



T: (973) 402-9410
F: (973) 316-8498
www.boonton.org

100 Washington Street
Boonton, NJ 07005

December 21, 2022

Steven Jones

RE: OPRA Request

Dear Mr. Jones:

On December 20, 2022, I received your request for government records pursuant to the Open Public Records Act ("OPRA") and common law.

Your request was received by email as follows:

Dear Town of Boonton,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

Bi-Weekly Payroll Sheets for Police and DPW for the years 2017-2022 with attached overtime justifications

Yours faithfully,

Stephen Jones

Please be advised that the Town of Boonton requires an extension of time beyond the initial seven (7) day response period to search for, identify, and review any responsive government records. See Scheeler v. N.J. Dep't of Educ., GRC Complaint No. 2014-123 (Feb. 2016) (validating extension under N.J.S.A. 47:1A-5(g) and N.J.S.A. 47:1A-5(i) where custodian provided written response within seven (7) business days and provided specific date when records would be ready). This extension is required because of the records and the time necessary to accomplish required redactions. The Town anticipates that records readily identified as responsive to your request, with any necessary redactions, will be available to you by the close of business on January 6, 2022.

Sincerely,

A handwritten signature in black ink, appearing to read "Cynthia A. Oravits".

Cynthia A. Oravits, RMC
Records Custodian

*Small Town,
Big Heart*