

URGENT !!!

#182

OPEN PUBLIC RECORDS REQUEST FORM

Attached you find a request for an Open Public Record. Please look over this carefully and gather all information that pertains to this OPRA request. This is very important that all information be gathered as quickly as possible.

After you have gathered all information please return to the Borough Clerk's Office no later than 5-6-25.

If you are the only department that is gathering this information, and would like to call the person requesting the material, you may do so however, please notify the Clerk's Office. ****PLEASE TAKE NOTE TO THE MEDIUM OF WHICH THE REQUESTOR IS REQUESTING.**

Thank you,
Borough Clerk's Office

CC:

DEPARTMENT	DATE ISSUED:	DATE RECEIVED BACK:
Mayor & Council		
Administration		
Assessor / Tax		
Clerk		
Code Enforcement		
Community Services		
Court		
Finance		
Fire Dept.		
Fire Marshal		
Health Dept.		
Police	4-25-25	
Public Works		
Water / Sewer		
Borough Attorney		
Borough Engineer		
Borough Planner		

PLEASE KEEP IN MIND DANIELS LAW



Assistant Clerk <asstclerk@hpboro.com>

Fwd: OPRA request - Highland Park Police Department Open Records Request

1 message

Jennifer Santiago <jsantiago@hpboro.com>
To: Assistant Clerk <asstclerk@hpboro.com>

Fri, Apr 25, 2025 at 6:27 AM

Jennifer A Santiago
Borough Clerk/Registrar of Vital Statistics
Planning/Zoning/Redevelopment Clerk
The Borough of Highland Park
County of Middlesex, [State of New Jersey](#)
[221 South 5th Avenue](#)
[Highland Park, New Jersey 08904](#)
TEL. (732) 819-3782
FAX (732) 777-6006

RECEIVED 04-25-25

COMPLETED 04-29-25

----- Forwarded message -----

From: **Ciaran Johnson** <opra+request-75117-09a66a8f@requests.opramachine.com>
Date: Fri, Apr 25, 2025, 5:20 AM
Subject: OPRA request - Highland Park Police Department Open Records Request
To: OPRA requests at Highland Park Borough <jsantiago@hpboro.com>

Dear Highland Park Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Incident/arrest reports including officer narrative that have been coded as shoplifting from 04/15/2024 to 04/28/2024.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Ciaran Johnson

RECEIVED

APR 25 2025

BOROUGH OF HIGHLAND PARK
CLERK'S OFFICE

RECEIVED

BOROU

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-75117-09a66a8f@requests.opramachine.com

Is jsantiago@hpboro.com the wrong address for OPRA requests to Highland Park Borough? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=highland_park_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/highland_park_police_department

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records. For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."

Email received by or sent to Borough officials and employees is subject to the Open Public Records Act (OPRA). This means that absent some specific privilege, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.

RECEIVED

APR 25 2025

**BOROUGH OF HIGHLAND PARK
CLERK'S OFFICE**



Highland Park Police Department

Incident Report

222 S 5th Avenue Highland Park, NJ 08904

Phone: (732) 572 - 3800

Chief Richard Abrams

(US/Eastern)

ORI	County	Venue	Report #
NJ0120700	Middlesex County	Highland Park	24HP00267
Report Date / Time	Occurrence Date / Time		File Class
04/25/2024 16:19 Hrs	04/25/2024 15:46 Hrs - 04/25/2024 15:50 Hrs		2C:20-11B(2)

Incident Report Type(s) / Nature of Incident

Theft

Supplements

Approved Report (1)

Summary

UNKNOWN SPANISH MALE WALKED INTO RITE AID LOCATED AT 332 RARITAN AVENUE AND STOLE PROCEEDS FROM THE STORE.

Incident Location

Address	City	State	ZIP	Country
332 Raritan Avenue	Highland Park	New Jersey	08904	United States of America
County:	Township of Occurrence		Clery Location	
Middlesex County	Highland Pk. Boro		Off Campus	
Latitude	Longitude	Beat	Sub-Beat	
40.499323	-74.426456	3 (Douglass)	1	

Incident Offenses

Supp #	Offense	Status	Status Date
0	2C:20-11B(2) - Shoplifting Conceal Merchandise From Store W/O Intent To Pay	Open/Pending	04/25/2024 15:46 Hrs
Attempted / Completed		Weapons Used	
Completed			

Officers Involved

Role	Name	Agency	Supp #
Assisting	Police Officer A. Triana (#77083)	Highland Park Police Department	0
Reporting	Police Officer S. Bibby (#77068)	Highland Park Police Department	0

Incident People

Offender Information Not Known

Incident Organizations

Role	Name
Victim	Rite Aid
Address	
332 Raritan Avenue HIGHLAND PARK, NJ 08904	

Incident Property

Property Index ID 314770			Offense 2C:20-11B(2) Shoplifting Conceal Merchandise From Store W/O Intent To Pay	Supp # 0
Property Backpack	Loss Type Stolen	Status Stolen	Value \$ 30.00	Damage
Serial #	Make	Model	Misc/OAN	
Primary Color Gray	Secondary Color Black	Quantity 1		
Item Description INSULATED POLAR BACKPACK				

