



MIDDLESEX COUNTY PROSECUTOR'S OFFICE

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May 23, 2018

Ask NJ Media Co.

Via Email: opra+request-1514-279b24a6@requests.opramachine.com

To whom it may concern:

The Middlesex County Prosecutor's Office is in receipt of your email, dated May 15, 2018, requesting the amount of the special service charge assessed to the portion of your OPRA Request for the purchase invoice of each fleet vehicle assigned to the Middlesex County Prosecutor's Office.

As stated in the Middlesex County Prosecutor's Office, May 11, 2018, response to your initial OPRA request the Middlesex County Prosecutor's Office does not maintain the records you requested.

The voluminous request for 110 purchase invoices from the period of 2005 through 2018 would require retrieving the documents from the appropriate department. This would respectfully require additional time to first retrieve and then copy each of the 110 purchase invoices.

Once the documents are received by the Middlesex County Prosecutor's Office, an employee, holding the title of agent must examine each of the 110 purchase invoices for confidential identifiers. All purchase invoices which contain these confidential personal identifiers such as vehicle plate, VIN, financial account numbers, and other identifiers would have to be redacted from the document pursuant to R.1:38-7.

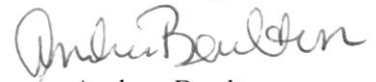
After this extremely time-consuming process of examination and redacting, each document must be individually scanned and downloaded into a file, which would then be copied to a CD. The entire process is estimated to take a total of approximately 10 work hours for the employee holding the title of agent, at an hourly rate of \$43.47.

This agent was hired, assigned and specifically trained to oversee the release of information from the Middlesex County Prosecutor's Office. There is no other lower paid employee at the office that is trained to monitor the inspection or examination of documents to be released from the Office.

The reproduction cost would be \$5.77 (110 pages @ cost of \$0.05 per page and \$0.27 for the disc). A separate service fee of approximately \$434.7 is estimated by the hourly rate of the employee to perform the tasks as noted.

In closing, the Middlesex County Prosecutor's Office estimates that the special service charge will be in the total amount of \$440.47. This fee is based on the guidelines provided under N.J.S.A. 47:1A-5C due to the expenditure of time and effort to comply with the portion of your request for the purchase invoices for each of the 110 fleet vehicles assigned to the Middlesex County Prosecutor's Office.

Regards

A handwritten signature in cursive script, appearing to read "Andrea Boulton".

Andrea Boulton
Public Information Officer / Records Custodian
Middlesex County Prosecutor's Office