECKED OPERATION. GOOD				
BRUCE BARFORD							
39274	Chews			3/8/2019			\$0.00
Medium	Moore, Bill	Classroom		12	3/20/2019		
Heating/Ventilation /Air		rm. 310		3/8/2019 8:49:43 AM	10/7/2019		
motor burned out on uni-vent (no heat)			3/12-MUST REPLACE MOTORAND COPLER. HOWEVER WE HAVE TO REMOVE BLOWERASSEMBLY TO FINISH THIS. MUST SCHEDULE FOR CLASSROOM TO BE EMPTY.				
BRUCE BARFORD			3/20-REPLACED MOTOR, COPLER, BEARRING. LUBE UNIT AND REPAIRED SQUIRREL CAGE.				
39284	Chews			3/12/2019			\$0.00
Medium	Moore, Bill	Classroom		-1	3/11/2019		
Heating/Ventilation /Air		rm. 114		3/12/2019 9:03:34 AM	3/15/2019		
motor burned out on uni-vent			UNIT IS NOW WORKING FINE.				
BRUCE BARFORD							
42890	Chews			8/31/2020			\$0.00
Medium	Moore, Bill	Classroom		14	9/14/2020		
Heating/Ventilation /Air		rm. 315		8/31/2020 9:30:57 AM	9/21/2020		
Bearing bad on uni-vent (shut off)			CONTRACTOR IS REPAIRING UNIT.				
BRUCE BARFORD							
40539	Chews			9/12/2019			\$0.00
Medium	Weaver, Michael	Office		12	9/24/2019		
Heating/Ventilation /Air		head cust.		9/12/2019 7:52:02 AM	10/1/2019		
A/C unit dumping water out of unit (interior rooms)			INSPECTED UNIT. FOUND NO ISSUES AT TIME OF RUNNING. OPERATING NORMAL				
BRUCE BARFORD							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39514	Chews			4/9/2019			\$0.00
Medium	Weaver, Michael	Office		2	4/11/2019		
Heating/Ventilation /Air		Head custodian		4/9/2019 12:41:31 PM	7/3/2019		
need complex heater drained for A/C			REMOVED AND REPLACED FILTERS. REMOVED AND REPLACED BELT. ALSO REMOVED AND REPLACED AUTOMATAOR				
BRUCE BARFORD							
39428	Chews			3/29/2019			\$0.00
Medium	Moore, Bill	Computer Lab		46	5/14/2019		
Heating/Ventilation /Air		rm. 109		3/29/2019 10:18:51 AM	5/16/2019		
A/C UNIT throwing codes on thermo. Unit will then shutdown			EVAPORATOR MAY NEED TO BE REPLACED. IT'S A SPLIT TOP UNIT. REFRIGERATOR LEAKS AND FAN IS RUNNING MAKING NOISE. ASSIST CONTRACTOR TO REPLACE ENTIRE A.C. UNIT.				
BRUCE BARFORD							
40540	Chews			9/12/2019			\$0.00
Medium	Weaver, Michael	Classroom		14	9/26/2019		
Heating/Ventilation /Air		rms. 209-308-310		9/12/2019 9:07:31 AM	10/1/2019		
compressors not working on a/c			#209 INSPECTED UNIT. FOUND LOW ON GAS. FILLED UNIT FOR PROPANE. OPERATING NORMAL #308 ADVISED SANI.				
BRUCE BARFORD							
40661	Chews			9/26/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	9/27/2019		
Heating/Ventilation /Air		rm. 209		9/26/2019 9:31:07 AM	10/1/2019		
BURNING SMELL COMING FROM UNIT			INSPECTED UNIT. REMOVED AND REPLACED FUSE. FOUND NO OTHER ISSUE. OPERATING NORMAL.				
BRUCE BARFORD							
41707	Chews			2/12/2020			\$0.00
Medium	Weaver, Michael	Classroom		1	2/13/2020		
Heating/Ventilation /Air		rm. 310		2/12/2020 1:54:43 PM	5/20/2020		
uni-vent making loud noise			REMOVED AND REPLACED CABINET COVER TO WRAP PIPES FROM VIBRATING. ADJUSTED WATER VALVE FORM MAKING NOISE				
BRUCE BARFORD							
41547	Chews			1/23/2020			\$0.00
Medium	Weaver, Michael	Classroom		1	1/24/2020		
Heating/Ventilation /Air		rm. 125		1/23/2020 9:11:45 AM	2/13/2020		
uni-vent has small leak.			REMOVED VALVE AND REPIPED VALVE LINE				
BRUCE BARFORD							
40479	Chews			9/6/2019			\$0.00
Medium	Weaver, Michael	Classroom		19	9/25/2019		
Heating/Ventilation /Air		rm. 310		9/6/2019 7:13:37 AM	10/1/2019		
A/C not working (compressor not working)			INSPECTED UNIT. UNABLE TO ACCESS DUE TO NEW CONTROLS. SANI ADVISED.				
BRUCE BARFORD							

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Description			Action Taken				
Requester Name							
41721	Chews			2/19/2020		1	\$0.00
Medium	Moore, Bill	Building		1	2/20/2020		
Heating/Ventilation /Air		Boiler room (new)		2/19/2020 7:20:50 AM	2/26/2020		
exhaust fins on wall always open. not closing when boiler is off			Observe boiler operation and troubleshoot outside air intake vents, they are not responding to commands, Johnson Controls must troubleshoot their PLC controller.				
BRUCE BARFORD							
40651	Chews			9/26/2019	10/13/2019		\$0.00
Medium	Weaver, Michael			28	10/24/2019		
General Maintenance				9/26/2019 12:10:13 AM	10/24/2019		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.							
Sani Umar							
41311	Chews			12/25/2019			\$0.00
Medium	Weaver, Michael			12	1/6/2020		
General Maintenance				12/25/2019 12:11:39	2/13/2020		
Monthly - PM Schedule created on 3/8/2011 - Refer to PM schedule details.			FIXED LEAKY VALVE AND LEAKY UNION. JCI REPLACED THE VALVE. REMOVED AND REPLACED FILTER AND BELT.				
Sani Umar							
40058	Chews			6/24/2019			\$0.00
Medium	Weaver, Michael			37	7/31/2019		
General Maintenance				6/24/2019 12:15:41 AM	10/2/2019		
Monthly - PM Schedule created on 3/8/2011 - Refer to PM schedule details.							
Sani Umar							
40652	Erial			9/26/2019	10/13/2019		\$0.00
Medium	Moore, Bill			27	10/23/2019		
General Maintenance				9/26/2019 12:10:13 AM	10/24/2019		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.							
Sani Umar							
39064	Erial			2/5/2019			\$0.00
Medium	Weaver, Michael			3	2/8/2019		
Heating/Ventilation /Air				2/5/2019 11:29:15 AM	7/3/2019		
B-9 blower in unit vent stop working cause a burning smell and smoke please check thank you			REMOVED AND REPLACED CAP. OILED BEARINGS AND MOTOR.				
HECTOR RODRIGUEZ							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39066	Erial			2/5/2019			\$0.00
Medium	Weaver, Michael			44	3/21/2019		
Heating/Ventilation /Air				2/5/2019 11:34:28 AM	7/3/2019		
B-11 blower in heater not working			INSPECTED UNIT AND FOUND BAD CAP. REMOVED AND REPLACED				
HECTOR RODRIGUEZ			CAP. OILED BEARINGS. OPERATING NORMAL.				
39789	Erial			5/21/2019			\$0.00
Medium	Weaver, Michael			8	5/29/2019		
Heating/Ventilation /Air				5/21/2019 7:44:45 AM	7/17/2019		
AC in library is not working please check thank you			MULTI TEMP ON SITE				
HECTOR RODRIGUEZ							
39858	Erial			5/28/2019			\$0.00
Medium	Weaver, Michael			1	5/29/2019		
Heating/Ventilation /Air				5/28/2019 11:01:19 AM	7/17/2019		
AC in small groups is not working			MULTI TEMP ON SITE				
HECTOR RODRIGUEZ							
39859	Erial			5/28/2019			\$0.00
Medium	Weaver, Michael			1	5/29/2019		
Heating/Ventilation /Air				5/28/2019 11:02:06 AM	7/17/2019		
AC in library is not working			MULTI TEMP ON SITE				
HECTOR RODRIGUEZ							
41546	Erial			1/23/2020			\$0.00
Medium	Weaver, Michael			13	2/5/2020		
Heating/Ventilation /Air				1/23/2020 8:10:46 AM	2/13/2020		
Heat in Sg1 is cold please check thank you			RUNNING NORMAL 72-74 DEGREES				
HECTOR RODRIGUEZ							
41563	Erial			1/24/2020			\$0.00
Medium	Weaver, Michael				1/24/2020		
Plumbing				1/24/2020 6:40:07 AM	2/13/2020		
Need a new gauge possible leaking too much in boiler room behind holding tank please check thank You			REMOVED AND REPLACED GAUGE. REMOVED AND REPLACED A SHORT LENGTH OF PIPE.				
HECTOR RODRIGUEZ							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41841	Erial			3/2/2020			\$0.00
Medium	Weaver, Michael			11	3/13/2020		
Plumbing				3/2/2020 6:37:51 AM	5/20/2020		
Heater in teacher lounge not spinning motor is hot and cage spins please check thank you			REMOVED AND REPLACED BEARING ASSEMBLY. REMOVED AND REPLACED MOTOR.				
HECTOR RODRIGUEZ							
41858	Erial			3/4/2020		1	\$0.00
Medium	Moore, Bill			2	3/6/2020		
Heating/Ventilation /Air				3/4/2020 2:27:04 PM	3/11/2020		
Teacher complains 78 degrees in library please see if there any way to make it cooler thank you			Reset the Johnson Control Thermostat. temperature returning to normal settings				
HECTOR RODRIGUEZ							
40338	Erial			8/19/2019			\$0.00
Medium	Moore, Bill				8/19/2019		
Heating/Ventilation /Air				8/19/2019 11:41:48 AM	9/27/2019		
Please move AC in D7 to C2 thank you							
HECTOR RODRIGUEZ							
40353	Erial			8/20/2019			\$0.00
Medium	Moore, Bill			23	9/12/2019		
Heating/Ventilation /Air				8/20/2019 3:36:43 PM	9/25/2019		
AC in D2 first classroom to your left is not working please check teacher has a doctors note thank you			9-11-19-7HRS 9-12-19-4HRS TRIED EVERYTHING I KNOW TO START UNIT. THE THERMO OVERLOAD IS SHOT-INTERIOR. PLEASE CONTACT CONTRACTOR T REPLACE COMPRESSOR.				
HECTOR RODRIGUEZ							
38793	Erial			1/7/2019			\$0.00
Medium	Moore, Bill				1/7/2019		
Heating/Ventilation /Air				1/7/2019 6:33:36 AM	2/27/2019		
B-12 Needs a new Thermostat it broke off please check thank you			HECTOR REPLACED THERMOSTAT WITH AN EXISTING ONE IN HALL OUTSIDE LIBRARY. WE REPLACED THE HALLWAY THERMOSTAT.				
HECTOR RODRIGUEZ							
38801	Erial			1/8/2019			\$0.00
Medium	Moore, Bill			2	1/10/2019		
Heating/Ventilation /Air				1/8/2019 10:27:25 AM	1/31/2019		
D-8 motor has power but no turn On please check thank you			TROUBLESHOOT ALL POSSIBLE ANGLES, CONTROL BOARD NOT RESPONDING. 1/10/19-DROPPED OFF PORTABLE HEATER BUT THE UNIVENT STARTED WORKING				
HECTOR RODRIGUEZ							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39671	Erial			4/30/2019			\$0.00
Medium	Moore, Bill			-29	4/1/2019		
Heating/Ventilation /Air				4/30/2019 11:54:26 AM	6/12/2019		
compressor keeps running wont stop please check thank you			A PRESSURE REGULATOR IS LEAKING AND NEEDS TO BE REPLACED. (REPLACED BY PETERSON)				
HECTOR RODRIGUEZ							
39672	Erial			4/30/2019			\$0.00
Medium	Moore, Bill			1	5/1/2019		
Heating/Ventilation /Air				4/30/2019 11:55:34 AM	5/14/2019		
please check air return or air handler on stage thank you			AIR HANDLER WORKS FINE. DUCT (SUPPLY DUCT) IS BLOCKED BY THE CURTAIN. NO COOL AIR IS BEHIND THE STAGE. TOLD HECTOR. EXHAUST FAN NEEDS REPAIR. DOWN FOR YEARS.				
HECTOR RODRIGUEZ							
39873	Erial			5/29/2019			\$0.00
Medium	Moore, Bill			19	6/17/2019		
Heating/Ventilation /Air				5/29/2019 3:18:50 PM	6/27/2019		
AC in D 3 is not cooling please check thank you			UNIT HAD NO REFRIGERANT. RECHARGE UNIT.				
HECTOR RODRIGUEZ							
42442	Erial			6/29/2020			\$0.00
Medium	Moore, Bill			1	6/30/2020		
Heating/Ventilation /Air				6/29/2020 6:51:43 AM	7/1/2020		
New belt for compressor and please check the sound is making not good. Thank you			CHANGED BELTS, HAD TO PURCHASE FROM SUPPLY HOUSE.				
HECTOR RODRIGUEZ							
40582	Erial			9/18/2019			\$0.00
Medium	Moore, Bill			1	9/19/2019		
Heating/Ventilation /Air				9/18/2019 3:15:07 PM	9/25/2019		
Ac in A-0 teacher say smell like it burning please check			UNIT IS WORKING FINE. NOTHING BURNING				
HECTOR RODRIGUEZ							
40809	Erial			10/21/2019			\$0.00
Medium	Moore, Bill			17	11/7/2019		
Heating/Ventilation /Air				10/21/2019 8:21:46 AM	11/11/2019		
Boiler near the gym needs to be check for proper water pressure. Thank you			PRESSURE GAGE NEEDS REPLACEMENT AND MUST ORDER IT. REMOVE GAGE, LOCKED OUT THE BOILER. INSTALLED NEW GAGE.				
HECTOR RODRIGUEZ							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40826	Erial			10/23/2019			\$0.00
Medium	Moore, Bill			15	11/7/2019		
Heating/Ventilation /Air				10/23/2019 8:36:24 AM	11/11/2019		
Boiler needs to be check possibly broken temp and pressure gauge and chimney has some type of vibration. Please check thanks			CHIMNEY OR HEAT STACK IS FINE. FOUND NO MALFUNCTIONS. PRESSURE GAGE RECORDED ON WORK ORDER #40809				
HECTOR RODRIGUEZ							
41209	Erial			12/5/2019			\$0.00
Medium	Moore, Bill			6	12/11/2019		
Heating/Ventilation /Air				12/5/2019 12:59:37 PM	12/13/2019		
D-9 heater fan is not working possible motor fan spins but not with motor			REPLACED MOTOR				
HECTOR RODRIGUEZ							
41471	Erial			1/10/2020		3	\$0.00
Medium	Moore, Bill			27	2/6/2020		
Heating/Ventilation /Air				1/10/2020 7:31:28 AM	2/12/2020		
C-3 hearer making noise please check thank you			Unit was repaired and installed, working at 100%				
HECTOR RODRIGUEZ							
40914	Glen Landing			10/30/2019			\$0.00
Medium	Moore, Bill	Hallway/Corridor		-1	10/29/2019		
Heating/Ventilation /Air		200		10/30/2019 6:48:42 AM	11/11/2019		
circulator pump in the ceiling is leaking it's not labeled heating or domestic outside room 204			PUMP HAS BEEN REPLACED. RUNNING NORMALLY.				
Robert Hunt							
41079	Glen Landing			11/20/2019		1	\$0.00
Medium	Moore, Bill	Classroom		82	2/10/2020		
Heating/Ventilation /Air		301		11/20/2019 10:20:17	2/12/2020		
no heat had to override the hot water valve room is set on 70 it's saying the room is 76 but it's cold			Custodian regain control of B.A.S. unit is working fine.				
Robert Hunt							
40760	Glen Landing			10/9/2019			\$0.00
Medium	Moore, Bill	Classroom		-1	10/8/2019		
Heating/Ventilation /Air		608		10/9/2019 11:09:11 AM	10/11/2019		
burning smell			FOUND NO BURNING SMELL(CHECKED AREA FOR 3 DAYS). LOOKED INSIDE UNIT IN THE CEILING.				
Robert Hunt							

