



Peterson
Service Company

234 Route 70 Medford, NJ 08055
PH: 609.714.3699/FX: 609.714.3698

INVOICE

Page 1

Bill To

East Brunswick Public Library
2 Jean Walling Civic Center
East Brunswick, NJ 08816

Invoice Date

03/04/2022

Invoice #

107832

Location

East Brunswick Public Library
2 Jean Walling Civic Center
East Brunswick, NJ 08816

Job Date**Job #**

3213

PO # 22-00147

Authorized

Signature

Terms

Net 30 Days

Email

finance@ebpl.org

Description	Quantity	Measure	Price	Amount
HVAC Inspection Agreement Billing Annual Billing March 2022 - February 2023 HVAC INSPECTION	1.00	Each	\$9,740.00	\$9,740.00
We thank you for your business!			Sub-Total	\$9,740.00
			Sales Tax	\$0.00
			TOTAL	\$9,740.00
			Payments/ Credits	\$0.00
			Balance Due	\$9,740.00

Remit to Address:

Peterson Service Company
234 Route 70
Medford, NJ 08055

Invoice # 107832

Amount \$9,740.00

Master HVAC/R Contractor: Renee Fiorelli

Master HVAC/R Contractor Lic. #: 19HC00380500



Peterson
Service Company

COMMERCIAL AND INDUSTRIAL HVAC

Energy Savings & Maintenance Agreement

Prepared For:

East Brunswick Public Library
2 Jean Walling Civic Center
East Brunswick, NJ 08816

Prepared By:

Mark S. Tepes
January 11, 2022
Revised 2/23/2022



234 ROUTE 70
MEDFORD, NJ 08055
PHONE: (609) 714-3699
www.petersonservice.com
Renee Fiorelli Master HVAC Contractor Lic. #19HC00380500
NJHIC#: 13VH05497700

Family Owned
Since 1981



Energy Savings and Maintenance Agreement

The Agreement is made by and between:

Peterson Service Co., Inc. of Medford, NJ herein after known as the Contractor and **East Brunswick Public Library of East Brunswick, NJ** herein after known as the Customer.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

Schedule "A": Describes the service being provided by the Energy Savings and Maint. Agreement.

Schedule "B": Describes the limit of liability and the terms and conditions.

Schedule "C": Describes the equipment covered by the Agreement.

Your annual investment in this program is *nine thousand seven hundred forty dollars (\$9,740.00)* per year, payable in equal semi- annual installments of \$4,870.00.

Emergency service and repair work will be provided 24x7 with a response time of 4 hours after initial receipt of call. This work will be invoiced as follows:

Year 1

March 1, 2022- February 28, 2023: \$9,740.00

All parts and materials will be invoiced at manufactures list less 10%.

The schedules attached to the service agreement constitute the entire agreement between the Contractor and the Customer. The service agreement remains the property of contractor and is provided for the customer's use only.

This agreement shall become effective on March 1st, 2022 and shall continue to renew annually until 30 days notice of termination is given. This agreement is subject to price revision or cancellation on any anniversary date by written notice from either party at least 30 days prior to such anniversary date.



SCHEDULE A

Energy Savings and Planned Maintenance Program

Peterson Service Company, Inc. is designed to help you reduce the cost of operating and maintaining your building.

Our goal is to help you improve the financial performance of your business through an optimum blend of energy diagnostic services, low and no cost system improvements, predictive and planned maintenance services, and capital expenditure planning.

Peterson Service Company, Inc. will provide the following services:

The maintenance tasking procedures, which our technicians precisely follow, are determined by the manufacturer's recommendations, equipment application and our extensive experience.

- **HVAC Scheduled Inspections-** *PSC will provide four (4) inspections per year*

Planned Maintenance

- o *Planned Maintenance-* Corrective Maintenance- During the course of executing the maintenance tasking procedures, our technicians are trained to identify impending problems and repair them before they cause unplanned downtime
- o *Air Filter Maintenance-* Included in your program are four (4) filter changes per year. PSC will provide for all the labor and materials associated with the installation of new and the removal and disposal of the used filters and belts.
- o *Annual belt replacement-* PSC will inspect and replace belt once per year.
- o *Condenser Coil Maintenance-* This proposal includes an annual condenser coil review.

Emergency and Trouble Call Coverage

Even with the comprehensive care provided in this program, occasional failures can occur. Under this agreement, we will provide emergency response between schedule visits, Monday through Sunday, including holidays, 24 hours per day to minimize downtime. Even during peak heating or cooling periods, we will be on site within 4 hours from receipt of your request. The cost of emergency visits and subsequent repairs deemed necessary is not included in this agreement.



