



# HO-HO-KUS BOARD OF EDUCATION

70 Lloyd Road  
Ho-Ho-Kus, New Jersey 07423

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Cheryl Jiosi  
Business Administrator/Board Secretary  
(201) 612-4427

November 14, 2023

**VIA EMAIL**

Mr. Brian Hampel  
[Opra+request-54892-739228a5@requests.opramachine.com](mailto:Opra+request-54892-739228a5@requests.opramachine.com)

**Re: Open Public Records Act Request dated November 3, 2023**

Dear Mr. Hampel:

Please accept this correspondence in response to the Open Public Records Act ("OPRA") request you submitted to the Ho-Ho-Kus Board of Education ("Board") on November 3, 2023. Responses to OPRA requests must be provided within seven (7) business days of receipt of the request. As such, this response is timely.

Your request seeks the following:

*I am requesting any communications that have occurred since January 1, 2023, until the present, between the Ho-Ho-Kus School District and the Saddle River Board of Education, as well as the Saddle River School District administrators, employees, contractors, or attorneys representing them. Specifically, I am interested in correspondence related to the establishment of any new send/receive agreements, encompassing discussions of interest, feasibility assessments, or proposals pertaining to this matter.*

*For clarity, a "send/receive school agreement" is a contract between two or more school districts, where one district (the "sending" district) agrees to send some of its students to schools in another district (the "receiving" district), typically because the sending district does not have appropriate facilities or programs to meet the needs of those students.*

*(1) To the extent that any such records contain personally identifiable information related to any individual student, please redact that personally identifiable information prior to disclosure.*

*2) To the extent that any such records are exempted from disclosure under OPRA, and also unavailable under the common law right of access, please provide a complete Vaughn index of all such records, disclosing "sufficient detail to prove the requestor 'with as much information as possible to use in presenting his case' and to enable the*

*‘decision-maker’s review of governmental records to determine whether they contain privileged material.’” Paff v. Division of Law, 412 N.J. Super. 140, 161 (App. Div. 2010).*

The Board requires an extension of an additional two (2) weeks to respond to your OPRA request. The new due date for the Board’s response is **Tuesday, November 28, 2023**, but we will endeavor to provide the records sooner, if at all possible.

If your request for access to a government record under OPRA has been denied or unfilled within the seven business days required by law, you have a right to challenge the Board’s decision to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (“GRC”) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at (866)-850-0511, by mail at P.O. Box 819, Trenton, New Jersey 08625, by email at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their website at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

If you should have any questions, do not hesitate to contact me.

Very truly yours,

Cheryl Jiosi  
Business Administrator/Board Secretary