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WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor	Total
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date	Hours	Costs
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41827	Glen Landing			2/27/2020		2	\$0.00
Medium	Moore, Bill	Classroom		39	4/6/2020		
Heating/Ventilation /Air		301		2/27/2020 10:02:44 AM	5/21/2020		
fan is shaking and maqking a lot of noise			looked at unit, sent blower unit out for repair				
Robert Hunt							
41836	Glen Landing			2/28/2020			\$0.00
Medium	Moore, Bill	Classroom		-21	2/7/2020		
Heating/Ventilation /Air		113		2/28/2020 8:44:57 AM	3/11/2020		
freeze stat keeps tripping			DISCOVERED THAT COMPRESSOR IS COMING ON WHEN THERE IS NO CALL FOR AIR. SANI WILL CONTACT THOSE WHO SERVICE THE CONTROLS.				
Robert Hunt							
41649	Glen Landing			1/30/2020		1	\$0.00
Medium	Moore, Bill	Classroom		7	2/6/2020		
Heating/Ventilation /Air		607		1/30/2020 8:11:50 AM	2/10/2020		
over heating 90 degrees			Head custodian computer has been reset, unit in room is running fine now.				
Robert Hunt							
41696	Glen Landing			2/10/2020		5	\$0.00
Medium	Moore, Bill	Classroom		25	3/6/2020		
Heating/Ventilation /Air		201		2/10/2020 10:44:50 AM	3/11/2020		
ceiling unit is vibrating and making a lot of noise			Replaced coupling and motor, unit is running fine for now.				
Robert Hunt							
40696	Glen Landing			9/30/2019			\$0.00
Medium	Moore, Bill	Classroom			9/30/2019		
Heating/Ventilation /Air		202		9/30/2019 11:33:03 AM	10/2/2019		
replace bad exhaust fan			REPLACE FAN(HAD TO GROUND OR BOND THE ENTIRE UNIT)				
Robert Hunt							
40702	Glen Landing			10/1/2019			\$0.00
Medium	Moore, Bill	Classroom		1	10/2/2019		
Heating/Ventilation /Air		608		10/1/2019 12:40:16 PM	10/2/2019		
over cooling the actuator is bad or stuck open			REPLACED ACTUATOR				
Robert Hunt							
40296	Glen Landing			8/5/2019			\$0.00
Medium	Moore, Bill	Classroom		59	10/3/2019		
Heating/Ventilation /Air		313		8/5/2019 9:09:56 AM	10/11/2019		
ac unit sounds like it needs new bearings very loud			BEARINGS ARE FINE. FAN IS OFF VALANCE. UNIT WILL RUN FINE AS LONG AS TEACHERS DO NOT PUT ON TOP ANY LOOSE MATERIAL. (ROB HUNT AGREES).				
Robert Hunt							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39043	Glen Landing			2/1/2019			\$0.00
Medium	Moore, Bill	Classroom		5	2/6/2019		
Heating/Ventilation /Air		602		2/1/2019 6:26:15 AM	2/26/2019		
room has no heat, I adjusted temp and valve shows 100 o/o open still no heat. Please check belt in air handler in hallway			REPLACED BELT AND FILTERS ON UNIT LOCATED 16 FT HIGH IN CEILING. HAD TO PICK UP BELT FROM ANOTHER SCHOOL.				
Robert Dymond							
39029	Glen Landing			1/31/2019			\$0.00
Medium	Moore, Bill	Classroom		21	2/21/2019		
Heating/Ventilation /Air		210		1/31/2019 7:50:40 AM	2/25/2019		
210 univent is shutting down nightly. I am finding power switch inside unit tripped			2-1-19-DISCOVERED BAD FREEZE-STAT, MUST ORDER REPLACEMENT. 2-21-19-REPLACED FREEZE-STAT. UNIT IS NOW WORKING.(HAD TO BUY TOOL TO COMPLETE JOB).				
Robert Dymond							
39053	Glen Landing			2/4/2019			\$0.00
Medium	Moore, Bill			2	2/6/2019		
Heating/Ventilation /Air		609		2/4/2019 10:26:08 AM	2/25/2019		
please check belt in air handler for room 609			REPLACED BELT AND FILTERS ON UNIT LOCATED 16FT HIGH IN CEILING. NEEDED TWO LADDERS AND A SPOTIER				
Robert Dymond							
41730	Glen Landing			2/19/2020			\$0.00
Medium	Weaver, Michael	Cafeteria		9	2/28/2020		
Heating/Ventilation /Air		cafeteria		2/19/2020 2:15:08 PM	5/20/2020		
change the filters in units I tried couldn't get to them			REMOVED AND REPLACED ALL FILTERS. 6 FILTERS PER UNIT.				
Robert Hunt							
39925	Glen Landing			6/6/2019			\$0.00
Medium	Weaver, Michael	Guidance Office		7	6/13/2019		
Heating/Ventilation /Air		Mr. Fornes		6/6/2019 2:45:43 PM	7/3/2019		
ac not working and smells really bad			INSPECTED UNIT. FOUND BAD CONDENSER MOTOR. PETERSON ALSO WAS FINISHING JOB				
Robert Hunt							
41912	Glen Landing			3/14/2020			\$0.00
Medium	Weaver, Michael	Bathroom		2	3/16/2020		
Heating/Ventilation /Air		600 hall		3/14/2020 9:59:55 AM	5/20/2020		
exhaust fan doesn't work			INSPECTED AREA FOR EXHAUST FAN. AT THIS MOMENT THERE IS NO EXHAUST FAN FOR THAT LOCATION.				
Robert Hunt							

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WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39900	Glen Landing			6/4/2019			\$0.00
Medium	Moore, Bill	Classroom		77	8/20/2019		
Heating/Ventilation /Air		104		6/4/2019 9:35:58 AM	9/27/2019		
freeze stat keeps tripping			6/14/19-must order another freeze-stat				
Robert Hunt			8/20/19 freeze stat replaced.				
42977	Glen Landing			9/14/2020			\$0.00
Medium	Moore, Bill	Bathroom		3	9/17/2020		
Heating/Ventilation /Air		men and women		9/14/2020 7:16:50 AM	9/21/2020		
exhaust fan not working I believe it was just replaced			REPLACED MOTOR, SEARCHED TO FIND THE CONTROL CURCUIT, INSTALL NEW CIRCUIT AND SWITCH FOR THE FAN. WORKING FINE.				
Robert Hunt			BILL MORRE-24 HRS TREY STURGIS-8 HRS TOTAL=32HRS				
41541	Glen Landing			1/22/2020			\$0.00
Medium	Moore, Bill	Bathroom		128	5/29/2020		
Heating/Ventilation /Air		300 hall boys		1/22/2020 2:08:31 PM	6/1/2020		
exhaust fan not working			gathering information for replace/repair the unit				
Robert Hunt			UNIT REPLACED				
40494	Glen Landing			9/7/2019			\$0.00
Medium	Moore, Bill	Bathroom		10	9/17/2019		
Heating/Ventilation /Air		kitchen		9/7/2019 3:34:09 PM	9/25/2019		
exhaust fan not working			9-9-19-ORDERED NEW MOTOR				
Robert Hunt			9-17-19-REPLACED FAN AND MOTOR. WORKING FINE.				
40644	Glen Landing			9/25/2019			\$0.00
Medium	Moore, Bill	Bathroom		230	5/12/2020		
Heating/Ventilation /Air		main hall		9/25/2019 12:18:52 PM	7/21/2020		
exhaust fan for the bathrooms isn't working I changed the belt the motor is spinning but the fan is not			gathering information for repair/replace unit				
Robert Hunt			NEED BEARING HUBS REPLACED. THEN REMOVE ENTIRE FAN ASSEMBLY TO INSTALL NEW HUBS. UNIT REPLACED RUNNING FINE.				
40175	Glen Landing			7/22/2019			\$0.00
Medium	Moore, Bill	Office		1	7/23/2019		
		MR. MASON'S		7/22/2019 11:49:32 AM	9/27/2019		
MR. MASON'S A/C UNIT IS NOT PUTTING OUT COLD AIR			REPAIRED UNIT				
Peggy Ebling							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39919	Glen Landing			6/6/2019			\$0.00
Medium	Weaver, Michael	Classroom		20	6/26/2019		
Heating/Ventilation /Air		610		6/6/2019 7:57:13 AM	10/1/2019		
no ac			CHILLER WAS OFF LINE.				
Robert Hunt							
39920	Glen Landing			6/6/2019			\$0.00
Medium	Weaver, Michael	Classroom		20	6/26/2019		
Heating/Ventilation /Air		608		6/6/2019 7:57:46 AM	10/1/2019		
no ac			CHILLER WAS OFF LINE.				
Robert Hunt							
39922	Glen Landing			6/6/2019			\$0.00
Medium	Weaver, Michael	Classroom		20	6/26/2019		
Heating/Ventilation /Air		609		6/6/2019 10:47:31 AM	10/1/2019		
no ac			CHILLER WAS OFF LINE.				
Robert Hunt							
39512	Glen Landing			4/9/2019			\$0.00
Medium	Weaver, Michael	Locker Room			4/9/2019		
Heating/Ventilation /Air		girls locker room		4/9/2019 11:36:41 AM	7/3/2019		
exhaust fan not working			REMOVED AND REPLACED BELT. ALSO LABELED WHERE NECESSARY.				
Robert Dymond			OPERATING NORMAL.				
39783	Glen Landing			5/20/2019			\$0.00
Medium	Weaver, Michael	Administration Area		24	6/13/2019		
Heating/Ventilation /Air		rdymond@gloucester		5/20/2019 10:29:10 AM	7/17/2019		
Compressor in Tim Forse office won't come on.			DAVE FROM PETERSON				
Please check out . This unit was just repaired last summer.							
Robert Dymond							
41436	Glen Landing			1/6/2020			\$0.00
Medium	Weaver, Michael	Cafeteria		28	2/3/2020		
Heating/Ventilation /Air		cafeteria		1/6/2020 7:46:03 AM	2/12/2020		
over heating both units are set on 66 one is reading 78 the other 79			DAVE FROM PETERSON. PER ROB HUNT				
Robert Hunt							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41438	Glen Landing			1/6/2020			\$0.00
Medium	Weaver, Michael	Library		2	1/8/2020		
Heating/Ventilation /Air		library		1/6/2020 8:54:31 AM	2/12/2020		
no heat			INSPECTED UNIT. RESET FREEZER STAT AND TEMPERATURE				
Robert Hunt							
39252	Glen Landing			3/5/2019			\$0.00
Medium	Weaver, Michael	Hallway/Corridor		6	3/11/2019		
Heating/Ventilation /Air		600 wing hallway		3/5/2019 7:37:38 AM	2/13/2020		
Heater cabinet in leaking water. Can not see where water is coming from please check out			REMOVED AND REPLACED BELT. VACUUMED OUT PAN FOR EXCESS WATER.				
Robert Dymond							
41275	Glen Landing			12/17/2019			\$0.00
Medium	Weaver, Michael	Office		13	12/30/2019		
Heating/Ventilation /Air		main		12/17/2019 11:28:52	2/13/2020		
no heat discharge air sensor says 250 degrees			PERTERSON-PER SANI				
Robert Hunt							
42766	Glen Landing			8/19/2020			\$0.00
Medium	Moore, Bill	Classroom		22	9/10/2020		
Heating/Ventilation /Air		212		8/19/2020 6:37:22 AM	9/10/2020		
check unit make sure it's working properly before school opens			MULTI TEMMP				
Robert Hunt							
42767	Glen Landing			8/19/2020			\$0.00
Medium	Moore, Bill	Classroom		22	9/10/2020		
Heating/Ventilation /Air		113		8/19/2020 6:39:16 AM	9/10/2020		
check unit make sure it's working properly before school opens			MULTI TEMP				
Robert Hunt							
42768	Glen Landing			8/19/2020			\$0.00
Medium	Moore, Bill	Classroom		22	9/10/2020		
Heating/Ventilation /Air		218		8/19/2020 6:40:21 AM	9/10/2020		
check unit make sure it's working properly before school starts			MULTI TEMP				
Robert Hunt							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39046	Glen Landing			2/1/2019			\$0.00
Medium	Moore, Bill	Classroom		1	2/2/2019		
Heating/Ventilation /Air		301		2/1/2019 10:09:01 AM	2/26/2019		
univent has the freezestat tripped, i am unable to reset			TROUBLESHOOT UNIT WORKING NOW.				
Robert Dymond							
39253	Glen Landing			3/5/2019			\$0.00
Medium	Moore, Bill	Classroom		1	3/6/2019		
Heating/Ventilation /Air		204		3/5/2019 10:54:46 AM	3/18/2019		
blower fan will not come on.			REPLACE BLOWER WITH SPARE, SEND BAD UNIT TO GET REPAIRED.				
Robert Dymond							
38905	Glen Landing			1/22/2019			\$0.00
Medium	Moore, Bill	Administration Area		1	1/23/2019		
Heating/Ventilation /Air		rdymond@glouceste		1/22/2019 11:14:57 AM	9/27/2019		
Please check small univent behind the secretary. The complaint is that it just blows cold air			WE TROUBLE SHOOT EVERYTHING ON THIS VERY OLD U NIT. BUT IT'S PUTTING HEAT OUT RIGHT NOW.				
Robert Dymond							
40492	Glen Landing			9/7/2019			\$0.00
Medium	Moore, Bill	Hallway/Corridor		2	9/9/2019		
Heating/Ventilation /Air		600		9/7/2019 6:24:52 AM	9/13/2019		
cam vent leaking in the ceiling			REPLACE AIR BLEEDER(CAM VENT)				
Robert Hunt							
39509	Glen Landing			4/9/2019			\$0.00
Medium	Moore, Bill	Kitchen		164	9/20/2019		
Heating/Ventilation /Air		exhust fan for dish		4/9/2019 11:33:53 AM	9/25/2019		
Not working			UNIT IS NOW RUNNING. REPLACED BELT. I HAD TO LOCATE A BELT FROM THE OTHER SCHOOLS.				
Robert Dymond							
39406	Glen Landing			3/25/2019			\$0.00
Medium	Moore, Bill	Administration Area		2	3/27/2019		
Heating/Ventilation /Air		Nurses		3/25/2019 11:07:55 AM	8/2/2019		
window unit making squealing noise and not cooling			UNIT IS NOT COOLING, FAN SQUEAKING. UNIT IS VERY DIRTY AND MOLD. NEEDS A NEW UNIT. WILL REPLACE. ALSO UNIT IS SHARING CIRCUIT WITH REFRIGERATOR. INSTALL NEW CIRCUIT AND REPLACE AC UNIT.				
Robert Dymond							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
42756	Glen Landing			8/15/2020			\$0.00
Medium	Moore, Bill	Cafeteria		26	9/10/2020		
Heating/Ventilation /Air		cafeteria		8/15/2020 8:55:57 AM	9/10/2020		
condensate line clogged water is pouring all over the floor			MULTI TEMP				
Robert Hunt							
39510	Glen Landing			4/9/2019			\$0.00
Medium	Moore, Bill	Bathroom		415	5/28/2020		
Heating/Ventilation /Air		bathrooms by cafe		4/9/2019 11:34:44 AM	6/1/2020		
exhaust fan not working			gathering info for repair/replace unit				
Robert Dymond							
42639	Glen Landing			7/29/2020			\$0.00
Medium	Moore, Bill	Office		30	8/28/2020		
Heating/Ventilation /Air		nurse		7/29/2020 3:12:30 PM	9/10/2020		
install an exhaust fan or add a return to heating in the foyer, so they can have an isolation room for suspected covid-19 cases							
Robert Hunt							
41418	Glen Landing			1/2/2020			\$0.00
Medium	Weaver, Michael	Classroom		4	1/6/2020		
Heating/Ventilation /Air		214		1/2/2020 7:17:59 AM	2/13/2020		
no heat			BM FOUND ELECTRIC ISSUE. CAN'T CHECK UNTIL ELECTRIC ISSUE RESOLVED.				
Robert Hunt							
41419	Glen Landing			1/2/2020			\$0.00
Medium	Weaver, Michael	Classroom		5	1/7/2020		
Heating/Ventilation /Air		106		1/2/2020 7:18:56 AM	2/13/2020		
coil was replaced over the break now the room is 88 degrees			REMOVED AND REPLACE ACTUATOR #2. PETERSON REPLACED ONE ALSO. FURTHER HEAT ISSUE MAY BE A COMMUNICATION ISSUE.				
Robert Hunt							
41175	Glen Landing			12/3/2019			\$0.00
Medium	Weaver, Michael	Classroom		70	2/11/2020		
Heating/Ventilation /Air		202		12/3/2019 8:28:36 AM	2/13/2020		
no heat			removed and replaced motor. have power to motor. system has no communication. rob shows working on bas.				
Robert Hunt							

