



COUNTY COUNSEL  
Matthew P. Jordan, Esq.

DEPUTY COUNTY COUNSEL  
Nadege D. Aliwaters, Esq.

FIRST ASSISTANT COUNTY  
COUNSEL  
Leslie S. Park, Esq.

**COUNTY OF PASSAIC**  
Board of County Commissioners

OFFICE OF THE COUNTY COUNSEL  
ADMINISTRATION BUILDING  
401 GRAND STREET, ROOM 214  
PATTERSON, NJ 07505

P. 973.881.4466  
F. 973.881.4072

May 4, 2021

The Honorable Keith Kazmark  
Borough of Woodland Park  
5 Brophy Lane  
Woodland Park, NJ 07424

**RE: OSTF-20-022 – DIANE GRIMES MEMORIAL PARK IMPROVEMENTS PHASE  
II, WOODLAND PARK, NJ  
OPEN SPACE 2020-2021 GRANT  
RECOMMENDATION STATUS**

Dear Mayor Kazmark:

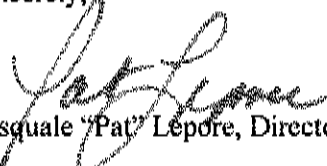
On behalf of the Passaic County Board of County Commissioners, I congratulate your organization on being awarded for a grant from the *Passaic County Open Space, Farmland, and Historic Preservation Trust Fund* in the amount of \$200,000.00.

Enclosed please find your grant agreement. We will schedule a follow-up meeting to provide you with further information that you need to begin administering your grant successfully. Until that time, please keep us informed about activities regarding your project, including development of any research, planning, design, or construction documents.

If you have any further questions about the status of your application or the *Passaic County Open Space, Farmland, and Historic Preservation Trust Fund* 2020-2021 grant round, please contact Jessie Summers, Landscape Architect / Open Space Coordinator, at 973-569-4049.

Again, congratulations on your successful application. We look forward to working with you!

Sincerely,



Pasquale "Pat" Lepore, Director

cc: Commissioner Assad Akhter, Open Space Advisory Committee Liaison  
John D. Pogorelec, Jr., Esq., Assistant County Counsel  
Anthony J. DeNova, III, County Administrator  
Marc Seemon, Deputy County Administrator  
Michael Lysicatos, AICP/PP, Planning Director  
Jessie Summers, PLA, Landscape Architect / Open Space Coordinator  
Kevin Galland, Borough Administrator, Borough of Woodland Park



## Passaic County Open Space, Farmland, & Historic Preservation Trust Fund

### 2020 Grant Application Questionnaire

Due to the impacts of COVID-19 the *2020 Passaic County Open Space, Farmland, & Historic Preservation Trust Fund* grant awards have been postponed. The County is considering combining the 2020 and upcoming 2021 round. To facilitate the program modification, additional information is needed on existing requests to gauge the feasibility and program requirements moving forward.

Please answer the following questions about your **2020 Grant Application**. If more space is needed, you may opt to attach a separate document outlining your responses:

Respondent Name: Keith Kazmark, Mayor

Respondent Phone No.: (973) 345-8100

Respondent Email: kkazmark@wpnj.us

1. Applicants are allowed up to two (2) applications each year. Are your 2020 projects still a priority for your entity?

Only one project was submitted, which was Diane Grimes Park Improvements.

2. If multiple projects were submitted, has the priority order changed?

N/A

3. Are there any changes to the proposed project(s) concept, budget, or cost estimate included in your 2020 application? If so, please indicate these changes.

No.

4. Are there any changes to anticipated local matching funds from your 2020 application? If so, please indicate.

No.

5. Has the point of contact changed for your entity? If so, please provide the new contact.  
Yes, please remove Kevin Galland and add Keith Kazmark.
- 

6. Would any potential changes and/or updates require a new municipal resolution?  
No.
- 

7. Would any potential changes and/or updates require a new public hearing?  
No.
- 

8. How would a March 2021 grant award impact your project timeline?  
It would have no impact on our project timeline. We support a March 2021 award.
- 

9. The goal of combining the 2020 and 2021 program is to provide as much funding as possible to project proposal to help expedite implementation and expenditure of funding. If the project request were fully funded, how soon would implementation occur? Would the project timeline change to meet this goal? Please explain what the new timeline would be for the bidding process and design and/or construction as outlined in the proposal(s).  
If awarded in March, we would begin construction in late spring/early summer 2021.
- 

**Questionnaires are due by Friday, September 18<sup>th</sup>. Please send email and/or hard copy responses to the following:**

**Michael Lysicatos**  
Passaic County Department of Planning & Economic Development  
930 Riverview Drive, Suite 250  
Totowa, NJ 07512  
[mlvsicatos@passaiccountynj.org](mailto:mlvsicatos@passaiccountynj.org)

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

*Administrator*

Matthew P. Jordan, Esq.

*County Counsel*

Louis E. Imhof, III, RMC

*Clerk Of The Board*

Director Pasquale "Pat" Lepore

Deputy Director Bruce James

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Cassandra "Sandi" Lazzara

## Public Meeting (Board Meeting)

Date: Aug 10, 2021 - 5:30 PM

Location: County Administration Building  
Webex - 220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION TO 2019 ROUND OF MUNICIPAL AND NON-PROFIT GRANTS FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND PROGRAM TO THE BOROUGH OF WOODLAND PARK FOR THE DIANE GRIMES MEMORIAL PARK IMPROVEMENTS PROJECT, TO LEVERAGE THE SAID GRANT TO COINCIDE WITH 2020 ROUND OF GRANT FUNDING FOR SAME PROJECT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PLANNING BOARD

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

|                      |            |      |      |     |     |     |       |       |
|----------------------|------------|------|------|-----|-----|-----|-------|-------|
| Official Resolution# | R20210766  |      |      |     |     |     |       |       |
| Meeting Date         | 08/10/2021 |      |      |     |     |     |       |       |
| Introduced Date      | 08/10/2021 |      |      |     |     |     |       |       |
| Adopted Date         | 08/10/2021 |      |      |     |     |     |       |       |
| Agenda Item          | I-50       |      |      |     |     |     |       |       |
| CAF #                |            |      |      |     |     |     |       |       |
| Purchase Req. #      |            |      |      |     |     |     |       |       |
| Result               | Adopted    |      |      |     |     |     |       |       |
| COMMISSIONER         | PRES.      | ABS. | MOVE | SEC | AYE | NAY | ABST. | RECU. |
| Lepore               | <          |      |      |     | <   |     |       |       |
| James                | <          |      | <    |     | <   |     |       |       |
| Akhter               | <          |      |      | <   | <   |     |       |       |
| Bartlett             | <          |      |      |     | <   |     |       |       |
| Best Jr.             | <          |      |      |     | <   |     |       |       |
| Duffy                | <          |      |      |     | <   |     |       |       |
| Lazzara              | <          |      |      |     | <   |     |       |       |

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: August 11, 2021

**RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION TO 2019 ROUND OF MUNICIPAL AND NON-PROFIT GRANTS FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND PROGRAM TO THE BOROUGH OF WOODLAND PARK FOR THE DIANE GRIMES MEMORIAL PARK IMPROVEMENTS PROJECT, TO LEVERAGE THE SAID GRANT TO COINCIDE WITH 2020 ROUND OF GRANT FUNDING FOR SAME PROJECT.**

**WHEREAS**, the Board of County Commissioners of the County of Passaic (hereafter "Board") created an Open Space, Farmland and Historic Preservation Trust Fund Program (hereafter "Program") in conformity with the will of the voters in the 1996 election, as authorized by N.J.S.A. 40:12-15.2; and