SCHEDULE B

Terms & Conditions

1. Contractor agrees to perform all work professionally and to furnish only materials of good quality.
2. The customer provides reasonable access to all areas and equipment, and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
3. All maintenance tasks and non-emergency repair or replacement will be performed during the Contractor's normal working hours.
4. The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
5. The Contractor may charge the customer for emergency calls made at the customer's request where no defect is found.
6. The customer agrees to pay and be responsible for any additional gross amount of any present or future sales, use, excise, value-added, or other similar tax, however designated, applicable to the price, sale or delivery or any products, services or the work furnished hereunder or for their use by Contractor on behalf of the customer whether such tax shall be local, state, or federal in nature. **This will include but not be limited to the recovery, recycling, reclamation, handling and disposal of all refrigerants, and the additional costs incurred for refrigerant tax and/or increased costs due to shortages.**
7. The Contractor assumes all equipment covered is in maintainable condition, by accepting the Agreement. For repairs found necessary during the initial inspection or the initial seasonal start-up, a repair proposal is submitted for Customer's approval. If the repair proposal is declined, the non-maintainable items will be eliminated from the maintenance Agreement and the Agreement price adjusted accordingly or the Agreement may be canceled or otherwise revised.
8. Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
9. If the equipment covered is altered, modified, changed or moved this Agreement may be adjusted accordingly or terminated.
10. This agreement does not cover any work or changes, which might at some future date, be required by government regulations, codes or insurance company needs or requirements.

Limitations of Liability and Indemnities

1. The Contractor is not be liable for damage or loss caused by delay in installation or interrupted service due to fire, flood, corrosive substance in the air, strike lockout, dispute with workmen, inability to obtain material or services, commotion, war, act of nature, or any other cause beyond Contractor reasonable control.
2. In no event, whether as a result of breach of contract, or any tort including negligence or otherwise is the Contractor or its suppliers, employees or agents liable for any special, consequential, incidental, or penal damage including, but not limited to loss of profit or revenues, loss of use of any products, machinery, equipment, damage to associated equipment, cost of capital, cost of substitute products, facilities, services or replacement power, down time costs, lost profits, or claims of Buyer's customers for such damages.
3. **No other warranty expressed or other liability is given and no other affirmation of Contractor, by word or action, shall constitute a warranty. This warranty is expressly in lieu of any other express or implied warranty including any implied warranty of merchantability of fitness, and any other obligation on the part of Contractor.**
4. The Contractor's liability, if any, upon any warranty, either expressed or implied, is limited to replacement of defective materials and correction of faulty workmanship which is in violation of local, state, or federal building codes at the time of performance of the work by the Contractor.



SCHEDULE C

Equipment List

Qty	Equipment	Location	Inspection Visits
4	RTU- Season 4 Packaged	Roof	4
2	RTU- Trane XL15C	Roof	4
2	Ductless Split Units	Server rooms	4
1	Split System	Roof	4

Additional Account Notes

1. No travel, truck or delivery fees.
2. All service and inspections reports will be electronically delivered via email.
3. All inspections and service work will be scheduled prior to coming on site.
 - a. Mike Bobish
 - b. mbobish@ebpl.org
 - c. 732-390-6784
4. Filters- MERV13- material included by PSC, Inc.
5. Belts will be changed once per year- material included by PSC, Inc.
6. Building Controls- AutomatedLogic
 - a. PSC, Inc can support, service and upgrade.
7. Water leak with roof or unit- need to troubleshoot
8. Temp issue too cold- information services area
9. (4) Group Study Rooms- Ductless Split Units- no inspections needed only service calls

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorize to do the work as specified. Payment will be made as outlined above.

Signature

Signature

Mark S. Topas, V.P.

Date

2/25/22

Date

2/23/2022



Peterson
Service Company

234 Route 70 Medford, NJ 08055
PH: 609.714.3699/FX: 609.714.3698

#930

INVOICE
Page 1

Bill To
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Invoice Date	Invoice #
07/07/2022	109576
Location	
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816	
Job Date	Job #
6/23/2022	3214

PO #	Authorized Mike Bobish	Signature
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Terms Upon Receipt	Email finance@ebpl.org
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Description	Quantity	Measure	Price	Amount
Quote #8020 UNIT 4: Return once the new fan blade is in. Complete fan motor replacement, and check the charge. lot of potential leak points. Quoted HVAC Repair	1.00	Each	\$5,503.00	\$5,503.00
We thank you for your business!			Sub-Total	\$5,503.00
			Sales Tax	\$0.00
			TOTAL	\$5,503.00
			Payments/Credits	\$0.00
			Balance Due	\$5,503.00

Remit to Address:

Peterson Service Company
234 Route 70
Medford, NJ 08055

Invoice # 109576

Amount \$ 5,503.00



COMMERCIAL AND INDUSTRIAL HVAC

Proposal #7989

To: East Brunswick Public Library
2 Jean Walling Civic Center
East Brunswick, NJ 08816

Date: June 09, 2022

Job: East Brunswick Public Library
Site: 2 Jean Walling Civic Center
East Brunswick, NJ 08816

Attention: Mike Bobish

HVAC3 Replace condenser fan, compressor, filters and belts, and clean the condenser coil. Check the charges of each circuit after repairs. from Ticket#90606

Price:

five thousand five hundred three and xx / 100 dollars
\$5,503.00

All work authorized by the client will be scheduled during normal working hours: Monday - Friday from 8 am to 4:30 pm unless otherwise specifically indicated.

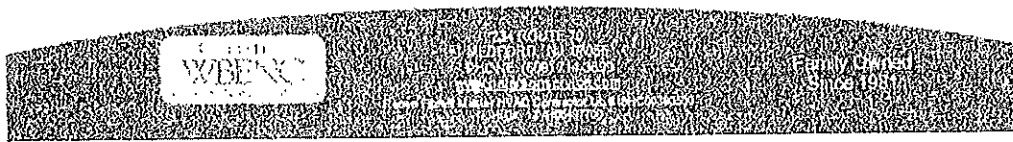
Excludes Sales Tax

Prepared by: Adam Jordan (609) 714-3699 / ajordan@PetersonService.com

Acceptance of Proposal -

Signature_____

Date of Acceptance_____





Peterson
Service Company

234 Route 70 Medford, NJ 08055
PH: 609.714.3699/FX: 609.714.3698

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INVOICE
Page 1

Bill To
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Invoice Date	Invoice #
06/15/2022	109205
Location	
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816	
Job Date	Job #
6/8/2022	3214

PO #	Authorized Mike Bobish	Signature
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Terms	Upon Receipt
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Email	finance@ebpl.org
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Description	Quantity	Measure	Price	Amount
Combined Invoice for Tickets #90602 (Marrone, Andy), 90528, 90577, 90578, 90603, 90604, 90605 (Jordan, Adam), 90606 Scope of Work: HVAC 4 COOLING ISSUES IN THE FOLLOWING AREAS : TECH SERVICE AREA , STAFF CAFE SEATING , ADULT READING AREA, YOUTH SERVICES ROOM Service Mechanic Regular Labor	24.00	Each	\$136.00	\$3,264.00
We thank you for your business!			Sub Total	\$3,264.00
			Sales Tax	\$0.00
			TOTAL	\$3,264.00
			Payments / Credits	\$0.00
			Balance Due	\$3,264.00

Remit to Address:
Peterson Service Company
234 Route 70
Medford, NJ 08055

Invoice # 109205
Amount \$ 3,264.00

Master HVAC/R Contractor: Renee Fiorelli

Master HVAC/R Contractor Lic. #: 19HC00380500



Peterson
Service Company

234 Route 70
Medford, NJ 08055
Tel: (609) 714-3699 Fax: (609) 714-3698
Email: service@petersonservice.com

Service Ticket #:	90602
Work Order #	90528
Service Date	06/08/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

HVAC 4
COOLING ISSUES IN THE FOLLOWING AREAS : TECH SERVICE AREA , STAFF CAFE SEATING , ADULT READING AREA,
YOUTH SERVICES ROOM

Unit #:	Description:
Make:	Serial#:
Work Performed:	
HVAC4/38837 (Adult reading and Youth Services)	
*This unit was previously written up in April for the for the follwing issues. These items were found visually at the time since it was too cold to run cooling.	
-Compressor 3 is shorted to ground.	
-Condensor fan 1 is locked up and has bad bearings. Fuses were pulled from the unit for this fan.	
6/8/2022	

Recommendations

Summary

Materials

Tools, PPE

Labor

Technician	Hours			
Andrew Marrone	Reg Labor	3.00	O/T Labor	0.00
			Prem	0.00

Customer Signature

Printed Name:



Peterson
Service Company

234 Route 70
Medford, NJ 08055
Tel: (609) 714-3639 Fax: (609) 714-3698
Email: service@petersonservice.com

Service Ticket #	90602
Work Order #	90528
Service Date	06/08/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

Unit #:	Description:
Make:	Serial#:
Reconfirmed previously found items above. Checked other 2 compressors and Compressor 1 and 2 windings check out ok.	
The following issues were found today: 6/8/2022	
-Compressor 1, 2 and 3 contactors are burnt and pitted and should be replaced.	
-Compressor 1 turns on but goes off on high pressure within a few minutes. The shell of the compressor gets extremely hot.	
-Compressor 2 turns on but goes off on high pressure within a few minutes.	
-Filters and belts need changed.	