Property Index ID 314771			Offense 2C:20-11B(2) Shoplifting Conceal Merchandise From Store W/O Intent To Pay	Supp # 0
Property Alcohol/Liquor	Loss Type Stolen	Status Stolen	Value \$ 30.00	Damage
Serial #	Make Romana Sambuca Black	Model	Misc/OAN	
Primary Color Black	Secondary Color	Quantity 1		
Property Index ID 314772			Offense 2C:20-11B(2) Shoplifting Conceal Merchandise From Store W/O Intent To Pay	Supp # 0
Property Alcohol/Liquor	Loss Type Stolen	Status Stolen	Value \$ 54.00	Damage
Serial #	Make Romana Sambuca White	Model	Misc/OAN	
Primary Color Blue, Light	Secondary Color	Quantity 2		
Property Index ID 314773			Offense 2C:20-11B(2) Shoplifting Conceal Merchandise From Store W/O Intent To Pay	Supp # 0
Property Alcohol/Liquor	Loss Type Stolen	Status Stolen	Value \$ 60.00	Damage
Serial #	Make Rum Chata	Model	Misc/OAN	
Primary Color White	Secondary Color	Quantity 2		
Property Status Type Stolen	Aggregate Value \$ 174.00			
Grand Total of Property Loss \$ 174.00				

Incident Narratives

Original Narrative

Author:

Police Officer S. Bibby #77068

Date Created:

04/26/2024 0639 Hrs

Supp #:

0

ON 4/25/24, AT APPROXIMATELY 3:48 PM, UNITS WERE DISPATCHED TO 332 RARITAN AVENUE, RITE AID, FOR THE REPORT OF SHOPLIFTING. DISPATCH PROVIDED PATROL UNITS WITH A DESCRIPTION OF THE ACTOR AS A HISPANIC MALE, WEARING A BLACK BACKPACK, BLUE HAT AND RED AND BLACK JACKET. AN EMPLOYEE STATED THE INDIVIDUAL WAS LAST SEEN TRAVELING SOUTH ON SOUTH THIRD AVENUE. PATROL UNITS CHECKED THE SURROUNDING AREA BUT THE SEARCH YIELDED NEGATIVE RESULTS.

AFTER CHECKING THE AREA I THEN MADE MY WAY TO RITE AID TO SPEAK WITH MANAGEMENT. WHEN I ARRIVED AT THE SEEN AN EMPLOYEE, SAMIR, WAS ALREADY LOOKING AT SURVEILLANCE VIDEO AND COLLECTING INFORMATION FOR THEIR REPORT. I WAS ABLE TO SEE THE DESCRIBED HISPANIC MALE ENTER ONE OF THE LIQUOR ISLES AT APPROXIMATELY 3:46 PM AND PLACE A BACKPACK ON THE FLOOR. THE SUSPECTED INDIVIDUAL THEN BEGINS PLACING BOTTLES OF LIQUOR INTO THE BACKPACK. WHILE PLACING THE BOTTLES INTO THE BACKPACK, THE SUSPECTED INDIVIDUAL WOULD LOOK AROUND AS EACH BOTTLE WAS PLACED INTO THE BACKPACK. IT WAS BELIEVED A TOTAL OF FIVE BOTTLES OF LIQUOR WERE PLACED INTO THE BACKPACK.

SHORTLY AFTER PLACING THE FINAL BOTTLE INTO THE BACKPACK, THE INDIVIDUAL PICKS UP THE BACKPACK AND BEGINS TO WALK TO THE REAR OF THE STORE. IT WAS AT THIS TIME THE SUSPECTED INDIVIDUAL WAS APPROACHED BY SAMIR AND ASKED ABOUT WHAT HE WAS DOING. THE SUSPECTED INDIVIDUAL THEN TURNS, WALKS UP THE STAIRS, AND LEAVES THROUGH THE REAR DOOR OF THE STORE. SAMIR STATED AS THE INDIVIDUAL WAS LEAVING THE STORE HE COULD HEAR THE CLANKING OF BOTTLES HITTING EACH OTHER IN THE BACKPACK AND THEN THE ALARM SOUNDED WHICH TOLD HIM THERE WAS MERCHANDISE CONCEALED IN THE BACKPACK. EMPLOYEES ATTEMPTED TO FOLLOW THE SUSPECTED INDIVIDUAL DOWN SOUTH THIRD AVENUE BUT THEN LOST SIGHT OF THE INDIVIDUAL. IT WAS AT THIS TIME SAMIR CALLED THE POLICE.

IT WAS DETERMINED A TOTAL OF FIVE BOTTLES OF LIQUOR WERE STOLEN FROM RITE AID. ONE 750ML BOTTLE OF ROMANA SAM BLACK, VALUED AT \$22.99, TWO 750ML BOTTLES OF ROMANA SAM WHITE, VALUED AT \$26.99 EACH AND TWO 750ML BOTTLES OF RUM CHATA EACH VALUED AT \$29.99. A TOTAL LOSS OF \$166.94. IT WAS ALSO DETERMINED THE SUSPECTED INDIVIDUAL STOLE AN INSULATED POLAR BACKPACK VALUED AT \$29.99. IT IS BELIEVED THIS WAS THE BACKPACK THE SUSPECTED INDIVIDUAL USED TO COLLECT THE MERCHANDISE THAT WAS STOLEN.

THE RECEIPT AND MY BODY CAM FOOTAGE OF THE SHOPLIFTING WERE UPLOADED TO EVIDENCE.COM FOR FUTURE VIEWING.

Signed: Police Officer S. Bibby #77068

Reviewed: Officer K. Shiffner #77065