

Department:

CLERK

**TOWNSHIP OF WAYNE**  
**OFFICE OF THE TOWNSHIP CLERK**  
475 Valley Road  
Wayne, New Jersey 07470  
Fax: 973-709-1524  
Email: [opra@waynetownship.com](mailto:opra@waynetownship.com)

OPRA No. 23-675

Date Due:  
MAY 17, 2023

**REQUEST FOR PUBLIC RECORDS**

***A request for access to or for a copy of Public Records should be submitted on this form to the Office of the Township Clerk***

**FOR MUNICIPAL USE ONLY**

Date Received: 05/08/2023

Date of Response: \_\_\_\_\_

**SEE INFORMATION ON REVERSE SIDE**  
(Applicant Must Sign On Reverse Side)

Name: OPRA07470

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone (Day): \_\_\_\_\_ Fax: \_\_\_\_\_

Email: OPRA07470 <opra+request-42399-b12f2dc9@requests.opramachine.com>

**Preferred Delivery:** Pick up ☐ US Mail ☐ Fax ☐ Email ☒ On-Site Inspection ☐

*NOTE: Depending on the request, some delivery options may not be available. If US Mail is selected the requestor is responsible for postage.*

**\*PLEASE BE ADVISED\*:** Your request **MUST NAME SPECIFICALLY IDENTIFIABLE RECORDS**. A records custodian is not required to research files to figure out which records, if any, might be responsive to a broad and/or unclear request. An overly broad and/or unclear request will not be processed until clarification is provided. (I.e. if you are seeking permits and/or violation notices, **you must include the property address, TYPE of PERMIT(S)/VIOLATION(S)** (i.e. building, etc.) and a **DATE RANGE**).

**Request 1:**

A printout from Facebook of all Followers to the Facebook Page: "Fran Ritter, Councilwoman for 5th Ward, Wayne Township, New Jersey" (URL: <https://www.facebook.com/FranRitterWard5CouncilWayne>), which is linked to the email address [ritterf@waynetownship.com](mailto:ritterf@waynetownship.com).

**Request 2:**

A printout from Facebook of all Likes to the Facebook Page: "Fran Ritter, Councilwoman for 5th Ward, Wayne Township, New Jersey" (URL: <https://www.facebook.com/FranRitterWard5CouncilWayne>), which is linked to the email address [ritterf@waynetownship.com](mailto:ritterf@waynetownship.com).

**Request 3:**

A printout from Facebook of all users and/or profiles and/or pages blocked by Facebook Page: "Fran Ritter, Councilwoman for 5th Ward, Wayne Township, New Jersey" (URL: <https://www.facebook.com/FranRitterWard5CouncilWayne>), which is linked to the email address [ritterf@waynetownship.com](mailto:ritterf@waynetownship.com).

**Information on a Specific Property:**

Address \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_