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor	Total
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date	Hours	Costs
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41555	Glen Landing			1/23/2020			\$0.00
Medium	Weaver, Michael	Classroom		34	2/26/2020		
Heating/Ventilation /Air		509		1/23/2020 12:38:42 PM	5/20/2020		
no heat			REMOVED AND REPLACED FUSES. REMOVED AND REPLACED BLOWER ASSEMBLY. SENT OUT FOR REBUILD.				
Robert Hunt							
41437	Glen Landing			1/6/2020			\$0.00
Medium	Weaver, Michael	Classroom		2	1/8/2020		
Heating/Ventilation /Air		305		1/6/2020 7:46:56 AM	2/13/2020		
no heat			CHECKED UNIT AND UNIT RUNNING NORMAL. FAN RUNNING WITH HEAT.				
Robert Hunt							
41439	Glen Landing			1/6/2020			\$0.00
Medium	Weaver, Michael	Classroom		36	2/11/2020		
Heating/Ventilation /Air		202		1/6/2020 8:55:50 AM	2/13/2020		
no heat			REMOVED AND REPLACED MOTOR. HAVE POWER TO MOTOR. SYSTEM HAS NO CONNECTION. ROB SHOWS WORKING ON BAS. ASKED SANI.				
Robert Hunt							
41448	Glen Landing			1/7/2020			\$0.00
Medium	Weaver, Michael	Classroom		29	2/5/2020		
Heating/Ventilation /Air		607		1/7/2020 7:05:38 AM	2/13/2020		
over heating set on 70 room is 82 can't control it			REMOVED AND REPLACED ACTUATOR				
Robert Hunt							
40549	Glen Landing			9/13/2019			\$0.00
Medium	Moore, Bill	Maintenance &		5	9/18/2019		
Heating/Ventilation /Air		closet		9/13/2019 9:01:56 AM	9/25/2019		
unit for stage not coming on			ORDER NEW RELAY AFTER TROUBLE SHOOT. SENDING CONTRACTOR.				
Robert Hunt							
39106	Glen Landing			2/14/2019			\$0.00
Medium	Weaver, Michael	Classroom			2/14/2019		
Heating/Ventilation /Air		rdymond@gloucester		2/14/2019 11:43:54 AM	3/5/2019		
600 wing still having issues. The radiator around the base of the rooms is cold. forced air coming out at 62			ROUND VALVE CLOSED OFF FOR RADIATOR HEAT. OPENED VALVE AND WATER FLOWING				
Robert Dymond							

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WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39403	Glendora			3/25/2019			\$0.00
Medium	Moore, Bill	Computer Lab		2	3/27/2019		
Heating/Ventilation /Air		Up-stairs		3/25/2019 8:46:45 AM	4/2/2019		
Squirrel cage in univent not turning.			TOOK APART FRONT END AND TOP OF UNIT TO GET TO SQUIRREL CAGE AND MOTOR. ADDED OIL TO UNIT, BLOWER WORKING FINE.				
Bruce McKeever							
39616	Glendora			4/25/2019			\$0.00
Medium	Moore, Bill	Computer Lab		1	4/26/2019		
Heating/Ventilation /Air		Up-stairs		4/25/2019 7:25:44 AM	5/14/2019		
Motor in univent is real hot. Shut it off.			REPAIRED UNIVENT. MOTOR IS FINE.				
Bruce McKeever							
39857	Glendora			5/28/2019			\$0.00
Medium	Moore, Bill	Computer Lab		8	6/5/2019		
Heating/Ventilation /Air		Up-stairs		5/28/2019 9:48:09 AM	6/12/2019		
Window unit air cond. keep's tripping breaker. Unit is making a humming sound.			UNIT IS SHOT. NEW AC UNIT IS INSTALLED.				
Bruce McKeever							
39054	Glendora			2/4/2019			\$0.00
Medium	Moore, Bill	Boiler Room		37	3/13/2019		
Heating/Ventilation /Air		down stairs		2/4/2019 10:26:24 AM	3/15/2019		
Heater in my office is not working.			HEATER IS WORKING FINE				
Bruce McKeever							
39245	Glendora			3/4/2019			\$0.00
Medium	Moore, Bill	Cafeteria		-1	3/3/2019		
Heating/Ventilation /Air		down stairs		3/4/2019 2:14:15 PM	3/11/2019		
Water from roof leaking leaked on thermostate leaving it blank. Not working.			REPLACE THERMOSTAT				
Bruce McKeever							
40458	Glendora			9/4/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	9/5/2019		
Heating/Ventilation /Air		Up-stairs		9/4/2019 2:11:35 PM	10/1/2019		
Air conditioner leaking on floor.			INSPECTED UNIT. CLEANED DRAIN PAN. BLEW OUT MAIN DRAIN. INSERTED DRAIN PELLETS. OPERATING NORMAL				
Bruce McKeever							

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Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41855	Glendora			3/4/2020		2	\$0.00
Medium	Moore, Bill	Office		2	3/6/2020		
Heating/Ventilation /Air		Downstairs		3/4/2020 10:38:08 AM	3/11/2020		
Solenoid in nurses office keeps making a loud banging noise.			Contractor install Solenoid backward, problem resolved by contractor				
Bruce McKeever							
40654	Glendora			9/26/2019	10/13/2019		\$0.00
Medium	Moore, Bill			28	10/24/2019		
General Maintenance				9/26/2019 12:10:13 AM	10/24/2019		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.							
Sani Umar							
39533	Glendora			4/11/2019			\$0.00
Medium	Weaver, Michael	Gym		5	4/16/2019		
Heating/Ventilation /Air		down stairs		4/11/2019 1:57:36 PM	7/3/2019		
I think that when I was putting the thermostat in security mode I accidentally hit a number for the code.Now I'm locked out.			REPROGRAMMED STAT.ALSO RESET STAT FOR NEW SETTINGS FOR SUMMER.				
Bruce McKeever							
40154	Glendora			7/16/2019			\$0.00
Medium	Weaver, Michael	Library		3	7/19/2019		
Heating/Ventilation /Air		down stairs		7/16/2019 9:29:55 AM	10/1/2019		
Air con. not working in library.			INSPECTED UNIT FOUND AIR HANDLER FROZEN . LOW ON GAS, FILLED UNIT FOR OPERATION. OPERATING NORMAL				
Bruce McKeever							
40261	Glendora			8/2/2019			\$0.00
Medium	Weaver, Michael	Library		7	8/9/2019		
Heating/Ventilation /Air		down stairs		8/2/2019 8:53:49 AM	10/1/2019		
Air in library not working.			RESET THERMOSTAT. REPROGRAMMED				
Bruce McKeever							
41824	Glendora			2/27/2020			\$0.00
Medium	Weaver, Michael	Building		6	3/4/2020		
Heating/Ventilation /Air		Downstairs		2/27/2020 8:52:47 AM	5/20/2020		
Can't control the heat in main office, gym & library.			BILL MOORE CHECKED SYSTEM. ADVISED SANI OF ISSUE.				
Bruce McKeever							

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WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39863	Glendora			5/29/2019			\$0.00
Medium	Moore, Bill	Bathroom		58	7/26/2019		
Electrical		down stairs		5/29/2019 9:38:00 AM	7/29/2019		
Exhaust fan in girl's bath rm is red hot and not running. Shut it off.			5/29/1--NEED MOTOR REPLACEMENT. NEW MOTOR IS HERE. REPLACED MOTOR. ALL IS FINE				
Bruce McKeever							
39788	Glendora			5/20/2019			\$0.00
Medium	Moore, Bill	Classroom		2	5/22/2019		
				5/20/2019 3:28:46 PM	8/1/2019		
Rm 19 a/c not working - no window in classroom Check unit in teacher's lounge - not cooling down			PULLED OUT UNIT. TROUBLESHOOT AND TEST UNIT. WORKING FINE.				
Pamela Buoni							
38788	Glendora			1/3/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	1/4/2019		
Heating/Ventilation /Air		Up-stairs rm-4		1/3/2019 1:53:29 PM	3/5/2019		
Heater smells like something burning. Maybe the bearing.			INSPECTED UNIT. FOUND NO SMELL. RAN FAN WITH NO SMELL. ADVISED BRUCE ABOUT DEODORIZER LEFT IN UNIT. BRUCE ALSO WAS UNABLE TO SMELL ANYTHING.				
Bruce McKeever							
38898	Glendora			1/22/2019			\$0.00
Medium	Weaver, Michael	Cafeteria		6	1/28/2019		
Heating/Ventilation /Air		down stairs		1/22/2019 7:51:51 AM	2/28/2019		
I need a lock box put over thermostat in gym. A C someone in groups was changing it to Air condition.			PER BRUCE-I LOCKED THERMOSTAT. SHOWED BRUCE HOW TO UNLOCK FOR TEMPERATURE CHANGE.ALSO RESET ALL TEMPERATURE DAYS.				
Bruce McKeever							
41344	Glendora			12/27/2019			\$0.00
Medium	Weaver, Michael	Boiler Room		19	1/15/2020		
Heating/Ventilation /Air		Downstairs		12/27/2019 11:13:05	2/12/2020		
Heater in my office not working.			REMOVED AND REPLACED MOTOR. OPERATING NORMAL				
Bruce McKeever							
40255	Glendora			7/31/2019			\$0.00
Medium	Moore, Bill	Hallway/Corridor		5	8/5/2019		
Heating/Ventilation /Air		down stairs		7/31/2019 12:02:23 PM	9/27/2019		
Office air cond. in ceiling outside office is leaking.			CLEANED OUT CONDENSATE PAN AS MUCH AS I COULD. LIMITED ACCESS. BLEW OUT CONDENSATE LINE				
Bruce McKeever							

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WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
42905	Glendora			9/1/2020			\$0.00
Medium	Moore, Bill	Library		2	9/3/2020		
Heating/Ventilation /Air		Downstairs		9/1/2020 10:37:00 AM	9/10/2020		
Air unit in ceiling is leaking all over the floor.			CLEARED CONDENSATE LINE, REMOVE WATER IN CONDENSATE. TRY AND CHANGED FILTER				
Bruce McKeever							
39038	Glendora			1/31/2019			\$0.00
Medium	Moore, Bill			41	3/13/2019		
Heating/Ventilation /Air		down stairs		1/31/2019 10:08:52 AM	3/15/2019		
Thermostat in nurses office is broke.			THERMOSTAT IS OPERATING				
Bruce McKeever							
39938	Gloucester Township			6/11/2019			\$0.00
Medium	Weaver, Michael	Cafeteria		16	6/27/2019		
Heating/Ventilation /Air		lower		6/11/2019 6:40:17 AM	7/3/2019		
loud noise coming from lower caf unit . Belt might be loose			INSPECTED AND FOUND BAD MOTOR				
carmen scarduzio							
39031	Gloucester Township			1/31/2019			\$0.00
Medium	Moore, Bill	Classroom		46	3/18/2019		
Heating/Ventilation /Air		rm 35		1/31/2019 9:03:31 AM	10/7/2019		
room 35 has no heat . Blowing cold air out. i belive its the thermostat.			UNIT IS BLEEDING OUTSIDE AIR. THE END CAP THAT KEEPS THE FILTER IN PLACE IS MISSING. AIR IS COMING FROM THAT SPACE. CARMEN FILLED THE SPACE WITH INSULATION. CLASSROOMS 25 & 30 ALSO MISSING END CAPS.				
carmen scarduzio							
39943	Gloucester Township			6/11/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	6/12/2019		
Heating/Ventilation /Air		Room 20, CST Office		6/11/2019 10:59:31 AM	7/3/2019		
Required AC in Room 20 (Grade 1) due to an IEP for a student with a respiratory problem assigned there next year. Also, AC needs to be installed in Child Study Team office in the Auditorium to the right of the stage. Thank you, JG			INSPECTED AREAS. PETERSON INSTALLING UNIT FOR CST OFFICE. SANI ADVISED OF ROOM 20 PER CARMEN.				
Joe Gentile							
40327	Gloucester Township			8/14/2019			\$0.00
Medium	Weaver, Michael	Boiler Room		1	8/15/2019		
Heating/Ventilation /Air		compressor		8/14/2019 8:37:07 AM	10/1/2019		
new motor is sparking and the pulley is shifting when it runs .			INSPECTED COMPRESSOR. FOUND LOOSE PULLEY. REATTACHED PULLEY AND BELT. RUNNING NORMAL				
carmen scarduzio							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40655	Gloucester Township			9/26/2019	10/13/2019		\$0.00
Medium	Moore, Bill			15	10/11/2019		
General Maintenance			9/26/2019 12:10:13 AM		10/16/2019		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.							
Sani Umar							
40164	Gloucester Township			7/18/2019			\$0.00
Medium	Moore, Bill	Boiler Room		19	8/6/2019		
Heating/Ventilation /Air		boiler m	7/18/2019 10:22:43 AM		9/27/2019		
motor on the compressor went bad			REPLACE MOTOR ON MONDAY. REPLACE PULLEY 2ND TIME ON THURSDAY.				
carmen scarduzio							
39680	Gloucester Township			5/1/2019			\$0.00
Medium	Moore, Bill	Faculty Lounge		8	5/9/2019		
Heating/Ventilation /Air		boys	5/1/2019 12:20:10 PM		5/14/2019		
Could we get a window ac unit replaced. The air that comes out of the duct work is not enough to cool the room down . i can block the loovers off and that will give more power to the upper caf and art room.			18,000 O LD UNIT DISCONNECTED. INFORMED SANI. WILL REPLACE UNIT.				
carmen scarduzio							
41417	Gloucester Township			1/2/2020			\$0.00
Medium	Weaver, Michael	Classroom			1/2/2020		
Heating/Ventilation /Air		Art Room/Upper Caf	1/2/2020 7:02:04 AM		2/13/2020		
Heating Unit in ceiling of Art/Music Room which functions for that room, the upper caf, and teacher's lounge is not working. The panel itself does not seem to have power.			REMOVED AND REPLACED BELT. RESET STAT. OPERATING NORMAL.				
Derek Mecke							
41447	Gloucester Township			1/7/2020			\$0.00
Medium	Weaver, Michael	Classroom		1	1/8/2020		
Heating/Ventilation /Air		Room 35, Meland	1/7/2020 7:02:15 AM		2/13/2020		
Old, out of use thermostat in classroom is hissing loudly.			ADJUSTED STAT FROM LOUD HISSING. ADVISED DEREK TO CONTACT IF ANY OTHER ISSUE.				
Derek Mecke							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40102	Gloucester Township			6/26/2019			\$0.00
Medium	Moore, Bill	Cafeteria		44	8/9/2019		
Heating/Ventilation /Air		Air Handler in Lower		6/26/2019 8:48:21 AM	9/27/2019		
Diverter control is broken and cannot be adjusted to provide heat/AC to Gym/Aud...is stuck in the lower cafe. position...also, please maintenance, lube, and replace belt...check for noisy operation. Thank you, JG			REPLACED MOTOR. DIFFICULT JOB				
Joe Gentile							
39544	Gloucester Township			4/15/2019			\$0.00
Medium	Weaver, Michael	Classroom		17	5/2/2019		
Heating/Ventilation /Air		art room		4/15/2019 9:03:55 AM	7/3/2019		
Air is stuck in the blowing in the gym .I canot get it to switch over to the cafeteria . The orange damper switch does work it moves but the air isnt switching .			INSPECTED U NIT. REMOVED AND REPLACED DAMPER CONTROLLER.				
carmen scarduzio							
39306	Gloucester Township			3/15/2019			\$0.00
Medium	Weaver, Michael	Classroom		3	3/18/2019		
Heating/Ventilation /Air		rm25 and rm 30		3/15/2019 3:10:43 PM	7/3/2019		
During the cold weather the damper wasnt working right . cold air is coming in making the classrooms cold . i tried to quick fix it but health and safty committee brought it up .			INSPECTED UNIT. FOUND THAT CARMEN HAD PLACED CARDBOARD AT DAMPER AREA TO KEEP THE COLD OUT.				
carmen scarduzio							
39057	James W. Lilley			2/5/2019			\$0.00
Medium	Weaver, Michael	Classroom		3	2/8/2019		
Heating/Ventilation /Air		b corridor room 101		2/5/2019 7:46:58 AM	2/28/2019		
heater smell like burnt rubber coming from uni vent .			INSPECTED UNIT. FOUND NO SIGNS OF ANYTHING BURNING IN UNIVENT. FOUND DRY BEARINGS. OILED BEARINGS AND RAN SYSTEM. OPERATING NORMAL.				
Mike Snapp							
38906	James W. Lilley			1/22/2019			\$0.00
Medium	Weaver, Michael	Classroom		6	1/28/2019		
Heating/Ventilation /Air		a corridor room 17		1/22/2019 11:18:30 AM	2/28/2019		
heat not working .			INSPECTED UNIT. FOUND BAD FUSE. REMOVED AND REPLACED FUSE. ALSO CHECKED ALL CONNECTIONS AND BREAKERS FOR ISSUES. RUNNING NORMAL. CHECKED STAT TOO.				
Mike Snapp							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
38970	James W. Lilley			1/25/2019			\$0.00
Medium	Weaver, Michael	Classroom		3	1/28/2019		
Heating/Ventilation /Air		c corridor room 202		1/25/2019 10:59:24 AM	2/28/2019		
problem with controls on heater .			INSPECTED UNIT.LUBED AND ADJUSTED DAMPER CONTROLS AND ALSO RESET STAT. WORKING NORMAL				
Mike Snapp							
41459	James W. Lilley			1/9/2020			\$0.00
Medium	Weaver, Michael	Classroom			1/9/2020		
Heating/Ventilation /Air		b corridor room 103		1/9/2020 11:22:03 AM	2/12/2020		
uni vent will not come on bad switch .			REMOVED AND REPLACED SWITCH. ALSO PROBLEM WITH JC STAT. STAT CLICKING. JC STAT WARRANTY				
Mike Snapp							
41461	James W. Lilley			1/9/2020			\$0.00
Medium	Weaver, Michael	Classroom		6	1/15/2020		
Heating/Ventilation /Air		a corridor room 17		1/9/2020 11:26:10 AM	2/12/2020		
heater will not come on motor over heating .			REMOVED AND REPLACED BEARINGS. REMOVED AND REPLACED MOTOR. INSPECTED AND RUNNING NORMAL.				
Mike Snapp							
39868	James W. Lilley			5/29/2019			\$0.00
Medium	Weaver, Michael	Cafeteria		22	6/20/2019		
Heating/Ventilation /Air				5/29/2019 12:25:06 PM	8/5/2020		
air not working .			*1 STAGE WAS LOW ON GAS. FOUND THAT *2 STAGE HAS LEAK IN SYSTEM				
Mike Snapp							
41208	James W. Lilley			12/5/2019			\$0.00
Medium	Weaver, Michael	Classroom		35	1/9/2020		
Heating/Ventilation /Air		b corridor room 102		12/5/2019 12:32:46 PM	2/13/2020		
uni-vent will not keep running .			INSPECTED UNIT. RESET JCI THERMOSTAT FOR POWER TO MOTOR. RESET TEMPERATURE.				
Mike Snapp							
41889	James W. Lilley			3/11/2020			\$0.00
Medium	Weaver, Michael				3/11/2020		
Heating/Ventilation /Air				3/11/2020 9:21:51 AM	5/20/2020		
roof top units pm .			REMOVED AND REPLACED FILTERS. REMOVED AND REPLACED BELTS.				
Mike Snapp							
40523	James W. Lilley			9/11/2019			\$0.00
Medium	Weaver, Michael	Classroom		6	9/17/2019		
Heating/Ventilation /Air		d corridor room 307		9/11/2019 7:34:23 AM	10/1/2019		
ac not working .			FOUND MULTIPLE ISSUES. REMOVED AND REPLACED 2 FUSES. REMOVED AND REPLACED BAD TRANSFORMER. SYSTEM RUNNING NORMAL.				
Mike Snapp							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40524	James W. Lilley			9/11/2019			\$0.00
Medium	Weaver, Michael	Classroom		6	9/17/2019		
Heating/Ventilation /Air		d corridor room 307		9/11/2019 7:34:41 AM	10/1/2019		
ac not working .			INSPECTED UNIT. FOUND MULTIPLE ISSUES. REMOVED AND REPLACED 2 FUSES. REMOVED AND REPLACED BAD TRANSFORMER. SYSTEM RUNNING NORMAL.				
Mike Snapp							
40166	James W. Lilley			7/18/2019			\$0.00
Medium	Moore, Bill	Faculty Lounge		1	7/19/2019		
Heating/Ventilation /Air				7/18/2019 10:55:49 AM	7/29/2019		
a c not working .			RESET UNIT. P.M. UNIT AND WORKING FINE.				
Mike Snapp							
39530	James W. Lilley			4/11/2019			\$0.00
Medium	Moore, Bill	Boiler Room		27	5/8/2019		
Heating/Ventilation /Air				4/11/2019 12:49:01 PM	7/31/2019		
small boiler gas vent pipe coming loose .			INSTALLED NEW SCREWS				
Mike Snapp							
39434	James W. Lilley			4/1/2019			\$0.00
Medium	Moore, Bill	Boiler Room		4	4/5/2019		
Heating/Ventilation /Air				4/1/2019 8:41:23 AM	4/9/2019		
belts need replacing on air compressor in boiler room .			REPLACED BELTS, AIR FILTERS, AIR OIL TO MOTOR AND LUBE BEARINGS.				
Mike Snapp							
42256	James W. Lilley			6/8/2020			\$0.00
Medium	Moore, Bill	Boiler Room		4	6/12/2020		
Heating/Ventilation /Air				6/8/2020 8:09:30 AM	6/16/2020		
air squealing needs fan belts .			REPLACED BELT				
Mike Snapp							
40603	James W. Lilley			9/23/2019			\$0.00
Medium	Moore, Bill	Kitchen		2	9/25/2019		
Lighting				9/23/2019 8:26:18 AM	10/2/2019		
exhaust fan not working in kitchen .			LOCATE AND RESET BREAKER				
Mike Snapp							
39266	James W. Lilley			3/7/2019			\$0.00
Medium	Weaver, Michael	Boiler Room		12	3/19/2019		
Heating/Ventilation /Air				3/7/2019 11:20:23 AM	7/3/2019		
number 1 pump bad love joy .			INSPECTED PUMP. REMOVED AND REPLACED LOVE JOY. OPERATING NORMAL.				
Mike Snapp							

