

Douglas Gazzale
51 Baldwin Court
Basking Ridge, NJ 07920
908-403-7251
dgazzale@gmail.com

August 3, 2020

revised

To Whom It May Concern:

I would like to express my interest in the Fire Captain position with Upper Freehold Township, New Jersey. I can bring a unique combination of knowledge and experience to this position.

I have served in the fire service since 2002 and remain currently active. During my time with the fire department, I have served as a chief officer in a large county combination volunteer and career department and a chief officer in a smaller municipal volunteer department. During my time as an officer with the fire department, I have had responsibility for oversight of career and volunteer emergency operations (fire suppression, emergency medical services, and special operations/technical rescue), department training, department safety officer, administrative functions including logistics (equipment and supplies) and budgeting, strategic planning and capital purchases, fleet and building maintenance, fire prevention, and various other duties.

Through my employment, I have been in a position to work closely with the various groups and departments that make-up the university community, both internal and external, in a variety of different venues that are found in the university setting. This has provided a broad background that can be applied to the municipal setting. I have worked with these different stakeholders in order to best mitigate risk and make decisions that provide the greatest level of benefit to students, faculty, staff, and visitors. The setting of my employment has also given me the opportunity to focus on the overall safety culture and progressive approach to community fire safety, which I believe are essential components of a successful, proactive, and adaptive emergency services program.

Additionally, my employment in the university setting has provided experience working in a variety of settings and venues that may be encountered. These venues include, but are not limited to, assorted laboratories, production and maintenance shops, large public assembly settings such as athletic arenas, stadiums, and theaters, as well as business offices, academic facilities, and residential buildings. This allows for me to understand the uniqueness of Upper Freehold and the surrounding communities.

With my diverse knowledge, leadership training, and experience in the fire service provide a beneficial foundation for serving as a Fire Captain through providing unique perspectives to manage the day-to-day responsibilities and long-term planning. Thank you for your time and consideration.

Respectfully,

Douglas Gazzale

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Employment

New York University Environmental Health and Safety, New York, NY

Safety Compliance Specialist. May 2015 – Present

This global position, covering 16 campuses, has responsibility for oversight of fire and life safety matters, including: fire plan review, fire inspections, fire investigations, policy and procedure development, and fire safety education. Notably, while serving in this role, I have developed the University's fire investigation procedures and fire incident response procedures, as well as expanded the engineering and architectural fire plan review process for new construction and renovations. I have also previously held responsibility for OSHA matters, including shop safety, and coordinated the activities of a construction safety consultant obtained by the University to monitor active construction projects. Additional responsibilities for this role include: assisting clients with various general environmental health and safety inquiries and concerns; accompanying inspectors from numerous city, state, and federal agencies on inspections of various facilities, and acting as a liaison for the University with outside entities; and other assigned duties.

University of Maryland Department of Environmental Safety – Fire Marshal's Office, College Park, MD

Deputy Fire Marshal/Fire Protection Specialist. February 2006 – February 2015

Conduct complex inspections of occupancies for fire and safety concerns in accordance with applicable laws and codes; conduct complex and systematic origin and cause determination of fire scenes; respond to emergency fire and hazardous materials incidents; provide fire safety education to various groups; conduct and evaluate fire drills; maintain fire safety presence at large scale events in a variety of venues; complete detailed reports; and other duties as assigned. I also pioneered the evening shift for the Fire Marshal's Office while in this position, which provided on-site fire marshal coverage for all Department of Environmental Safety matters between the hours of 5pm and 11pm, which had previously been covered by an on-call, home response system.

Alpha Tau Omega Fraternity, College Park, MD

House Director. July 2013 – August 2014

Live-in house director; oversee daily operations of the fraternity house; coordinate repairs, preventative maintenance, and required city inspections; collect lease agreements and rent and send them to property owner; provide regular updates on the house status to the owner; provide support for 33 residents of the house; and additional duties as assigned. Note: I was employed as an independent contractor for this position.

