



STOCKTON UNIVERSITY
Office of The Open Public Records Custodian
101 Vera King Farris Drive
Galloway, New Jersey 08205
Phone: 609-652-4874
OPRArequest@stockton.edu
www.stockton.edu

February 24, 2021

Via Email at opra+request-19177-07e0c583@requests.opramachine.com

S. Elaine

Re: OPRA Request No. 020921-2(A)

Dear S. Elaine:

Stockton University's Open Public Records Act (OPRA) Custodian received your amended OPRA Request on February 10, 2021. As such, the seven (7) business day deadline to respond to your request was February 22, 2021.

By letter dated February 22, 2021, you were notified by the University that an extension of two (2) business days, until February 24, 2021, was needed to prepare the response to your request.

Your initial OPRA Request sought access to the following:

- **Under the section for the Stockton Performing Arts Center, the following notation for date of submission and signatory information was missing. Below is the information found for the Noyes Museum and the School of Arts and Humanities but is missing for the Performing Arts Center. Please provide the information.**
- **Also, is the "Version Date" date of 3/05/2020 denoted on the document the final submission? If this is not the final date of submission, I request the final submissions for the Stockton Performing Arts Center and Noyes Museum.**

Stockton University - School of Arts and Humanities

2109X370010

Version Date: 03/05/2020 14:46:21

Application Certification

I certify that to the best of my knowledge and belief the information in this application is true and accurate. I understand that submission of this application implies prior review of all representations therein by my organization's board or official governing body. I also understand and accept that in applying for this grant the organization is agreeing to comply with all grant contractual terms and conditions, and pertinent state and federal laws and regulations required of a grantee. I hereby authorize release of all public

documents submitted as part of this application in accordance with state and federal laws regarding public access to information.

[a] I accept and agree

Authorizing Official:

Pantelia Bairaktaris

Authorizing Official's Title:

Associate Director, ORSP

Authorizing Board Member or Governing

Harvey Kesselman

Body Name:

Authorizing Board Member or Governing

Office of the President

Body Office:

Submitted By:

Pantelia Bairaktaris

Agency Administrator

3/5/2020

Name

Title

Date

Please note – Applications must be electronically signed and certified in SAGE.

Application Review Complete

Date Submitted

OPRA REQUEST 011321-1 ELAINE

054

Stockton University - School of Arts and Humanities

2109X370010

Version Date: 03/05/2020 14:46:21

Submission Instructions

When you've completed your application, it is a good idea to go review it before submitting. You can review your application by selecting the "View Full Application PDF" link on the Application-Forms Menu and print a PDF draft. Check all entries and uploads. After you have carefully reviewed the application, you can submit the application by clicking on the "Apply Status" button, under the "Status Changes" on the section of your application. To confirm your submission, check the "Current Status" section on the Application Forms-Menu for "Application Submitted". Remember to go back to the "View Full Application PDF" link and print a final copy of your application submission for your records.

All Council's recommendations refer to the guidelines for the grant cycle schedule.

Please note – Applications are electronically signed and certified in SAGE.

Thank you.

New Jersey State Council on the Arts

[]

By checking this box you certify that you have read the above instructions and have completed the application to the best of your ability.

Application Review Complete

By correspondence dated February 9, 2021 you submitted a clarification, amending the request as follows:

I would like to clarify my request.

I would like the dates the final grants applications were submitted to the NJCSA for the Stockton Performing Arts Center and the Noyes Museum.

This response is being timely provided. As applicable, the attached index identifies the records produced, redacted and/or denied, in whole or in part, as well as the legal basis for subject action, as required by N.J.S.A. 47:1A-6. A list of OPRA's exemptions also is attached to this response letter. This response is being transmitted to you via email at opra+request-19177-07e0c583@requests.opramachine.com, as per your request.

If your request for access to a government record has been denied, you have a right to challenge the decision to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511; by mail at P.O. Box 819, Trenton, NJ, 08625; by e-mail at grc@dca.state.nj.us; or, at its web site located at www.state.nj.us/grc. The GRC can also answer other questions about OPRA. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Dawn Livingston

Dawn Livingston

On behalf of the OPRA Custodian

Tel. 609.652.4874

OPRArequest@stockton.edu

www.stockton.edu

OPRA EXEMPTIONS

(Exceptions are noted in italics)

N.J.S.A. 47:1A-1 (Legislative Findings)

- 1) Privacy Interest - “a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy.” See Burnett v. Cnty. of Bergen, 198 N.J. 408 (2009).