9/22/2020 10:40:10 AM

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41462	James W. Lilley			1/9/2020			\$0.00
Medium	Weaver, Michael	Office		13	1/22/2020		
Heating/Ventilation /Air				1/9/2020 12:45:12 PM	2/12/2020		
heat not working in conf room .also in V p office .			AT THIS MOMENT THE HEAT IS WORKING. MIKE SNAPP WILL ADVISE OF ANY ISSUES LATER				
Mike Snapp							
40254	James W. Lilley			7/31/2019			\$0.00
Medium	Weaver, Michael	Office		2	8/2/2019		
Heating/Ventilation /Air				7/31/2019 11:36:01 AM	10/1/2019		
a c not working .			INSPECTED UNIT. FOUND AND CONNECTED ISSUE WITH THERMOSTAT WIRING.				
Mike Snapp							
38865	James W. Lilley			1/16/2019			\$0.00
Medium	Weaver, Michael	Gym		1	1/17/2019		
Heating/Ventilation /Air				1/16/2019 10:51:18 AM	2/28/2019		
no heat in gym .			INSPECTED UNIT. RESET THE POWER AND RESET TEMPERATURE AT STAT. SYSTEM IS RUNNING NORMAL.				
Mike Snapp							
39260	James W. Lilley			3/6/2019			\$0.00
Medium	Weaver, Michael	Gym		19	3/25/2019		
Heating/Ventilation /Air				3/6/2019 10:55:13 AM	7/3/2019		
no heat in the gym .			REMOVED AND REPLACED UNIT CONTROLLER. OPERATING NORMAL				
Mike Snapp							
39563	James W. Lilley			4/17/2019		1	\$0.00
Medium	Moore, Bill	Classroom		329	3/11/2020		
Electrical		a corridor room 16		4/17/2019 1:12:05 PM	5/21/2020		
exhaust fan not working room 16 .			troubleshoot unit, its working fine as of this moment				
Mike Snapp							
41529	James W. Lilley			1/21/2020		2	\$0.00
Medium	Moore, Bill	Boiler Room		13	2/3/2020		
Plumbing				1/21/2020 2:24:35 PM	2/18/2020		
leaking pipe .			turn over to Plumbers				
Mike Snapp			OUTSIDE CONTRACTOR JJMCGINNIS IS DOING THIS JOB.				
40445	James W. Lilley			9/3/2019			\$0.00
Medium	Weaver, Michael	Classroom		30	10/3/2019		
Heating/Ventilation /Air		room 307		9/3/2019 11:11:31 AM	10/1/2019		
thermostat not working .			REMOVED AND REPLACED BATTERIES. RESET THERMOSTAT FOR 7 DAY				
Mike Snapp							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40446	James W. Lilley			9/3/2019			\$0.00
Medium	Weaver, Michael	Classroom			9/3/2019		
Heating/Ventilation /Air		blue wing		9/3/2019 11:18:11 AM	10/1/2019		
i have a few rooms thermostats need programming .			RESET ALL THERMOSTATS FOR 7 DAY PROGRAMMING. OPERATING NORMAL.				
Mike Snapp							
38907	James W. Lilley			1/22/2019			\$0.00
Medium	Moore, Bill	Classroom		6	1/28/2019		
Heating/Ventilation /Air		c corridor room 201		1/22/2019 12:02:20 PM	2/26/2019		
can not control heat .			1-28-19-COMPLAINT WAS NOT HEAT. BLOWER NOT WORKING, REPLACED BEARINGS, BLOWER IS WORKING.				
Mike Snapp			1-28-19-ASSIST MIKE IN ROOM 17.				
39229	James W. Lilley			2/28/2019			\$0.00
Medium	Moore, Bill	Classroom		216	10/2/2019		
Heating/Ventilation /Air		a corridor 13		2/28/2019 11:25:06 AM	10/2/2019		
heater not working .							
Mike Snapp							
41849	James W. Lilley			3/3/2020			\$0.00
Medium	Weaver, Michael	Cafeteria		17	3/20/2020		
Heating/Ventilation /Air				3/3/2020 12:34:44 PM	5/20/2020		
no heat .			REMOVED AND REPLACED VENT MOTOR KIT. REMOVED AND REPLACED HOT SURFACE OPERATING MANUAL.				
Mike Snapp							
39714	James W. Lilley			5/8/2019			\$0.00
Medium	Weaver, Michael	Bathroom			5/8/2019		
Heating/Ventilation /Air		c corridor		5/8/2019 12:41:43 PM	7/3/2019		
bathroom exhaust fan needs belt in boys room .			REMOVED AND REPLACED BELT.				
Mike Snapp							
38804	James W. Lilley			1/8/2019			\$0.00
Medium	Weaver, Michael	Bathroom		1	1/9/2019		
Heating/Ventilation /Air		d corridor room 308		1/8/2019 12:56:35 PM	3/5/2019		
exhaust vent making noise in blue wing bathroom .			REMOVED AND REPLACED BELT FOR EXHAUST FAN. REMOVED AND REPLACED BELT FOR FAN. RUNNING NORMAL				
Mike Snapp							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41726	James W. Lilley			2/19/2020		3	\$0.00
Medium	Moore, Bill	Guidance Office		1	2/20/2020		
Heating/Ventilation /Air				2/19/2020 11:24:50 AM	2/26/2020		
uni vent not working in teachers lounge, bill is here now working on it			Replaced bearing on blower shaft. Uni-vent is now working fine.				
Mike Snapp							
38808	James W. Lilley			1/9/2019			\$0.00
Medium	Moore, Bill				1/9/2019		
Heating/Ventilation /Air				1/9/2019 10:59:08 AM	1/31/2019		
PM replace belts and filters on all units in blue wing .			ALL AIR HANDLERS AND BELTS ON SOME EXHAUST FANS				
Mike Snapp							
40596	James W. Lilley			9/20/2019			\$0.00
Medium	Moore, Bill	Library		4	9/24/2019		
Heating/Ventilation /Air				9/20/2019 11:43:52 AM	10/3/2019		
ac not working on one side of the room .			HAD TO LOCATE BREATHER. UNIT IS WORKING FINE.				
Mike Snapp							
41887	James W. Lilley			3/11/2020			\$0.00
Medium	Moore, Bill			-2	3/9/2020		
Heating/Ventilation /Air		a corridor		3/11/2020 9:18:30 AM	3/12/2020		
boys and girls bathroom exhaust fan not working .			CHANGED BELT				
Mike Snapp							
39865	Loring-Flemming			5/29/2019			\$0.00
Medium	Moore, Bill	Hallway/Corridor		6	6/4/2019		
Heating/Ventilation /Air		B-hallway		5/29/2019 9:56:37 AM	10/11/2019		
2 pipes in the ceiling dripping bad causing ceiling tiles to fill up with water over night.			ROOF DRAINS ARE CRACKED. APPLIED AN APOXY ON THE CRACKS. SHOULD STOP THE LEAKS.				
Matt Fretz							
39951	Loring-Flemming			6/12/2019			\$0.00
Medium	Moore, Bill	Closet Area			6/12/2019		
Heating/Ventilation /Air				6/12/2019 10:27:09 AM	6/27/2019		
leaking pipe by the office			EXTENDED CONDENSATE TO CONDENSATE PUMP BY INSTALLING 3/4 PIPE FITTING.				
Matt Fretz							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
42687	Loring-Flemming			8/3/2020			\$0.00
Medium	Moore, Bill				8/3/2020		
Heating/Ventilation /Air		gym		8/3/2020 7:53:02 AM	8/4/2020		
ceiling unit in gym across from custodial closet is leaking from pan maybe clogged up.			MATT, HEAD CUSTODIAN, REPAIRED CRACKED PVC LINE.				
Matt Fretz							
42854	Loring-Flemming			8/28/2020			\$0.00
Medium	Moore, Bill			4	9/1/2020		
Heating/Ventilation /Air		teachers lounge		8/28/2020 7:56:29 AM	9/10/2020		
compressor on unit comes on for around 1 minute and kicks off may need to be recharged.			ADDED 3-48OZ OF REFRIGERANT. CHANGED FILTER				
Matt Fretz							
42852	Loring-Flemming			8/28/2020			\$0.00
Medium	Moore, Bill	Music Room		7	9/4/2020		
Heating/Ventilation /Air		music		8/28/2020 7:41:13 AM	9/10/2020		
Music room unit not running			9/4/2020-PETERSON HVAC(CONTRACTOR) REPAIRED UNIT.				
Matt Fretz			9/4/2020-BILL MOORE ADDED 36OZ OF REFRIGERANT.				
39864	Loring-Flemming			5/29/2019			\$0.00
Medium	Moore, Bill	Classroom		5	6/3/2019		
Heating/Ventilation /Air		A-14		5/29/2019 9:53:40 AM	7/3/2019		
unit making loud noise. bearing are loose and blower shaft moves side to side.			INSPECTED UNIT. REMOVED AND REPLACED BEARING ASSEMBLY, NEW BEARINGS AND ASSEMBLY. ALSO OILED BEARINGS. OPERATING NORMAL				
Matt Fretz							
39699	Loring-Flemming			5/3/2019		8	\$0.00
Medium	Moore, Bill	Classroom		276	2/3/2020		
Heating/Ventilation /Air		E-1		5/3/2019 9:50:22 AM	8/5/2020		
compressor will not kick on.			turned over to contractor				
Matt Fretz							
42630	Loring-Flemming			7/27/2020			\$0.00
Medium	Moore, Bill	Guidance Office		1	7/28/2020		
Heating/Ventilation /Air		Nurses		7/27/2020 7:32:13 AM	7/28/2020		
unit leaking from drip pan. Shut down at this time.			REPLACE CONDENSATE PUMP				
Matt Fretz							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39700	Loring-Flemming			5/3/2019			\$0.00
Medium	Weaver, Michael	Cafeteria		-8	4/25/2019		
Heating/Ventilation /Air		caf.		5/3/2019 9:51:40 AM	7/3/2019		
check roof top unit 1 of 2 not working.			INSPECTED UNITS. FOUND FUSES BLOWN. REMOVED AND REPLACED FUSED IN BOTH UNITS. REMOVED AND REPLACED BELTS AND FILTERS.				
Matt Fretz							
41565	Loring-Flemming			1/24/2020			\$0.00
Medium	Weaver, Michael	Maintenance &		3	1/27/2020		
Heating/Ventilation /Air		pump room		1/24/2020 8:10:42 AM	2/13/2020		
pump 7&8 pump 8 sent out for rebuild and put back together. Pump 7 needs same work done and reinstalled.			REMOVED AND REPLACED PUMP #7 BEARING ASSEMBLY. PUMP #8 UNABLE TO REBUILD AT THIS TIME DUE TO WATER VALVE BY PASSING.				
Matt Fretz							
40344	Loring-Flemming			8/20/2019			\$0.00
Medium	Weaver, Michael	Cafeteria			8/20/2019		
Heating/Ventilation /Air				8/20/2019 7:10:59 AM	10/1/2019		
Fan kicks on but has no cold air coming out.			INSPECTED UNIT.. REMOVED AND REPLACED FUSE. FOUND DAMPER OPEN, NOW CLOSED. CLEANED COIL. OPERATING NORMAL.				
Matt Fretz							
38812	Loring-Flemming			1/10/2019			\$0.00
Medium	Weaver, Michael	Office		5	1/15/2019		
Heating/Ventilation /Air		office		1/10/2019 11:00:51 AM	2/13/2020		
valve leaking from ac unit by the office into back room.			CLEANED UNIT DRAIN. REMOVED AND REPLACED VALVE.				
Matt Fretz							
42686	Loring-Flemming			8/3/2020			\$0.00
Medium	Moore, Bill	Classroom		1	8/4/2020		
Heating/Ventilation /Air		A-5		8/3/2020 7:51:16 AM	8/4/2020		
motor in unit gets hot and is stuck most likely seized up.			MOTOR RUNS FINE FOR NOW. LOW SPEED SWITCH ON CONTROL PANEL IS NOT OPERATIVE. SOMEONE HAD U NIT SHUT DOWN.				
Matt Fretz							
42855	Loring-Flemming			8/28/2020			\$0.00
Medium	Moore, Bill	Classroom		6	9/3/2020		
Heating/Ventilation /Air		A-13		8/28/2020 8:04:39 AM	9/10/2020		
AC unit will run for a short period after greased up then blower will stop moving and lock up. May need new bearings.			BLOWER MOTOR IS RUNNING FINE.				
Matt Fretz							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
42860	Loring-Flemming			8/28/2020			\$0.00
Medium	Moore, Bill	Classroom		6	9/3/2020		
Heating/Ventilation /Air		E-1		8/28/2020 2:37:26 PM	9/10/2020		
unit is down has power but motor is hot and stopped working.			REPLACED MOTOR				
Matt Fretz							
39561	Loring-Flemming			4/17/2019			\$0.00
Medium	Weaver, Michael	Music Room		1	4/18/2019		
Heating/Ventilation /Air		Music		4/17/2019 10:12:02 AM	7/17/2019		
Music room has condenser on roof does not work.			INSPECTED UNIT. RESET CONTROLLER IN UNIT. OPERATING NORMAL.				
Matt Fretz							
41258	Loring-Flemming			12/13/2019			\$0.00
Medium	Weaver, Michael	Classroom		24	1/6/2020		
Heating/Ventilation /Air		E-10		12/13/2019 8:12:40 AM	2/13/2020		
Heat is not working just blowing cold air.			WORKING NORMAL PER MATT.				
Matt Fretz							
39417	Loring-Flemming			3/27/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	3/28/2019		
Heating/Ventilation /Air		A-8		3/27/2019 10:22:10 AM	7/3/2019		
Thermostat pad in not working went blank. It is hard wired.			OPERATING NORMAL				
Matt Fretz							
39419	Loring-Flemming			3/27/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	3/28/2019		
Heating/Ventilation /Air		C-4		3/27/2019 10:24:56 AM	7/3/2019		
unit is leaking water from under it.			BLEW OUT UNIT.				
Matt Fretz							
42947	Loring-Flemming			9/8/2020			\$0.00
Medium	Moore, Bill	Maintenance &		1	9/9/2020		
Heating/Ventilation /Air		machanical room		9/8/2020 2:22:21 PM	9/10/2020		
needs new coupling pump is down			REPLACED COUPLING				
Matt Fretz							

