



350 Hudson Avenue, Township of Washington, NJ 07676-4799
Office of the Township Clerk, Susan Witkowski, RMC
switkowski@twpofwashington.us

Phone: 201-664-4425

Fax: 201-664-8281

August 20, 2025/OPRA 429

Via email: opra+request-79395-f7880eac@requests.opramachine.com

Concerned Citizen,

The Township of Washington received your Open Public Records Act (OPRA) request on August 11, 2025. The official Records Custodian, Susan Witkowski, received your OPRA request on August 11, 2025. As such, the seven (7) business day deadline to respond to your request is August 20, 2025. This response to your request is being provided the 7th day after custodian's receipt of said request.

The following records are being provided in their entirety and are responsive to your request:

List of all records responsive to OPRA request (include the number of pages for each record).	List of all records provided, <u>with redactions</u> , or denied in their entirety.	If records are disclosed with redactions, give a general nature description of the redactions.	If records were denied in their entirety, give a general nature description of the record.	List the legal explanation and statutory citation for the denial of access to records in their <u>entirety</u> or <u>with redactions</u> .
Oaths of Office (192 pages)	N/A	N/A	N/A	N/A
Personnel Action Forms Police Dept. (No such government records PRIOR to 2019) (148 pages)	Personnel Action Forms Police Dept. 2019-2025	Personal Identifying Information	N/A	N.J.S.A. 47:1A-1.1(20) Personal Identifying Information

- *Personnel Action Forms – Ambulance Personnel – No such government records.*
- *Personnel Action Forms – Fire Department – No such government records.*
- *“Recordings of any swear in ceremonies” Please visit our website, www.twpofwashington.us*

These records are being transmitted to you via electronic format as per your request. Pursuant to N.J.S.A. 47:1A-5. b., the cost associated with this request is no charge.

This OPRA is considered complete.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of Washington to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

/s/ Susan Witkowski

Susan Witkowski, RMC

Township Clerk
Township of Washington
201-664-4425/switkowski@twpofwashington.us

RECEIVED

AUG 11 2025

TOWNSHIP CLERK

OR-429.

From: concerned resident <opra+request-79395-f7880eac@requests.opramachine.com>

Sent: Monday, August 11, 2025 8:26 AM

To: Town Clerk <townclerk@twpofwashington.us>

Subject: OPRA request - Emergency responder oaths

Caution: External E-mail

Dear Washington Township (Bergen),

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Records pertaining to the swear in, hiring, appointment, election, and promotions of all fire, police, and ambulance personnel starting 01/01/2015 through 07/31/2025 to include not limited to recordings of any swear in ceremonies, oath forms, written communications, personnel (or similarly titled) action forms of any fire, police, and ambulance personnel hired, elected, appointed, or promoted between 01/01/2015 and 07/31/2025

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

concerned resident

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-79395-f7880eac@requests.opramachine.com

Is townclerk@twpofwashington.us the wrong address for OPRA requests to Washington Township (Bergen)? If so, please contact us using this form:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_change-5Frequest_new-3Fbody-3Dwashington-5Ftownship-

[5Fbergen&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbiI5ts&m=M1pMjksGJXmqxFqMKhJ0GHskp-LBj itKzsuWjX2PpBsut5ny5YftRAfv7hXcNpZ4&s=Gplce1lV_9SmTzNuMWi2Yi_afTsQh_c4hDQZv6Js9d0&e=](https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_help_officers&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbiI5ts&m=M1pMjksGJXmqxFqMKhJ0GHskp-LBj itKzsuWjX2PpBsut5ny5YftRAfv7hXcNpZ4&s=Gplce1lV_9SmTzNuMWi2Yi_afTsQh_c4hDQZv6Js9d0&e=)

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_help_officers&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbiI5ts&m=M1pMjksGJXmqxFqMKhJ0GHskp-LBj itKzsuWjX2PpBsut5ny5YftRAfv7hXcNpZ4&s=siPdpcsx3p0ffo5WYo9CPb5CmW_fOwxPx6b6g6rALo&e=

View this OPRA request & responses online:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_request_emergency-5Fresponder-5Foaths&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbiI5ts&m=M1pMjksGJXmqxFqMKhJ0GHskp-LBj itKzsuWjX2PpBsut5ny5YftRAfv7hXcNpZ4&s=Og55Wh1S2d-DDmAEncQIAV3URCAaNVkeO4sIFIWx21Q&e=

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."