**WHEREAS**, the purpose and goals of the above is to achieve, in partnership with others, a system of interconnected open spaces, whose protection will preserve and enhance New Jersey's natural environment and its historic, scenic, and recreational resources for public use and enjoyment; and

**WHEREAS**, pursuant to Resolution R2019-0588, dated June 25, 2019, the Board awarded funding under the 2019 round of Municipal and Non-Profit grants from the Program for the Borough of Woodland Park (hereafter "Borough"), Diane Grimes Memorial Park Improvements Project; and

**WHEREAS**, the grant funds of \$25,000.00 are to be used for upgraded playground equipment and surface, walkways, signage, and trash/recycling receptacles; and

**WHEREAS**, pursuant to the Program Rules and Regulations (hereafter "Rules") promulgated by the Board, specifically Chapter 11, Paragraph 1(a), the Project Agreement requires a two (2) year project term whereby all Program monies must be distributed; and

**WHEREAS**, pursuant to the said Rules, the date of execution of the Project Agreement shall begin the two (2) year clock on the project, and the time period presently is due to end August 9, 2021; and

**WHEREAS**, the Borough Mayor has requested a project extension (copy attached) to May 18, 2023, to coincide with the 2020 round of grant funding so that the original \$25,000.00 can be leveraged with the 2020 grant awarded for the same project, awarded on April 27, 2021, pursuant to Resolution R20210446 with a deadline of May 18, 2023;

**WHEREAS**, the Board is desirous of authorizing a no-cost extension to the Borough for the Diane Grimes Memorial Park Improvement Project grant from the Program until May 18, 2023 to account for amount to be leveraged with the 2020 grant awarded for the same project; and

**WHEREAS**, this matter was reviewed and discussed at the July 29, 2021, meeting of the Planning and Economic Development Committee and being recommended to the Board for approval; and

**NOW THEREFORE, LET IT BE RESOLVED** that the Board of County Commissioners of the County of Passaic authorize an extension to the 2019 round of Municipal and Non-Profit grants from the Open Space, Farmland, and Historic Preservation Trust Fund to the Borough of Woodland Park, Diane Grimes Memorial Park Improvement Project until May 18, 2023 to coincide with the 2020 round of grant funding for the same project; and

**LET IT BE FURTHER RESOLVED** that the Director and Clerk are hereby authorized to execute the necessary agreements to effectuate the extension referenced above.

JDP

Dated: August 10, 2021



**Keith Kazmark**  
Mayor

# Borough of Woodland Park

*Office of the Mayor*

*Passaic County, NJ  
5 Brophy Lane  
Woodland Park, NJ 07424  
Office: (973) 345-8100 x 210  
Fax: (973) 345-8194  
Home: (973) 684-3604  
Cell: (973) 420-9962  
E-Mail: [kkazmark@wpnj.us](mailto:kkazmark@wpnj.us)*

Michael Lysicatos  
Planning Director  
Dept. of Planning & Economic Development  
County of Passaic  
401 Grand Street, Room 417  
Paterson, NJ 07605

July 23, 2021

Director Lysicatos:

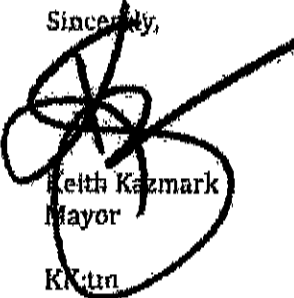
Regarding your e-mail correspondence of July 22, 2021, the Borough of Woodland Park respectfully requests an extension of the deadline for the following County Open Space Grant, specifically:

- **Open Space Grant for Diane Grimes Park: \$25,000**

As you are aware, the Borough of Woodland Park intends to leverage the said grant for Diane Grimes Park with the most recent grant that was awarded on May 18, 2021. Therefore, the Borough is seeking an extension beyond the contract deadline of August 9, 2021, as we are truly trying to improve the park's facilities with multiple grant initiatives.

Please advise if you need anything more.

Sincerely,

  
Keith Kazmark  
Mayor  
KKm



Passaic County Open Space, Farmland,  
& Historic Preservation Trust Fund  
2019 PARK DEVELOPMENT GRANT APPLICATION

Project Name: Diane Grimes Memorial Park Improvement Priority: 1

**I. Applicant Information**

Type of Organization: ☒ Local Government Unit ☐ Non-profit

Name: Borough of Woodland Park

Street Address: 5 Brophy Lane

Town/State/Zip: Woodland Park, New Jersey 07424

Municipality: Woodland Park

Chief Executive Officer: Keith Kazmark

Contact Person: Kevin Galland, Borough Administrator

Phone: 973-345-8100 ext 100

Fax Number: 973-345-8194

E-Mail: kgalland@wpnj.us

**Relationship of applicant to subject property:**

☒ Owner

☐ Lease *(Please include copy of the lease with your application)*

If lease, owner's name: \_\_\_\_\_

☐ Management Agreement *(If you are a non-profit developing municipal parkland, include a copy of Resolution approving the project application from the governing body)*

☐ Other: \_\_\_\_\_



**Passaic County Open Space, Farmland,  
& Historic Preservation Trust Fund  
2019 PARK DEVELOPMENT GRANT APPLICATION**

**II. Project Information**

**Project Name:** Diane Grimes Memorial Park Improvement Project

**Amount Requested:** \$250,000.00

**Project Address:** Mount Pleasant Avenue, Woodland Park, New Jersey

**Block:** 56.02 **Lot:** 33

**Total Area (Acres):** 5.33

**Existing Use:** Active Recreation

**Project Description** (Please include conformity with local, county, regional, and/or state master plans; and describe, if applicable, any restrictions such as encumbrances, utility easements, etc.):

Diane Grimes Memorial Park is located off of Mount Pleasant Avenue and is the most used municipal park within the Borough. This park was named after a longtime member of the Recreation Board. It features a large athletic field with dugouts and bleachers, and is used for baseball, softball, football, and soccer. This park also contains a bocce ball court, a gazebo, playground area, food and restroom facilities, and areas for both on-site and off-site parking.

Proposed Improvements for this funding round consist of:

- Update playground equipment, surface, walkways, border, and park furniture.
- Install age appropriate signs and tot lot rules.
- Installation of new trash receptacles for standard trash and recycling.

In the future, the Borough intends to continue improvements to this beloved park which may consist of:

- Installation of irrigation equipment and resurfacing of the baseball field with synthetic turf.
- Convert portions of the outfield of the baseball field into a field for soccer or football.

Funding awarded for this project will be used immediately and will not be dependent on future funding for project completion.



