



Walter G. LaCicero, Mayor

Robert L. Brice, Jr.  
Borough Administrator

# BOROUGH OF LAVALLETTE

1306 GRAND CENTRAL AVENUE  
LAVALLETTE, OCEAN COUNTY, NJ 08735  
(732) 793-7477  
FAX (732) 830-8248  
[www.lavallette.org](http://www.lavallette.org)

*"The Ideal Family Seashore Resort"*

## Council Members

Anita F. Zalom  
President of Council

Robert P. Lamb  
Joanne Filippone  
Michael Stoddill  
David Finter  
James G. Borowski

September 4, 2018

J. Alexander

Via email [opra+request-2388-3f0ba21d@requests.opramachine.com](mailto:opra+request-2388-3f0ba21d@requests.opramachine.com)

Dear Mr. Alexander:

Your initial Open Public Records Act (OPRA) request was sent on Saturday, August 25, 2018. The Borough of Lavallette offices are closed on the weekends. The Borough of Lavallette Custodian of Records, Donnelly Amico; therefore, received your request on the next business day of Monday, August 27, 2018. As such, the seven (7) business day deadline to respond to your request is September 6, 2018. This response to your initial request is being provided to you on the 5<sup>th</sup> business day after the custodian's receipt of said request. The Borough of Lavallette Custodian of Records, Donnelly Amico, received your second request via email on Wednesday, August 29, 2018. As such, the seven (7) business day deadline to respond to your request is Monday, September, 10, 2018. This response to your additional request is being provided to you on the 3<sup>rd</sup> business day after the custodian's receipt of said request.

Your request received on Monday, August 27, 2018 was:

Any and all employment information relating to Police Officer Justin Lamb of the Lavallette Police Department, including but not limited to date of hire, training, leaves of absence and any disciplinary action relating to the DV arrest earlier this year.

1. Police Officer Justin Lamb's date of hire was March 1, 2002.

Your request received on Wednesday, August 29, 2018 was:

In addition to my original request I am also requesting any documents, in possession of Lavallette and Lavallette Police Department, pertaining to the assault charge against Officer Lamb by the Toms River Police Department earlier this year.

Please be advised, the Police Records Clerk is on vacation until Thursday, September 13, 2018 and any police documents requested are obtained by the Police Records Clerk. Therefore, your requests for records requires an extension until Friday, September 14, 2018 to review for any redactions, if needed and to produce these records, if any, to you via email. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied."

Your request requires an extension of time until Friday, September 14, 2018.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Lavallette to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Donnelly Amico  
Municipal Clerk  
Borough of Lavallette