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Description			Action Taken				
Requester Name							
38971	Maintenance			1/25/2019			\$0.00
Medium	Moore, Bill	Office		3	1/28/2019		
General Maintenance				1/25/2019 2:30:05 PM	2/26/2019		
Please check out heater unit in FS secretary office - clicking when off			CHECKED OUT UNIT. WORKING FINE NOW.				
Jane Cora							
39782	Maintenance			5/20/2019			\$0.00
Medium	Moore, Bill	Office		2	5/22/2019		
Heating/Ventilation /Air				5/20/2019 10:03:01 AM	5/28/2019		
Please check the AC unit in FS Office - not getting cold. Thanks			REMOVE UNIT FOR WET AND DRY CLEANING , REPLACED WEATHER STRIPPING AND BENCH TEXT UNIT.				
Jane Cora							
42266	Maintenance			6/9/2020			\$0.00
Medium	Moore, Bill	Office		3	6/12/2020		
Heating/Ventilation /Air		FOOD SERVICES		6/9/2020 1:04:44 PM	6/16/2020		
AIR CONDITIONER NOT WORKING			DISASSEMBLE UNIT. REPLACE FAN FROM ANOTHER UNIT.				
Peggy Ebling							
42688	Maintenance			7/29/2020			\$0.00
Medium	Moore, Bill	Office		2	7/31/2020		
Heating/Ventilation /Air		Latchkey Office		8/3/2020 12:26:24 PM	8/3/2020		
AC UNIT LEAKING.			EXTENDED CONDENSATE LINE TO REMOVE EXCESS WATER, SEALED HO,LE IN CONDENSATE PAN. CLEANED ENTIRE UNIT. WORKS FINE				
Peggy Ebling							
39796	Maintenance			5/21/2019			\$0.00
Medium	Moore, Bill	Office		1	5/22/2019		
		OFFICE		5/21/2019 11:14:22 AM	5/28/2019		
A/C UNIT IN OFFICE NOT WORKING. BLOWING WARM AIR			5/21 BENCH TEST UNIT. CHANGE INTERNAL SETTINGS 5/22 REMOVE UNIT FOR WET AND DRY CLEANING. WORKING FINE				
Peggy Ebling							
42310	Maintenance			6/19/2020			\$0.00
Medium	Moore, Bill			17	7/6/2020		
				6/19/2020 2:10:19 PM	7/21/2020		
Bus Break Room Air Conditioner Leaking			PROBLEMS RESOLVED BY CONTRACTOR.				

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Description			Action Taken				
Requester Name							
40112	Maintenance			7/1/2019			\$0.00
Medium	Weaver, Michael	Warehouse			7/1/2019		
		OFFICE		7/1/2019 9:02:26 AM	10/1/2019		
CONDENSER FAN IN WAREHOUSE OFFICE			RESET CONDENSER FAN MOTOR AND ADJUSTED FAN BLADE.				
Peggy Ebling			OPERATING NORMAL.				
39923	Maintenance			6/6/2019			\$0.00
Medium	Moore, Bill			11	6/17/2019		
				6/6/2019 1:50:33 PM	6/27/2019		
Air Conditioner in kitchen near facilities office not cooling			REMOVE UNIT, BENCH TEST, CONTROL PANEL IS BAD. SANI WILL ORDER NEW UNIT.				
39092	Union Valley			2/11/2019			\$0.00
Medium	Weaver, Michael	Kitchen		3	2/14/2019		
Electrical		exhaust fan in		2/11/2019 1:51:55 PM	3/5/2019		
exhaust fan over stove has power but does not run			REMOVED AND REPLACED BELTS. OPERATING NORMAL				
michael schuda							
41861	Union Valley			3/4/2020			\$0.00
Medium	Weaver, Michael	Library		2	3/6/2020		
Heating/Ventilation /Air		library		3/4/2020 2:47:17 PM	5/20/2020		
library unit fcu 31 may need belt replaced..librar is cold			ORDERED BELTS FOR SYSTEM. REMOVED AND REPLACED BELTS.				
michael schuda							
39856	Union Valley			5/28/2019			\$0.00
Medium	Weaver, Michael	Kitchen		1	5/29/2019		
Heating/Ventilation /Air				5/28/2019 9:45:13 AM	7/17/2019		
Please check the milk unit on DW side - found hot this morning Thanks			CLEANED COILS FOR BOTH UNITS. ADVISED MIKE-NEED TO CALL CONTRACTOR IN.				
Jane Cora							
42571	Union Valley			7/24/2020			\$0.00
Medium	Moore, Bill	Hallway/Corridor		3	7/27/2020		
Heating/Ventilation /Air		library lane hallwall		7/24/2020 10:50:06 AM	7/28/2020		
fc 31 in library lane hallway needs fan belt, pipes have condensation dripping on ceiling.			CLEARED THE CONDENSATION LINE. ADJUSTED THE BLOWER BELT.				
michael schuda							

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Description			Action Taken				
Requester Name							
42132	Union Valley			5/12/2020		2	\$0.00
Medium	Moore, Bill	Building		8	5/20/2020		
Heating/Ventilation /Air		catwalk front of		5/12/2020 7:25:56 AM	5/26/2020		
fc unit #26 has ethylene glycol leak that is leaking thru to the hallway below			Shut off supply line to unit, I was informed that boiler is operating at lower temps which will cause leaks at joints to the supply side. Must raise boiler temp or shut down altogether				
michael schuda							
40659	Union Valley			9/26/2019	10/13/2019		\$0.00
Medium	Weaver, Michael			20	10/16/2019		
General Maintenance				9/26/2019 12:10:14 AM	10/17/2019		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.			BOTH BOILERS TESTED FOR WORKING OPERATION. BOILERS ARE OPERATING NORMAL				
Sani Umar							
39104	Union Valley			2/13/2019			\$0.00
Medium	Moore, Bill	Hallway/Corridor		14	2/27/2019		
Miscellaneous		fc-13 in catwalk		2/13/2019 2:17:48 PM	3/5/2019		
fc-13 unit in catwalk needs to be checked...may need motor repair...makling loud noise like it's struggling to run			F-15 UNIT MOTOR NEEDS REPLACEMENT. MOTOR ON ORDER REPLACED MOTOR AND UNIT IS RUNNING.2-27-19				
michael schuda							
Count: 326 Work Orders		Avg. Age of WO's 19		Total for Closed Work Orders		49	\$0.00
Status:	Complete						
41019	Ann A. Mullen			11/14/2019			\$0.00
Medium	Moore, Bill	Boiler Room		7	11/21/2019		
Heating/Ventilation /Air				11/14/2019 9:06:32 AM	12/11/2019		
pump in boiler room sounds like spring coupler may be broken			LUBE THE BEARINGS ON BOTH PUMPS.				
Robert Dymond							
41089	Ann A. Mullen			11/21/2019			\$0.00
Medium	Moore, Bill	Boiler Room		1	11/22/2019		
Heating/Ventilation /Air				11/21/2019 7:25:28 AM	11/22/2019		
Bill Please lube circulating pump in boiler room							
Robert Dymond							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
42176	Ann A. Mullen			3/31/2020		15	\$0.00
Medium	Moore, Bill	Hallway/Corridor		51	5/21/2020		
Heating/Ventilation /Air		800 WING		5/21/2020 9:35:24 AM	5/21/2020		
CONDENSATION FAN OVERFLOW IN AC UNIT. 800 WING CEILINGS OUTSIDE ROOMS 808,812,816 AND 2 UNITS AT END OF HALL.			Added support to the condensation pans and put in condensation tablets to prevent clogs				
Sani Umar							
38836	Ann A. Mullen			1/12/2019		4	\$0.00
Medium	Moore, Bill	Roof		387	2/3/2020		
Heating/Ventilation /Air		girls locker room		1/12/2019 11:58:51 AM	2/3/2020		
broken belt size AX32			1-16-19-DISCOVERED THE BLOWER IS BROKEN, UNIT MAY BE UNDER WARRANTY. 02/2019 Unit have been replaced, running fine.				
Robert Hunt							
41018	Ann A. Mullen			11/14/2019			\$0.00
Medium	Moore, Bill	Classroom			11/14/2019		
Heating/Ventilation /Air		209HAVAC unit		11/14/2019 9:03:59 AM	11/15/2019		
HVAC unit has a high pitched noise that disrupting reading class			LUBRICATED MOTORS AND BEARINGS IN THREE UNIVENTS.				
Robert Dymond							
41196	Ann A. Mullen			12/4/2019			\$0.00
Medium	Moore, Bill	Staff Room		6	12/10/2019		
Heating/Ventilation /Air		staff lunch room		12/4/2019 12:02:45 PM	12/13/2019		
no heat. Unit blower working but no heat in pipes . I shut the blower off cause it was blowing full cold air			BLED THE UNIT CLOSED THE DAMPER, HOT WATER IS NOW FLOWING				
Robert Dymond							
41550	Ann A. Mullen			1/23/2020		2	\$0.00
Medium	Moore, Bill	Guidance Office		11	2/3/2020		
Heating/Ventilation /Air		rdymond@glouceste		1/23/2020 9:52:47 AM	2/3/2020		
No heat			Replaced burnt out control switch to unit, but P.E. not operating, request Peterson HVAC Incorp for repair.				
Robert Dymond							
38873	Ann A. Mullen			1/17/2019		2	\$0.00
Medium	Moore, Bill	Classroom		382	2/3/2020		
Heating/Ventilation /Air		611		1/17/2019 8:39:53 AM	2/3/2020		
over heating set on 50 room is 76			Replaced Thermostat				
Robert Hunt							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40942	Ann A. Mullen			11/2/2019			\$0.00
Medium	Weaver, Michael	Hallway/Corridor		2	11/4/2019		
Heating/Ventilation /Air		outside nurses office		11/2/2019 8:00:08 AM	11/20/2019		
two HVAC units in ceiling not running. (I changed filters on Nov 2 and they were clean like new. Dated March of 2019!) any questions see Rob D			INSPECTED UNITS. RESET THERMOSTATS AT 72. BOTH SYSTEMS OPERATING NORMAL.				
Robert Dymond							
38864	Ann A. Mullen			1/16/2019		1	\$0.00
Medium	Moore, Bill	Boiler Room		384	2/4/2020		
Electrical		boiler room		1/16/2019 9:50:53 AM	2/4/2020		
breaker for the fresh air fan keeps tripping panel RM-R #36			Looked at unit, found nothing wrong, fan working properly.				
Robert Hunt							
41074	Ann A. Mullen			11/20/2019			\$0.00
Medium	Moore, Bill	Garage			11/20/2019		
Electrical		shed outfront		11/20/2019 7:48:25 AM	12/13/2019		
The wires running to the shed needs to be anchored back to the building, the roofers have it rigged with a strap at this time. any questions see Rob D			I REQUESTED NORTHEAST ELECTRIC TO REPAIR THE ELECTRICAL SERVICE. IT'S NOW REPAIRED.				
Robert Dymond							
41191	Ann A. Mullen			12/4/2019			\$0.00
Medium	Weaver, Michael	Classroom		16	12/20/2019		
Heating/Ventilation /Air		304		12/4/2019 7:47:24 AM	1/6/2020		
Burning smell in room! could hear motor from heater humming, checked motor it was red hot and not running fan. shut off unit. Please replace motor			INSPECTED UNIT AND FOUND UNIT RUNNING NORMAL.				
Robert Dymond							
40989	Blackwood			11/11/2019			\$0.00
Medium	Weaver, Michael	Classroom		35	12/16/2019		
Heating/Ventilation /Air		Room 31 (Curran)		11/11/2019 7:02:14 AM	1/6/2020		
Fan inside unit not running.			INSPECTED UNIT. OILED BEARINGS. FOUND BAD MOTOR. REMOVED AND REPLACED MOTOR.				
George Lay							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41057	Blackwood			11/19/2019			\$0.00
Medium	Weaver, Michael	Classroom		6	11/25/2019		
Heating/Ventilation /Air		Room 39 (Palestini)		11/19/2019 6:57:27 AM	12/11/2019		
Cold air is blowing out of the unit. Room 39 (Palestini)			INSPECTED U NIT. RESET CONTROLLER THERMOSTAT AT HIGHER TEMP. NORMAL OPERATION.				
George Lay							
40990	Blackwood			11/11/2019			\$0.00
Medium	Weaver, Michael	Classroom			11/11/2019		
Heating/Ventilation /Air		Room 33 (Marshall)		11/11/2019 7:03:18 AM	11/20/2019		
Fan inside unity not running.			INSPECTED UNIT. FOUND BEARINGS DRY. OILED BEARING. RAN MOTOR. OPERATING NORMAL.				
George Lay							
41002	Blackwood			11/11/2019			\$0.00
Medium	Weaver, Michael	Hallway/Corridor		14	11/25/2019		
Heating/Ventilation /Air		Butterfly hallway		11/11/2019 11:58:29	12/11/2019		
We are not getting heat in the butterfly hallway.			BLED SYSTEM FORAIR. WORKING NORMAL.				
George Lay							
39801	Blackwood			5/22/2019			\$0.00
Medium	Weaver, Michael	Faculty Lounge		2	5/24/2019		
Heating/Ventilation /Air		Teachers Lounge		5/22/2019 2:12:44 PM	11/20/2019		
Room temp is at 78 and climbing. Windows are closed.			FOUND SYSTEM LOW ON GAS. ALSO ADDED LEAK SEAL				
George Lay							
41544	Blackwood			1/23/2020		1	\$0.00
Medium	Moore, Bill	Classroom		11	2/3/2020		
Heating/Ventilation /Air		Room 16 (Betz)		1/23/2020 8:01:49 AM	2/3/2020		
New thermostat in room 16 (Betz) is making noises.			repaiered by Peterson Incorp				
George Lay							
41552	Blackwood			1/23/2020		1	\$0.00
Medium	Moore, Bill	Classroom		11	2/3/2020		
Heating/Ventilation /Air		Room 32 (Schug)		1/23/2020 9:56:00 AM	2/3/2020		
New thermostat is making noise.			repaired by Peterson HVAC				
George Lay							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41551	Blackwood			1/23/2020		1	\$0.00
Medium	Moore, Bill	Classroom		11	2/3/2020		
Heating/Ventilation /Air		Room 34 (Zampirri)		1/23/2020 9:55:18 AM	2/3/2020		
New thermostat is making noise.			Repaired by Peterson HVAC Inc.				
George Lay							
39854	Blackwood			5/28/2019		2	\$0.00
Medium	Moore, Bill	Classroom		251	2/3/2020		
Heating/Ventilation /Air		Rooms 44-48		5/28/2019 7:35:36 AM	2/3/2020		
All the resource rooms (Rooms 44-48) in the receiving hallway are very warm the temp is 77 and going up. Reminder is all rooms don't have any windows or fans.			Closed off H/W valaves to Coil, change filter, unit is now working fine				
George Lay							
41907	Blackwood			3/13/2020		1	\$0.00
Medium	Moore, Bill	Classroom		24	4/6/2020		
Heating/Ventilation /Air		Room 9 (Johnson)		3/13/2020 10:42:39 AM	4/6/2020		
It is 80 degrees in Room 9. The room has no windows, no fans and no A/C. What can be done.			This assignment was giving to Mike Weaver months ago, he troubleshoot the unit and made recommendations for its repair. Please reassigned this W/O to him.				
George Lay							
41241	Blackwood			12/11/2019			\$0.00
Medium	Moore, Bill	Classroom		2	12/13/2019		
Heating/Ventilation /Air		Room 19 (Rice)		12/11/2019 7:39:35 AM	12/16/2019		
A noise is coming out of the unit. Room 19. This is coming out of the heating unit the fan is running with no noise. I turn the fan off and on the noise is still there.			FOUND NO NOISE AT THIS TIME.....				
George Lay							
41150	Blackwood			11/25/2019			\$0.00
Medium	Moore, Bill	Roof			11/25/2019		
Heating/Ventilation /Air		teachers lounge		11/25/2019 11:52:16	12/11/2019		
Doors missing on the A/C unit on the roof.			REPAIRED BY MIKE WEAVER				
George Lay							
40937	Charles W. Lewis			11/1/2019			\$0.00
Medium	Weaver, Michael			35	12/6/2019		
Heating/Ventilation /Air		room 321		11/1/2019 8:25:49 AM	12/11/2019		
room has no heat the unit is not working			FOUND BAD CONTACTOR ON CONTROL BOARD. REMOVED AND REPLACED FUSES. CONTROL BOX CONTROLS MULTIPLE ROOMS. (PETERSON).				
Dianne Piccioni							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date	Hours	Costs
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41688	Charles W. Lewis			2/7/2020		1	\$0.00
Medium	Moore, Bill	Classroom		217	9/11/2020		
Heating/Ventilation /Air		room 311 front room		2/7/2020 10:27:09 AM	9/11/2020		
fan unit in the ceiling is squealing and making a lot of noise			Lubricated the coupling, runs quiet for now				
Dianne Piccioni							
41245	Charles W. Lewis			12/12/2019			\$0.00
Medium	Moore, Bill	Classroom		1	12/13/2019		
Heating/Ventilation /Air		Rm 321		12/12/2019 8:09:06 AM	12/16/2019		
TEACHER SAYING ROOM IS TOO COLD-NO HEAT. BLOWER NOT GOING ON			TROUBLESHOOT FOR POWER. LOCATED POWER AND UNIT IS NOW RUNNING.				
Peggy Ebling							
41284	Charles W. Lewis			12/18/2019			\$0.00
Medium	Weaver, Michael	Boiler Room			12/18/2019		
Heating/Ventilation /Air		bolier room		12/18/2019 7:38:57 AM	1/6/2020		
boiler #2 is having flame failure again as soon as we reset it the boiler will go into flame failure within the next 5 minutes, does not stay running			REMOVED AND REPLACED ELECTRODES. REMOVED AND REPLACED FIRE EYE. OPERATING NORMAL.				
Dianne Piccioni							
40778	Charles W. Lewis			10/11/2019			\$0.00
Medium	Weaver, Michael	Staff Room		59	12/9/2019		
Heating/Ventilation /Air		planning center		10/11/2019 2:10:56 PM	12/11/2019		
uninvent is making a hissing sound			INSPECTED UNIT. AT TIME OF INSPECTION WAS UNABLE TO HEAR OR FIND ANY NOISE.				
Dianne Piccioni							
41088	Charles W. Lewis			11/21/2019			\$0.00
Medium	Weaver, Michael	Office		5	11/26/2019		
Heating/Ventilation /Air		copy room		11/21/2019 7:08:50 AM	12/11/2019		
when the heat is on the room gets warm, when the copy people are here the a/c unit goes on but by the time they are done the unit freezes up (Art) would like to know if the heat can be turned off in that room he claims from the heat off the machine and the boilers being on it giving off too much heat for that room			WRAPPED HEATER COVER PER SANI. ADVISED DIANNE OF NO EASY FIX. RESET AC TEMPERATURE AT 74 WHEN NOT IN USE. ALSO FOUND SYSTEM LOW ON GAS. FILLED FOR PROPANE USE.				
Dianne Piccioni							

