

BOROUGH OF GLASSBORO

KAREN COSGROVE, RMC/CMR
Borough Clerk
Phone: 856-881-9230 ext. 88144
kcosgrove@glassboro.org

KATHLEEN MCLEER, CMR
Deputy Borough Clerk
Phone: 856-881-9230 ext. 88199
kmcleer@glassboro.org



"Summit City USA"

BOROUGH CLERK'S OFFICE
1 South Main Street
Glassboro, NJ 08028-2592
Fax: 856-881-4248

Borough of Glassboro Website
www.glassboro.org



December 11, 2023

Derek Grothusen

Via email: opra+request-55705-f55f4de2@requests.opramachine.com

Dear Mr. Grothusen,

The Borough of Glassboro received your Open Public Records Act (OPRA) request on December 8, 2023. The Records Custodian, Terri Fanfarillo and Mark Brunermer, received your OPRA request on December 4, 2023. As such, this seven (7) business day deadline to respond to your request is December 13, 2023. This response to your request is being provided to you on the fifth business day after the custodian's receipt of said request.

The following records are being provided in their entirety and are responsive to your request.

Dear Glassboro Borough,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

EnviroSure is conducting an environmental due diligence investigation for the property identified as Block 408.30; Lot 1.01 (formerly identified as 1100 Delsea Drive), Glassboro, Gloucester County, NJ. In that regard, we are requesting a search of all files from 1900-Present pertaining to the property and 1100 Delsea Drive. In particular, we are requesting files pertaining to underground storage tanks (USTs), chemical/oil spills or releases, environmental concerns, septic systems, building/demolition permits, and ownership records/Deeds. Electronic copies are preferred if available. Thank you.

Yours faithfully,

Derek Grothusen
EnviroSure, Inc.

These records are being transmitted to you via email: opra+request-55705-f55f4de2@requests.opramachine.com, per your request. Pursuant to N.J.S.A. 47:1A-5.b., the cost associated with this request is nothing.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Glassboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free

telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail to the following at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc.

The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,


Karen Cosgrove
Municipal Clerk
Borough of Glassboro