

ROBERT GANCARZ

50 Harrison Rd Wrightstown NJ 08562 · 609-209-8345
Robert_Gancarz@yahoo.com

Upper Freehold Township
Township Administrator, Dianne Kelly
314 Route 539
Cream Ridge, NJ 08514

Dear Administrator Kelly,

My salary requirement request is \$95,000 starting.

pay cut from Evesham

Thank you in advance for your time, I look forward to hearing from you. Please feel free to contact me at 609-209-8345 or by email at Robert_Gancarz@yahoo.com.

Respectfully,

Robert E Gancarz

ROBERT GANCARZ

50 Harrison Rd Wrightstown NJ 08562 · 609-209-8345

Robert_Gancarz@yahoo.com

Upper Freehold Township
Township Administrator, Dianne Kelly
314 Route 539
Cream Ridge, NJ 08514

Dear Administrator Kelly,

This letter is to convey my interest in the position of Fire Captain with Upper Freehold Township. Eighteen years immersed in the fire service, my own personal drive and achievements has prepared me for serving in such a position. I look forward to meeting in person and discussing this opportunity with you.

Jacobstown Fire Co.

My fire service career started in 2002 as a volunteer with my local fire company, who I am currently serving as the Chief. From day one, I knew I was destined to turn this into a career not only as volunteer, but also to make a living. From that moment to today, I have been a career firefighter on three continents, earned a master's degree, and serve in the highest position in a fire department. Having been a firefighter in various departments, protecting American communities, federal research facilities, and military bases and aircraft, has provided me a well-rounded experience to bring with me to my future endeavors.

A growing community, such as Upper Freehold Township, requires strong leadership in all fields, especially emergency services. Faltering in times of emergencies is not acceptable, and to excel in these hard times requires a strong unified team and leadership. While serving as Fire Captain, it would be my goal to utilize my skills, knowledge, and experience to develop a robust emergency response team, and with collaboration with the governing body to meet the growing needs of the diverse community that is Upper Freehold Township.

Thank you in advance for your time, I look forward to hearing from you. Please feel free to contact me at 609-209-8345 or by email at Robert_Gancarz@yahoo.com.

Respectfully,

Robert E Gancarz

Robert E. Gancarz
121 Paulson Rd. Wrightstown, NJ 08562
Phone (609) 209-8345
RGancarz@Eveshamfire.org

Education

Masters of Public Administration, Fire Safety Option

Anna Maria College, Paxton, MA
January 2012 – August 2014

Bachelor of Science, Fire Safety Engineering – Administration Option

Eastern Kentucky University, Richmond, KY
August 2007 – May 2009
- Graduated with Cum Laude Honors (3.55 GPA)

Professional Experience & Employment

Firefighter/Inspector

Evesham Fire District No. 1
January 2013 - Present

- Respond to fire and medical emergencies
- Training Assistant, UFC Inspector
- Drive and operate emergency vehicles
- Technical Rescue Team Member

Part-time Instructor

Burlington County Emergency Service Training Center
Fall 2015 to Present
- Foam Operations lead instructor

ARFF Firefighter

4/1/12 – 10/13/12

Moron Airbase Fire Emergency Service, Spain
- Respond to ARFF, fire, medical, and hazmat emergencies
- Work a 24 hour shift schedule at a fire station
- 56 hour work week

Firefighter/EMT (Past Training Intern 2008)

Hilton Head Island Fire & Rescue Department, SC
October 2010 - March 2012

- Respond to fire, medical, and hazmat emergencies
- Work a 24/48 hour schedule at a fire station
- Drive and operate emergency vehicles

Acting Lieutenant/ARFF Firefighter

McMurdo Station Antarctica
August 2009 – March 2010

- Supervise up to 20 Firefighter/EMS personnel and 12 apparatus between 2 stations
- Respond to ARFF, fire, medical, and hazmat emergencies
- 72 work week

Township of Upper Freehold
314 Route 539
Cream Ridge, NJ 08514

Telephone: 609-758-7738 Ext.226
Fax 609-758-1183

Employment Application:

Date: 9/3/2020

Applicant Information:

Name (Last, First, Middle): Gancarz Robert Edward
Address: 50 Harrison Rd
City/Town: Wrightstown NJ 08562
Phone (Work): () _____ (Home): () _____
Drivers' License No: _____ II: (609) 209-8345
E-mail address Robert_Gancarz@yahoo.com

Position applied for: Fire Captain

Have you ever applied to the Township before: Yes ☒ No ☐ If yes, give date _____

Date you can start: any time 2 work notice Salary desired: \$95,000

Are you available to work: ☒ Full time ☐ Part time ☐ Shift work ☐ Temporary

Are you currently employed: ☒ Yes ☐ No May we contact you at work: ☒ Yes ☐ No

May we contact your current employer: ☒ Yes ☐ No

Are you currently on layoff status and subject to recall: ☐ Yes ☒ No

Do you possess a current driver's license: ☒ Yes ☐ No

Do you possess a current commercial driver's license: ☐ Yes ☒ No

Please list any endorsements: _____

If you are under eighteen years of age, can you provide proof of eligibility to work:

☐ Yes ☐ No

Are you legally eligible to work in the United States of America: ☒ Yes ☐ No

Pursuant to Federal Law, proof of US Citizenship or immigration status will be required if you are hired.