**Passaic County Open Space, Farmland,  
& Historic Preservation Trust Fund  
2019 PARK DEVELOPMENT GRANT APPLICATION**

**III. Project Budget**

|                     |               |
|---------------------|---------------|
| Soft Costs:         | \$ 0          |
| Construction Costs: | \$ 204,000.00 |
| Equipment Costs:    | \$ 116,000.00 |
| <b>TOTAL:</b>       | \$ 320,000.00 |

**IV. Other Sources of Funding**

|                                                |               |
|------------------------------------------------|---------------|
| Green Acres Grant/Loan:                        | \$            |
| Passaic County Open Space Trust Fund Grant(s): | \$ 250,000.00 |
| Local Government Unit Open Space Trust Fund:   | \$            |
| Local Government Unit Funds:                   | \$ 70,000.00  |
| Other: _____                                   | \$            |
| <b>TOTAL:</b>                                  | \$ 320,000.00 |

**V. Unexpended Funds from previous Passaic County Open Space,  
Farmland, & Historic Preservation Trust Fund Grant Awards**

| Project Name | Grant Year | Amount Awarded | Amount Expended | Amount Unexpended |
|--------------|------------|----------------|-----------------|-------------------|
| Zaccaria     | 2015       | \$250,000      | 0               | \$250,000         |
| Zaccaria     | 2016       | \$150,000      | 0               | \$150,000         |
| Zaccaria     | 2017       | \$150,000      | 0               | \$150,000         |
| Zaccaria     | 2018       | \$250,000      | 0               | \$250,000         |
|              |            |                |                 |                   |
|              |            |                |                 |                   |
|              |            |                |                 |                   |
|              |            |                |                 |                   |
|              |            |                |                 |                   |



Passaic County Open Space, Farmland, & Historic  
Preservation Trust Fund

2020 Grant Application Questionnaire

Due to the impacts of COVID-19 the 2020 *Passaic County Open Space, Farmland, & Historic Preservation Trust Fund* grant awards have been postponed. The County is considering combining the 2020 and upcoming 2021 round. To facilitate the program modification, additional information is needed on existing requests to gauge the feasibility and program requirements moving forward.

Please answer the following questions about your **2020 Grant Application**. If more space is needed, you may opt to attach a separate document outlining your responses:

Respondent Name: Keith Kazmark, Mayor

Respondent Phone No.: 973-545-8100 ext 211

Respondent Email: KKazmark@wpnj.us

1. Applicants are allowed up to two (2) applications each year. Are your 2020 projects still a priority for your entity?

Only one project was submitted. Deane Grimes Park  
Clug.-

2. If multiple projects were submitted, has the priority order changed?

N/A

3. Are there any changes to the proposed project(s) concept, budget, or cost estimate included in your 2020 application? If so, please indicate these changes.

No

4. Are there any changes to anticipated local matching funds from your 2020 application? If so, please indicate.

No

5. Has the point of contact changed for your entity? If so, please provide the new contact.

yes, ~~Keith~~ plg remove KG add KK

6. Would any potential changes and/or updates require a new municipal resolution?

no

7. Would any potential changes and/or updates require a new public hearing?

no

8. How would a March 2021 grant award impact your project timeline?

~~we~~ no - we support a March 2021 Award

9. The goal of combining the 2020 and 2021 program is to provide as much funding as possible to project proposal to help expedite implementation and expenditure of funding. If the project request were fully funded, how soon would implementation occur? Would the project timeline change to meet this goal? Please explain what the new timeline would be for the bidding process and design and/or construction as outlined in the proposal(s).

We would begin construction in late spring/early summer 2021 if awarded in March

**Questionnaires are due by Friday, September 18<sup>th</sup>. Please send email and/or hard copy responses to the following:**

**Michael Lysicatos**

Passaic County Department of Planning & Economic Development

930 Riverview Drive, Suite 250

Totowa, NJ 07512

[mlysicatos@passaiccountynj.org](mailto:mlysicatos@passaiccountynj.org)



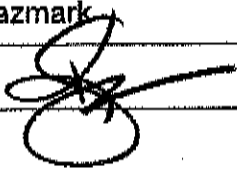
**Passaic County Open Space, Farmland,  
& Historic Preservation Trust Fund  
2019 PARK DEVELOPMENT GRANT APPLICATION**

**VI. Certification**

**The applicant certifies the following:**

- a. The filing of this application has been approved by the governing body of the applicant;
- b. The facts, figures, and information contained in this application, including all attachments, are true and correct;
- c. Any funds received will be expended in accordance with the grant agreement to be executed with the County of Passaic; and
- d. The individual signing has been authorized by the organization to do so on its behalf, and by his/her signature, binds the organization to the statements and representations contained in the application.

Acting as a duly authorized representative for the applicant organization, I am submitting this request for assistance from the Passaic County Open Space, Farmland, and Historic Preservation Trust Fund.

Name: Keith Kazmark Title: Mayor  
Signature:  Date: March 21, 2019

## **Concept Plans**



## **Budget**

**DIANE GRIMES MEMORIAL PARK IMPROVEMENTS  
BOROUGH OF WOODLAND PARK  
CONCEPTUAL COST ESTIMATE**

2/13/2019  
Page 1 of 1

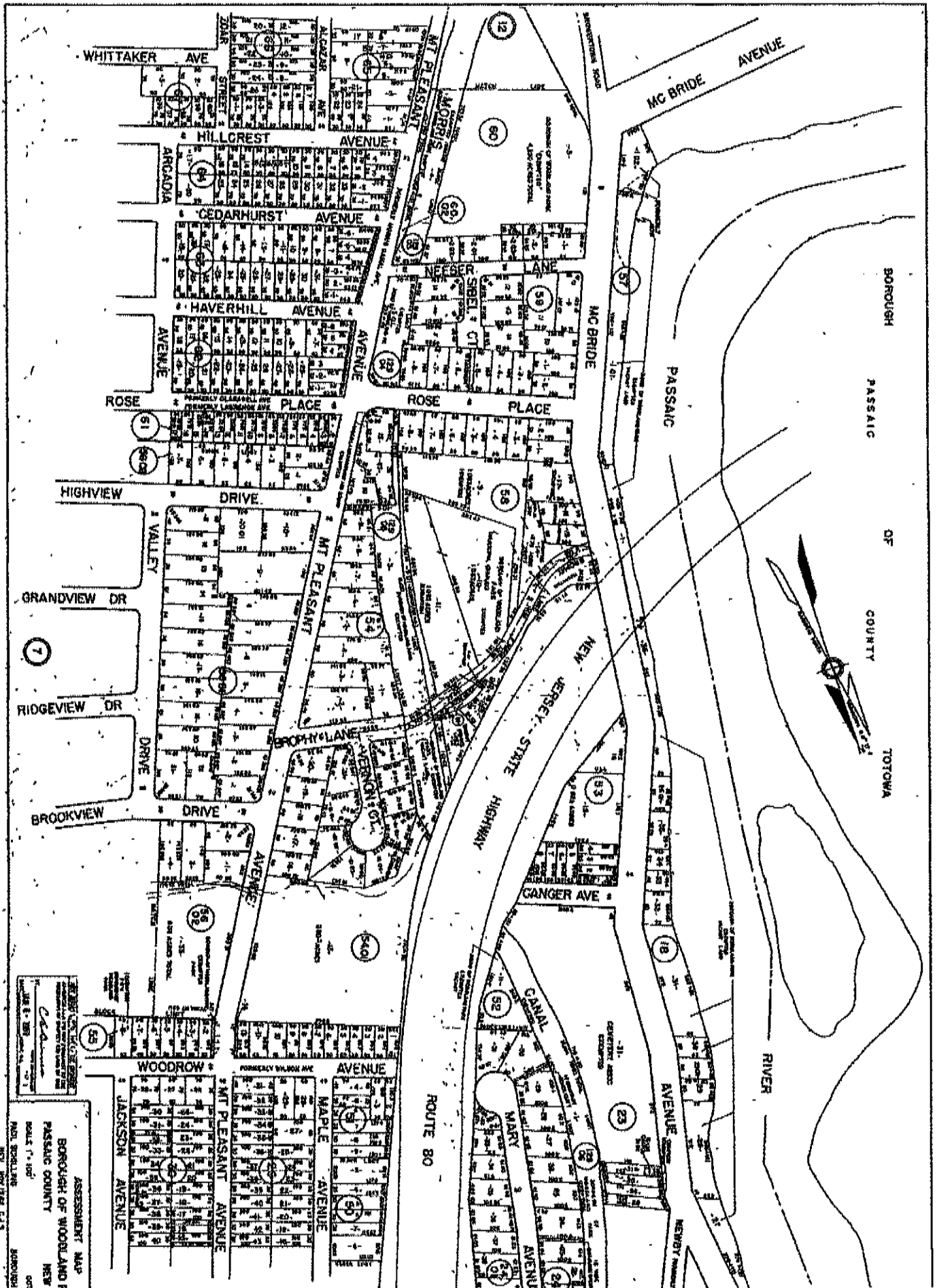
| ITEM | DESCRIPTION                                                                                    | QUANTITY | UNIT | UNIT PRICE   | TOTAL        |
|------|------------------------------------------------------------------------------------------------|----------|------|--------------|--------------|
| 1    | Clearing And Preparation Of Site, Including Mobilization, Demobilization, And Site Preparation | 1        | LS   | \$10,000.00  | \$10,000.00  |
| 2    | Remove Existing Asphalt Play Area                                                              | 1        | LS   | \$2,500.00   | \$2,500.00   |
| 3    | Earthwork and Subgrade Preparation                                                             | 1        | LS   | \$10,000.00  | \$10,000.00  |
| 4    | Furnish And Install Playground Equipment, including concrete foundations                       | 1        | LS   | \$100,000.00 | \$100,000.00 |
| 5    | Furnish And Install Playground Safety Surfacing, including stone base                          | 900      | SY   | \$135.00     | \$121,500.00 |
| 6    | Construct Concrete Vertical Curb for Playground, including excavation                          | 180      | LF   | \$30.00      | \$5,400.00   |
| 7    | Construct 4' Wide Concrete Walkway/Patio                                                       | 315      | SY   | \$55.00      | \$17,325.00  |
| 8    | Furnish And Install Decorative 4' Square Picnic Table, including concrete foundation           | 2        | UN   | \$3,000.00   | \$6,000.00   |
| 9    | Furnish And Install Decorative 6' Long Bench, including concrete foundations                   | 2        | UN   | \$2,500.00   | \$5,000.00   |
| 10   | Furnish And Install Decorative Trash Receptacles, including concrete foundations               | 2        | UN   | \$2,500.00   | \$5,000.00   |
| 11   | Fine Grade, Topsoil, Fertilize and Seed all Disturbed Areas                                    | 1        | LS   | \$2,500.00   | \$2,500.00   |