N.J.S.A. 47:1A-1.1

- 2) Inter-agency or intra-agency advisory, consultative or deliberative material (Note: refers generally to draft documents or documents used in a deliberative process).
- 3) Legislative records. Specifically:
 - a. information received by a member of the Legislature from a constituent or information held by a member of the Legislature concerning a constituent, including but not limited to information in written form or contained in any e-mail or computer data base, or in any telephone record whatsoever, *unless it is information the constituent is required by law to transmit*;
 - b. any memorandum, correspondence, notes, report or other communication prepared by, or for, the specific use of a member of the Legislature in the course of the member's official duties, *except that this provision shall not apply to an otherwise publicly-accessible report which is required by law to be submitted to the Legislature or its members.*
- 4) Medical examiner records – photographs, negatives, print, videotapes taken at the scene of death or in the course of postmortem examination or autopsy, *except*:
 - a. *when used in a criminal action or proceeding in this State which relates to the death of that person,*
 - b. *for the use as a court of this State permits, by order after good cause has been shown and after written notification of the request for the court order has been served at least five days before the order is made upon the county prosecutor for the county in which the post mortem examination or autopsy occurred,*
 - c. *for use in the field of forensic pathology or for use in medical or scientific education or research, or*
 - d. *or use by any law enforcement agency in this State or any other state or federal law enforcement agency.*
- 5) Criminal investigatory records - records which are not required by law to be made, maintained or kept on file that are held by a law enforcement agency which pertain to any criminal investigation or related civil enforcement proceeding. (Note: N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed).

6) Victims' records

- a. an individually-identifiable file or document held by a victims' rights agency which pertains directly to a victim of a crime except that a victim of a crime shall have access to the victim's own records. "Victims' rights agency" means a public agency, or part thereof, the primary responsibility of which is providing services, including but not limited to food, shelter, or clothing, medical, psychiatric, psychological or legal services or referrals, information and referral services, counseling and support services, or financial services to victims of crimes, including victims of sexual assault, domestic violence, violent crime, child endangerment, child abuse or child neglect, and the Victims of Crime Compensation Board.
- b. any written OPRA request by a crime victim for a record to which the victim is entitled to access, including, but not limited to, any law enforcement agency report, domestic violence offense report, and temporary or permanent restraining order;

7) Personal firearms records:

- a. *Except for use by any person authorized by law to have access to these records or for use by any government agency, including any court or law enforcement agency, for purposes of the administration of justice.*
- b. Personal identifying information received by the Division of Fish and Wildlife in the Department of Environmental Protection in connection with the issuance of any license authorizing hunting with a firearm. For the purposes of this paragraph, personal identifying information shall include, but not be limited to, identity, name, address, social security number, telephone number, fax number, driver's license number, email address, or social media address of any applicant or licensee.

- 8) Trade secrets and proprietary commercial or financial information obtained from any source. Includes data processing software obtained by a public agency under a licensing agreement which prohibits its disclosure.
- 9) Any record within the attorney-client privilege. *This paragraph does not allow for a denial of attorney invoices in their totality*; however, redactions may apply for information contained in the invoices that are protected under the privilege.
- 10) Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security.
- 11) Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein.
- 12) Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software.

- 13) Information which, if disclosed, would give an advantage to competitors or bidders.
- 14) Information generated by or on behalf of public employers or public employees in connection with:
 - a. Any sexual harassment complaint filed with a public employer;
 - b. Any grievance filed by or against an individual; or
 - c. Collective negotiations, including documents and statements of strategy or negotiating position.
- 15) Information which is a communication between a public agency and its insurance carrier, administrative service organization or risk management office.
- 16) Information which is to be kept confidential pursuant to court order.
- 17) Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency, *except that a veteran or the veteran's spouse or surviving spouse shall have access to the veteran's own records.*
- 18) Any copy of an oath of allegiance, oath of office, or any affirmation for incoming, current, and former officers and employees in State, County, or municipal government, and including members all members of the Legislative, Executive, and Judicial branches of government, *except that:*