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Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40910	Charles W. Lewis			10/28/2019			\$0.00
Medium	Weaver, Michael	Classroom			10/28/2019		
Heating/Ventilation /Air		room M1		10/28/2019 10:10:45	11/19/2019		
a/c is not working only			RESET THERMOSTAT. DRAINED COOL FOR AC OPERATION. RUNNING NORMAL				
Dianne Piccioni							
40945	Charles W. Lewis			11/4/2019			\$0.00
Medium	Weaver, Michael	Classroom		32	12/6/2019		
Heating/Ventilation /Air		room 323		11/4/2019 10:25:03 AM	12/11/2019		
foods room has 2 overhead heating units and neither of them are working I checked breakers, tried the switch in the units and still are not working			REMOVED AND REPLACED FUSES. ALSO SET SWITCH AT SWITCH BOX AT HAND.				
Dianne Piccioni							
41174	Charles W. Lewis			12/3/2019			\$0.00
Medium	Weaver, Michael	Boiler Room		7	12/10/2019		
Heating/Ventilation /Air		boiler #2		12/3/2019 8:03:02 AM	12/11/2019		
boiler #2 continues to go into flame failure every day			REMOVED EYE AND CLEANED. REMOVED ELECTRODE AND SANDED. CLEAN FOR OPERATION. WILL CHECK FOR UPDATES. REMOVED AND REPLACED ELECTRODES				
Dianne Piccioni							
40714	Charles W. Lewis			10/3/2019			\$0.00
Medium	Weaver, Michael	Cafeteria			10/3/2019		
Heating/Ventilation /Air		cafe		10/3/2019 10:45:18 AM	11/20/2019		
thermostat on the wall in the café is very loose			RESET STAT ON WALL. LOCKED THE LOCK BOX FOR PROTECTION.				
Dianne Piccioni							
40498	Charles W. Lewis			9/9/2019			\$0.00
Medium	Moore, Bill	Locker Room		112	12/30/2019		
Heating/Ventilation /Air		girls locker room		9/9/2019 7:21:00 AM	1/3/2020		
exhaust fan in girls locker room is very loud			9/12/19-NEEDS BELT REPLACEMENT. ORDER FOR BELT MUST REPAIR WHEN SCHOOL IS CLOSED.				
Dianne Piccioni			12/30/19-REPLACED BELT AND REPAIRED THE SAFETY HOUSING FOR THE BELT AND PULLEY.				
40650	Charles W. Lewis			9/26/2019	10/13/2019		\$0.00
Medium	Weaver, Michael			32	10/28/2019		
General Maintenance				9/26/2019 12:10:13 AM	11/19/2019		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.			BOILERS 1 & 2 OPERATING NORMAL.				
Sani Umar							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39372	Chews			3/25/2019		2	\$0.00
Medium	Moore, Bill			315	2/3/2020		
General Maintenance				3/25/2019 12:15:39 AM	2/3/2020		
Monthly - PM Schedule created on 3/8/2011 - Refer to PM schedule details.			PM was completed				
Sani Umar							
40427	Chews			8/29/2019		3	\$0.00
Medium	Moore, Bill	Board/Conference		158	2/3/2020		
Heating/Ventilation /Air				8/29/2019 2:35:57 PM	2/3/2020		
A/C Window unit compressor not working. Can unit get replaced with unit in rm. 110			Replaced unit with new one				
BRUCE BARFORD							
39880	Chews			5/30/2019			\$0.00
Medium	Weaver, Michael	Classroom		124	10/1/2019		
Heating/Ventilation /Air		rm. 308		5/30/2019 12:08:48 PM	11/20/2019		
compressor on uni-vent not working			ADVISED SANI NEED TO HAVE JOHNSON CONTROLS CHECK NEW CONTROLLER.				
BRUCE BARFORD							
41569	Chews			1/24/2020			\$0.00
Medium	Moore, Bill	Classroom		6	1/30/2020		
Heating/Ventilation /Air		rm. 310		1/24/2020 2:25:41 PM	1/31/2020		
motor or bearing bad (unit very hot by motor)			REPLACED MOTOR, REPLACED BLOWER BEARING, LUBE AND ADJUSTED BLOWER UNIT. NORMAL OPERATION				
BRUCE BARFORD							
41029	Chews			11/15/2019			\$0.00
Medium	Moore, Bill	Classroom		5	11/20/2019		
Heating/Ventilation /Air		rm. 318		11/15/2019 8:47:17 AM	1/31/2020		
Bearing in univent needs replacement			UNIT RUNNING FINE.				
BRUCE BARFORD							
41056	Chews			11/18/2019			\$0.00
Medium	Moore, Bill	Classroom		4	11/22/2019		
Heating/Ventilation /Air		rm. 405		11/18/2019 2:20:31 PM	12/11/2019		
no heat			ACTUATORS ARE WORKING. HOT WATER DOES PASS THROUGH THE COILS. JOHNSON CONTROLS THERMOSTAT DOES NOT WORK. CONTACTED SANI.				
BRUCE BARFORD							

