

ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES

THOMAS D. WALSH, JR., MAYOR
ELLSWORTH E. BENSLEY, JR., DEPUTY MAYOR
JOHN CARAFELLO
ERIC KARR
JANIS MCGOVERN

MARCH 17, 2022

EXECUTIVE SESSION 6:00PM
REGULAR MEETING 7:00 PM

This is a hybrid meeting and is being offered in person or remotely by accessing either of the following options:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83261041515?pwd=dkkJOGJRMWc5MjUxcE9UWWxadlNRdz09>

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Dial US: +1 301 715 8592
Webinar ID: 832 6104 1515
Passcode: 100240

ROLL CALL: Present were Mr. Bensley, Mr. Carafello, Mr. Karr, Ms. McGovern and Mayor Walsh.

Also present were Fred Semrau and Rob Rossmeissl, Township Attorneys and Patricia Bussow, Administrator/Municipal Clerk.

OPEN PUBLIC MEETINGS STATEMENT: This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws of 1975, Chapter 231 and has been properly advertised and certified by the Municipal Clerk.

EXECUTIVE SESSION: At 6:00PM Mayor Walsh moved to go into Executive Session with a second by Mr. Karr.

RESOLUTION
MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Committee of the Township of Andover on the 17th day of MARCH 2022, that:

1. PRIOR to the commencement of the Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):

- () a. Confidential or excluded matters, by Express provision of Federal law or State statute or rule of court.
- () b. A matter in which the release of information would impair a right to receive funds from the Government of the United States.
- () c. Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
- () d. A collective bargaining agreement including negotiations.
- () e. Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
- () f. Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
- (X) g. Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
- (X) h. Personnel matters.
- () i. Deliberations after a public hearing that may result in penalties.
 - 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

EXECUTIVE SESSION:

- **Administrative Procedure (Personnel)**
- **Emergency Medical Services (Contracts)**
- **Lackawanna Cutoff Update (Attorney Client Privilege)**
- **Ballentine Woods Developers Agreement (Attorney Client Privilege)**
- **Police Department – Hiring of New Officer (Personnel)**

APPROVAL OF THE GENERAL AGENDA

Mr. Bensley moved to approve the General Agenda, with a second from Ms. McGovern. The motion carried with all in favor.

APPROVAL OF CONSENT AGENDA

Mayor Walsh opened to the public for comment on the Consent Agenda.

The Administrator added resolutions #2022-56, #2022-57 & #2022-58 and read them into the record.

Mr. Karr moved to approve the Consent Agenda as amended, with a second from Mr. Bensley. Roll call was taken for a 4-0-1 vote (Mr. Bensley, yes; Mr. Carafello, yes; Mr. Karr, yes; Ms. McGovern, yes; Mayor Walsh, recuse). The motion carried.

CONSENT AGENDA

OTHER BUSINESS:

1. Approval of Vouchers for payments
2. CFO's Report for the Month of January

MINUTES:

- March 03, 2022: Executive Session and Regular Meeting Minutes

RESOLUTIONS:

#R2022-52

2022 BUDGET APPROPRIATIONS TRANSFER

#R2022-53

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY APPOINTING SAMANTHA SOLANO-STANTON TO THE
POSITION OF PART-TIME VIOLATIONS CLERK FOR THE JOINT MUNICIPAL COURT

#R2022-54

CASH MANAGEMENT PLAN

#R2022-55

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY AMENDING RESOLUTION #R2022-43
BY AUTHORIZING AN AMENDMENT OF APPLICATION ON FILE
TO INCLUDE A PLACE TO PLACE TRASFER AND
EXPANSION OF PREMISES FOR LIQUOR LICENSE #1902-33-003-003
MCRITE ENTERPRISES, INC., T/A THE LAKE LENAPE LODGE

#R2022-56

A RESOLUTION OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY OF SUSSEX AND STATE
OF NEW JERSEY, AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITHOUT
COMPETITIVE BIDDING FOR EMERGENCY MEDICAL SERVICES WITH ATLANTIC
AMBULANCE CORPORATION AND LAKELAND EMERGENCY SQUAD