Full name, title, and oath date are not confidential.
- 19) Personal identifying information. Specifically:
 - a. Social security numbers, *except that a social security number contained in a record required by law to be made, maintained or kept on file by a public agency shall be disclosed when access to the document or disclosure of that information is not otherwise prohibited by State or federal law, regulation or order or by State statute, resolution of either or both houses of the Legislature, Executive Order of the Governor, rule of court or regulation promulgated under the authority of any statute or executive order of the Governor.*
 - b. Credit card numbers
 - c. Unlisted telephone numbers
 - d. Drivers' license numbers.

Except for:

- a. *Use by any government agency, including any court or law enforcement agency, in carrying out its functions,*
- b. *or any private person or entity acting on behalf thereof,*
- c. *or any private person or entity seeking to enforce payment of court-ordered child support; except with respect to the disclosure of driver information by*

the Division of Motor Vehicles as permitted by section 2 of P.L.1997, c.188 (C.39:2-3.4);

- 20) List of persons in need of special assistant during an emergency maintained at either the municipal or county level in accordance with section 1 of P.L.2017, c.266 (C.40:48-2.67) or section 6 of P.L.2011, c.178 (C.App.A:9-43.13).
- 21) Certain records of higher education institutions:
- a. Pedagogical, scholarly and/or academic research records and/or the specific details of any research project, *except that a custodian may not deny inspection of a government record or part thereof that gives the name, title, expenditures, source and amounts of funding and date when the final project summary of any research will be available.*
 - b. Test questions, scoring keys and other examination data pertaining to the administration of an examination for employment or academic examination.
 - c. Records of pursuit of charitable contributions or records containing the identity of a donor of a gift if the donor requires non-disclosure of the donor's identity as a condition of making the gift provided that the donor has not received any benefits of or from the institution of higher education in connection with such gift other than a request for memorialization or dedication.
 - d. Valuable or rare collections of books and/or documents obtained by gift, grant, bequest or devise conditioned upon limited public access.
 - e. Information contained on individual admission applications.
 - f. Information concerning student records or grievance or disciplinary proceedings against a student to the extent disclosure would reveal the identity of the student.

N.J.S.A. 47:1A-1.2

- 22) Biotechnology trade secrets.

N.J.S.A. 47:1A-2.2

- 23) Limitations to convicts - personal information pertaining to the person's victim or the victim's family, including but not limited to a victim's home address, home telephone number, work or school address, work telephone number, social security account number, medical history or any other identifying information. *Information may be released only if the information is necessary to assist in the defense of the requestor. A determination that the information is necessary to assist in the requestor's defense shall be made by the court upon motion by the requestor or his representative.*

N.J.S.A. 47:1A-3(a)

- 24) Ongoing investigations – any records pertaining to an investigation in progress by any public agency if disclosure of such record or records shall be detrimental to the public

interest. *This provision shall not be construed to allow any public agency to prohibit access to a record of that agency that was open for public inspection, examination, or copying before the investigation commenced.*

N.J.S.A. 47:1A-5(k)

- 25) Public defender records that relate to the handling of any case, *unless authorized by law, court order, or the State Public Defender.*

N.J.S.A. 47:1A-9(a)-(b)

- 26) Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders of the Governor, Rules of Court, Constitution of this State, or judicial case law.

N.J.S.A. 47:1A-10

- 27) Personnel and pension records, *except specific information identified as follows:*
- a. *An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received,*
 - b. *When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the United States, or when authorized by an individual in interest.*
 - c. *Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information.*

In accordance with OPRA's "catch-all" exemption at N.J.S.A. 47:1A-9, the following executive orders also apply as exemptions under OPRA:

Executive Order No. 21 (McGreevey 2002)

- 1) Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- 2) Records exempted from disclosure by State agencies' promulgated rules are exempt from disclosure by this Order.
- 3) Executive Orders No. 9 (Hughes), 11 (Byrne), 79 (Byrne) and 69 (Whitman) are hereby continued to the extent that they are not inconsistent with this Executive Order.