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Description			Action Taken				
Requester Name							
41013	Erial			11/14/2019			\$0.00
Medium	Moore, Bill			5	11/19/2019		
Heating/Ventilation /Air				11/14/2019 6:51:49 AM	11/20/2019		
Heat in latchkey office not working please check thank you			SYSTEM WAS BLEED OF AIR. OPERATING FINE.				
HECTOR RODRIGUEZ							
41012	Erial			11/13/2019			\$0.00
Medium	Moore, Bill			6	11/19/2019		
Heating/Ventilation /Air				11/13/2019 2:33:16 PM	11/20/2019		
D-1 heat Thermosta not changing please check thank you			DAMPER IS CLOSED. BLOWER IS OPERATING, COIL IS BLOWING HOT AIR, TEMPERATURE IS GOOD FOR NOW.				
HECTOR RODRIGUEZ							
41211	Erial			12/5/2019			\$0.00
Medium	Moore, Bill			6	12/11/2019		
Heating/Ventilation /Air				12/5/2019 2:12:27 PM	12/13/2019		
Small instructional rooms are SG4 is complaining there is not enough heat in her room please check thank you			UNIT IS WORKING CORRECTLY				
HECTOR RODRIGUEZ							
41244	Erial			12/11/2019			\$0.00
Medium	Moore, Bill			15	12/26/2019		
Heating/Ventilation /Air				12/11/2019 2:28:39 PM	1/3/2020		
B10 heater unit fan not working maybe motor please check thank you			REPLACED MOTOR AND REWIRED CONTROLLER. INSTALLING NEW SWITCH				
HECTOR RODRIGUEZ							
41498	Erial			1/14/2020			\$0.00
Medium	Moore, Bill			1	1/15/2020		
Heating/Ventilation /Air				1/14/2020 8:23:42 AM	1/16/2020		
B-2 heater making noise teacher says something breaking please check			UNIT IS RUNNING FINE. NO STRANGE NOISES.				
HECTOR RODRIGUEZ							
41464	Erial			1/9/2020		2	\$0.00
Medium	Moore, Bill			25	2/3/2020		
Heating/Ventilation /Air				1/9/2020 3:18:39 PM	2/3/2020		
B-8 heater cage is rubbing making a loud sound I move the cage away and it stop but when I put door back it start up again please check thank you			Troubleshoot unit, blower in need of repairs, job has been turned over to Peterson HVAC				
HECTOR RODRIGUEZ							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39878	Erial			5/30/2019			\$0.00
Medium	Weaver, Michael			173	11/19/2019		
Heating/Ventilation /Air				5/30/2019 9:43:52 AM	11/19/2019		
Both belt to the compressor are damage and needs to be changed thank you			REMOVED AND REPLACED BOTH BELTS. REMOVED AND REPLACED AIR FILTERS. GREASED BOTH MOTORS. CHECKED OIL LEVEL. OPERATING NORMAL.				
HECTOR RODRIGUEZ							
41422	Erial			1/2/2020			\$0.00
Medium	Moore, Bill	Boiler Room		-7	12/26/2019		
Heating/Ventilation /Air				1/2/2020 11:05:52 AM	1/3/2020		
CIRCULATOR PUMP IS DISASSEMBLED			PUMP TESTED, REASSEMBLED, REPAIRED PUMP HOUSING, REPLACED ALL GAUGES AND FUSES. PUMP RUNNING NORMAL AFTER TWO YEARS OF SITTING.				
Peggy Ebling							
39276	Glen Landing			3/8/2019		2	\$0.00
Medium	Moore, Bill	Main Entrance		332	2/3/2020		
Heating/Ventilation /Air		rdymond@gloucester		3/8/2019 10:27:54 AM	2/3/2020		
Cabinet heater in ceiling in main lobby closest to handicap door. The motor smells like it burnt up. I unplugged motor			10/1019 blower unit has been replaced				
Robert Dymond							
40971	Glen Landing			11/7/2019			\$0.00
Medium	Moore, Bill	Main Entrance		14	11/21/2019		
Heating/Ventilation /Air		lobby		11/7/2019 12:18:15 PM	11/22/2019		
motor burned up in unit closest to nurse's office			REMOVED BLOWER FOR REPAIR. 11-21-19 REPLACED REBUILD BLOWER.				
Robert Hunt							
41279	Glen Landing			12/17/2019			\$0.00
Medium	Moore, Bill	Cafeteria		16	1/2/2020		
Heating/Ventilation /Air		cafeteria		12/17/2019 1:37:29 PM	1/3/2020		
unit closest to the hallway is making noise sounds like the belt is breaking			ONE OF TWO UNITS IN CAFETERIA, REMOVED LOOSE INSULATION AND REPLACED BELT. (PICKED UP FROM ARI) UNIT LOCATION IN THE CEILING.				
Robert Hunt							
41426	Glen Landing			1/2/2020			\$0.00
Medium	Moore, Bill	Cafeteria			1/2/2020		
Heating/Ventilation /Air		cafeteria		1/2/2020 2:10:21 PM	1/3/2020		
Bill changed broken belt in unit near kitchen			2ND CAFETERIA HEATER UNIT IN CEILING NEEDED A BELT. NOW WORKING NORMALLY				
Robert Hunt							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
39511	Glen Landing			4/9/2019		4	\$0.00
Medium	Moore, Bill	Locker Room		521	9/11/2020		
Heating/Ventilation /Air		Boys locker room		4/9/2019 11:35:39 AM	9/11/2020		
exhust fan not working			Contractor completed the job				
Robert Dymond							
40653	Glen Landing			9/26/2019	10/13/2019		\$0.00
Medium	Weaver, Michael			27	10/23/2019		
General Maintenance				9/26/2019 12:10:13 AM	11/19/2019		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.			UNABLE TO PERFORM CHECKS. NO DETECTOR POWER. ALSO GAS SHUT OFF TO SYSTEM.				
Sani Umar							
41292	Glen Landing			12/19/2019		1	\$0.00
Medium	Moore, Bill	Classroom		46	2/3/2020		
Health/Safety		309		12/19/2019 1:43:34 PM	2/3/2020		
odor in room 309 teacher said was giving her a headache I didn't smell it but Mr. Mason said he could			Univent is working fine, I discovered no strange smell				
Robert Hunt							
41177	Glen Landing			12/3/2019			\$0.00
Medium	Moore, Bill	Stage		6	12/9/2019		
Heating/Ventilation /Air		stage		12/3/2019 8:50:07 AM	1/6/2020		
no heat			STARTED MAKING NOISE. NEEDS REPLACEMENT. MULTI-TEMP WILL BE CONTACTED.				
Robert Hunt							
41428	Glen Landing			1/2/2020			\$0.00
Medium	Moore, Bill	Entrance		13	1/15/2020		
Heating/Ventilation /Air		B10		1/2/2020 2:19:34 PM	1/16/2020		
ceiling unit no heat			1/2-TROUBLESHOOT. BLOWER ASSEMBLY WILL BE SENT OUT FOR REPAIR.				
Robert Hunt			1/15-UNIT IS REPAIRED AND INSTALLED.				
40973	Glen Landing			11/7/2019			\$0.00
Medium	Weaver, Michael	Hallway/Corridor		20	11/27/2019		
Heating/Ventilation /Air		500		11/7/2019 12:20:44 PM	12/11/2019		
cover fell off the unit going into the 600 hallway			REMOVED AND REPLACED HINGES. COVER DOOR BACK IN PLASTIC AND SECURED.				
Robert Hunt							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41001	Glen Landing			11/11/2019			\$0.00
Medium	Weaver, Michael	Hallway/Corridor		-76	8/27/2019		
Heating/Ventilation /Air		600		11/11/2019 11:50:41	11/19/2019		
change filters in the ceiling units			They were done towards the end of summer. REMOVED AND REPLACED ALL FILTERS.				
Robert Hunt							
40951	Glen Landing			11/5/2019			\$0.00
Medium	Weaver, Michael	Classroom		16	11/21/2019		
Heating/Ventilation /Air		316		11/5/2019 7:40:20 AM	12/11/2019		
no heat			INSPECTED UNIT. FOUND BAD WATER FLOW. ADVISED SYSTEM HAS HEAT. OPERATING NORMAL.				
Robert Hunt							
40995	Glen Landing			11/11/2019			\$0.00
Medium	Weaver, Michael	Classroom		10	11/21/2019		
Heating/Ventilation /Air		505		11/11/2019 8:02:24 AM	12/11/2019		
no heat because the computer is say the temp. is 250 degrees			SYSTEM WORKING NORMAL. AT THIS TIME COMMUNICATION IS READING WITH HIGH TEMPERATURE. PER HUNT.				
Robert Hunt							
39917	Glen Landing			6/5/2019			\$0.00
Medium	Weaver, Michael	Classroom		120	10/3/2019		
Heating/Ventilation /Air		204		6/5/2019 2:44:01 PM	11/20/2019		
no ac teacher has a health issue			PER ROB HUNT-MULTI TEMP WORKING ON IT.				
Robert Hunt							
39876	Glen Landing			5/30/2019			\$0.00
Medium	Weaver, Michael	Classroom		126	10/3/2019		
Heating/Ventilation /Air		204		5/30/2019 7:21:11 AM	11/20/2019		
Compressor not coming on in Uni-vent			PER ROB HUNT-MULTI TEMP WILL BE WORKING ON IT.				
Robert Dymond							
40606	Glen Landing			9/23/2019			\$0.00
Medium	Weaver, Michael	Classroom		10	10/3/2019		
Heating/Ventilation /Air		210		9/23/2019 9:43:18 AM	11/20/2019		
no ac everything is on but the fan			PER ROB HUNT-MULTI TEMP WILL BE WORKING ON				
Robert Hunt							
40328	Glen Landing			8/15/2019			\$0.00
Medium	Weaver, Michael	Classroom		49	10/3/2019		
Heating/Ventilation /Air		210		8/15/2019 7:36:07 AM	11/20/2019		
no ac			PER ROB HUNT-MULTI TEMP WORKING ON				
Robert Hunt							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40934	Glen Landing			11/1/2019			\$0.00
Medium	Weaver, Michael	Classroom		12	11/13/2019		
Heating/Ventilation /Air		302		11/1/2019 7:37:50 AM	11/19/2019		
no heat			INSPECTED UNIT. FOUND AIR IN SYSTEM. BLED SYSTEM AND ALSO NO				
Robert Hunt			CONTROL FOR UNIT BAD CONNECTION FOR CONTROLS. OPERATING				
			NORMAL				
40824	Glen Landing			10/22/2019			\$0.00
Medium	Weaver, Michael	Classroom		22	11/13/2019		
Heating/Ventilation /Air		301		10/22/2019 12:07:14	11/19/2019		
univent making a lot of noise			INSPECTED UNIT. FOUND NO ISSUE WITH FAN OR ANY OTHER NOISE.				
Robert Hunt			OPERATING NORMAL.				
40938	Glen Landing			11/1/2019			\$0.00
Medium	Weaver, Michael	Classroom		-28	10/4/2019		
Heating/Ventilation /Air		106		11/1/2019 8:32:40 AM	11/19/2019		
no heat			BAD HEATING COIL. UNABLE TO FIX. ALL PARTIES ADVISED				
Robert Hunt							
40935	Glen Landing			11/1/2019			\$0.00
Medium	Weaver, Michael	Classroom		5	11/6/2019		
Heating/Ventilation /Air		304		11/1/2019 7:38:22 AM	11/20/2019		
no heat			BLED SYSTEM FOR AIR PROBLEM. OPERATING NORMAL				
Robert Hunt							
40950	Glen Landing			11/5/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	11/6/2019		
Heating/Ventilation /Air		314		11/5/2019 7:39:28 AM	11/20/2019		
no heat			INSPECTED UNIT. BLEED SYSTEM FOR HEAT. ROB UNABLE TO RAISE				
Robert Hunt			TEMPERATURE. SEEMS TO BE A COMMUNICATION ISSUE.				
41159	Glen Landing			11/27/2019			\$0.00
Medium	Weaver, Michael	Classroom		5	12/2/2019		
Heating/Ventilation /Air		201		11/27/2019 9:10:26 AM	12/11/2019		
unit is making a lot of noise			INSPECTED UNIT. FOUND AND ADJUSTED HANGER FOR HEATING PIPE.				
Robert Hunt			UNIT WORKING NORMAL				
41037	Glen Landing			11/15/2019			\$0.00
Medium	Weaver, Michael	Classroom		6	11/21/2019		
Heating/Ventilation /Air		610		11/15/2019 2:23:48 PM	12/11/2019		
unit is making a lot of noise vibrating in the			FIRST INSPECTION IN CLASSROOM AND WAS UNABLE TO VERIFY				
classroom			NOISE.				
Robert Hunt							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41153	Glen Landing			11/25/2019			\$0.00
Medium	Weaver, Michael	Classroom		7	12/2/2019		
Heating/Ventilation /Air		313		11/25/2019 2:47:34 PM	12/11/2019		
no heat			HEAT IS WORKING PER ROB HUNT.				
Robert Hunt							
40922	Glen Landing			10/30/2019			\$0.00
Medium	Weaver, Michael	Classroom		16	11/15/2019		
Heating/Ventilation /Air		210		10/30/2019 2:03:43 PM	11/20/2019		
over heating room is set on 62 actual temp. is 78			INSPECTED UNIT FOUND ACTUATOR LOOSE AND TIGHTENED UP. ALSO MR. HUNT UNABLE TO COMMUNICATE WITH UNIT FOR LOWER TEMP TO CONTROL VALVE.				
Robert Hunt							
40909	Glen Landing			10/28/2019			\$0.00
Medium	Weaver, Michael	Classroom		36	12/3/2019		
Heating/Ventilation /Air		103		10/28/2019 9:03:03 AM	12/11/2019		
univent making a lot of noise			OILED BEARINGS, PULLED FAN ASSEMBLY FOR REPAIR, REBUILT FAN ASSEMBLY. INSTALLED. OPERATING NORMAL.				
Robert Hunt							
41256	Glen Landing			12/13/2019			\$0.00
Medium	Weaver, Michael	Classroom			12/13/2019		
Heating/Ventilation /Air		604		12/13/2019 6:37:46 AM	1/3/2020		
discharge air is reading 250 degrees			DAVE FROM PETERSON				
Robert Hunt							
41257	Glen Landing			12/13/2019			\$0.00
Medium	Weaver, Michael	Classroom			12/13/2019		
Heating/Ventilation /Air		607		12/13/2019 6:38:44 AM	1/3/2020		
room is cold says the unit is off line			DAVE/PETERSON				
Robert Hunt							
41067	Glen Landing			11/19/2019			\$0.00
Medium	Moore, Bill	Kitchen		1	11/20/2019		
Electrical		kitchen		11/19/2019 12:06:27	11/21/2019		
kids are getting shocked touching the counter			TOOK GFCI OUTLET THAT SUPPLIES POWER TO CASH REGISTER OUT OF BOX. INSPECTED EVERYTHING FOUND NOTHING WRONG.				
Robert Hunt							
40779	Glen Landing			10/12/2019			\$0.00
Medium	Moore, Bill	Closet Area			10/12/2019		
Heating/Ventilation /Air		maintenance		10/12/2019 12:53:46	12/11/2019		
HOA switch is making a loud buzzing sound I turned the unit off it supplies the band room			NEED TO REPLACE THE DISCONNECT (HOA) SWITCH. 10/12/19-AFTER SEVERAL ATTEMPTS, WE COULD NOT FIND A REPLACEMENT. TURN OVER TO MULTI-TEMP.				
Robert Hunt							

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Description			Action Taken				
Requester Name							
40972	Glen Landing			11/7/2019			\$0.00
Medium	Moore, Bill	Hallway/Corridor		18	11/25/2019		
Heating/Ventilation /Air		500		11/7/2019 12:19:35 PM	12/11/2019		
ceiling unit outside of principals office motor burned up			REMOVED BLOWER FOR REPAIR. IN STALLED REBUILT UNIT				
Robert Hunt							
40974	Glen Landing			11/7/2019			\$0.00
Medium	Moore, Bill	Hallway/Corridor		18	11/25/2019		
Heating/Ventilation /Air		500		11/7/2019 12:22:11 PM	12/11/2019		
unit outside of 501 the wires are disconnected			11/12-REMOVED BLOWER FOR REPAIR. 11/25- INSTALL REBUILT UNIT. BOTH UNITS WORKING FINE(TIME INCLUDES PICKING UP THE UNITS.				
Robert Hunt							
39742	Glen Landing			5/13/2019		1	\$0.00
Medium	Moore, Bill	Hallway/Corridor		303	3/11/2020		
Heating/Ventilation /Air		rdymond@glouceste		5/13/2019 12:36:55 PM	3/11/2020		
Motor in hall heater burned up and was smoking. I cut the wires with Walts help and taped off wires			Motor needs replacing, since this is a heating unit only I will sent unit out for service for 2020-21 school year				
Robert Dymond							
41047	Glen Landing			11/18/2019			\$0.00
Medium	Moore, Bill	Classroom		30	12/18/2019		
Heating/Ventilation /Air		504		11/18/2019 8:10:28 AM	12/20/2019		
has heat but no fan to spread it around			SENDING BLOWER UNIT OUT FOR REPAIRAFTER 12-9-19. EXTENSIVE TROUBLE-SHOOT. MULTI TEMP TROUBLE SHOOT ALSO. INSTALLED BLOWER WORKING FINE.				
Robert Hunt							
41091	Glen Landing			11/21/2019			\$0.00
Medium	Moore, Bill	Classroom		4	11/25/2019		
Heating/Ventilation /Air		306		11/21/2019 9:24:48 AM	1/3/2020		
think the fan motor is burned out it's really hot to the touch and not running			SENT UNIT OUT FOR REPAIR, REINSTALLED UNIT AND RUNNING FINE.				
Robert Hunt							
41046	Glen Landing			11/18/2019			\$0.00
Medium	Moore, Bill	Classroom		9	11/27/2019		
Heating/Ventilation /Air		501		11/18/2019 8:09:15 AM	12/11/2019		
has heat but no fan to spread it around			DISCOVERED LOOSE FUSE. RUNNING FINE, ASSISTED MULTI-TEMP				
Robert Hunt							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40996	Glen Landing			11/11/2019			\$0.00
Medium	Moore, Bill	Classroom			11/11/2019		
Heating/Ventilation /Air		309		11/11/2019 8:03:57 AM	12/11/2019		
over heat set on 66 room is 74			HOT WATER CIRCULATOR WAS NOT RUNNING AT THAT TIME. JOHNSON				
Robert Hunt			CONTROLS WAS CONTACTED.				
40823	Glen Landing			10/22/2019			\$0.00
Medium	Moore, Bill	Classroom		22	11/13/2019		
Heating/Ventilation /Air		503		10/22/2019 12:06:33	11/15/2019		
univen making a lot of noise			BLOWER ASSEMBLY NEEDS REPAIR. SENDING UNIT OUT. INSTALLED				
Robert Hunt			REBUILT UNIT. UNIT RUNNING FINE.				
41054	Glen Landing			11/18/2019			\$0.00
Medium	Moore, Bill	Classroom		3	11/21/2019		
Heating/Ventilation /Air		602		11/18/2019 2:07:58 PM	11/21/2019		
no heat set on 73 room is 65			SCHOOL HAVING CONTROL ISSUES WITH THEIR CIRCULATOR PUMPS.				
Robert Hunt			CONTRACTOR IS TROUBLE SHOOTING THE PROBLEM				
41053	Glen Landing			11/18/2019			\$0.00
Medium	Moore, Bill	Classroom		3	11/21/2019		
Heating/Ventilation /Air		603		11/18/2019 2:06:48 PM	11/21/2019		
no heat set on 72 room is 67			SCHOOL HAVING CONTROL ISSUES WITH THEIR CIRCULATOR PUMPS.				
Robert Hunt			CONTRACTOR IS TROUBLE SHOOTING THE PROBLEM.				
41052	Glen Landing			11/18/2019			\$0.00
Medium	Moore, Bill	Classroom		3	11/21/2019		
Heating/Ventilation /Air		609		11/18/2019 2:03:24 PM	11/21/2019		
no heat set on 78 room is 65			SCHOOL IS HAVING CONTROL ISSUES WITH THEIR CIRCULATOR				
Robert Hunt			PUMPS. CONTRACTOR IS TROUBLE SHOOTING THE PROBLEM				
41646	Glen Landing			1/30/2020		1	\$0.00
Medium	Moore, Bill	Classroom		4	2/3/2020		
Heating/Ventilation /Air		204		1/30/2020 7:14:26 AM	2/3/2020		
no heat computer is reading 79 it's 55			troubleshoot operation of unit, discovered controls are off-line. Waiting on				
Robert Hunt			Comcast to reboot.				
41473	Glen Landing			1/10/2020		1	\$0.00
Medium	Moore, Bill	Classroom		24	2/3/2020		
Heating/Ventilation /Air		204		1/10/2020 8:26:20 AM	2/3/2020		
have to set the temp to 90 to get the room to 70			Comcast Internet is down, waiting for re-boot				
Robert Hunt							

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Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
41004	Glen Landing			11/11/2019			\$0.00
Medium	Moore, Bill	Classroom		53	1/3/2020		
Heating/Ventilation /Air		316		11/11/2019 2:46:18 PM	1/3/2020		
filter drawer is all bent up it will not go back in all the way it's a tripping hazard			REPAIRED BY PETERSON HVAC INC.				
Robert Hunt							
41446	Glen Landing			1/7/2020			\$0.00
Medium	Moore, Bill	Classroom		1	1/8/2020		
Heating/Ventilation /Air		214		1/7/2020 6:53:27 AM	1/15/2020		
no heat teacher heard something pop and smelled something burning			TRANSFORMER BLEW UP IN CONTROL BOX BECAUSE THESE UNIVENTS ARE CUSTOM MADE. WILL NEED CONTRACTOR TO SERVICE UNIT.				
Robert Hunt							
41036	Glen Landing			11/15/2019			\$0.00
Medium	Moore, Bill	Bathroom		6	11/21/2019		
Heating/Ventilation /Air		kitchen		11/15/2019 2:11:45 PM	11/21/2019		
no heat			SCHOOL HAVING CONTROL ISSUES WITH THEIR CIRCULATOR PUMPS. CONTRACTOR IS TROUBLE SHOOTING THE PROBLEM.				
Robert Hunt							
41033	Glendora			11/15/2019			\$0.00
Medium	Weaver, Michael	Classroom		17	12/2/2019		
Heating/Ventilation /Air		Downstairs		11/15/2019 11:03:38	12/11/2019		
Heat not coming on in Rm.#27. Excel class rm.			DAVE/PETERSON PER BRUCE.				
Bruce McKeever							
40638	Glendora			9/25/2019			\$0.00
Medium	Weaver, Michael	Classroom		34	10/29/2019		
Heating/Ventilation /Air		Up-stairs		9/25/2019 7:18:02 AM	11/19/2019		
Univent not working in rm. 8			REMOVED AND REPLACED BEARINGS. REMOVED AND REPLACED MOTOR. OILED BEARINGS FOR OPERATION. RUNNING NORMAL.				
Bruce McKeever							
40959	Gloucester Township			11/5/2019			\$0.00
Medium	Weaver, Michael	Classroom			11/5/2019		
		Rms 33 & 30		11/5/2019 3:09:42 PM	11/6/2019		
NO HEAT IN CLASSROOMS 33 & 30			INSPECTED UNITS.RM. 30 BLED AIR FROM UNIT. RM. 33 BLED AIR AND ALSO SET SWITCH FOR OPERATION.				
Peggy Ebling							

