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*1977-2021

February 1, 2023

Opra+request-39048-9e739a4b@requests.opramachine.com

RE: OPRA Request

To Whom It May Concern:

The South Brunswick Board of Fire Commissioners for the South Brunswick Fire District No. 3 received your Open Public Records Act (OPRA) request on January 13, 2023. This response is being provided to you on January 25, 2022, seven (7) business days from the date of the request.

Your OPRA request sought access to the following:

“Copies of all Closed/Executive Session minutes for January 2019 through present date”. Please also provide a summary listing of all unreleased Closed/Executive Session minutes for this period including meeting date, specific topic covered during closed session and reason for non-release of minutes”

The District’s response to you inadvertently omitted the minutes of an Executive Session dated December 14, 2021. That record, with redaction, is enclosed.

The following document is submitted in supplemental response to your request:

Meeting Minutes Executive Session December 14, 2021 (1 page)

The reasons for the redacted material are as follows:

The redacted information involves a personnel issue and deliberative process exempt pursuant to Executive Order No. 26 and N.J.S.A. 47:1A-1.

The Records Custodian represents and affirms to this office that the enclosed non-privileged documents are the entire documentation relative to your request. If you believe that your

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request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision . At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at (866) 850-0511, by mail at P.O. Box 819, Trenton, New Jersey 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in the Superior Court should be directed to the Court Clerk in your county.

Very truly yours,

SENDZIK & SENDZIK, P.C.

KATE SENDZIK HAINES, ESQ.

KSH:jj

Encl.

cc: Alkesh Amin, Fire Commissioner (w/encl.)

BOARD OF FIRE COMMISSIONERS SOUTH BRUNSWICK FIRE DISTRICT #3

Meeting Minutes Executive Session

December 14, 2021

Board met in Executive Session to discuss offer letter for Supervisor Pisano. [REDACTED]

[REDACTED] All agreed \$ 65,000.00 for salary. Vacation and holidays stay the same, add paternity leave, bereavement leave and gym membership. Contract starts Jan. 1. Motion was made by Commissioner Manobianco and seconded by Commissioner Eisenmann to approve the contract for Supervisor Pisano.

Roll Call

Chairman Agostino Racanati-yes

Vice Chairman James Stendardo-yes

Treasurer Jodi Racanti-yes

Clerk Jane Eisenmann-yes

Asst. tres/Asst. Clerk Steve Manobianco-No

Clothing allowance part of budget.

Chairman will go over offer letter with Supervisor Pisano. \$65,000.00 plus health and pension benefits.

Same job title, same job responsibilities 30% raise. Salary increase is adjustment for the market.

Board discussed start date of contract.

Motion was made by Commissioner J. Racanati and seconded by Commissioner Eisenmann to close the Executive Session and return to the Regular Meeting. Motion passed.