

Christina Diamante

From: Joseph Raymond <opra+request-91079-f6cb6097@requests.opramachine.com>
Sent: Wednesday, May 6, 2026 9:45 AM
To: Bernie Rutkowski
Subject: OPRA request - Vehicle Use

[WARNING] This message comes from an external organization. Be careful of embedded links.

Dear Toms River MUA,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-5(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

RECEIVED
TOMS RIVER MUA

MAY 06 2026

Records requested:

340 WEST WATER ST
TOMS RIVER, NJ 08753

January 1, 2025 through the present:

1. The Authority's current vehicle use policy, take-home vehicle policy, fleet policy, and any related policies or procedures regarding assignment and use of Authority-owned vehicles.
2. Any board resolutions, board minutes excerpts, memoranda, or other documents reflecting Board approval or discussion of take-home vehicle use, vehicle assignments to executive or senior staff.
3. Any employment agreements, contract provisions, amendments, or compensation-related documents that address vehicle use, take-home privileges, or transportation benefits for the Executive Director or other senior-level positions.

4. Any written permissions, authorizations, or approvals allowing any employee to take an Authority-owned vehicle home at night or keep it at home while off duty.
5. Any EZ pass logs, mileage logs, vehicle usage logs, take-home vehicle logs, or similar usage records for Authority-owned vehicles being taken home.
6. Any gas key fob assignment records, gas key fob usage logs, vehicle access logs, or electronic reports showing gas key fob activity for vehicles being taken home.
7. Any maintenance records, service records, oil change records, repair invoices, work orders, or documents reflecting odometer readings for Authority-owned vehicles being taken home.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Joseph Raymond

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-91079-f6cb6097@requests.opramachine.com

Is brutkowski@tomsrivermua.org the wrong address for OPRA requests to Toms River MUA? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=toms_river_mua

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/vehicle_use

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."