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Description			Action Taken				
Requester Name							
41044	Gloucester Township			11/18/2019			\$0.00
Medium	Weaver, Michael	Classroom			11/18/2019		
Heating/Ventilation /Air		Room 30 Walto		11/18/2019 7:23:27 AM	11/20/2019		
Cold air blowing from Univent. I've bled the system but it hasn't fixed the problem.			INSPECTED UNIT.BLED SYSTEM AND FOUND STICKING AUTOMATIC BLEEDER. REMOVED AND REPLACED AUTOMATIC BLEEDER.				
Derek Mecke							
40880	Gloucester Township			10/25/2019			\$0.00
Medium	Weaver, Michael	Guidance Office			10/25/2019		
Heating/Ventilation /Air		guidance / old		10/25/2019 1:31:59 PM	11/19/2019		
the is a Oder coming from the ventilation system of something maybe died . I did check in the attic and couldnt find anything			CHECKED ROOM AND WAS UNABLE TO DUPLICATE THE SMELL. NO SMELL AT THIS TIME.				
carmen scarduzio							
41043	Gloucester Township			11/18/2019			\$0.00
Medium	Weaver, Michael	Boiler Room			11/18/2019		
Heating/Ventilation /Air		dmecke@gloucester		11/18/2019 7:22:24 AM	11/20/2019		
Leaking pipes from circulating pumps in boiler room.			REMOVED AND REPLACED AUTOMATIC BLEEDER. REMOVED AND REPLACED VALVE AND PIPPING.				
Derek Mecke							
41440	James W. Lilley			1/6/2020			\$0.00
Medium	Moore, Bill	Classroom		3	1/9/2020		
Heating/Ventilation /Air		b corridor room 101		1/6/2020 9:30:43 AM	1/15/2020		
blower not working on univent .			REPLACE BLOWER SHAFT BEARINGS, UNIT IS NOW RUNNING.				
Mike Snapp							
41455	James W. Lilley			1/8/2020			\$0.00
Medium	Moore, Bill	Classroom		1	1/9/2020		
Heating/Ventilation /Air		a corridor room 20		1/8/2020 9:59:52 AM	1/15/2020		
heater will not come on .			TROUBLESHOOT RESET SERVICE SWITCH.				
Mike Snapp							
41460	James W. Lilley			1/9/2020			\$0.00
Medium	Moore, Bill	Classroom		4	1/13/2020		
Heating/Ventilation /Air		b corridor room 103		1/9/2020 11:22:49 AM	1/16/2020		
uni vent will not come on bad switch .			1/9-REPLACE MOTOR SWITCH. NO POWER TO MOTOR				
Mike Snapp			1/13-PETERSON HVAC CONTRACTOR WILL ORDER NEW TRANSFORMER FOR THE UNIT				

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Description			Action Taken				
Requester Name							
40657	James W. Lilley			9/26/2019	10/13/2019		\$0.00
Medium	Weaver, Michael			25	10/21/2019		
General Maintenance				9/26/2019 12:10:14 AM	12/13/2019		
Yearly - Boiler Inspection PM 5/28/2004 - Refer to PM schedule details.			UNABLE INSPECT OLD BOILER. GAS VALVE CLOSED. UNKNOW OF WHY . ALSO HAS NEW BOILER				
Sani Umar							
41441	Loring-Flemming			1/6/2020			\$0.00
Medium	Moore, Bill	Classroom		2	1/8/2020		
Heating/Ventilation /Air		E-10		1/6/2020 10:27:26 AM	1/15/2020		
blowing cold air no heat			1/8-JOHNSON CONTROLS INCREASED HEATING SET POINT ON BOILERS. E-10 NOW HAS HEAT.				
Matt Fretz							
40308	Loring-Flemming			8/8/2019		8	\$0.00
Medium	Moore, Bill	Classroom		179	2/3/2020		
Heating/Ventilation /Air		E-1		8/8/2019 8:01:41 AM	2/3/2020		
Compressor over heats shuts down and wont restart.			Turned over to contractor				
Matt Fretz							
40306	Loring-Flemming			8/8/2019			\$0.00
Medium	Weaver, Michael	Classroom		55	10/2/2019		
Heating/Ventilation /Air		computer		8/8/2019 7:58:39 AM	11/20/2019		
Motor is hot over heating and shutting down.			REMOVED AND REPLACED MOTOR. OILED BEARINGS. REMOVED AND REPLACED SHAFT. COMPLETE				
Matt Fretz							
41031	Maintenance			11/15/2019			\$0.00
Medium	Weaver, Michael	Office			11/15/2019		
		Latchkey Office		11/15/2019 9:44:58 AM	11/15/2019		
REPLACE HEATER IN LATCHKEY OFFICE			REMOVE AND REPLACE HEATER. HEATER IS OPERATING NORMAL. JOE PICCIONI HELPED MIKE WEAVER.				
Peggy Ebling							
40770	Maintenance			10/10/2019			\$0.00
Medium	Moore, Bill			22	11/1/2019		
		Barb DeRosa Office		10/10/2019 10:12:56	11/11/2019		
heater not working			P.M. SPARE UNIT REPLACED IN OFFICE				
Peggy Ebling							

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Description			Action Taken				
Requester Name							
39924	Maintenance			6/6/2019		1	\$0.00
Medium	Moore, Bill			243	2/4/2020		
				6/6/2019 1:51:46 PM	2/4/2020		
Transportation office (Lynn) A/C - thermostat not working. Won't turn off when temp goes down			This thermostat which is part of this unit is no longer in circulation, recommend replacing entire unit				
41083	Maintenance			11/20/2019			\$0.00
Medium	Weaver, Michael	Garage			11/20/2019		
				11/20/2019 2:22:26 PM	12/11/2019		
No Heat			REMOVED AND REPLACED OLD EXHAUST PIPES FOR HEATER. HEATER TO MAINTENANCE STACK.				
40933	Maintenance			11/1/2019	11/1/2019		\$0.00
Medium	Moore, Bill	Office		12	11/13/2019		
Heating/Ventilation /Air		Latchkey office		11/1/2019 7:22:00 AM	11/15/2019		
no heat			REPLACE UNIT WITH ANOTHER UNIT. NEITHER ONE PRODUCES HEAT. UNITS MAY NEED TO REPLACE MOTHER BOARDS.				
Sani Umar							
41062	Union Valley			11/19/2019			\$0.00
Medium	Moore, Bill	Boiler Room			11/19/2019		
Heating/Ventilation /Air		catwalk above boiler		11/19/2019 8:57:14 AM	11/20/2019		
replace motor in fc12 catwalk above boiler room							
michael schuda							
41268	Union Valley			12/16/2019			\$0.00
Medium	Weaver, Michael	Classroom		1	12/17/2019		
Heating/Ventilation /Air		fcu-03 above rm 302		12/16/2019 1:07:27 PM	1/6/2020		
fcu-03 is making a loud rumbling noise in room 302			RETURN DUCT WORK BOUNCING AROUND. STRAPPED DUCT WORK TO HELP PREVENT NOISE				
michael schuda							
Count: 117 Work Orders		Avg. Age of WO's 46			Total for Complete	57	\$0.00
Count: 443 Work Orders		Avg. Age of WO's 26			Grand Total	106	\$0.00

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

Status: Closed Work Orders

41576	Ann A. Mullen			1/25/2020	4/16/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			81	4/15/2020		
Custodial				1/25/2020 12:12:14 AM	5/15/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42043	Ann A. Mullen			4/24/2020	7/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			83	7/16/2020		
Custodial				4/24/2020 12:11:28 AM	7/22/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40848	Ann A. Mullen			10/25/2019	1/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			89	1/22/2020		
Custodial				10/25/2019 12:10:30	1/22/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42580	Charles W. Lewis			7/25/2020	10/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			48	9/11/2020		
Custodial				7/25/2020 12:15:00 AM	9/14/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42045	Charles W. Lewis			4/24/2020	7/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			98	7/31/2020		
Custodial				4/24/2020 12:11:30 AM	8/19/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

41578	Charles W. Lewis			1/25/2020	4/16/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			66	3/31/2020		
Custodial				1/25/2020 12:12:15 AM	5/15/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40192	Charles W. Lewis			7/25/2019	10/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			43	9/6/2019		
Custodial				7/25/2019 12:11:23 AM	9/20/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

38936	Charles W. Lewis			1/25/2019	4/17/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			35	3/1/2019		
Custodial				1/25/2019 12:10:08 AM	3/11/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

39588	Charles W. Lewis			4/24/2019	7/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			95	7/28/2019		
Custodial				4/24/2019 12:11:59 AM	8/21/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

39589	Chews			4/24/2019	7/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			69	7/2/2019		
Custodial				4/24/2019 12:12:00 AM	7/17/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				

Requester Name

38937	Chews			1/25/2019	4/17/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			91	4/26/2019		
Custodial				1/25/2019 12:10:08 AM	5/6/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40193	Chews			7/25/2019	10/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			92	10/25/2019		
Custodial				7/25/2019 12:11:23 AM	11/5/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

41579	Chews			1/25/2020	4/16/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			81	4/15/2020		
Custodial				1/25/2020 12:12:15 AM	5/15/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42046	Chews			4/24/2020	7/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			48	6/11/2020		
Custodial				4/24/2020 12:11:30 AM	6/16/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42047	Erial			4/24/2020	7/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			82	7/15/2020		
Custodial				4/24/2020 12:11:30 AM	8/12/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

40852	Erial			10/25/2019	1/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			80	1/13/2020		
Custodial				10/25/2019 12:10:31	1/15/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

41580	Erial			1/25/2020	4/16/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			96	4/30/2020		
Custodial				1/25/2020 12:12:15 AM	5/28/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40194	Erial			7/25/2019	10/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			84	10/17/2019		
Custodial				7/25/2019 12:11:23 AM	10/24/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

38938	Erial			1/25/2019	4/17/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			82	4/17/2019		
Custodial				1/25/2019 12:10:08 AM	4/30/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

39590	Erial			4/24/2019	7/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			82	7/15/2019		
Custodial				4/24/2019 12:12:00 AM	8/7/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

38939	Glen Landing			1/25/2019	4/17/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			80	4/15/2019		
Custodial				1/25/2019 12:10:09 AM	4/16/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

41581	Glen Landing			1/25/2020	4/16/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			33	2/27/2020		
Custodial				1/25/2020 12:12:15 AM	3/2/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

41582	Glendora			1/25/2020	4/16/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			62	3/27/2020		
Custodial				1/25/2020 12:12:15 AM	5/15/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40196	Glendora			7/25/2019	10/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			77	10/10/2019		
Custodial				7/25/2019 12:11:24 AM	10/18/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

38940	Glendora			1/25/2019	4/17/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			59	3/25/2019		
Custodial				1/25/2019 12:10:09 AM	3/27/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

RM 8 UNIVENT NOT WORKING. WORK ORDER WAS PUT IN ON 9-25-19

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

39592	Glendora			4/24/2019	7/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			64	6/27/2019		
Custodial				4/24/2019 12:12:00 AM	7/3/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42049	Glendora			4/24/2020	7/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			68	7/1/2020		
Custodial				4/24/2020 12:11:30 AM	7/8/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42050	Gloucester Township			4/24/2020	7/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			81	7/14/2020		
Custodial				4/24/2020 12:11:31 AM	7/21/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40855	Gloucester Township			10/25/2019	1/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			67	12/31/2019		
Custodial				10/25/2019 12:10:31	1/14/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

38941	Gloucester Township			1/25/2019	4/17/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			52	3/18/2019		
Custodial				1/25/2019 12:10:09 AM	3/20/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

41583	Gloucester Township			1/25/2020	4/16/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			72	4/6/2020		
Custodial				1/25/2020 12:12:15 AM	5/15/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

41584	James W. Lilley			1/25/2020	4/16/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			6	1/31/2020		
Custodial				1/25/2020 12:12:16 AM	2/5/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40198	James W. Lilley			7/25/2019	10/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			6	7/31/2019		
Custodial				7/25/2019 12:11:24 AM	8/1/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

38942	James W. Lilley			1/25/2019	4/17/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			7	2/1/2019		
Custodial				1/25/2019 12:10:09 AM	2/26/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

39594	James W. Lilley			4/24/2019	7/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			2	4/26/2019		
Custodial				4/24/2019 12:12:00 AM	5/2/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

40856	James W. Lilley			10/25/2019	1/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			3	10/28/2019		
Custodial				10/25/2019 12:10:31	10/30/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42586	James W. Lilley			7/25/2020	10/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			18	8/12/2020		
Custodial				7/25/2020 12:15:02 AM	8/17/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42051	James W. Lilley			4/24/2020	7/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			10	5/4/2020		
Custodial				4/24/2020 12:11:31 AM	5/14/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40857	Loring-Flemming			10/25/2019	1/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			81	1/14/2020		
Custodial				10/25/2019 12:10:31	1/21/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

39595	Loring-Flemming			4/24/2019	7/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			78	7/11/2019		
Custodial				4/24/2019 12:12:01 AM	7/17/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

38943	Loring-Flemming			1/25/2019	4/17/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			80	4/15/2019		
Custodial				1/25/2019 12:10:09 AM	4/29/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40199	Loring-Flemming			7/25/2019	10/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			81	10/14/2019		
Custodial				7/25/2019 12:11:24 AM	10/16/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40200	Maintenance			7/25/2019	10/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			14	8/8/2019		
Custodial				7/25/2019 12:11:24 AM	8/12/2019		

CHECKED ALL UNIVENTS

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

41586	Maintenance			1/25/2020	4/16/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			9	2/3/2020		
Custodial				1/25/2020 12:12:16 AM	2/12/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

39596	Maintenance			4/24/2019	7/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			106	8/8/2019		
Custodial				4/24/2019 12:12:01 AM	8/12/2019		

CHECKED ALL UNIVENTS

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

40858	Maintenance			10/25/2019	1/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			13	11/7/2019		
Custodial				10/25/2019 12:10:32	11/11/2019		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42588	Maintenance			7/25/2020	10/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			26	8/20/2020		
Custodial				7/25/2020 12:15:02 AM	9/8/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42053	Maintenance			4/24/2020	7/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			10	5/4/2020		
Custodial				4/24/2020 12:11:31 AM	5/14/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42054	Union Valley			4/24/2020	7/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			20	5/14/2020		
Custodial				4/24/2020 12:11:31 AM	5/21/2020		

THERE ARE NO UNI-VENTS AT UNION VALLEY

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

42589	Union Valley			7/25/2020	10/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			20	8/14/2020		
Custodial				7/25/2020 12:15:02 AM	8/19/2020		

THERE ARE NO UNIVENTS AT UNION VALLEY SCHOOL

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
40859	Union Valley			10/25/2019	1/15/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			11	11/5/2019		
Custodial				10/25/2019 12:10:32	11/6/2019		
Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.			THERE ARE NO UNIVENTS AT UNION VALLEY ELEMENTARY SCHOOL.				
Sani Umar							
39597	Union Valley			4/24/2019	7/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			7	5/1/2019		
Custodial				4/24/2019 12:12:01 AM	5/2/2019		
Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.			THERE ARE NO UNIVENTS AT UNION VALLEY ELEMENTARY SCHOOL.				
Sani Umar							
38945	Union Valley			1/25/2019	4/17/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			11	2/5/2019		
Custodial				1/25/2019 12:10:10 AM	2/26/2019		
Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.							
Sani Umar							
41587	Union Valley			1/25/2020	4/16/2020		\$0.00
Medium	IN CHARGE, CUSTODIAN			10	2/4/2020		
Custodial				1/25/2020 12:12:16 AM	2/10/2020		
Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.			THERE ARE NO UNIVENTS AT UNION VALLEY ELEMENTARY SCHOOL.				
Sani Umar							
40201	Union Valley			7/25/2019	10/15/2019		\$0.00
Medium	IN CHARGE, CUSTODIAN			15	8/9/2019		
Custodial				7/25/2019 12:11:24 AM	8/13/2019		
Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.			THERE ARE NO UNIVENTS AT UNION VALLEY ELEMENTARY SCHOOL.				
Sani Umar							
Count: 55 Work Orders		Avg. Age of WO's 52		Total for Closed Work Orders		0	\$0.00

Work Order Summary List

Selected Date Range for Request Dates: 1/1/2019 - 9/22/2020 Order By Status, Location

WOID	Location	Building	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	Days Aged	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

Status: Complete

40850	Charles W. Lewis			10/25/2019	1/15/2020		\$0.00
Medium	IN CHARGE,			69	1/2/2020		
	CUSTODIAN						
Custodial				10/25/2019 12:10:30	1/9/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40851	Chews			10/25/2019	1/15/2020		\$0.00
Medium	IN CHARGE,			73	1/6/2020		
	CUSTODIAN						
Custodial				10/25/2019 12:10:30	1/9/2020		

ALL CUSTODIANS

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

40854	Glendora			10/25/2019	1/15/2020		\$0.00
Medium	IN CHARGE,			59	12/23/2019		
	CUSTODIAN						
Custodial				10/25/2019 12:10:31	1/6/2020		

Monthly - Univent PM Quarterly 2/18/04 - Refer to PM schedule details.

Sani Umar

Count: 3 Work Orders	Avg. Age of WO's 67	Total for Complete	0	\$0.00
Count: 58 Work Orders	Avg. Age of WO's 53	Grand Total	0	\$0.00