Recommendations

Summary

Materials

Labor

Technician

Hours

Reg Labor

O/T Labor

Prem

Customer Signature

Printed Name:



Peterson
Service Company

234 Route 70
Medford, NJ 08055
Tel: (609) 714-3699 Fax: (609) 714-3698
Email: service@petersonservice.com

Service Ticket #:	90602
Work Order #	90528
Service Date	06/08/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

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Unit #:	Description:
Make:	Serial#:
Will need a followup to look further into unit (Follow up scheduled for 6/9/22)	

Recommendations

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Summary

Materials

Labor

Technician	Hours		
	Reg Labor	O/T Labor	Prem

Customer Signature


Printed Name:



Peterson Service Company

234 Route 70

Medford, NJ 08055

Tel: (609) 714-3699 Fax: (609) 714-3698

Email: service@petersonservice.com

Service Ticket #:	90528
Work Order #	90528
Service Date	06/08/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested:

COOLING ISSUES IN THE FOLLOWING AREAS : TECH SERVICE AREA , STAFF CAFE SEATING , ADULT READING AREA , YOUTH SERVICES ROOM
POC DARAGH MCAULEY 732-390-6781

Unit #:	Description:
Make:	Serial#:
Work Performed: RTU1/38836 (Youth Services): Arrived on site and was brought to this room due to it being warm. Found thermostat set in cooling mode with a 75 degree setpoint for cooling. Room temp was 73. Retrieved lock box key and thermostat code from admin office. Unlocked thermostat and changed set point to 66 for testing. Cooling turned on. Checked back 45 minutes later and room temperature dropped to 69 degrees, but the cooling setpoint had defaulted back to 75. Advised library personnel that the unit is working fine, but the setpoint that is set by management is over-riding holding a lower setpoint. I put the setpoint back to 75 where i found it and re-locked the thermostat. Informed library personnel to touch base with management to have settings changed if it remains uncomfortable.	

Recommendations

Summary

Materials

Tools, PPE

Labor

Technician	Hours			
	Reg Labor	O/T Labor	Prem	
Andrew Marrone	2.00	0.00	0.00	

Customer Signature

Printed Name:



Peterson
Service Company

234 Route 70

Medford, NJ 08055

Tel: (609) 714-3699 Fax: (609) 714-3698

Email: service@petersonservice.com

Service Ticket #:	90577
Work Order #	90528
Service Date	06/08/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

RTU 2
COOLING ISSUES IN THE FOLLOWING AREAS : TECH SERVICE AREA , STAFF CAFE SEATING , ADULT READING AREA,
YOUTH SERVICES ROOM

Unit #:	Description:
Make:	Serial#:
Work Performed: RTU2/38835 (Adult reading): Arrived at thermostat and found cooling setpoint set for 72. Room tempature was 75. Accessed rooftop and looked at unit. Unit was receiving power, blower was on but compressor and condenser fan were not. Checked wiring at unit and found nothing out of the ordinary. Returned to thermostat and removed cover. Found "Y" wire had broken off and was not making contact. Restripped wire and installed back in "Y" terminal. Unit turned on and began cooling. Checked back an hour later and 72 degree setpoint had been satisfied. Checked back before leaving for the day and the unit was at setpoint.	

Recommendations

Summary

Materials

Tools, PPE

Labor

Technician	Hours			
Andrew Marrone	Reg Labor	3.00	O/T Labor	0.00
	Prem			0.00

Customer Signature

Printed Name:



Peterson Service Company

234 Route 70

Medford, NJ 08055

Tel: (609) 714-3699 Fax: (609) 714-3698

Email: service@petersonservice.com

Service Ticket #:	90578
Work Order #	90528
Service Date	06/08/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested
HVAC 3 PLEASE CALL POC WHEN ON SITE

Unit #:	Description:
Make:	Serial#:
Work Performed: ADAM JORDAN WORKED ON HVAC 3 6/9 TIC90605 WO90528	

Recommendations

Summary					
Materials					
Labor					
Technician	Hours				
Andrew Marrone	Reg Labor	0.00	O/T Labor	0.00	Prem 0.00

Customer Signature
Printed Name:



Peterson
Service Company

234 Route 70

Medford, NJ 08055

Tel: (609) 714-3699 Fax: (609) 714-3698

Email: service@petersonservice.com

Service Ticket #:	90603
Work Order #	90528
Service Date	06/09/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

HVAC 3

COOLING ISSUES IN THE FOLLOWING AREAS : TECH SERVICE AREA , STAFF CAFE SEATING , ADULT READING AREA, YOUTH SERVICES ROOM

Unit #:	Description:
Make:	Serial#:
Work Performed: HVAC3/38839 (Staff cafe, Tech Service)	
Worked with Adam Jordan assessing HVAC3. Please see Adams ticket for specifics.	