University of Maryland Department of Environmental Safety – Environmental Affairs, College Park, MD

Hazardous Materials Assistant. February 2008 – December 2008

Assist with collection of hazardous materials from campus facilities; prepare hazardous materials for proper disposal; log hazardous materials into computer database, collect water samples from drainage outfalls on campus; collect samples of potential hazardous materials for further evaluation; and other duties as assigned.

Volunteer

Basking Ridge Fire Company and Emergency Medical Services, Basking Ridge, NJ
Past Assistant Fire Chief, Firefighter/EMT. September 2002 – Present

Liberty Corner Fire Company, Liberty Corner, NJ

Assistant Foreman, Firefighter. June 2003 – Present

Member of the Somerset County (NJ) Prosecutor's Office Fire Investigation Unit.

College Park Fire Department, College Park, MD

Firefighter/NRP, Hazardous Materials Technician, Master Instructor. May 2005 – Present

is a master instructor

Combination dept

How all at once?

> close

18 yrs

17 yrs

15 yrs

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Prince George's County Marine Fire Rescue, Brandywine, MD
Past Assistant Fire Chief, Past Vice President, Water Rescue Technician. July 2008 – Present

Prince George's Community College, Largo, MD
NREMT Paramedic Psychomotor Evaluator. May 2012 – Present

Education **Master of Communication Management, University of Southern California, Los Angeles, CA**
Communication Management. 2016

Bachelor of Science, University of Maryland, College Park, College Park, MD
Environmental Science and Policy. 2009

Certificate, Prince George's Community College, Largo, MD
Emergency Medical Technician – Paramedic. 2011

Certificate, Prince George's Community College, Largo, MD
Emergency Medical Technician – Intermediate. 2011

Professional Memberships *New Jersey State Fire Chiefs Association*
International Association of Fire Chiefs
International Association of Arson Investigators
International Association of Arson Investigators New Jersey Chapter
National Association of Fire Investigators
International Association of Bomb Technicians and Investigators
Center for Campus Fire Safety

Certifications **New Jersey Department of Community Affairs - Division of Fire Safety**
Fire Officer 4
Incident Management Level 3
Hazardous Materials Incident Commander
Firefighter 2
Fire Instructor 2
Drill Ground Instructor
Fire Official
Fire Investigator
Fire Police

New Jersey Department of Health
Emergency Medical Technician

National Registry of Emergency Medical Technicians
Nationally Registered Paramedic

International Code Council
Fire Inspector II
Fire Plans Examiner

National Fire Protection Association
Certified Fire Protection Specialist
Certified Fire Plan Examiner
Certified Fire Inspector II

*Note: Additional certifications beyond those listed above are available upon request

Township of Upper Freehold
314 Route 539
Cream Ridge, NJ 08514

Telephone: 609-758-7738 Ext.226
Fax 609-758-1183

Employment Application:

Date: 8/3/2020

Applicant Information:

Name (Last, First, Middle): Gazzale, Douglas, Joseph

Address: 51 Baldwin Court

City/Town: Basking Ridge, NJ 07920

Phone (Work): () _____

(Home): () _____

Drivers' License No: _____

(Cell): (908) 403-7251

E-mail address dgazzale@gmail.com

Position applied for: Fire Captain

Have you ever applied to the Township before: ___ Yes ☒ No If yes, give date _____

Date you can start: Must give 4 wk notice Salary desired: \$80,000 annually (negotiable)

Are you available to work: ☒ Full time ___ Part time ___ Shift work ___ Temporary ___

Are you currently employed: ☒ Yes ___ No May we contact you at work: ☒ Yes ___ No

May we contact your current employer: ☒ Yes ___ No

Are you currently on layoff status and subject to recall: ___ Yes ☒ No

Do you possess a current driver's license: ☒ Yes ___ No

Do you possess a current commercial driver's license: ___ Yes ☒ No

Please list any endorsements: _____

If you are under eighteen years of age, can you provide proof of eligibility to work:

___ Yes ___ No

Are you legally eligible to work in the United States of America: ☒ Yes ___ No

Pursuant to Federal Law, proof of US Citizenship or immigration status will be required if you are hired.