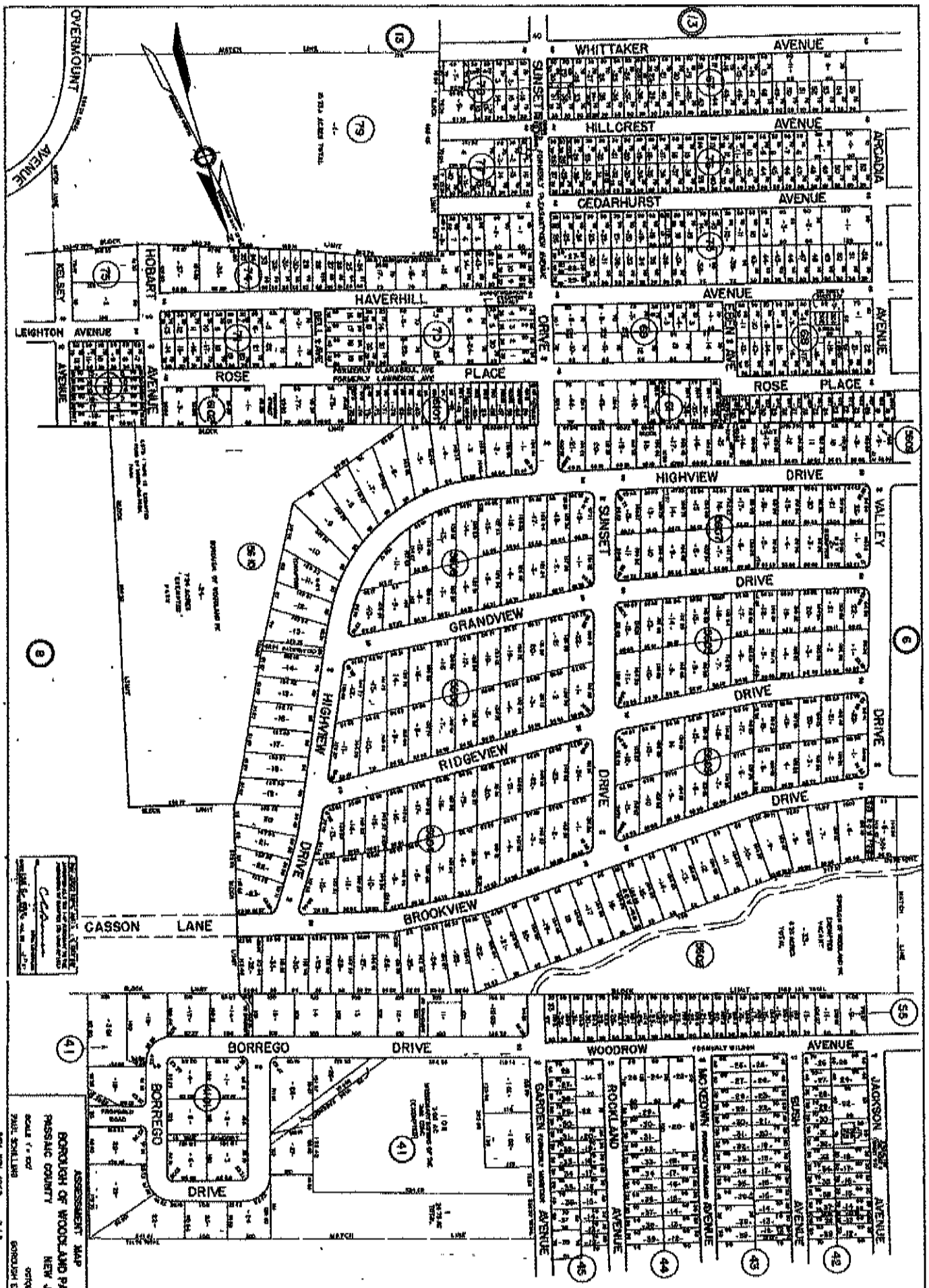
**RAW CONSTRUCTION COST: \$285,225.00**  
**10% CONSTRUCTION CONTINGENCIES: \$28,522.50**  
**TOTAL CONSTRUCTION COST: \$313,747.50**  
  
**SAY: \$320,000.00**

## **Site and Tax Maps**

Borough of Woodland Park  
Diane Grimes Park Improvement Project  
Location Map







## **Local Meeting Notification**



# *Borough of Woodland Park*

*Department of Administration*

**Kevin V. Galland**  
*Administrator/Municipal Clerk*

5 Brophy Lane  
Woodland Park, NJ 07424  
Office: (973) 345-8100 x 100  
Fax: (973) 345-8194

**NOTICE SERVED ON OWNERS WITHIN 200 FEET OF  
DIANE GRAIMES MEMORIAL PARK, WOODLAND PARK, NJ**

**NOTICE OF HEARING ON REDEVELOPEMENT GRANT APPLICATION TO  
THE PASSAIC COUNTY OPEN SPACE AND FARMLAND PRESERVATION  
TRUST FUND FOR DIANE GRIMES MEMORIAL PARK**

**PLEASE TAKE NOTICE:** that the Mayor and Council of the Borough of Woodland Park, New Jersey, County of Passaic, will conduct a public hearing on March 20, 2019 at 6:30 P.M. in the Woodland Park Council Chambers of the Municipal Building, 5 Brophy Lane, Woodland Park on the above stated subject matter.