Recommendations

Summary

Materials

Tools, PPE

Labor

Technician	Hours			
Andrew Marrone	Reg Labor	4.00	O/T Labor	0.00
			Prem	0.00

Customer Signature

Printed Name:



Peterson Service Company

234 Route 70

Medford, NJ 08055

Tel: (609) 714-3699 Fax: (609) 714-3698

Email: service@petersonservice.com

Service Ticket #:	90604
Work Order #	90528
Service Date	06/09/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

HVAC 4
COOLING ISSUES IN THE FOLLOWING AREAS : TECH SERVICE AREA , STAFF CAFE SEATING , ADULT READING AREA,
YOUTH SERVICES ROOM

Unit #:	Description:
Make:	Serial#:
Work Performed: HVAC4/38837 (Adult reading and Youth Services)	
Worked with Adam Jordan assessing HVAC4. Please see Adams ticket for specifics. See attached quote in Misc tab.	

Recommendations

Summary

Materials

Tools, PPE

Labor

Technician	Hours			
Andrew Marrone	Reg Labor	4.00	O/T Labor	0.00
			Prem	0.00

Customer Signature

Printed Name:



Peterson Service Company

234 Route 70
Medford, NJ 08055
Tel: (609) 714-3699 Fax: (609) 714-3698
Email: service@petersonservice.com

Service Ticket #:	90605
Work Order #	90528
Service Date	06/09/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

HVAC 3
COOLING ISSUES IN THE FOLLOWING AREAS : TECH SERVICE AREA , STAFF CAFE SEATING , ADULT READING AREA,
YOUTH SERVICES ROOM

Unit #:	Description:
Make:	Serial#:
Work Performed: Unit 3 was found to have a bad condenser fan motor and was tripping on high head pressure. Checked the wiring and verified good continuity. Verified at the motor windings that it was open. Checked fuses and found one was blown. Checked filters and belts, and saw the filters were recently changed, but plugged with pollen. Filters need to be changed. Belts for the supply and return fans should also be changed. Condenser coil should also be cleaned. Coil is standard, not microchannel. The charge should be checked on both circuits after repairs are made to see if further repairs will be necessary.	

Recommendations

Replace condenser fan, change belts and filters, change fuses, clean the condenser coil. Check the charge after repairs are made to see if further repairs are necessary. A parts quote was emailed to the office with parts for Unit 3 and 4.

Summary

Materials

na

Labor

Technician	Hours			
	Reg Labor	O/T Labor	Prem	
Adam Jordan	4.00	0.00		0.00

Customer Signature

Printed Name:



Peterson
Service Company

234 Route 70

Medford, NJ 08055

Tel: (609) 714-3699 Fax: (609) 714-3698

Email: service@petersonservice.com

Service Ticket #:	90606
Work Order #	90528
Service Date	06/09/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

HVAC 4

COOLING ISSUES IN THE FOLLOWING AREAS : TECH SERVICE AREA , STAFF CAFE SEATING , ADULT READING AREA, YOUTH SERVICES ROOM

Unit #:	Description:
Make:	Serial#:
Work Performed: Found Unit 4 had a bad condenser fan motor, and was tripping on high head pressure. Fuses had already been pulled previously. Bearings in the motor are tight. One of the compressors had also been found to be grounded. All 3 fuses were blown. Filters and belts in this unit also need to be changed. Condenser coil should be cleaned. Unit charges should be checked after repairs to see if further repairs are necessary.	

Recommendations

Replace condenser fan, compressor, filters and belts, and clean the condenser coil. Check the charges of each circuit after repairs.

Summary

Materials

na

Labor

Technician

Hours

Adam Jordan

Reg Labor

4.00

O/T Labor

0.00

Prep

0.00

Customer Signature

Printed Name:



Peterson
Service Company

234 Route 70 Medford, NJ 08055
PH: 609.714.3699/FX: 609.714.3698

B/L 930

INVOICE
Page 1

Bill To:
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Invoice Date:	Invoice #:
08/04/2022	109980
Location:	
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816	
Job Date:	Job #:
7/26/2022	3214

PO #	Authorized: Mike Bobish	Signature:
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Terms: Upon Receipt	Email: finance@ebpl.org
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[Handwritten Signature]