#R2022-57

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY
OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT CARMELO CALASCIBETTA TO THE
POSITION OF POLICE OFFICER FOR THE ANDOVER TOWNSHIP POLICE DEPARTMENT

#R2022-58

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER,
COUNTY OF SUSSEX, AND STATE OF NEW JERSEY IN SUPPORT OF AMENDING TITLE 35
OF THE NEW JERSEY REVISED STATUTES TO PERMIT THE PUBLICATION OF LEGAL
NOTICES BY GOVERNMENT ENTITIES ON OFFICIAL GOVERNMENT WEBSITES INSTEAD
OF IN NEWSPAPERS**

INTRODUCTION OF THE 2022 MUNICIPAL BUDGET

Mr. Karr made a motion to introduce the Municipal Budget with a second by Mayor Walsh.

The Township Auditor provided a brief summary of the 2022 Municipal Budget. Total appropriations of \$10,720,314.00 and a local tax levy of \$17,014,120.00 which is under both the appropriation and tax levy cap and allows us to satisfy the annual debt service requirement. Moderate increase in local tax rate of \$0.02, which is about \$4.20 per month for the average home.

Mr. Karr stated that the Federal and State Grants received in 2021 shows \$29 million, which seems to be incorrect.

The CFO confirmed that is an error that will be fixed.

Mr. Karr questioned how we calculate the available surplus that we use when we are generating the following year's budget.

The CFO explained that we take a look at what has been requested and where we want to be as far as tax rate and also factor in what is available in fund balance and what we expect our needs to be in the future years.

Mr. Karr recapped the 2020 and 2021 tax monies collected and the surplus is lower proposed by 2022 by \$50,000.

The CFO commented that the number is inflated due to Covid. We have unexpended reserve appropriation that was lapsing into fund balance. We do not anticipate this to happen again in 2022. There is also a FEMA reimbursement that won't happen again this year, as well as trust reserves that were cancelled. That is where this number is coming from.

Mr. Karr questioned what MRNA is.

The CFO explained that MRNA is miscellaneous revenue not anticipated, which is unexpected income such as a grant.

Ms. McGovern clarified that the Environmental Commission put in for a \$7,500 grant which has matching funds and questioned if that additional \$7,500 would come out of Open Space.

The CFO confirmed that those funds would come out of the Open Space Trust.

Mr. Carafello questioned what the \$181,000 in the Capital Fund Investments is for on the Month-End January 2022 CFO Report.

The CFO explained that this account predates her and she would have to look into why those accounts were set up and what they are for. Mr. Carafello asked the Attorney if we can take the \$35,000 under the COAH account and use it somewhere else.

The Attorney explained that we cannot as this is a trust fund. It can only be used for housing or the rehabilitation thereof.

Mr. Carafello questioned if we can use more of the Open Space Funds for the maintenance of the parks.

Ms. McGovern explained that we use what we legally can each year. She added that there is a decent amount of money in the account and this is done so to benefit as many people as possible, along with the maintenance of these things.

Mr. Carafello argued that some residents are paying more for Open Space than others. The County was supposed to match the contributions but they got rid of the program, so why are we still with an Open Space program.

Mayor Walsh explained that we have a large amount of Open Space in Andover Township, which needs to be maintained and improved. In addition, the Open Space budget was already cut a few years ago to a minimum.

Mr. Carafello argued that not everyone uses the Open Space amenities such as parks and tennis courts, but they are still paying taxes on them, which he does not agree with.

Mr. Carafello asked what the frequency and purpose of the water bill to Newton is for.

The CFO informed him that the water bill is paid quarterly and the monies are for fire hydrants.

Mr. Karr expressed that there is only a short window to review the budget based on when the revenue was given.

The Administrator explained that the State determines when we have to introduce and adopt. The numbers have not changed, but they are confirmed during the Governor's State of the State Address, which was late this year.

The Administrator added that the public can provide their input on the introduced budget at the public hearing on April 21st.

ORDINANCES
FIRST READING:

ORDINANCE #2022-09

**AN ORDINANCE FOR THE TOWNSHIP OF ANDOVER TO PROVIDE FUNDING FOR THE
HILLSIDE BARN ROOF REPLACEMENT**

Mr. Carafello, as well as Mr. Bensley questioned the scope of the work and details of the project.

Mayor Walsh explained that we are simply approving the funds, we are not approving a contract.

Mr. Carafello questioned why we have to approve a spending ordinance if we don't know the scope of the work and what we are approving.

Attorney Semrau explained that we can ask for quotes, but we cannot share what someone has proposed and submitted. We can solicit quotes from anyone we want as this is under the bid threshold. He further explained that we need to approve and have the spending ordinance in place to move forward with the project once the award is made.

Mr. Carafello stated that the Committee never agreed that we were keeping the barn and not knocking it down.

The Mayor, as well as several members from the Committee explained that the future of the barn was discussed and a decision was made during a previous meeting.

A motion to introduce Ordinance #2022-09 was made by Ms. McGovern, with a second from Mr. Bensley. Roll call was taken for a 4-1 vote (Mr. Bensley, yes; Mr. Carafello, no; Mr. Karr, yes; Ms. McGovern, yes; Mayor Walsh, yes). The motion carried.

ORDINANCES
SECOND READING:

ORDINANCE #2022-05

**AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX,
STATE OF NEW JERSEY AUTHORIZING THE ACQUISITION OF AN EASEMENT
OF A PORTION OF BLOCK 5, LOT 1, IN THE TOWNSHIP OF ANDOVER
FROM IAT REINSURANCE**

Mayor Walsh opened to the public for comment on Ordinance #2022-05.

Resident Diane Gillespie asked how the value the property was determined.

Attorney Semrau explained that we had a preliminary evaluation. In addition, it includes restoration fees for the front entrance of the property. He added that this is a very fair evaluation.

Ms. Gillespie realizes that we are anticipating getting reimbursed, however, have we thought about the fact that we might not and if they do not reimburse us, does that mean Andover Township will be responsible for that piece of property going forward.

Mayor Walsh explained that yes, we have thought about both options and yes, the property would be the responsibility of the Township.

Resident Wayne Grenewicz questioned if this property would be considered Open Space.

Mayor Walsh explained that it would not be considered Open Space even though it meets the definition.

A motion to introduce Ordinance #2022-05 was made by Mr. Bensley, with a second by Mr. Karr. The motion carried by unanimous roll call vote.

ORDINANCE #2022-07

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO PROVIDE FUNDING FOR A PHONE SYSTEM

Mayor Walsh opened to the public for comment on Ordinance #2022-07.

Ms. Gillespie questioned if we were receiving new equipment.

The Administrator explained that the DPW, Police Department, including Dispatch and the Municipal Building received new phones which allow us to work from anywhere and transfer phone calls between locations.

Chief Danielson provided further details of the new system and added that it replaced the previous system which was over 20 years old.

A motion to introduce Ordinance #2022-07 was made by Mr. Bensley, with a second by Mr. Karr. The motion carried by unanimous roll call vote.

ORDINANCE #2022-08

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO PROVIDE FUNDING FOR DRAINAGE IMPROVEMENTS

Mayor Walsh opened to the public for comment on Ordinance #2022-08.

There being no public comment, Mayor Walsh closed to the public.

A motion to introduce Ordinance #2022-08 was made by Mr. Bensley, with a second by Ms. McGovern. The motion carried by unanimous roll call vote.

NEW BUSINESS:

- **For Discussion Only – Cannabis Local Licensing Ordinance**

Attorney Rossimeissl explained that this would be an additional license to be required, separate from the State license. The purpose would be to allow us to deny or approve each application as desired. The fee would be \$5,000 for the license and \$5,000 each year for renewal of said license. The ordinance sets additional protocol regarding safety, security, maintenance of building and grounds, etc. which if violated, the Township could make the decision to not renew the license.

Mr. Karr commented that this was a very well written ordinance. He confirmed that this is separate from the Zoning ordinance.