Diane Grimes Memorial Park is designated as Block 56.02, Lot 33 on the Borough Tax Map, and this notice is sent to you as an owner of property in the immediate vicinity of this park. When this subject matter is addressed, you may appear either in person, or by agent or attorney, and present any comments or objections which you may have to this grant application. All information pertaining to the application is available for inspection in the office of the Borough Administrator.

This notice is sent to you in compliance with the Passaic county Open Space and Farmland Preservation Trust Fund grant application Requirements.

Respectfully,

**Kevin Galland**  
Borough Administrator

KG/emk

## **Project Timeline**

**Borough of Woodland Park**  
**Passaic County Open Space Grant**  
**Project Timeline**

- Preliminary Assessment – 30 Days
- Survey and Design Phase - 60 Days
- Advertisement for Bid and Award Phase - 45 Days
- Construction Phase - 90 Days

## **Maintenance of Site**

## **Borough of Woodland Park**

### **Project Maintenance**

The Borough of Woodland Park DPW Department currently maintains Diane Grimes Park. Improvements to this beloved recreational facility provided by this grant opportunity will not change or increase the level of maintenance provided.

**Advertisement**

**BOROUGH OF WOODLAND PARK  
PUBLIC HEARING NOTICE  
MARCH 20, 2019  
(REVISED FROM  
FEBRUARY 20, 2019)**

**PASSAIC COUNTY OPEN SPACE  
GRANT APPLICATION**

The Borough of Woodland Park will hold a public hearing on Wednesday, March 20, 2019, (revised from February 20, 2019) beginning at 6:30 p.m. in the Municipal Building, 5 Brophy Lane, Woodland Park, NJ. The purpose of the hearing is to obtain public comment on a grant application to be submitted to the Passaic County Open Space and Farmland Preservation Trust Fund for Improvements to Grimes Park.

The Mayor will make a presentation followed by a question and answer period. All are welcome to attend and participate.

Kevin Galland  
Borough Administrator

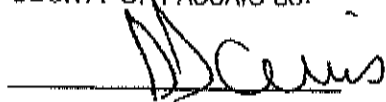
Herald News-4316319  
Fee:\$12.75  
February 8, 2019

Ad Number: 0004316319

# HERALDNEWS

Ad Order Number  
0004316319

STATE OF NEW JERSEY  
COUNTY OF PASSAIC SS:



Of full age, being duly sworn according to law, on his/her oath says that he/she is employed at North Jersey Media Group publisher of the Herald News. Included herewith is a true copy of the notice that was published on the following date(s):

02/08/19

in Herald News, a newspaper of general circulation and published in Woodland Park, in the County of Passaic and circulated in Bergen, Passaic and Essex Counties. Said newspaper is published seven days a week.

Subscribed and sworn before me this 8 day of February, 2019 at Woodland Park, NJ

  
A Notary Public of New Jersey



**BOROUGH OF WOODLAND PARK  
SPECIAL MEETING OF THE MUNICIPAL COUNCIL  
HELD ON MARCH 20, 2019**

A Special Meeting of the Mayor and Municipal Council of the Borough of Woodland Park was held in the Council Chambers in the Municipal Building, 5 Brophy Lane, on March 20, 2019 and was called to order by Mayor Keith Kazmark at 6:30 p.m.

**Present:** Council President Spinelli, Councilman DeCesare, Councilwoman Gatti, Councilwoman Kallert, Councilwoman Pascrell and Mayor Kazmark

**Absent:** Councilman Holloway

Kevin Galland, Municipal Clerk/Administrator, Mari J. Margiotta, Deputy Municipal Clerk and Albert Buglione, Esq., were present.

Mayor Kazmark stated that in accordance with the Open Public Meetings Law P.L. 1975 c.231, notice requirements for this meeting were set forth detailing the time and place, with notice given to the public by posting a copy thereof on the bulletin board in the Municipal Building and transmitting copies to the Mayor, members of the Council, Officers and to the Herald News of Woodland Park where it was advertised on February 8, 2019.

Mayor Kazmark stated that this public hearing was being conducted in order to obtain citizen input prior to applying for a grant from the 2019 Passaic County Open Space and Farmland Preservation Trust Fund to rehabilitate the playground area at Diane Grimes Memorial Park.

**PUBLIC HEARINGS:**

Upon Motion made by Councilman DeCesare, seconded by Council President Spinelli, and unanimously adopted on roll call vote, the hearing was opened to the public.

Mayor Kazmark opened the meeting to the public and asked if anyone wished to be heard.

Veronica Keiser, 49 Woodrow Avenue, stated she had concerns about a basketball court being installed.

Maryann Eagen, 193 Mt. Pleasant Avenue, inquired if the residents would receive an equipment list of what was being installed.

Upon Motion made by Councilwoman Pascrell, seconded by Council President Spinelli, and unanimously adopted on roll call vote, the hearing was closed to the public.

Mayor Kazmark responded to the questions that were generated.

Mayor Kazmark replied to Ms. Keiser that a basketball court is not in the future plans of the Diane Grimes Memorial Park improvement project, and provided an historical prospective on basketball courts in the parks of the Borough. In response to Ms. Eagen's question, the Mayor stated there is no list of equipment at the present time as the plans for the playground are still in design. However, he stated that some of the equipment will be molded into the hill at the east side of the playground, similar to that which has been accomplished at the Essex County Park in Verona.

There being no one else wishing to be heard, the Public Hearing was closed.

March 20, 2019

**CONSENT AGENDA:**

**RESOLUTION R19-090**

**Passaic County Open Space and Farmland  
Preservation Trust Fund**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park are requesting funding through the Passaic County Open Space and Farmland Preservation Trust Fund for improvements to Diane Grimes Memorial Park; and

**WHEREAS**, pursuant to the State Shared Services Act, such funds may not be spent in a municipality without authorization by the Governing Body; and

**WHEREAS**, the aforesaid project is in the best interest of the Borough of Woodland Park;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park do hereby confirm endorsement of the aforesaid project; and

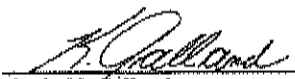
**BE IT FURTHER RESOLVED**, that the Mayor and Council certify the resolution for the application to be presented to the Passaic County Department of Planning.

Upon Motion made by Councilwoman Gatti, and seconded by Councilman DeCesare, the foregoing resolution was unanimously adopted on roll call vote.

There being no further business to come before the Councilwoman Pascrell, upon Motion by Council President Spinelli, meeting was adjourned at 6:43 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Keith Kazmark  
Mayor

  
\_\_\_\_\_  
Kevin V. Galland  
Municipal Clerk

## **Resolution**

**BOROUGH OF WOODLAND PARK  
PASSAIC COUNTY, NEW JERSEY  
RESOLUTION R19-090**

**Passaic County Open Space and Farmland  
Preservation Trust Fund**

**WHEREAS**, the Mayor and Council of the Borough of Woodland Park are requesting funding through the Passaic County Open Space and Farmland Preservation Trust Fund for improvements to Diane Grimes Memorial Park; and

**WHEREAS**, pursuant to the State Shared Services Act, such funds may not be spent in a municipality without authorization by the Governing Body; and

**WHEREAS**, the aforesaid project is in the best interest of the Borough of Woodland Park;

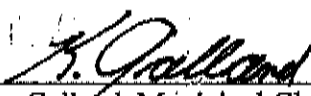
**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodland Park do hereby confirm endorsement of the aforesaid project; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council certify the resolution for the application to be presented to the Passaic County Department of Planning.