Description	Quantity	Measure	Price	Amount
Scope of Work: AC IN THE CIRCULATORY WORK ROOM AND THE YOUNG ADULTS SECTION VERY WARM AND HUMID				
Service Mechanic Regular Labor	5.00	Each	\$136.00	\$680.00
We thank you for your business!			Sub-Total	\$680.00
			Sales Tax	\$0.00
			TOTAL	\$680.00
			Payments/Credits	\$0.00
			Balance Due	\$680.00

Remit to Address:

Peterson Service Company
234 Route 70
Medford, NJ 08055

Invoice # 109980

Amount \$ 680.00

Master HVAC/R Contractor: Renee Fiorelli

Master HVAC/R Contractor Lic. #: 19HC00380500



Peterson
Service Company

234 Route 70
Medford, NJ 08055
Tel: (609) 714-3699 Fax: (609) 714-3698
Email: service@petersonservice.com

Service Ticket #:	93340
Work Order #	93340
Service Date	07/26/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

AC IN THE CIRCULATORY WORK ROOM AND THE YOUNG ADULTS SECTION VERY WARM AND HUMID

Unit #: 38838
Make: SEASONS 4

Description: HVAC1
Serial#: A75451002HVAC1

Work Performed:

System is not operational - out of service.

PSC #38838/HVAC #1

Unit has 1x condenser motor with bearing failure. Both compressors were tripped off on head pressure controls and 2nd condenser fan was operational. After resetting head pressure switches, unit began normal operation minus the bad condenser fan motor.

Filters were extremely dirty since the outdoor air damper was open with the damper motor dissassembled.

Spoke with Mike and gave him update that unit will be out of operation until second fan motor can be replaced.

Recommendations

Replace (1) condenser fan motor
Replace economizer damper motor

Summary

Materials

None

Labor

Technician	Hours			
	Reg Labor	O/T Labor	Prem	
Richard Nevin	5.00	0.00	0.00	0.00

Customer Signature

Printed Name:



Peterson
Service Company

234 Route 70 Medford, NJ 08055
PH: 609.714.3699/FX: 609.714.3698

INVOICE

Page 1

Bill To

East Brunswick Public Library
2 Jean Walling Civic Center
East Brunswick, NJ 08816

Invoice Date	Invoice #
08/26/2022	110313
Location	
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816	
Job Date	Job #
8/23/2022	3214

PO # Authorized: Mike Bobish Signature 

Terms: Upon Receipt

Email: finance@ebpl.org

Description	Quantity	Measure	Price	Amount
Scope of Work: Ticket created from Quote #8312 PO# 22-00418 Replace (1) condenser fan motor Replace economizer damper motor Replace (12) 16x20x2 filters Quoted HVAC Repair	1.00	Each	\$3,873.00	\$3,873.00
We thank you for your business!			Sub-Total	\$3,873.00
			Sales Tax	\$0.00
			TOTAL	\$3,873.00
			Payments/ Credits	\$0.00
			Balance Due	\$3,873.00

Remit to Address:

Peterson Service Company
234 Route 70
Medford, NJ 08055

Invoice # 110313

Amount \$3,873.00



COMMERCIAL AND INDUSTRIAL HVAC

Proposal #8312

To: East Brunswick Public Library
2 Jean Walling Civic Center
East Brunswick, NJ 08816

Date: August 09, 2022

Job East Brunswick Public Library
Site: 2 Jean Walling Civic Center
East Brunswick, NJ 08816

Attention: Mike Bobish

PSC #38838/HVAC #1 CIRCULATORY WORK ROOM & THE YOUNG ADULTS SECTION Repairs
from Ticket#93340

Our Technician Richard Nevin recommends the following repairs.

Replace (1) condenser fan motor
Replace economizer damper motor
Replace (12) 16x20x2 filters

- o Contact proper site personnel and sign in. Safely lock out, disable operation and tag out machine.
- o Disconnect and remove existing defective unit(s) / component(s).
- o Make necessary electrical wiring connections to existing power source.
- o Remove lock out, start and check operation.
- o Remove and dispose of all associated debris from site. Contact proper site personnel and sign out.

>>> Please note - due to the age and condition - we are recommending that a budget for complete equipment replacement be considered.

>>> Proposal for complete equipment replacement to be submitted at client request.

>>> We cannot offer our normal warranty on this repair.

Price:

three thousand eight hundred seventy-three and xx / 100 dollars
\$3,873.00

All work authorized by the client will be scheduled during normal working hours: Monday - Friday from 8 am to 4:30 pm unless otherwise specifically indicated.