Executive Order No. 9 (Hughes) exemptions that are still active:

- a. Questions on examinations required to be conducted by any State or local governmental agency;
- b. Personnel and pension records (same as N.J.S.A. 47:1A-10);
- c. Records concerning morbidity, mortality and reportable diseases of named persons required to be made, maintained or kept by any State or local governmental agency;
- d. Records which are required to be made, maintained or kept by any State or local governmental agency which would disclose information concerning illegitimacy;
- e. Fingerprint cards, plates and photographs and other similar criminal investigation records which are required to be made, maintained or kept by any State or local governmental agency;
- f. Criminal records required to be made, maintained and kept pursuant to the provisions of R. S. 53:1-20.1 and R. S. 53:1- 20.2;
- g. Personal property tax returns required to be filed under the provisions of Chapter 4 of Title 54 of the Revised Statutes; and
- h. Records relating to petitions for executive clemency.

Executive Order No. 11 (Byrne) exemptions are the same as N.J.S.A. 47:1A-10.

Executive Order No. 79 (Byrne) exemptions are the similar to # 8, 9, 10 above under N.J.S.A. 47:1A-1.1.

Executive Order No. 69 (Whitman) exemptions that are still active: Fingerprint cards, plates and photographs and similar criminal investigation records that are required to be made, maintained or kept by any State or local governmental agency.

Executive Order No. 26 (McGreevey 2002)

1) Certain records maintained by the Office of the Governor:

- a. Any record made, maintained, kept on file or received by the Office of the Governor in the course of its official business which is subject to an executive privilege or grant of confidentiality established or recognized by the Constitution of this State, statute, court rules or judicial case law.
- b. All portions of records, including electronic communications, that contain advisory, consultative or deliberative information or other records protected by a recognized privilege.
- c. All portions of records containing information provided by an identifiable natural person outside the Office of the Governor which contains information that the sender is not required by law to transmit and which would constitute a clearly unwarranted invasion of personal privacy if disclosed.
- d. If any of the foregoing records shall contain information not exempted by the provision of the Open Public Records Act or the preceding subparagraphs (a), (b) or (c) hereof then, in such event, that portion of the record so exempt shall be

deleted or excised and access to the remainder of the record shall be promptly permitted.

- 2) Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing. *The resumes of successful candidates shall be disclosed once the successful candidate is hired. The resumes of unsuccessful candidates may be disclosed after the search has been concluded and the position has been filled, but only where the unsuccessful candidate has consented to such disclosure.*
- 3) Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments.
- 4) Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation.
- 5) Information in a personal income or other tax return
- 6) Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed.
- 7) Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing.
- 8) Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by a regulation of that department or agency adopted pursuant to N.J.S.A. 47:1A-1 et seq. and Executive Order No. 9 (Hughes 1963), or pursuant to another law authorizing the department or agency to make records confidential or exempt from disclosure.
- 9) Records of a department or agency held by the Office of Information Technology (OIT) or the State Records Storage Center of the Division of Archives and Records Management (DARM) in the Department of State, or an offsite storage facility outside of the regular business office of the agency. Such records shall remain the legal property of the department or agency and be accessible for inspection or copying only through a request to the proper custodian of the department or agency. In the event that records of a department or agency have been or shall be transferred to and accessioned by the State Archives in the Division of Archives and Records Management, all such records shall become the legal property of the State Archives, and requests for access to them shall be submitted directly to the State Archives.

ELAINE OPRA Request # 020921-2(A)
INDEX

<u>Records Requested</u> – Your OPRA request sought access to the following:	<u>Responses and/or documents responsive to OPRA Request</u>	<u>Bates Stamped #s</u> <u>OPRA REQUEST</u>	<u>Justification for Redactions/Exemptions (Refer to LEGEND and EXEMPTIONS attachments) (see Responses column for common law justifications)</u>
Your initial OPRA Request sought access to the following: • Under the section for the Stockton Performing Arts Center, the following notation for date of submission and signatory information was missing. Below is the information found for the Noyes Museum and the School of Arts and Humanities but is missing for the Performing Arts Center. Please provide the information. • Also, is the "Version Date" date of 3/05/2020 denoted on the document the final submission? If this is not the final date of submission, I request the final submissions for the Stockton Performing Arts Center and Noyes Museum. Stockton University - School of Arts and Humanities 2109X370010 Version Date: 03/05/2020 14:46:21 Application Certification	Response to Request: I would like the dates the final grants applications were submitted to the NJCSA for the Stockton Performing Arts Center and the Noyes Museum • The University does not have government records responsive to the stated request.	N/A	N/A

