

TOWNSHIP OF BERKELEY HEIGHTS

29 PARK AVENUE

BERKELEY HEIGHTS, NJ 07922

TEL (908)464-2700 FAX (908)286-2222

S H I P T O V E N D O R	FINANCE 29 PARK AVENUE BERKELEY HEIGHTS, NJ 07922
	VENDOR #: HFACPAS Holman Frenia Allison, P.C. 1985 Cedar Bridge Ave Suite 3 Lakewood, NJ 08071 Phone: (732)797-1333

PURCHASE ORDER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
NO.	22-02129

ORDER DATE: 08/24/22

REQUISITION NO:

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

PAYMENT RECORD	
CHECK NO.	49494
DATE PAID	9/6/22

NOTICE: TAX ID #22-6002137 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2022 CFO Services - July	2-01-20-705-028	16,980.0000	16,980.00
		FIN - Professional Services		
			TOTAL	16,980.00

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one. X <u>See Attached</u> VENDOR SIGN HERE OFFICIAL POSITION DATE TAX ID NO. OR SOCIAL SECURITY NO.	I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures. <u>Holman Frenia Allison, P.C.</u> DEPT. HEAD DATE VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: TOWNSHIP OF BERKELEY HEIGHTS 29 PARK AVENUE BERKELEY HEIGHTS, NJ 07922	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW. <u>Holman Frenia Allison, P.C.</u> CFO/Treasurer Date <u>[Signature]</u> 9/25/22 Twp Administrator Date



1985 Cedar Bridge Avenue, Suite 3, Lakewood, NJ 08701 • Tel: 732.797.1333
194 East Bergen Place, Red Bank, NJ 07701 • Tel: 732.747.0010
1415 Hooper Avenue, Suite 305, Unit A, Toms River, NJ 08753 • By Appointment Only
www.hfacpas.com

TOWNSHIP OF BERKELEY HEIGHTS
29 PARK AVENUE
BERKELEY HEIGHTS,, NJ 07922

Date: 7/31/2022
Invoice Number: 53581
Client: 61022.

BILLING FOR CFO SERVICES RENDERED TO THE TOWNSHIP OF BERKELEY HEIGHTS FOR THE
MONTH OF JULY, 2022.

*** PLEASE SEE ATTACHED FOR DETAILED BREAKDOWN OF HOURS. ***

Please Remit: \$16,980.00

VENDOR'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars;
that the articles have been furnished or services rendered as stated therein; that no bonus has been given or
received by any person or persons within the knowledge of this claimant in connection with the above claim;
that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

SIGNATURE: _____

DATE: 7/31/2022

POSITION: PARTNER

For your convenience credit card payments and ACH bank transfers can be made online at

www.hfacpas.com/pay-now

Cash & check payments will still be accepted.

Please remit to HFA, 1985 Cedar Bridge Ave. Ste 3, Lakewood, NJ 08701

Questions? Contact us at 732-797-1333

Berkeley Heights Township - CFO Services

Description of this Month's Service	Jul 2022 Billings				
	Engagement Team Member	Level	Hours	Rate	Total
Municipal CFO Services for Berkeley Heights Township - Including but not limited to: 1. 2022 Bank Reconciliations 2. Department Head Meetings & Budget Discussions 3. Permanent Financing Assistance / Assessments 4. Purchasing Procedures & Approvals 5. Various Financial Analysis & Assessments	Matt Holman	Partner	24.5	\$ 200.00	\$ 4,900.00
	Anthony Mannino	Director	3	\$ 175.00	\$ 525.00
	Christopher Schweitzer	Supervisor	56.5	\$ 150.00	\$ 8,475.00
	Rachel Flora	Advisor	26	\$ 105.00	\$ 2,730.00
	Corey Mottes	Advisor	0	\$ 105.00	\$ -
	Ad Hoc Staff	Support Staff	3.5	\$ 100.00	\$ 350.00
Total Amount				\$	16,980.00
Final Monthly Bill - Amount Due				\$	16,980.00