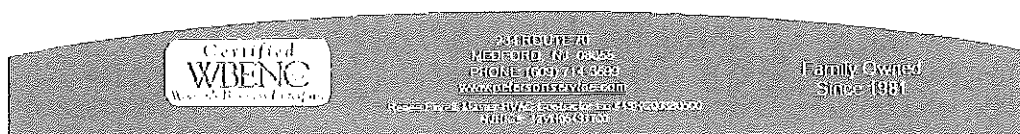
Excludes Sales Tax

Prepared by: Christine DiFilippo (609) 714-3699 / cdifilippo@petersonservice.com

Acceptance of Proposal -

Signature 

Date of Acceptance 8/11/22





Peterson
Service Company

234 Route 70 Medford, NJ 08055
PH: 609.714.3699/FX: 609.714.3698

Blie 930

INVOICE

Page 1

Bill To
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Invoice Date	Invoice #
12/01/2022	111736
Location	
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816	
Job Date	Job #
11/22/2022	3214

PO #	Authorized Mike Bobish	Signature
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Terms	Upon Receipt
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Email	finance@ebpl.org
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Description	Quantity	Measure	Price	Amount
Scope of Work: The circulation Dept. is cold , the heat is not working Service Mechanic Regular Labor	4.00	Each	\$136.00	\$544.00
We thank you for your business!			Sub Total	\$544.00
			Sales Tax	\$0.00
			TOTAL	\$544.00
			Payment/Credits	\$0.00
			Balance Due	\$544.00

Remit to Address:
Peterson Service Company
234 Route 70
Medford, NJ 08055

Invoice # 111736
Amount \$ 544.00



Peterson
Service Company

234 Route 70
Madford, NJ 08055
Tel: (609) 714-3699 Fax: (609) 714-3698
Email: service@petersonservice.com

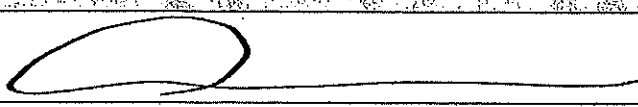
Service Ticket #:	100035
Work Order #	100035
Service Date	11/22/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested
The circulation Dept. is cold , the heat is not working

Unit #: 38838	Description: HVAC1
Make: SEASONS 4	Serial#: A75451002HVAC1
Work Performed: 0730: Arrived on site for a no heat call in the circulation department. This area is served by HVAC1 heat deck zone #1. Went back to the area and the room temp was about 67. Supply air was around 69. Gained access to the roof and made my way to HVAC 1. Found both stages of heat fired up. I could not physically see the hot deck dampers so I had to take the entire front panel of the unit off. Once I opened the panel the dampers were at approximately 50% cooling/50% heating. I made my way back downstairs and logged into the front end and saw the dampers should have been at 100% heating/0 % cooling. Made my way back to the roof and loosened the bolts on the actuator for zone #1 dampers. The actuator immediately began to move in the direction of 100% heat. I used my hands and jarred the dampers back and forth as they seemed to be stuck. I unscrewed the dampers for heating were 100% open (matching what was on the front end) and tightened the bolts on the actuator. I monitored the temperature in the affected area and it began rising and reaching set point of 72. I checked the other zones on HVAC 1 and found the remaining 3 zones also did not match the damper percentages on the front end. I adjusted each zone damper to match the percentages being called for by the front end. By the end of the day zone HVAC1-1 was green, HVAC1-2 was green, HVAC1-3 was yellow but temperature was lowing to reach set point and HVAC1-4 was green. I found that	

Recommendations
HVAC1 Zone 4: Recommend replacement of actuator due to being broken. (Belimo NM24-SR us)

Summary					
Materials					
Tools, PPE					
Labor					
Technician	Hours				
Andrew Marrone	Reg Labor	4.00	O/T Labor	0.00	Prem 0.00
Customer Signature					
					
Printed Name:					



Peterson Service Company

234 Route 70
Medford, NJ 08055
Tel: (609) 714-3699 Fax: (609) 714-3698
Email: service@petersonservice.com

Service Ticket #:	100035
Work Order #	100035
Service Date	11/22/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

Unit #: 38838

Description: HVAC1

Make: SEASONS 4

Serial#: A75451002HVAC1

HVAC1-4 actuator had a piece broken off the bottom and some dials missing from the top. I put everything back together and spoke to Mike about what I found and recommended replacement of actuator HVAC1-4. Mike informed me he would like me to look at HVAC2 due to the Admin area being cold.

