

Gretchen M. McCarthy, RMC/CMR/QPA

Monroe, New Jersey

- Much experienced Municipal Clerk, Registrar of Vital Statistics having begun in local government in 1993, looking to utilize achieved education and training while providing service to the citizenry with dependability, honesty, fairness, dedication and loyalty.
- Has held positions in Middlesex, Mercer, and Morris Counties in New Jersey.
- After completion of statutorily mandated Rutgers courses in Duties of the Municipal Clerk, Advanced Duties of the Municipal Clerk, Information and Records Management, Local Elections Administration, and Municipal Finance Administration, successfully obtained New Jersey Registered Municipal Clerk Certificate C-0889.
- Appointed as Registrar of Vital Statistics in 1997, achieved initial New Jersey Certified Municipal Registrar certification in 1998.
- Completed Principles of Public Purchasing I, II, and III after which attained Qualified Purchasing Agent certificate.
- New Jersey Notary Public since 1987.
- References available upon request along with experience chronology.