Record of Mayor and Council Vote on Passage

|          | AYE | NAY | Abstain | Absent |               | AYE | NAY | Abstain | Absent |
|----------|-----|-----|---------|--------|---------------|-----|-----|---------|--------|
| Spinelli | ✓   |     |         |        | Kallert       | ✓   |     |         |        |
| DeCesare | ✓   |     |         |        | Pascarell     | ✓   |     |         |        |
| Gatti    | ✓   |     |         |        | Mayor Kazmark | ✓   |     |         |        |
| Holloway |     |     |         | ✓      |               |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Woodland Park at a Special Meeting held on the 20th day of March, 2019. Signed and sealed before me.

  
Kevin Galland, Municipal Clerk

March 20, 2019  
Dated

APPROVED:

  
Keith Kazmark, Mayor

## ***Diane Grimes Memorial Park***



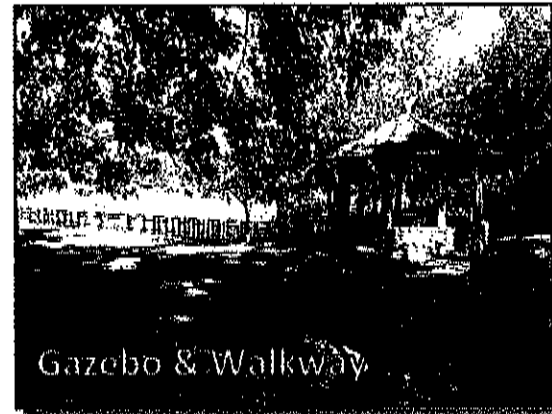
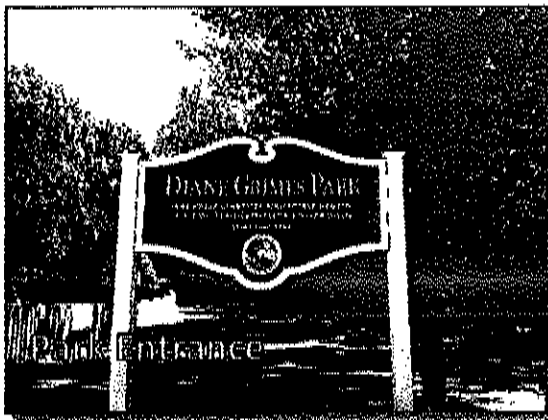
**Mount Pleasant Avenue**

**Block 56.02, Lot 33**

5.33 acres and is owned by  
Woodland Park

### **Amenities**

Athletic field.  
Dugouts and bleachers.  
Bocce court.  
Restrooms.  
Playground area.  
Parking.  
Gazebo.  
Walking path.  
Benches.  
Trash Receptacles.



[illegible]

|                                                                                                                                                                                                                                                                                                                                                                                |      |                   |
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7115 MINUTE MAN LANE  
SOMERSET NJ 08873

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Recipient: **ELIAS PRADY & LYDIA**  
 4 BROOKLYN DR  
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SAUDURO, FRANCISCO & ANDREANA  
53 JACKSON AVE  
WOODLAND PARK, CO 80742

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| <b>CERTIFICATE NO.</b>                                                                                    |  |
| Certified Mail No.                                                                                        |  |
| 1. Addressee's Name (Print or Type)                                                                       |  |
| 2. Return Receipt Requested                                                                               |  |
| 3. Insured (Indicate Amount)                                                                              |  |
| 4. Certified Mail Restricted Delivery                                                                     |  |
| 5. Adult Signature Required                                                                               |  |
| 6. Adult Signature Restricted Delivery                                                                    |  |
| Signature                                                                                                 |  |
| 7. City, State, ZIP+4 <sup>®</sup>                                                                        |  |
| CERTIFICATE OF C & S UNIT (C & S)                                                                         |  |
| 100 WOODMAN AVE<br>WOODLAND PARK CO 80424                                                                 |  |

7036 0360 0002 1899 4365

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Official Mail Only

2. Service & Fees (check box, add fee as appropriate)  
☐ Return Receipt (hardcopy) 1  
☐ Return Receipt (electronic) 2  
☐ Certified Mail Restricted Delivery 3  
☐ Insured Mail Limited Value 4  
☐ Signature Required 5  
☐ Signature Restricted Delivery 6  
 Fee \$0.00

3. Recipient  
 31. DECEASED VINCENT J. & SANTA  
 32. 85 WOODROW AVE  
 33. WOODLAND PARK NJ 07624  
 34. ZIP  
 35. 07624

4. Sender  
 41. 33.  
 42. GUNAWAN ARTHUR S & MICHAEL  
 43. Suite 10 231-5 GRANT AVE  
 44. SUITE 10 POMPON LAKES NJ 07442  
 45. ZIP  
 46. 07442

5. Postmark  
 51. 33.  
 52. 44.

6. Signature  
 61. [Signature]  
 62. [Signature]

7. Date  
 71. 33.  
 72. 44.

8. Remarks

7036 0360 0002 1899 4372

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**OFFICIAL USE**

Official Mail Only

2. Service & Fees (check box, add fee as appropriate)  
☐ Return Receipt (hardcopy) 1  
☐ Return Receipt (electronic) 2  
☐ Certified Mail Restricted Delivery 3  
☐ Insured Mail Limited Value 4  
☐ Signature Required 5  
☐ Signature Restricted Delivery 6  
 Fee \$0.00

3. Recipient  
 31. 33.  
 32. GUNAWAN ARTHUR S & MICHAEL  
 33. Suite 10 231-5 GRANT AVE  
 34. SUITE 10 POMPON LAKES NJ 07442  
 35. ZIP  
 36. 07442

4. Sender  
 41. 33.  
 42. GUNAWAN ARTHUR S & MICHAEL  
 43. Suite 10 231-5 GRANT AVE  
 44. SUITE 10 POMPON LAKES NJ 07442  
 45. ZIP  
 46. 07442

5. Postmark  
 51. 33.  
 52. 44.

6. Signature  
 61. [Signature]  
 62. [Signature]

7. Date  
 71. 33.  
 72. 44.

8. Remarks

[illegible]

**U.S. Postal Service<sup>™</sup>**  
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Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com).

076184390000

**Carried Mail Fee**

|                                                        |  |
|--------------------------------------------------------|--|
| Extra Services & Fees Shown On, and fee as applicable: |  |
| Insurance (except Signature)                           |  |
| Registered Mail (per piece)                            |  |
| Return Receipt (hard copy)                             |  |
| Signature Required                                     |  |
| Third-Class Bulk Rate (quantity)                       |  |
| Value Added Tax (VAT) (quantity)                       |  |
| Weight Station Number                                  |  |
| Zone Station Number                                    |  |

39.02

SAYREI PTB&S  
105 BROOKVIEW DR  
WOODLAND PARK CO 80764

076184390000

[illegible]

U.S. Postal Service<sup>TM</sup>  
**CERTIFIED MAIL® RECEIPT**  
 Return to Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)

01-12-03

Accepted Mail Fee \$

|                                                                           |    |
|---------------------------------------------------------------------------|----|
| First-Class® Service & First-Class® Mail <sup>®</sup> with the following: | \$ |
| <input type="checkbox"/> Return Receipt (hardcopy)                        | \$ |
| <input type="checkbox"/> Return Receipt (electronic)                      | \$ |
| <input type="checkbox"/> Certified Mail Restricted Delivery               | \$ |
| <input type="checkbox"/> Adult Signature Required                         | \$ |
| <input type="checkbox"/> Adult Signature Restricted Delivery              | \$ |

Postage \$34.00

For: **AMATO NUSITMO & TRACY**  
**101 BROOKVIEW DR**  
**WOODLAND PARK NJ 07424**

101 101 101 101 101 101

**U.S. Postal Service<sup>™</sup>**  
**CERTIFIED MAIL<sup>®</sup> RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com).