Recommendations

Summary

Materials

Labor

Technician

Hours

Reg Labor

O/T Labor

Prem

Customer Signature

Printed Name:



Peterson
Service Company

234 Route 70 Medford, NJ 08055
PH: 609.714.3699/FX: 609.714.3698

Bl/nc 930

INVOICE
Page 1

Bill To
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Invoice Date	Invoice #
12/01/2022	111737
Location	
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816	
Job Date	Job #
11/22/2022	3214

PO #	Authorized Mike Bobish	Signature
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Terms	Upon Receipt
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Email	finance@ebpl.org
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Description	Quantity	Measure	Price	Amount
Scope of Work: HVAC 2 - ADMIN AREA IS COLD. Service Mechanic Regular Labor	4.00	Each	\$136.00	\$544.00
We thank you for your business!			Sub-Total	\$544.00
			Sales Tax	\$0.00
			TOTAL	\$544.00
			Payments/Credits	\$0.00
			Balance Due	\$544.00

Remit to Address:
Peterson Service Company
234 Route 70
Medford, NJ 08055

Invoice # 111737
Amount \$ 544.00



Peterson Service Company

234 Route 70
Medford, NJ 08055
Tel: (609) 714-3699 Fax: (609) 714-3698
Email: service@petersonservice.com

Service Ticket #:	100088
Work Order #	100088
Service Date	11/22/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

HVAC 2 - ADMIN AREA IS COLD.

Unit #: 38840

Make: SEASONS 4

Description: HVAC2

Serial#: A75450102HVAC2

Work Performed:

While on site was asked my Mike to look at HVAC 2 as the Admin area seemed to be cold. Specifically this area is served by HVAC2 heat deck zone #5. Arrived at unit and found both stages of heating on. Opened the front of the unit and found that a wire for zone 5 had come loose and dampers were open at 100% cooling/0 % heat. Reconnected the wire and confirmed from the front end what the damper positions should be set at. Manually adjusted damper position to match the front end. Found the remaining 4 zone were also not matching what the front end was calling for. Manually adjusted all zone. By the end of the day all 5 zones on HVAC2 were in the green except for zone 3. The zone started at 5 degrees over setpoint but was dropping and about 1/2 degree from meeting set point. Put unit back together and left.

Recommendations

Recommend a return service call to verify remaining units HVAC3 and HVAC4 have acutators/dampers properly set as being called for by the front end.

Summary

Materials

Tools, PPE

Labor

Technician	Hours			
	Reg Labor	O/T Labor	Prem	
Andrew Marrone	4.00	0.00		0.00

Customer Signature

Printed Name:



Peterson
Service Company

234 Route 70 Medford, NJ 08055
PH: 609.714.3699/FX: 609.714.3698

B/line 930

INVOICE

Page 1

Bill To:
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Invoice Date	Invoice #
12/21/2022	112069
Location	
East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816	
Job Date	Job #
12/12/2022	3214

PO #	Authorized Mike Bobish	Signature
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Terms Upon Receipt	Email finance@ebpl.org
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[Handwritten Signature]

Description	Quantity	Measure	Price	Amount
Scope of Work: Quiet study room is cold				
Service Mechanic Regular Labor	3.50	Each	\$136.00	\$476.00
We thank you for your business!				
Sub-Total				\$476.00
Sales Tax				\$0.00
TOTAL				\$476.00
Payments / Credits				\$0.00
Balance Due				\$476.00

Remit to Address:
Peterson Service Company
234 Route 70
Medford, NJ 08055

Invoice # 112069
Amount \$ 476.00



Peterson Service Company

234 Route 70
Medford, NJ 08055
Tel: (609) 714-3699 Fax: (609) 714-3698
Email: service@petersonservice.com

Service Ticket #:	101137
Work Order #	101137
Service Date	12/12/2022
Ticket Type	Serv T&M
Category	HVAC T&M Service
Job#	3214
Caller	Mike Bobish

Location	Customer
EASTBRUNSWICKLI East Brunswick Public Library	East Brunswick Public Library 2 Jean Walling Civic Center East Brunswick, NJ 08816

Work Requested

Quiet study room is cold

Unit #: 38835 Description: RTU2
Make: TRANE Serial#: 181712468L

Work Performed:

Arrived at job checked in with Mike , gained access to roof and began troubleshooting Quite room for being cold .
RTU 2

psc# 38835

serves that room and the lounge area outside the room. Thermostat is on a pillar in the lounge area and set point is set at 69°. Checked overall unit operation and unit is working properly .

Recommend turning set point temperature up to 70° or 71° and opening the door when no one is in the room to help keep temperatures up and air circulated through the area.

Checked all the filters in RTUs and took pictures and sent them to Mike. Made him aware of us moving the filter change due in January to this month and a quote for TM to replace the filters before the next filter change in April. This extra filter change is due to the construction that is taking place in the building.

Recommendations

Recommend turning set point temperature up to 70° or 71° and opening the door when no one is in the room to help keep temperatures up and air circulated through the area..

Summary

Materials

Labor

Technician	Hours			
	Reg Labor	O/T Labor	Prem	
James Ussery	3.50	0.00		0.00

Customer Signature

Printed Name: