



THIS IS NOT AN INVOICE

Order Form
Prepared for
Princeton NJ

Granicus Proposal for Princeton NJ

ORDER DETAILS

Prepared By:	Andrew Collinsworth
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Email:	andrew.collinsworth@granicus.com
Order #:	Q-304330
Prepared On:	26 Jan 2024
Expires On:	24 Nov 2023

ORDER TERMS

Currency:	USD
Payment Terms:	Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance:	The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Essentials Package 3 Setup and Configuration	Up Front	1 Each	\$0.00
GovQA - Online Training	Up Front	1 Each	\$0.00
Payment Setup and Configuration	Up Front	1 Each	\$0.00
Additional Storage Setup and Configuration	Up Front	1 Each	\$0.00
Invoicing Setup and Configuration	Up Front	1 Each	\$0.00
FOIA Platform Setup and Configuration	Up Front	1 Each	\$0.00
Redaction Setup and Configuration	Up Front	3 Each	\$0.00
ADFS Setup and Configuration	Up Front	1 Each	\$0.00
Advanced Email Tracking Setup and Configuration	Up Front	1 Each	\$0.00
SUBTOTAL:			\$0.00

New Subscription Fees					
Solution	Period of Performance	Billing Frequency	Quantity/ Unit	Annual Fee	Prorated Fee
Essentials Package 3	29 Feb 2024 - 28 Feb 2025	Annual	1 Each	\$10,500.00	\$10,528.77
Payments Module	29 Feb 2024 - 28 Feb 2025	Annual	1 Each	\$0.00	\$0.00
Hosted Data Storage (TB)	29 Feb 2024 - 28 Feb 2025	Annual	1 Each	\$0.00	\$0.00
Invoicing Module	29 Feb 2024 - 28 Feb 2025	Annual	1 Each	\$0.00	\$0.00
FOIA Module Non Enterprise	29 Feb 2024 - 28 Feb 2025	Annual	1 Each	\$0.00	\$0.00
Redaction License (per named user)	29 Feb 2024 - 28 Feb 2025	Annual	3 Each	\$0.00	\$0.00
ADFS/Single Sign-on Module	29 Feb 2024 - 28 Feb 2025	Annual	1 Each	\$0.00	\$0.00
Advanced Email Tracking	29 Feb 2024 - 28 Feb 2025	Annual	1 Each	\$0.00	\$0.00
SUBTOTAL:				\$10,500.00	\$10,528.77

- Once purchased data storage has been exceeded, data storage is billed in increments of 1TB over the purchased data storage amounts herein and will be assessed an additional annual fee of \$1,200.00 and billed in arrears. Storage is reviewed annually and is adjusted at the next annual renewal. Throughout the term of the contract Princeton NJ is able to contact Granicus for a report on how much storage has been used.

FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
Essentials Package 3	\$11,235.00	\$12,021.45
Payments Module	\$0.00	\$0.00
Hosted Data Storage (TB)	\$0.00	\$0.00
Invoicing Module	\$0.00	\$0.00
FOIA Module Non Enterprise	\$0.00	\$0.00
Redaction License (per named user)	\$0.00	\$0.00
ADFS/Single Sign-on Module	\$0.00	\$0.00
Advanced Email Tracking	\$0.00	\$0.00
SUBTOTAL:	\$11,235.00	\$12,021.45

PRODUCT DESCRIPTIONS

Solution	Description
Essentials Package 3	Essentials Package 3
Payments Module	Payments Module
Hosted Data Storage (TB)	Hosted Data Storage (TB)
Invoicing Module	Invoicing Module
FOIA Module Non Enterprise	FOIA Module Non Enterprise
Redaction License (per named user)	Redaction License (per named user)
GovQA - Online Training	GovQA - Online Training
ADFS/Single Sign-on Module	ADFS/Single Sign-on Module
Advanced Email Tracking	Advanced Email Tracking
FOIA Platform Setup and Configuration	FOIA Platform Setup and Configuration

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-304330 dated 26 Jan 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Princeton NJ to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	☐ - No ☐ - Yes
Billing Address:		PO Number: If PO required	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-304330 dated 26 Jan 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Princeton NJ	
Signature:	
Name:	
Title:	
Date:	

BILLING INFORMATION

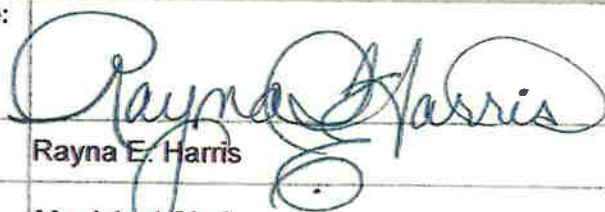
Billing Contact:		Purchase Order Required?	☐ - No ☐ - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

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AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Princeton NJ	
Signature:	
Name:	Rayna E. Harris
Title:	Municipal Clerk
Date:	March 1, 2024