



49 Kirkwood Road Gibbsboro, NJ 08026-1499
Tel: (856) 783-6655
Fax: (856) 782-8694
www.gibbsborotownhall.com

December 16, 2021

Via email only (opra machine)
Norman Carvajal

Re: Open Public Records Act

Dear Norman Carvajal:

The Borough of Gibbsboro Records Custodian received your initial request for records pursuant to the Open Public Records Act (OPRA) on December 13, 2021. Accordingly, the initial seven (7) business day deadline to respond to your request under OPRA is December 22, 2021. This response is being provided on the third day after your request.

Your records request was as follows:

List of addresses of residential properties damaged by fire for the month of November 2021

A search of our available records shows that no records respond to your request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Gibbsboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,

Amy C. Troxel, RMC
Borough Clerk
Borough of Gibbsboro