Employment is conditional upon the results of a criminal background check

School:	Years completed: (Circle)	Graduated: (Circle)	Major Field:
Elementary:	5 6 7 (8)	(Yes) No	N/A
High:	1 2 3 (4)	(Yes) No	
College:	1 2 3 (4)	(Yes) No	Fine Science
Other:	1 (2) 3 4	(Yes) No	Masters MPA

Languages: List any foreign languages you know and indicate your level of proficiency.

Language:	Speak Some:	Speak Fluently:	Read:	Write:
Spanish	Limited		Limited	Limited

Special Skills & Experience: State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying. *See resume for listed qualifications*

Comments & Additional Information: Is there any additional information about you we should consider?

References: Provide the names, addresses and phone numbers of three people whom we may contact as a reference. They should not be relatives or former supervisors.

Name & Address:	Phone Number:	Years Known:
Joe Delvecchio	609-529-0790	15
Kyle Asbrand	609-209-6066	20
Dave Davis	732-614-1284	3

Voluntary Affirmative Action Information

You are not required to provide this information. Provide only if you wish.

If you provide information on this page, it will be filed separately from the job application. This information will be used only for purposes of the affirmative action program

Applicant Information:

Name: Robert Cancone
Address: 50 Harrison Rd
City/town: Wrightstown NJ 08562
Phone: (609) 209-6345

Position Applied For: Fire Captain

How did you learn about this position? ☒ Advertisement ☐ Employment Agency
☐ Friend ☐ Relative ☐ Walk-in ☐ Other (Explain) _____

Information Regarding Status:

Equal Employment Opportunity identification groups:

☒ White
☐ African-American (non-Hispanic)
☐ Hispanic
☐ American Indian/Alaskan native
☐ Asian/Pacific Islander
☐ Other _____

Other protected Groups:

☐ Individual with a disability
☐ Vietnam-era veteran (served between 1964 and 1975)
☐ Disabled veteran

For Township use only

Hired: Yes No Position _____ Date _____

Which EEO job classification best describes the position for which the applicant applied?

- | | | |
|---------------------------|--------------------------------|-----------------------------|
| 1. Officials and Managers | 4. Sales workers | 7. Operators (semi-skilled) |
| 2. Professionals | 5. Office and clerical workers | 8. Laborers (unskilled) |
| 3. Technicians | 6. Craft workers (skilled) | 9. Service workers |

Township Official _____ Date _____

Upper Freehold Township Fire Department
82 County Rd 526, Allentown, NJ 08501
609-259-7200

To Upper Freehold Township Committee and Business Administrator,

This correspondence is for the request and justification of new rescue equipment for the Upper Freehold Township Fire Department. After careful consideration, the following is being requested:

2 SINGLE BAY CHARGER GENESIS

1 E-Force C-236SL3 Standard Blade Cutter

1 E-force S-49 SL3 Spreader

2 28V BATTERY

1 Genesis E/F 110V AC Tethering Adapter

The total cost for these tools is \$23,755.00

Upper Freehold Township Fire Department operates regularly on Highway 195, County Route 539, and County Route 537. These roadways are high speed roads and collisions on them require the use of rescue equipment on a regular basis. Annually, Upper Freehold Township Fire Department uses rescue tools at collisions 25 to 30 times. These numbers may not seem significant, but this is higher than the industry standard and when it's needed, rescue tools must be fully operational.

The current rescue equipment that Upper Freehold Township Fire Department operates is aging and requires constant maintenance. Our tools are regularly out of service for repairs, this downtime requires us to rely on mutual aid assistance from other towns. Utilizing mutual aid to assist with incidents within our local pulls resources from those towns, requires longer response times, and ultimately delays patient care. Delays in injured patients reaching definitive care can become a matter of life and death.

Rescue technology has rapidly advanced since the past purchase of our current rescue equipment. This technology has evolved with the ever-changing vehicle industry, the use of hardened steel for reinforcement severely limits the ability of our current tools to quickly extricate patients. Currently, if we encounter these steels, we must call for mutual aid who has the tools capable of cutting it. Again, this is not ideal for this situation and delays patient care.

Additional advancements to rescue technology includes battery operated equipment, such as the ones being requested. These tools are lighter, stronger, have better ergonomics, and are more compact than their predecessors that required a gas powered pump, hoses, and weighed several pounds more. The portability of these tools allows for easier use off road away from the apparatus, and use on out of the ordinary rescues such as removing window bars on structures. These factors increase the speed and efficiency we can work on scenes, all while reducing the stresses and risks placed on our staff during incidents.

Upper Freehold Township Fire Department
82 County Rd 526, Allentown, NJ 08501
609-259-7200

Selection of this equipment did not come lightly, a committee was formed of volunteer and career staff to demonstrate various manufacturers' tools, and a stringent criteria was developed. Additionally, all active members had hands on tool time during drill nights with the multiple brands of tools. The consensus of the committee has been to request the Genesis E-Force Cutter and Spreader and support equipment listed above. These tools have been chosen to fit the current and future needs of the citizens of upper Freehold Township.

Once this new equipment arrives, training will promptly be completed with all staff. Upon completion of this training, the current equipment will be removed from front line service. This equipment can be placed in reserve/training status in the event that the new equipment is down for service or repair, donated to another department in need, or sold to offset the cost of the new equipment.

It is my recommendation that the above equipment be purchased for the Upper Freehold Township Fire Department. Attached you will find a vendor quote, with current pricing. If it is required to put this purchase out to competitive bid, please include me on the drafting of that document. Thank you for your attention to this matter and your constant support. Please do not hesitate to contact me with questions or concerns regarding this request.

Respectfully,

Robert Gancarz

Robert Gancarz
Fire Captain
609-209-8345

Upper Freehold Township Fire Department
82 County Rd 526, Allentown, NJ 08501
609-259-7200

To Upper Freehold Township Committee and Business Administrator,

On September 14, 2020 Firefighter John Doe was a no call no show to work at 0800 hours. I had called firefighter Doe at 0810 hours, with no answer and a repeated call at 0812 hours that was answered. Firefighter Doe then informed me that he would be into work but was going to be late. Firefighter Doe did come into work at 0900 hours.

Upon his arrival to work, Firefighter Doe was called into my office for a disciplinary meeting. Following the terms of the firefighters CBA, firefighter Doe was offered his Weingarten rights and his union representative firefighter John Smith was brought into the meeting. Following the progressive disciplinary policy, firefighter Doe was informed that for the hour missed (0800 – 0900) 1 hour of personal time would be used. Additionally, a written reprimand was placed in his file for the time period of one year. Firefighter Doe agreed to this discipline and had no questions. Firefighter Smith witnessed this meeting and agreed it followed the policy with no other inputs.

At this time no further actions are needed. In the event that this action is grieved by firefighter Doe and the Upper Freehold Uniformed Firefighters, I will reach out to the township administrator and solicitor for further council on this subject matter. If there are any questions that arise, please do not hesitate to contact me.

Respectfully,

Robert Gancarz

Robert Gancarz
Fire Captain
609-209-8345

Nat Alexander Company
A Division of Mid-Atlantic Fire and Air
121 North White Horse Pike
Laurel Springs, N.J. 08021

Phone # (856) 783-0720 877-627-1361
Fax # (856) 782-8978
E-mail Elaine.Poole@Midatlanticfireandair.com

Quote

Date	Quote #
8/12/2020	18321

Name / Address
Jacobstown Vol. Fire Company Attn: Treasurer 86 Chesterfield Jacobstown Rd. Wrightstown, NJ 08562

Ship To
Jacobstown Fire Co. 86 Chesterfield Jacobstown Rd. Wrightstown, NJ 08562

Terms	Rep	FOB	Resale Expiration	Sales Tax Audit	Estimated Delivery
NET 30 DAYS	240		4	02/25	

Qty	Item	Description	Price	Total
2	GEN-MIL1CHG	SINGLE BAY CHARGER	88.00	176.00
1	GEN-ART.109.35...	GENESIS E/F C-236SL3 Standard Blade Cutter	10,985.00	10,985.00
1	GEN-ART.109.17...	E-force S-49 SL3 Spreader	11,009.00	11,009.00
2	GEN-50-11-2855	28V BATTERY	230.00	460.00
1	GEN-ART.106.04...	Genesis E/F 110V AC Tethering Adapter	1,125.00	1,125.00
1	09	SHIPPING CHARGES TO BE ADDED TO INVOICE WHEN DETERMINED	0.00	0.00
		email- michael.dipascale@midatlanticfire andair.com Salesman Michael Dipascale		
Quotation price in effect for 45 days.			Total	\$23,755.00

**CREDIT CARD PURCHASES WILL
BE SUBJECT TO A 3% PROCESSING
FEE.**

Mid-Atlantic Representative

Customer Acceptance Signature

Diane Kelly

From: Robert Gancarz <robert_gancarz@yahoo.com>
Sent: Tuesday, September 15, 2020 10:17 AM
To: Diane Kelly
Subject: Responses to Scenarios
Attachments: Est_18321_from_Nat_Alexander_Company_9028.pdf;
Upper Freehold Discipline Letter Gancarz.docx;
Upper Freehold Equipment Justification
Gancarz.docx; Upper Freehold Twp Budget
Gancarz.xlsx

Administrator Kelly,

Please find my attached responses and supporting documents. Please excuse the quote being to another agency, but it was a good prop for this assignment. Not having the details of the department and budget all details are fictional. I hope this is on track of what you were looking for. I look forward to hearing from you.

Be Safe, Robert Gancarz