TOWNSHIP OF BERKELEY HEIGHTS

29 PARK AVENUE
BERKELEY HEIGHTS, NJ 07922
TEL (908)464-2700 FAX (908)286-2222

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 22-02129-02

ORDER DATE: 08/24/22
REQUISITION NO:
DELIVERY DATE: 09/30/22
STATE CONTRACT:
F.O.B. TERMS:

SHIP TO

FINANCE
29 PARK AVENUE
BERKELEY HEIGHTS, NJ 07922

VENDOR

VENDOR #: HFACPAS

Holman Frenia Allison, P.C.
1985 Cedar Bridge Ave
Suite 3
Lakewood, NJ 08071

Phone: (732)797-1333

PAYMENT RECORD

CHECK NO. 49563

DATE PAID 9/20/22

NOTICE: TAX ID #22-6002137 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2022 CFO Services - August	2-01-20-705-028 FIN - Professional Services	15,400.0000	15,400.00
			TOTAL	15,400.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X Holman Frenia Allison, P.C.

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

Holman Frenia Allison, P.C.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER.
MAIL VOUCHER & ITEMIZED BILLS TO:

TOWNSHIP OF BERKELEY HEIGHTS
29 PARK AVENUE
BERKELEY HEIGHTS, NJ 07922

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

Holman Frenia Allison, P.C.

CFO/Treasurer Date 9/13/22

9/13/22

Twp Administrator Date

HFA
Certified Public Accountants + Advisors

1985 Cedar Bridge Avenue, Suite 3, Lakewood, NJ 08701 • Tel: 732.797.1333
194 East Bergen Place, Red Bank, NJ 07701 • Tel: 732.747.0010
1415 Hooper Avenue, Suite 305, Unit A, Toms River, NJ 08753 • By Appointment Only
www.hfacpas.com

TOWNSHIP OF BERKELEY HEIGHTS
29 PARK AVENUE
BERKELEY HEIGHTS,, NJ 07922

Date:	8/31/2022
Invoice Number:	53780
Client:	61022.

BILLING FOR CFO SERVICES RENDERED TO THE TOWNSHIP OF BERKELEY HEIGHTS FOR THE MONTH OF AUGUST, 2022.

***** PLEASE SEE ATTACHED FOR DETAILED BREAKDOWN OF HOURS. *****

Please Remit on Account: $15,400.00

22-02129
2-01-20-705-028

VENDOR'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

SIGNATURE: ______________ **DATE:** 8/31/2022

POSITION: PARTNER

For your convenience credit card payments and ACH bank transfers can be made online at

www.hfacpas.com/pay-now

Cash & check payments will still be accepted.
Please remit to HFA, 1985 Cedar Bridge Ave. Ste 3, Lakewood, NJ 08701
Questions? Contact us at 732-797-1333

Berkeley Heights Township - CFO Services

Description of this Month's Service

Municipal CFO Services for Berkeley Heights Township - Including but not limited to:

1. 2022 Bank Reconciliations
2. Department Head Meetings & Budget Discussions
3. Permanent Financing Assistance / Assessments
4. Purchasing Procedures & Approvals
5. Various Financial Analysis & Assessments

Aug 2022 Billings

Engagement Team Member	Level	Hours	Rate	Total
Matt Holman	Partner	4	$ 200.00	$ 800.00
Anthony Mannino	Director	12.5	$ 175.00	$ 2,187.50
Christopher Schweitzer	Supervisor	42.5	$ 150.00	$ 6,375.00
Rachel Flora	Advisor	57.5	$ 105.00	$ 6,037.50
Corey Mottes	Advisor	0	$ 105.00	$ -
Ad Hoc Staff	Support Staff	0	$ 100.00	$ -
Total Amount				**$ 15,400.00**
Final Monthly Bill - Amount Due				**$ 15,400.00**