Attorney Rossimeissl confirmed that it is separate, and it is meant to supplement the Zoning Ordinance. Mr. Carafello agreed that the ordinance was very well written. He questioned if we need to conduct the traffic assessment.

Attorney Rossimeissl agreed that a traffic assessment may not be needed, it was included with the intent to get the thoughts of the Committee members before removing it.

- **For Discussion Only – Municipal Occupancy Tax Ordinance**

Attorney Semrau explained that we have a local Hotel/Bed and Breakfast tax that we can impose. That being said, it was asked if we could collect fees on Air BNB's as well. He further explained that we would need to amend our Air BNB Ordinance and send it to the State, allowing us to collect 3% on the rental fees.

The Committee agreed to move forward with this Ordinance.

- **Charitable Solicitation Permit Request – Andover Township Fire Department**

Mayor Walsh explained that Chief Wilson sent a letter to the Administrator regarding this year's fundraising drive, requesting the same letter as last year to permit the drive.

UNFINISHED BUSINESS:

There was no unfinished business to discuss.

PUBLIC PORTION:

Resident Diane Gillespie explained that she lives in a residential area where there are a lot of farms and asked for clarification regarding cannabis, and if the owners are permitted to build a cannabis growing facility on their properties.

The Township Committee confirmed that yes, they can, so long as they meet the requirements.

Resident and local business owner Wayne Grenewicz questioned which license needs to be applied for first regarding cannabis.

Attorney Rossmeissl explained that the applications can be obtained simultaneously but both need to be acquired before beginning operations.

Mr. Grenewicz questioned if the Township was allowing micro licensing, which allows multiple licenses on the same piece of property, which is more attainable.

Mr. Karr reminded Mr. Grenewicz that the Committee did not approve micro licensing.

Attorney Semrau added that micro facilities are very limited as far as size and number of plants allowed per month and that this was not zoned for at this point in time.

Chief Danielson mentioned that there will be stop bars installed at either entrance on Newton Sparta Road at the school to help the officer conducting the traffic during drop off and dismissal. There will also be an extension of the guardrail near Pinckneyville Road to further avoid incidents. He added that Andover Mohawk Road speed limits will be dropped down by 5 MPH each to 40 MPH. Lastly, he commented on the traffic on Newton Sparta Road which is due to an accident which took place a few months ago where a pole was taken down. The pole had a traffic monitoring system which assisted with the changing of the traffic light, which is awaiting to be replaced.

Resident Charles Sadowski thanked the Township Committee, Engineer and the DPW for their help and resolution regarding his drainage issue.

There being nothing further, Mayor Walsh closed to public comment.

NEXT SCHEDULED MEETINGS:

APRIL 07, 2022 – 6:00PM EXECUTIVE SESSION/7:00PM REGULAR MEETING
APRIL 21, 2022 – 6:00PM EXECUTIVE SESSION/7:00PM REGULAR MEETING

ADJOURN

A motion was made by Mr. Bensley to adjourn, with a second by Ms. McGovern. The motion carried with all in favor.

Submitted:



Patricia L. Bussow, RMC
Administrator/Municipal Clerk

**TOWNSHIP OF ANDOVER
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

RESOLUTION #R2022-56

**A RESOLUTION OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY
OF SUSSEX AND STATE OF NEW JERSEY, AUTHORIZING A
PROFESSIONAL SERVICES AGREEMENT WITHOUT COMPETITIVE
BIDDING FOR EMERGENCY MEDICAL SERVICES WITH ATLANTIC
AMBULANCE CORPORATION AND LAKELAND EMERGENCY
SQUAD**

WHEREAS, the Township of Andover desires to promote and protect the health and safety of its residents within its community; and

WHEREAS, the Mayor and Township Committee greatly appreciate the volunteer first responders, especially in these challenging times, who have provided emergency medical services to the Township and its residents; and

WHEREAS, the Township Committee, with the assistance and support of the Administrator, has discussed emergency medical services with Atlantic Ambulance Corporation as well as with the long-standing volunteer assistance of Lakeland Emergency Squad; and