**OFFICIAL USE**

Certified Mail Fee: 6.60

Extra Services & Fees (check box, add fee as appropriate):  
☐ Return Receipt (hardcopy) \$3.00  
☐ Return Receipt (electronic) \$0.00  
☐ Certified Mail Restricted Delivery \$0.00  
☐ Adult Signature Required \$0.00  
☐ Adult Signature Restricted Delivery \$0.00  
☐ Signature Required \$0.00  
☐ Signature Restricted Delivery \$0.00

Postage: 1.00

PS Form 3800, April 2010 (PSN 7530-02-000-9000-9001) See Reverse for Instructions

TO: **SHENK, MARGARET**  
 111 BROADVIEW DR  
 WOODLAND PARK CO 80724

City: WDP State: CO ZIP: 80724

**U.S. Postal Service<sup>™</sup>**  
**CERTIFIED MAIL<sup>®</sup> RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com).

**OFFICIAL USE**

Certified Mail Fee: 6.60

Extra Services & Fees (check box, add fee as appropriate):  
☐ Return Receipt (hardcopy) \$3.00  
☐ Return Receipt (electronic) \$0.00  
☐ Certified Mail Restricted Delivery \$0.00  
☐ Adult Signature Required \$0.00  
☐ Adult Signature Restricted Delivery \$0.00  
☐ Signature Required \$0.00  
☐ Signature Restricted Delivery \$0.00

Postage: 1.00

PS Form 3800, April 2010 (PSN 7530-02-000-9000-9001) See Reverse for Instructions

TO: **MARGAS ROSENTHAL**  
 117 BROADVIEW DR  
 WOODLAND PARK CO 80724

City: WDP State: CO ZIP: 80724

**U.S. Postal Service<sup>™</sup>**  
**CERTIFIED MAIL<sup>®</sup> RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com).

**OFFICIAL USE**

Certified Mail Fee: 6.60

Extra Services & Fees (check box, add fee as appropriate):  
☐ Return Receipt (hardcopy) \$3.00  
☐ Return Receipt (electronic) \$0.00  
☐ Certified Mail Restricted Delivery \$0.00  
☐ Adult Signature Required \$0.00  
☐ Adult Signature Restricted Delivery \$0.00  
☐ Signature Required \$0.00  
☐ Signature Restricted Delivery \$0.00

Postage: 1.00

PS Form 3800, April 2010 (PSN 7530-02-000-9000-9001) See Reverse for Instructions

TO: **ALIAS, GEORGE**  
 113 BROADVIEW DR  
 WOODLAND PARK CO 80724

City: WDP State: CO ZIP: 80724

**U.S. Postal Service<sup>™</sup>**  
**CERTIFIED MAIL<sup>®</sup> RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com).

**OFFICIAL USE**

Certified Mail Fee: 6.60

Extra Services & Fees (check box, add fee as appropriate):  
☐ Return Receipt (hardcopy) \$3.00  
☐ Return Receipt (electronic) \$0.00  
☐ Certified Mail Restricted Delivery \$0.00  
☐ Adult Signature Required \$0.00  
☐ Adult Signature Restricted Delivery \$0.00  
☐ Signature Required \$0.00  
☐ Signature Restricted Delivery \$0.00

Postage: 1.00

PS Form 3800, April 2010 (PSN 7530-02-000-9000-9001) See Reverse for Instructions

TO: **131 AT PLEASANT LLC**  
 23 TOWER HILL LAKE  
 KENNELCOTT CO 80745

City: WDP State: CO ZIP: 80745

**U.S. Postal Service<sup>™</sup>**  
**CERTIFIED MAIL<sup>®</sup> RECEIPT**  
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For delivery information, visit our website at [www.usps.com](http://www.usps.com).

**OFFICIAL USE**

Certified Mail Fee: 6.60

Extra Services & Fees (check box, add fee as appropriate):  
☐ Return Receipt (hardcopy) \$3.00  
☐ Return Receipt (electronic) \$0.00  
☐ Certified Mail Restricted Delivery \$0.00  
☐ Adult Signature Required \$0.00  
☐ Adult Signature Restricted Delivery \$0.00  
☐ Signature Required \$0.00  
☐ Signature Restricted Delivery \$0.00

Postage: 1.00

PS Form 3800, April 2010 (PSN 7530-02-000-9000-9001) See Reverse for Instructions

TO: **JUDITH GEORGE & DOBNEY**  
 530 WILLOW OAK WAY  
 ROSWELL GA 30076

City: WDP State: GA ZIP: 30076

**U.S. Postal Service<sup>™</sup>**  
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**OFFICIAL USE**

Certified Mail Fee: 6.60

Extra Services & Fees (check box, add fee as appropriate):  
☐ Return Receipt (hardcopy) \$3.00  
☐ Return Receipt (electronic) \$0.00  
☐ Certified Mail Restricted Delivery \$0.00  
☐ Adult Signature Required \$0.00  
☐ Adult Signature Restricted Delivery \$0.00  
☐ Signature Required \$0.00  
☐ Signature Restricted Delivery \$0.00

Postage: 1.00

PS Form 3800, April 2010 (PSN 7530-02-000-9000-9001) See Reverse for Instructions

