

State of New Jersey
Government Records Request
Receipt**Requestor Information**

Grace

, NJ

opra+request-76005-
xxxxxxxx@xxxxxxxx.xxxxxxxxxxxx.xxx

Request Date: May 28, 2025

Maximum Authorized Cost: \$.00

Email

Request Number: C235534

Request Status: Filled Closed

Ready Date:

Custodian Contact Information

Chief of Staff

Records Custodian

100 Riverview Plaza

P.O. Box 500

Trenton, NJ 08625-0500

xxxx.xxxxxxxxx@xxx.xx.xxx

609-376-9081

By

Status of Your Request

Your request for government records (# C235534) from the Chief of Staff has been reviewed and has been Filled Closed. Detailed information as to the availability of the documents you requested appear below and on following pages as necessary.

The cost and any balance due for this request is shown to the right. Any balance due must be paid in full prior to the release / mailing of the documents.

If you have any questions related to the disposition of this request please contact the Custodian of Records for the Chief of Staff. The contact information is in the column to the right. Please reference your request number in any contact or correspondence.

Cost Information

Total Cost: \$0.00

Deposit: \$0.00

Total Amount Paid: \$0.00

Balance Due: \$0.00

Document Detail

Div	Doc #	Doc Name	Redaction Req	Pages	Legal Size	Electronic Media	Other Cost
COS	001	Number of professional employees promoted from the salary range 28 to range 30 from 1/23 to present day, including position/title, the division and office, their last step in range 28 and first step in range 30, the date the promotion was submitted, and the effective start date of the new title.	N		N	Y	

Government Records Request

Receipt

		Responsive records emailed to requestor. The records have been redacted to protect reasonable expectations of privacy relative to personal information, including employee ID numbers, pursuant to NJSA 47:1A-1 et seq. Regarding your request for “the date the promotion was submitted”, please note that custodians are not required to create records in response to a request, pursuant to MAG Entertainment, LLC v. Division of Alcoholic Beverage Control, 375 N.J.Super. 534 (App. Div. 2005). Additionally, OPRA does not require custodians to research files to discern which records might be responsive to a request. Custodians have no legal duty to conduct research to locate records responsive to OPRA requests pursuant to the Superior Court’s decisions in MAG Entertainment, LLC v. Division of Alcoholic Beverage Control, 375 N.J. Super. 534 (App. Div. 2005), Bent v. Stafford Police Department, 381 N.J. Super. 30 (App. Div. 2005), New Jersey Builders Association v. New Jersey Council of Affordable Housing, 390 N.J. Super. 166 (App. Div. 2007) and the Government Records Council’s decision in Schuler v. Borough of Bloomsbury, GRC Complaint No. 2007-151 (March 2008). Accordingly, this part of your request is denied.
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6-17-25: Responsive records emailed to requestor. The records have been redacted to protect reasonable expectations of privacy relative to personal information, including employee ID numbers, pursuant to NJSA 47:1A-1 et seq.

Regarding your request for “the date the promotion was submitted”, please note that custodians are not required to create records in response to a request, pursuant to MAG Entertainment, LLC v. Division of Alcoholic Beverage Control, 375 N.J.Super. 534 (App. Div. 2005). Additionally, OPRA does not require custodians to research files to discern which records might be responsive to a request. Custodians have no legal duty to conduct research to locate records responsive to OPRA requests pursuant to the Superior Court’s decisions in MAG Entertainment, LLC v. Division of Alcoholic Beverage Control, 375 N.J. Super. 534 (App. Div. 2005), Bent v. Stafford Police Department, 381 N.J. Super. 30 (App. Div. 2005), New Jersey Builders Association v. New Jersey Council of Affordable Housing, 390 N.J. Super. 166 (App. Div. 2007) and the Government Records Council’s decision in Schuler v. Borough of Bloomsbury, GRC Complaint No. 2007-151 (March 2008). Accordingly, this part of your request is denied. Requestor notified by email.

6-6-25: Additional time is needed to respond to this request. Accordingly, the due date is extended to June 17, 2025. Requestor notified by email.

5-28-25: Received.

Your request for government records (# C235534) is as follows:

State of New Jersey
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Dear New Jersey Department of Education,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Number of professional employees promoted from the salary range 28 to range 30 from January 2023 to present day. I would like, to the extent possible, a list: by position/title (including subtitles), the division and office, their last step in range 28 and first step in range 30, the date the promotion was submitted, and the effective start date of the new title. I would like employee names and any other identifying information to be redacted. This may be in an already existing list or separate files for each employee. Partial response is fine if all information is not available.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,
A curious constituent

Revised request on 6-5-25:

I am resubmitting the request sent on May 13, 2025 with the same title (Employee promotions) that never received a response, despite following up on May 28th requesting an update. Please acknowledge receipt of this request, and in addition to answering the original request below, please provide an explanation for why there was no response to the first request:

Please provide the number of professional employees promoted from the salary range 28 to range 30 from January 2023 to present day. I would like, to the extent possible, a list: by position/title (including subtitles), the division and office, their last step in range 28 and first step in range 30, the date the promotion was submitted, and the effective start date of the new title. I would like employee names and any other identifying information to be redacted. This may be in an already existing list or separate files for each employee. Partial response is fine if all information is not available.