Employment is conditional upon the results of a criminal background check

The Township of Upper Freehold is an Equal Opportunity Employer M/F
Application Form Revised 12/31/2019

Employment History: This section must be completed even if you attach a resume. List your last four employers, major assignments within the same employer. Begin with the most recent. Include any military service. Explain any gaps in employment in the space on this form marked comments located on the bottom of this page.

Employer: New York University 10 Astor Place, 6th Floor Address: New York, NY 10003	Date started: 5/2015 Date left: N/A	Work performed/ responsibilities: Please see resume for more complete description.
Job Title: Safety Compliance Specialist	Special skills Fire safety inspections, investigations, plan review, education. Policy review and development. See resume for add'l.	
Reason for leaving: Currently employed here		
Supervisor's name and phone number: James Gillespie - 212-998-1423 <i>revised/now</i>		
May we contact for a reference: ☒ Yes ☐ No <i>516-732-9489</i>		
Employer: University of Maryland 4716 Pontiac Ave, #0103 Address: College Park, MD 20742	Date started: 2/2006 Date left: 2/2015	Work performed/ responsibilities: Please see resume for more complete description.
Job Title: Deputy Fire Marshal	Special Skills Fire inspections and investigations. Fire and hazmat emergency response. Large event fire safety. See resume for add'l.	
Reason for leaving: Left full-time employment to attend graduate school in Los Angeles, CA		
Supervisor's name and phone number: Luisa Ferreira - 301-405-3969		
May we contact for a reference: ☒ Yes ☐ No		
Employer: Alpha Tau Omega Fraternity 4611 College Ave Address: College Park, MD 20740	Date started: 7/2013 Date left: 2/2014	Work performed/ responsibilities: Please see resume for more complete description.
Job Title: House Director	Special Skills Live-in house director, oversee daily operations, coordinate facility maintenance. See resume for additional.	
Reason for leaving: To attend graduate school in Los Angeles, CA		
Supervisor's name and phone number: Matthew Higgins - current phone number unknown		
May we contact for a reference: ☒ Yes ☐ No		
Employer: University of Maryland 4716 Pontiac Ave, #0103 Address: College Park, MD 20742	Date started: Date left:	Work performed/ responsibilities: Please see resume for more complete description.
Job Title: Hazardous Materials Assistant	Special Skills Collection of hazardous materials. Prepare hazmats for disposal. Collect samples. See resume for additional.	
Reason for leaving: Part-time student employment		
Supervisor's name and phone number: John Follum - current phone number unknown		
May we contact for a reference: ☒ Yes ☐ No		

Comments: Detailed position descriptions are included in resume. Cover letter and resume include extensive fire service related qualifications.

Education: Provide information on your formal schooling and education. Include elementary, secondary, and post-secondary education, if any. Include any formal vocational or professional education. For high school and post-secondary education, indicate any major or specialty, such as Academic, Business, or Trade.

School:	Years completed: (Circle)	Graduated: (Circle)	Major Field:
Elementary: William Annin Middle School	5 6 7 (8)	(Yes) No	N/A
High: Ridge High School	1 2 3 (4)	(Yes) No	
College: University of Maryland, College Park	1 2 3 (4)	(Yes) No	B.S. Environmental Science and Policy
Other: University of Southern California	1 (2) 3 4	(Yes) No	Master of Communication Management

Languages: List any foreign languages you know and indicate your level of proficiency.

Language:	Speak Some:	Speak Fluently:	Read:	Write:

Special Skills & Experience: State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying.

Certified by the NJ Department of Community Affairs Division of Fire Safety as a Fire Officer 4, Incident Management Level 3 (including ICS 100, 200, 300, 400, 700, & 800), Firefighter 2 (including Firefighter 1 & 2), Fire Instructor 2, Drill Ground Instructor, Fire Official, Fire Investigator, Hazardous Materials Incident Commander (including Awareness, Operations, & Incident Commander), and Fire Police; certified as a NJ Emergency Medical Technician; certified as a National Registry Paramedic; hold a current CEVO certification; additional certifications available upon request. Have served as a firefighter in New Jersey and Maryland since 2002 and remain currently active, including as a chief officer in a large county combination volunteer and career department and a chief officer in a smaller municipal volunteer department.