TO: **PATRICIA MICHAEL TRUSTEE**  
 131 WATLAND AVE  
 PARANUS NJ 07652

City: WDP State: NJ ZIP: 07652

**U.S. Postal Service™  
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**OFFICIAL USE**

Certified Mail Fee

PSN Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$

☐ Return Receipt (electronic) \$

☐ Certified Mail Restricted Delivery \$

☐ Adult Signature Required \$

☐ Adult Signature Restricted Delivery \$

Postage \$

32. **KEISER, CHERYL L & TONY ROBERT**  
3271 18 FOREST MOUNTAIN RD  
TOMPKINS NY 07082

PSN

Day Month Year

Postmark Here

**U.S. Postal Service™  
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Domestic Mail Only

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**OFFICIAL USE**

Certified Mail Fee

PSN Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$

☐ Return Receipt (electronic) \$

☐ Certified Mail Restricted Delivery \$

☐ Adult Signature Required \$

☐ Adult Signature Restricted Delivery \$

Postage \$

32. **THWISTEN, JOSEPH**  
24 WOODROW AVE  
SNY WOODLAND PARK NJ 07424

PSN

Day Month Year

Postmark Here

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Certified Mail Fee

PSN Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$

☐ Return Receipt (electronic) \$

☐ Certified Mail Restricted Delivery \$

☐ Adult Signature Required \$

☐ Adult Signature Restricted Delivery \$

Postage \$

32. **KEISER, VERONICA**  
49 WOODROW AVE  
WOODLAND PARK NJ 07424

PSN

Day Month Year

Postmark Here

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Certified Mail Fee

PSN Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$

☐ Return Receipt (electronic) \$

☐ Certified Mail Restricted Delivery \$

☐ Adult Signature Required \$

☐ Adult Signature Restricted Delivery \$

Postage \$

32. **GGJO, LLC**  
118 GREEN HILLS DR  
WAYNE NJ 07470

PSN

Day Month Year

Postmark Here

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Certified Mail Fee

PSN Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$

☐ Return Receipt (electronic) \$

☐ Certified Mail Restricted Delivery \$

☐ Adult Signature Required \$

☐ Adult Signature Restricted Delivery \$

Postage \$

32. **ALEXANDER, JOHN & DOLORES**  
657 WOODROW AVE  
WOODLAND PARK NJ 07424

PSN

Day Month Year

Postmark Here

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Certified Mail Fee

PSN Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$

☐ Return Receipt (electronic) \$

☐ Certified Mail Restricted Delivery \$

☐ Adult Signature Required \$

☐ Adult Signature Restricted Delivery \$

Postage \$

32. **BALAZZI, CERO & SEMIRA**  
17 WOODROW AVE  
WOODLAND PARK NJ 07424

PSN

Day Month Year

Postmark Here

7:35

**DIANE GRIMES MEMORIAL PARK IMPROVEMENTS  
BOROUGH OF WOODLAND PARK  
CONCEPTUAL COST ESTIMATE**

2/13/2019  
Page 1 of 1

| ITEM | DESCRIPTION                                                                                    | QUANTITY | UNIT | UNIT PRICE   | TOTAL        |
|------|------------------------------------------------------------------------------------------------|----------|------|--------------|--------------|
| 1    | Clearing And Preparation Of Site, Including Mobilization, Demobilization, And Site Preparation | 1        | LS   | \$10,000.00  | \$10,000.00  |
| 2    | Remove Existing Asphalt Play Area                                                              | 1        | LS   | \$2,500.00   | \$2,500.00   |
| 3    | Earthwork and Subgrade Preparation                                                             | 1        | LS   | \$10,000.00  | \$10,000.00  |
| 4    | Furnish And Install Playground Equipment, including concrete foundations                       | 1        | LS   | \$100,000.00 | \$100,000.00 |
| 5    | Furnish And Install Playground Safety Surfacing, including stone base                          | 900      | SY   | \$135.00     | \$121,500.00 |
| 6    | Construct Concrete Vertical Curb for Playground, including excavation                          | 180      | LF   | \$30.00      | \$5,400.00   |
| 7    | Construct 4' Wide Concrete Walkway/Patio                                                       | 315      | SY   | \$55.00      | \$17,325.00  |
| 8    | Furnish And Install Decorative 4' Square Picnic Table, including concrete foundation           | 2        | UN   | \$3,000.00   | \$6,000.00   |
| 9    | Furnish And Install Decorative 6' Long Bench, including concrete foundations                   | 2        | UN   | \$2,500.00   | \$5,000.00   |
| 10   | Furnish And Install Decorative Trash Receptacles, including concrete foundations               | 2        | UN   | \$2,500.00   | \$5,000.00   |
| 11   | Fine Grade, Topsoil, Fertilize and Seed all Disturbed Areas                                    | 1        | LS   | \$2,500.00   | \$2,500.00   |

Bonds

RAW CONSTRUCTION COST: \$285,225.00  
10% CONSTRUCTION CONTINGENCIES: \$28,522.50  
TOTAL CONSTRUCTION COST: \$313,747.50

DIANE GRIMES IMPROVEMENTS \$70,000 on OPEN SPACE SAY: \$320,000.00

RCR 200K plus 4 months  
Hillside PAVING



## Olivola, Sandi

---

**From:** Olivola, Sandi  
**Sent:** Friday, September 4, 2020 11:03 AM  
**To:** 'mlyscatos@passaiccountynj.org'  
**Cc:** 'Kazmark, Keith'  
**Subject:** PC Open Space 2020  
**Attachments:** PC Open Space 2020 Questionair.pdf

| Tracking: | Recipient                       | Read                    |
|-----------|---------------------------------|-------------------------|
|           | 'mlyscatos@passaiccountynj.org' |                         |
|           | 'Kazmark, Keith'                | Read: 9/4/2020 11:16 AM |
|           | wp_journal                      | Read: 9/4/2020 11:03 AM |

Dear Mr. Lysicatos,

Attached please find an executed 2020 Passaic County Grant Questionnaire.

If you have any questions or concerns, please feel free to contact our office.

Thank you.

**Sandra M. Olivola, RMC/CMR**

Municipal Clerk

Borough of Woodland Park

5 Brophy Lane

Woodland Park, New Jersey 07424

Phone: (973) 345-8100

Fax (973) 345-7583



**Olivola, Sandi**

---

**From:** wp\_journal <w@wpnj.us>  
**To:** Olivola, Sandi  
**Sent:** Friday, September 4, 2020 11:10 AM  
**Subject:** Read: Memorandum of Understanding between Woodland Park and Kevin Galland

Your message

To: wp\_journal  
Subject: Memorandum of Understanding between Woodland Park and Kevin Galland  
Sent: Friday, September 4, 2020 11:09:51 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Friday, September 4, 2020 11:10:18 AM (UTC-05:00) Eastern Time (US & Canada).

## **Olivola, Sandi**

---

**From:** wp\_journal  
**To:** Olivola, Sandi  
**Sent:** Friday, September 4, 2020 11:03 AM  
**Subject:** Read: PC Open Space 2020

Your message

To: wp\_journal  
Subject: PC Open Space 2020  
Sent: Friday, September 4, 2020 11:03:11 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Friday, September 4, 2020 11:03:18 AM (UTC-05:00) Eastern Time (US & Canada).

## Olivola, Sandi

---

**From:** cathy@docs.rutgers.edu  
**Sent:** Friday, September 4, 2020 11:00 AM  
**To:** Olivola, Sandi  
**Subject:** Registration Confirmation

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

This email confirms your registration into the following Rutgers CGS Course:

### REGISTRATION DETAILS

Sandra Olivola  
Client/Student ID: RU4068392  
Course: PP-2201-FA20-2  
Title: Principles of Public Purchasing 1  
Status: Enrolled/Active  
Total Invoice: \$944.00  
Invoice Number: 54652  
Dates/Times: 9/10/2020 - 11/12/2020 9:00 AM - 12:00 PM  
Days: Thursday  
Alternate Schedule Details:

Canvas Platform

Class dates are 9/10, 17, 24, 10/1, 8, 15, 22, 29, 11/5, 12

Location: DL-Distant Learning Canvas, —, -

### PAYMENT DETAILS

|             |          |
|-------------|----------|
| Amount due: | \$944.00 |
|-------------|----------|

Refund Policy:

All requests to change registration status, either by withdrawal or transfer must be submitted in writing at least two (2) business days before the course start date and will incur a \$25.00 processing fee. Withdrawals will be refunded, minus the \$25.00 fee. Failure to notify CGS within the time frame will result in forfeiture of all fees.

Cancellation Policy:

The Center reserves the right to cancel any course or seminar. CGS will notify all students enrolled in a course that has been cancelled and the information will be posted on the CGS website. Students will be given a choice of receiving a full refund for courses cancelled by CGS or exercising the option to enroll in the same course at a different location (if one is available) or another course that is offered during the same semester. In the event there is a difference in course fees between the course that was cancelled and the alternate course, an adjustment will be made. A student may not select an alternative course that has a prerequisite if the prerequisite has not been met.

ALL ONLINE CLASS INFORMATION AND MATERIALS WILL BE DISTRIBUTED 2 BUSINESS DAYS PRIOR TO THE START OF THE 1ST CLASS

If you no longer wish to receive marketing email messages, [click here](#) to unsubscribe. Even if you unsubscribe, you may still receive email business messages in regards to your enrollment in existing or future activities.