

File # CA17:1810

Police/Fire Request _____

Other Departments X

THE NEW JERSEY
OPEN PUBLIC RECORDS ACT
(OPRA)
INFORMATION REQUEST FORM
FROM
SONIA L. GORDON
CITY CLERK

Contact No.: (973) 321-1310

DATE OF REQUEST:
12/6/17

DEPARTMENT HEAD

Ms. Nellie Pou, Business Administrator

DIVISION HEAD

Ms. Abby Levenson, Director

FOR IMMEDIATE ATTENTION!!!

DATE SCANNED: 12/6/17

SCANNED: 10:14 a.m.

NO. OF PAGES: 3

Office of the City Clerk



SONIA L. GORDON, RMC
City Clerk

CITY HALL - 3RD FLOOR
155 MARKET STREET
PATERSON, NEW JERSEY 07505

OFFICE: (973) 321-1310
FAX: (973) 321-1311

December 6, 2017

Ms. Nellie Pou, Business Administrator
155 Market Street
Paterson, NJ 07505

Ms. Abby Levenson, Director of Personnel
125 Ellison Street
Paterson, NJ 07505

FILE NO: CA17:1810

Dear Department Heads/Division Heads:

The enclosed **OPRA** was received in my office on December 6, 2017.

Kindly review the information that is being requested of your Department immediately upon receipt of this communication. It is important that once you have compiled the requested documents, forward two copies of the response(s) to the City Clerk's Office and not directly to the requester.

Open Public Records requests are time sensitive, because under the law, I have seven (7) business days to respond to the requester and forward the requested records. This OPRA response should be submitted to the City Clerk's Office no later than December 14, 2017. This OPRA request will be faxed to you, followed by the hard copy. It is important that you begin working on collecting the records when you receive the fax from my office, since the clock begins to run on the date the request is received.

If you are unsure about whether the requested information is disclosable, contact Domenick Stampone, Esq., Corporation Counsel in the Law Department. Also, call me if you feel this request should be sent to another Department or Division, or if you have any other questions.

Sincerely,

A handwritten signature in cursive script that reads "Sonia L. Gordon".

SONIA L. GORDON
CITY CLERK

/th

Enc.

cc Domenick Stampone, Esq., Corporation Counsel
Robert Brigliadoro, Esq., 1st Assistant Corporation Counsel

CA17:18/0
Due Date: 12/14/17

Twydaisha Hilbert

From: Sonia Gordon
Sent: Wednesday, December 06, 2017 9:31 AM
To: Jacqueline Murray; Twydaisha Hilbert
Subject: FW: Open Public Records Act request - Employee Payroll and Pension Records

Jacque:

This is an OPRA.

Sonia

-----Original Message-----

From: ASK NJ Media Co. [mailto:opra+request-912-1b91bf91@requests.opramachine.com]
Sent: Wednesday, December 06, 2017 8:20 AM
To: Sonia Gordon <sgordon@patersonnj.gov>
Subject: Open Public Records Act request - Employee Payroll and Pension Records

Dear Paterson City,

This is a request for public records made under OPRA and the common law right of access. I certify under penalty of NJSA 2C:28-3 that I have not been convicted of an indictable offense. Please acknowledge receipt of this message.
Records requested:

I'm requesting the following records of any and all employees for the year of 2017. Each employee record should contain: an individual's name, title, position, salary (and longevity pay, overtime pay if applicable), payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received.....pursuant to N.J.S.A. 47:1A-10.

Yours faithfully,

ASK NJ Media Co.

Please use this email address for all replies to this request:
opra+request-912-1b91bf91@requests.opramachine.com

Is sgordon@patersonnj.gov the wrong address for Open Public Records Act requests to Paterson City? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=paterson_city

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:
<https://opramachine.com/help/officers>

If you find this service useful as an OPRA officer, please ask your web manager to link to us from your organisation's OPRA page.

RECEIVED
CITY OF PATERSON, NJ
2017 DEC 6 AM 9 59
SONIA L. GORDON
ACTING CITY CLERK