Comments & Additional Information: Is there any additional information about you we should consider?

During my time as an officer with the fire department, I have had responsibility for oversight of career and volunteer emergency operations (fire suppression, emergency medical services, and special operations/technical rescue), department training, department safety officer, administrative functions including logistics (equipment and supplies) and budgeting, strategic planning and capital purchases, fleet and building maintenance, fire prevention, and various other duties. Additionally, my employment in the university setting has provided experience working in a variety of settings and venues that will be encountered, as well as experience working with a variety of different stakeholders. My diverse knowledge, leadership training, and experience in the fire service provide a beneficial foundation for serving as a Fire Captain.

References: Provide the names, addresses and phone numbers of three people whom we may contact as a reference. They should not be relatives or former supervisors.

Name & Address:	Phone Number:	Years Known:
Janet Demeritt 1324 Sienna Trail, Davidsonville, MD 21035	240-417-5825	12
Michael Courtner 10 Astor Place, 6th Floor, New York, NY 10003	917-306-5380	4
William Guffey 4716 Pontiac Ave, #0103, College Park, MD 20742	240-398-6841	14

*was
asst
chief
training mgr
coworker*

*was Dept Fire Marshal
Coworker*

call all

Understandings and Agreements:

As an applicant for a position with the (local unit name), I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true and accurate. If hired, I understand that I may be separated from employment if the Township later discovers that information on this form was incomplete, untrue, or inaccurate. I give the (local unit name) the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give the Township the right to secure additional job-related information about me. I release the (local unit name) and its representatives from all liability for seeking such information. I understand that the (local unit name) is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the Township will make reasonable accommodations as required by the Americans with Disabilities Act. I understand that, if employed, I may resign at any time and that the Township may terminate me at any time in accordance with its established policies and procedures. No representatives of the Township may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. I also understand that some positions may involve complete background and criminal checks.

Applicant's Signature

Douglas Gayzale

Date 8/3/2020

Conditions of Employment:

Please be advised that all offers of employment are conditional on the applicant passing a mandatory criminal background check and drug test. A pre-employment physical may also be required. Pursuant to our personnel policy, all job applicants are required to sign a consent form for drug testing and if the test results are positive and are not accounted for by the legal use of prescription or non-prescription drugs the applicant shall be ineligible for hire unless they can establish a legal basis for the use of the drug or controlled substance for which they test positive. *For your application to be considered, you must sign and date below.*

Applicant's Signature

Douglas Gayzale

Date 8/3/2020

Disclaimer:

I understand employment at Upper Freehold Township is not for a fixed period. Upper Freehold Township may at any time, for any reason, terminate this employment. The terms of this employment relationship cannot be altered except in writing by an authorized company officer.

Applicant's Signature

Douglas Gayzale

Date 8/3/2020

Voluntary Affirmative Action Information

You are not required to provide this information. Provide only if you wish.

If you provide information on this page, it will be filed separately from the job application. This information will be used only for purposes of the affirmative action program.

Applicant Information:

Name: Douglas Gazzale

Address: 51 Baldwin Court

City/town: Basking Ridge, NJ 07920

Phone: (908) 403-7251

Position Applied For: Fire Captain

How did you learn about this position? Advertisement Employment Agency

☒ Friend ☐ Relative ☐ Walk-in ☐ Other (Explain) _____

Information Regarding Status:

Equal Employment Opportunity identification groups:

X White

African-American (non-Hispanic)

Hispanic

American Indian/Alaskan native

Asian/Pacific Islander

Other

Other protected Groups:

Individual with a disability

 Vietnam-era veteran (served between 1964 and 1975)

