

BOROUGH OF SPRING LAKE HEIGHTS
555 BRIGHTON AVENUE
SPRING LAKE HEIGHTS, NJ 07762
Phone: (732)449-3500
Fax: (732)449-3535

VOUCHER

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 18-01424

SHIP TO

BOROUGH OF SPRING LAKE HEIGHTS
- Police Dept.
555 BRIGHTON AVENUE
SPRING LAKE HEIGHTS, NJ 07762

VENDOR

Vendor #: PROPROOM

Property Room Consulting
10 Red Oak Court
Egg Harbor Township, NJ 08234

ORDER DATE: 09/20/18

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM: 47-4365606

VENDOR PHONE #:

VENDOR FAX #:

PAYMENT RECORD

CHECK NO.

13937

DATE PAID

1/22/19

NOTICE: TAX EXEMPT - TAX ID: 21-6001204

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Evidence/Property Consulting Evidence Vault / Property Consulting Service Pre - Accreditation Services	8-01-25-240-000-299 Police:Miscellaneous	1,400.0000	1,400.00
			TOTAL	1,400.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION

DATE

TAX ID NO. OR SOCIAL SECURITY NO.

RECEIPT OF GOODS/SERVICES

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD

DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS

VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF SPRING LAKE HEIGHTS
555 BRIGHTON AVENUE
SPRING LAKE HEIGHTS, NJ 07762

APPROVAL FOR PAYMENT

COMMITTEE CHAIR

FINANCE CHAIR

MAYOR

VOUCHER COPY - SIGN & RETURN FOR PAYMENT

What skeletons lie in your evidence room?

INVOICE

Property Room Consulting
10 Red Oak Court,
Egg Harbor Township, NJ 08234
1-800-338-9730 mmiller@propertyroomconsulting.com

DATE: OCTOBER 23, 2018
INVOICE #625

TO **Spring Lake Heights Police Department**
555 Brighton Ave
Spring Lake Heights NJ 07762
Phone (732) 449-6161

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
MSM	SPLKH1	NA	NA	Oct 22, 2018	Signed PO	TBS

[illegible]



What skeletons lie in your evidence room?

QUOTE

Property Room Consulting
 10 Red Oak Court,
 Egg Harbor Township, NJ 08234
 1-800-338-9730 mmiller@propertyroomconsulting.com

DATE: SEPTEMBER 19, 2018
 QUOTE #625

EXPIRATION DATE December 31, 2018

TO Spring Lake Heights Police Department
 555 Brighton Ave
 Spring Lake Heights NJ 07762
 Phone (732) 449-6161

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
MSM	SPLKH1	NA	NA	TBS	Signed PO	TBS

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
1	IA	Inventory Audit >1,000	1400.00		1400.00
1	AMA	Accreditation Maintenance	750.00		750.00

TOTAL
DISCOUNT

SUBTOTAL	2150.00
SALES TAX	NA
TOTAL	2150.00

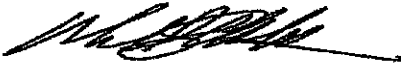
\$1400

Discussion: Department is desirous to complete the inventory audit required upon change of an agency CEO or property room custodian/key holder and also contracting for PE accreditation preparation maintenance.

Methodology:

Inventory audit and inspection with report to agency CEO not to exceed 1,000 pieces. Full (100%) inventory of all items. NJ AG/NJSACOP compliant. Property custodian must be present at all times during the inventory audit to maintain chain of custody. Review of policies and practices with recommendations.

Annual maintenance plan provides 2 property inspections and an annual PE audit in 2019.



Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted above:

To accept this quotation, sign here and return with PO _____

BOROUGH OF SPRING LAKE HEIGHTS
555 BRIGHTON AVENUE
SPRING LAKE HEIGHTS, NJ 07762
Phone: (732)449-3500
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Purchase Order

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NO. 18-01424

SHIP TO

BOROUGH OF SPRING LAKE HEIGHTS
- Police Dept.
555 BRIGHTON AVENUE
SPRING LAKE HEIGHTS, NJ 07762

ORDER DATE: 09/20/18

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VENDOR ACCT NUM: 47-4365606

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VENDOR

Vendor #: PROPROOM

Property Room Consulting
10 Red Oak Court
Egg Harbor Township, NJ 08234

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 21-6001204

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			TOTAL	=====
				1,400.00

NO ORDER VALID UNLESS SIGNED BELOW


PURCHASING AGENT

FUNDS FOR PAYMENT OF THE SERVICES, MATERIALS OR
SUPPLIES AUTHORIZED BY THIS PURCHASE ORDER ARE
CERTIFIED AS AVAILABLE FROM THE APPROPRIATION
ACCOUNTS INDICATED.

ORIGINAL PURCHASE ORDER - VENDOR'S COPY