ELAINE OPRA Request # 020921-2(A)
INDEX

<u>Records Requested</u> – Your OPRA request sought access to the following:	<u>Responses and/or documents responsive to OPRA Request</u>	<u>Bates Stamped #s</u> <u>OPRA REQUEST</u>	<u>Justification for Redactions/Exemptions (Refer to LEGEND and EXEMPTIONS attachments) (see Responses column for common law justifications)</u>
I certify that to the best of my knowledge and belief the information in this application is true and accurate. I understand that submission of this application implies prior review of all representations therein by my organization's board or official governing body. I also understand and accept that in applying for this grant the organization is agreeing to comply with all grant contractual terms and conditions, and pertinent state and federal laws and regulations required of a grantee. I hereby authorize release of all public documents submitted as part of this application in accordance with state and federal laws regarding public access to information. [a] I accept and agree Authorizing Official: Pantelia Bairaktaris Authorizing Official's Title: Associate Director, ORSP Authorizing Board Member or Governing Harvey Kesselman Body Name: Authorizing Board Member or Governing Office of the President Body Office: Submitted By:			

ELAINE OPRA Request # 020921-2(A)
INDEX

<u>Records Requested</u> – Your OPRA request sought access to the following:	<u>Responses and/or documents responsive to OPRA Request</u>	<u>Bates Stamped #s</u> OPRA REQUEST	<u>Justification for Redactions/Exemptions (Refer to LEGEND and EXEMPTIONS attachments) (see Responses column for common law justifications)</u>
Pantelia Bairaktaris Agency Administrator 3/5/2020 Name Title Date Please note – Applications must be electronically signed and certified in SAGE. Application Review Complete Date Submitted OPRA REQUEST 011321-1 ELAINE 054 Stockton University - School of Arts and Humanities 2109X370010 Version Date: 03/05/2020 14:46:21 Submission Instructions When you’ve completed your application, it is a good idea to go review it before submitting. You can review your application by selecting the “View Full Application PDF” link on the Application-Forms Menu and print a PDF draft. Check all entries and uploads. After you have carefully reviewed the application, you can submit the application by clicking on the “Apply Status” button, under the “Status Changes” on the section			

ELAINE OPRA Request # 020921-2(A)
INDEX

<u>Records Requested</u> – Your OPRA request sought access to the following:	<u>Responses and/or documents responsive to OPRA Request</u>	<u>Bates Stamped #s</u> OPRA REQUEST	<u>Justification for Redactions/Exemptions (Refer to LEGEND and EXEMPTIONS attachments) (see Responses column for common law justifications)</u>
of your application. To confirm your submission, check the “Current Status” section on the Application Forms-Menu for “Application Submitted”. Remember to go back to the "View Full Application PDF" link and print a final copy of your application submission for your records. All Council’s recommendations refer to the guidelines for the grant cycle schedule. Please note – Applications are electronically signed and certified in SAGE. Thank you. New Jersey State Council on the Arts ☐ By checking this box you certify that you have read the above instructions and have completed the application to the best of your ability. Application Review Complete By correspondence dated February 9, 2021 you submitted a clarification, amending the request as follows: I would like to clarify my request.			

ELAINE OPRA Request # 020921-2(A)
INDEX

<u>Records Requested</u> – Your OPRA request sought access to the following:	<u>Responses and/or documents responsive to OPRA Request</u>	<u>Bates Stamped #s</u> OPRA REQUEST	<u>Justification for Redactions/Exemptions (Refer to LEGEND and EXEMPTIONS attachments) (see Responses column for common law justifications)</u>
I would like the dates the final grants applications were submitted to the NJCSA for the Stockton Performing Arts Center and the Noyes Museum			