Disabled veteran

For Township use only

Hired:	Yes	No	Position
	☐	☒	General Manager
	☐	☒	Assistant General Manager
	☐	☒	Sales Representative
	☐	☒	Product Development
	☐	☒	Marketing
	☐	☒	Finance
	☐	☒	Operations
	☐	☒	Customer Service
	☐	☒	Human Resources
	☐	☒	Legal
	☐	☒	IT
	☐	☒	Manufacturing
	☐	☒	Distribution
	☐	☒	R&D
	☐	☒	Quality Control
	☐	☒	Supply Chain Management
	☐	☒	Procurement
	☐	☒	Logistics
	☐	☒	Warehouse Operations
	☐	☒	Fleet Management
	☐	☒	Inventory Management
	☐	☒	Packaging Design
	☐	☒	Production Planning
	☐	☒	Material Handling
	☐	☒	Maintenance
	☐	☒	Facilities Management
	☐	☒	Environmental Compliance
	☐	☒	Safety Management
	☐	☒	Regulatory Affairs
	☐	☒	Public Relations
	☐	☒	Media Relations
	☐	☒	Crisis Management
	☐	☒	Corporate Governance
	☐	☒	Compliance
	☐	☒	Data Analytics
	☐	☒	Business Intelligence
	☐	☒	Project Management
	☐	☒	Change Management
	☐	☒	Strategic Planning
	☐	☒	Performance Improvement
	☐	☒	Innovation Management
	☐	☒	Partnership Development
	☐	☒	Vendor Management
	☐	☒	Contract Management
	☐	☒	Risk Management
	☐	☒	Insurance
	☐	☒	Taxation
	☐	☒	Accounting
	☐	☒	Payroll
	☐	☒	Benefits Administration
	☐	☒	Employee Training
	☐	☒	Recruitment
	☐	☒	Retention Strategies
	☐	☒	Compensation Analysis
	☐	☒	Organizational Development
	☐	☒	Team Building
	☐	☒	Conflict Resolution
	☐	☒	Leadership Development
	☐	☒	Succession Planning
	☐	☒	Executive Coaching
	☐	☒	Board Relations
	☐	☒	Shareholder Communication
	☐	☒	Investor Relations
	☐	☒	Capital Raising
	☐	☒	Mergers & Acquisitions
	☐	☒	Divestitures
	☐	☒	Restructuring
	☐	☒	Bankruptcy Proceedings
	☐	☒	Litigation Support
	☐	☒	Dispute Resolution
	☐	☒	Intellectual Property Protection
	☐	☒	Patent Litigation
	☐	☒	Trademark Infringement
	☐	☒	Copyright Clearance
	☐	☒	Trade Secret Protection
	☐	☒	Non-Compete Agreements
	☐	☒	Confidentiality Agreements
	☐	☒	Assignment Agreements
	☐	☒	Licensing Agreements
	☐	☒	Joint Venture Agreements
	☐	☒	Partnership Agreements
	☐	☒	Supplier Agreements
	☐	☒	Customer Agreements
	☐	☒	Service Agreements
	☐	☒	Consulting Agreements
	☐	☒	Freelance Agreements
	☐	☒	Independent Contractor Agreements
	☐	☒	Employment Agreements
	☐	☒	Non-Disclosure Agreements
	☐	☒	Non-Solicitation Agreements
	☐	☒	Non-Interference Agreements
	☐	☒	Release of Liability Agreements
	☐	☒	Waiver of Rights Agreements
	☐	☒	Assumption of Debt Agreements
	☐		

Date _____

Which EEO job classification best describes the position for which the applicant applied?

1. Officials and Managers

4. Sales workers

7. Operators (semi-skilled)

2. Professionals

5. Office and clerical workers

8. Laborers (unskilled)

3. Technicians

6. Craft workers (skilled)

9. Service workers

Township Official

Date _____

Douglas Gazzale
51 Baldwin Court
Basking Ridge, NJ 07920
908-403-7251
dgazzale@gmail.com

Salary Requirements

Based on my level of experience and the certifications that I hold, I am requesting a minimum annual salary of \$80,000.00 for the position of Fire Captain. The public safety salaries of neighboring areas were also considered in arriving at this requested salary. This salary amount is negotiable based on the Township's needs and requirements.

Diane Kelly

From: Doug Gazzale <dgazzale@gmail.com>
Sent: Wednesday, September 02, 2020 1:20 PM
To: Diane Kelly
Subject: Thank You

Ms. Kelly,

I just wanted to send a quick note to thank you for all of your time yesterday evening. I appreciate the thoroughness of your interview and all of the information that you were able to provide. And I appreciate your patience during the interview, as it had been a very long day at that point. If there is anything else that you would like me to elaborate on, please let me know. This sounds like an amazing opportunity and I hope to hear from you with good news. You have a beautiful community, and of the handful of people that I interacted with, all of them were extremely friendly; I can only hope to become a part of the Upper Freehold community.

Thank you,
Doug Gazzale

Diane Kelly

From: Doug Gazzale <dgazzale@gmail.com>
Sent: Wednesday, September 02, 2020 1:20 PM
To: Diane Kelly
Subject: Thank You

Ms. Kelly,

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Thank you,
Doug Gazzale

Diane Kelly

From: Diane Kelly
Sent: Thursday, September 10, 2020 8:59 AM
To: Doug Gazzale
Subject: RE: Upper Freehold Township follow-up questions

Good morning Doug,

Since the station house is owned and operated by the volunteers, our budget only includes items that would be needed by the career staff. As to the rest of your questions, please use your discretion as to how to respond. Thank you,

Dianne Kelly, CMFO
Township Administrator/Chief Financial Officer
Upper Freehold Township
314 Route 539
Cream Ridge, NJ 08514
(p) 609-758-7738 ext. 211
(f) 609-758-1183
Monday-Thursday 8:30-4:15

From: Doug Gazzale [mailto:dgazzale@gmail.com]
Sent: Wednesday, September 09, 2020 4:45 PM
To: Diane Kelly <dkelly@uftnj.com>
Subject: Re: Upper Freehold Township follow-up questions

Good afternoon, Ms. Kelly,

This is to confirm that I am in receipt of your email and I will begin working on this request. For clarification purposes, are there specific line items that should be included in the budget, and amounts that you are looking for, or is it more based on the overall content? Additionally, should the budget be broken down to include just line items, or also operational costs of running the station (utilities, etc.)? Regarding the equipment request, I am just confirming that I should include equipment specifics and actual price quotes for the piece of equipment being requested (as they would explain the reasoning for recommending a specific vendor)?

Thank you,
Doug Gazzale

On Sep 9, 2020, at 4:15 PM, Diane Kelly <dkelly@uftnj.com> wrote:

Good afternoon Doug,

As a follow-up to our interview, please provide your responses to the following scenarios to me by the close of business this Friday.

1. A proposed budget for your department, in Excel format.

Diane Kelly

From: Doug Gazzale <dgazzale@gmail.com>
Sent: Friday, September 11, 2020 1:58 PM
To: Diane Kelly
Subject: Re: Upper Freehold Township follow-up questions
Attachments: Gazzale_Budget.xlsx; Gazzale_Equipment.docx; Gazzale_Personnel.docx

Good afternoon, Ms. Kelly,

Please find my responses to the three scenarios, attached. The information that I was able to obtain regarding the budget was limited, so if there are any modifications that you would like me to make, please let me know.

Thank you,
Doug Gazzale

On Sep 9, 2020, at 4:15 PM, Diane Kelly <dkelly@uftnj.com> wrote:

Good afternoon Doug,

As a follow-up to our interview, please provide your responses to the following scenarios to me by the close of business this Friday.

1. A proposed budget for your department, in Excel format.
2. A formal letter to the Business Administrator and Township Committee defining the need for the purchase of a particular piece of equipment (your choice), assuming that price quotes have been received, with your recommendation of vendor to proceed with and why.
3. A formal letter explaining a personnel issue that occurred (you choose and describe) and recommended corrective action.

Thank you,

Dianne Kelly, CMFO
Township Administrator/Chief Financial Officer
Upper Freehold Township
314 Route 539
Cream Ridge, NJ 08514
(p) 609-758-7738 ext. 211

Re: Upper Freehold Township follow-up questions

Doug Gazzale <dgazzale@gmail.com>

Tue 9/29/2020 10:34 AM

To: Diane Kelly <dkelly@uftnj.com>

Cc: Robert Fortsch <uftnjadmin@uftnj.com>

No problem. I am away from my computer right now, but I will revise and resubmit it again this evening. I appreciate your assistance.

Thank you,
Doug

Sent from my iPhone

On Sep 29, 2020, at 9:43 AM, Diane Kelly <dkelly@uftnj.com> wrote:

At this point, to make sure there are no irregularities, I think it would be best to officially resubmit, based upon the revised advertisement on our website. Thank you,

Dianne Kelly, CMFO
Township Administrator/Chief Financial Officer
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(p) 609-758-7738 ext. 211
(f) 609-758-1183
Monday-Thursday 8:30-4:15

From: Doug Gazzale [mailto:dgazzale@gmail.com]
Sent: Tuesday, September 29, 2020 9:35 AM
To: Diane Kelly <dkelly@uftnj.com>
Subject: Re: Upper Freehold Township follow-up questions

Good morning, Ms. Kelly,

Thank you for letting me know. Do I need to resubmit anything, or is my submission dated for last Monday still valid?

Thank you,
Doug

Sent from my iPhone

On Sep 29, 2020, at 8:59 AM, Diane Kelly <dkelly@uftnj.com> wrote:

Good morning Doug,

We posted the modified advertisement yesterday afternoon.

Dianne Kelly, CMFO
Township Administrator/Chief Financial Officer
Upper Freehold Township
314 Route 539
Cream Ridge, NJ 08514
(p) 609-758-7738 ext. 211
(f) 609-758-1183
Monday-Thursday 8:30-4:15

From: Doug Gazzale [<mailto:dgazzale@gmail.com>]
Sent: Thursday, September 24, 2020 12:20 PM
To: Diane Kelly <dkelly@uftnj.com>
Subject: Re: Upper Freehold Township follow-up questions

Good afternoon, Ms. Kelly,

I resubmitted my application materials on Monday, following your phone call. However, I have not seen the Fire Captain position reposted on your website. Is there anything further that I should do at this time or additional steps that I will need to take? I appreciate any information that you can provide.

Thank you,
Doug Gazzale

On Sep 10, 2020, at 8:59 AM, Diane Kelly
<dkelly@uftnj.com> wrote:

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Monday-Thursday 8:30-4:15

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1. A proposed budget for your department, in Excel format.
2. A formal letter to the Business Administrator and Township Committee defining the need for the purchase of a particular piece of equipment (your choice), assuming

that price quotes have been received,
with your recommendation of vendor
to proceed with and why.

3. A formal letter explaining a
personnel issue that occurred (you
choose and describe) and
recommended corrective action.

Thank you,

Dianne Kelly, CMFO
Township Administrator/Chief Financial Officer
Upper Freehold Township
314 Route 539
Cream Ridge, NJ 08514
(p) 609-758-7738 ext. 211
(f) 609-758-1183
Monday-Thursday 8:30-4:15

Fire Captain Position Status

Doug Gazzale <dgazzale@gmail.com>

Mon 11/2/2020 11:52 AM

To: Diane Kelly <dkelly@uftnj.com>

Good morning, Ms. Kelly,

I hope you are well. I just wanted to check in and see if you had any updates regarding the status of the Fire Captain position, as I am still very interested. I know when you had reached out to me and said to reapply in September, you had said you anticipated the position being open for about a week. Do you have any timeline at this point for when you may move forward with the position? I appreciate any information that you might be able to share with me and I look forward to hearing from you.

Thank you,
Doug Gazzale

Robert Fortsch

From: Doug Gazzale <dgazzale@gmail.com>
Sent: Monday, August 03, 2020 11:06 PM
To: Robert Fortsch
Subject: Fire Captain Employment Application
Attachments: Gazzale_CoverLetter.docx; Gazzale_Resume.docx; Gazzale_UFTapplication.pdf; Gazzale_SalaryRequirements.docx

Ms. Kelly,

Please find the requested documents for the employment application for the open Fire Captain position, including my cover letter, resume, Township application, and salary requirements. Please let me know if you would like anything further.

Thank you,
Douglas Gazzale