WHEREAS, the administration hereby recommends that it is in the best interest of the Township and its residents to provide for emergency medical services by contracting with both entities, Atlantic Ambulance Corporation and Lakeland Emergency Squad, to provide emergency medical services; and

WHEREAS, the administration hereby recommends that an agreement with Lakeland Emergency Squad be entered into for a period of one year to continue to provide emergency medical services to the residents and visitors of Andover Township with a donation to be paid in one payment, in the amount of \$12,500 to help support the volunteer and limited paid services of Lakeland Emergency Squad; and

WHEREAS, it is also recommended that the Township enter into an agreement with Atlantic Ambulance Corporation to provide similar emergency medical services within the jurisdiction of the Township for an amount not to exceed \$12,268 for such services; and

WHEREAS, both providers will be utilized to provide the most efficient and expeditious emergency medical responses and services within the Township; and

WHEREAS, both agreements will provide for appropriate guidelines and terms so that the tax dollars contributed by the Township of Andover will result in the waiving of cost -sharing amounts for services provided to residents of Andover Township; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for professional services without competitive bidding, and the contract itself, be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Andover, in the County of Sussex and State of New Jersey, as follows:

1. Administration will coordinate with both responders in order to provide the most efficient, safe and reliable emergency medical services for Andover Township.
2. The Administrator is hereby authorized to enter into a professional services agreement with Lakeland Emergency Squad along with a donation not to exceed \$12,500 to be made in one payment after the 2022 budget is adopted, and Atlantic Ambulance Corporation for an amount not to exceed \$12,268.
3. The contract is awarded without competitive bidding as a professional services contract in accordance with the provisions of the Local Public Contracts Law because said services are performed by a person licensed under law to practice a recognized profession.
4. Notice of this action shall be published once in the Township's official newspaper as required by law.
5. A copy of this resolution shall be provided to the Township's Chief Financial Officer and to Lakeland Emergency Squad and Atlantic Ambulance Corporation for their information and guidance.
6. A copy of this Resolution and contract shall be kept on file in the office of the Township Clerk for inspection by the public.
7. This Resolution shall take effect immediately.

This Resolution will take effect immediately.

CERTIFICATION

I, Patricia L. Bussow, Municipal Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its regular meeting held on March 17, 2022.



Patricia L. Bussow, RMC
Administrator/Municipal Clerk

ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES

THOMAS D. WALSH, JR., MAYOR
ELLSWORTH E. BENSLEY, JR., DEPUTY MAYOR
JOHN CARAFELLO
ERIC KARR
JANIS MCGOVERN

JUNE 2, 2022

EXECUTIVE SESSION 6:00PM
REGULAR MEETING 7:00PM

This is a hybrid meeting and is being offered in person or remotely by accessing either of the following options:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83261041515?pwd=dkfJOGJRMWc5MjUxcE9UWWxadlNRdz09>

Passcode: 100240

Or by telephone:

Dial US: +1 301 715 8592
Webinar ID: 832 6104 1515
Passcode: 100240

ROLL CALL: Present were Mr. Bensley, Mr. Carafello, Mr. Karr, Ms. McGovern and Mayor Walsh.

Also present was Rob Rossmeissl, Township Attorney and Patricia Bussow, Administrator/Municipal Clerk.

OPEN PUBLIC MEETINGS STATEMENT: This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws of 1975, Chapter 231 and has been properly advertised and certified by the Municipal Clerk.

EXECUTIVE SESSION: At 6:00PM Ms. McGovern moved to go into Executive Session with a second by Mr. Carafello.

RESOLUTION
MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Committee of the Township of Andover on the 2nd day of JUNE 2022, that:

1. **PRIOR to the commencement of the Regular Meeting, the Township Committee shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):**
 - () a. Confidential or excluded matters, by Express provision of Federal law or State statute or rule of court.

- () b. A matter in which the release of information would impair a right to receive funds from the Government of the United States.
- () c. Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
- () d. A collective bargaining agreement including negotiations.
- () e. Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
- (X) f. Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
- (X) g. Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
- () h. Personnel matters.
- () i. Deliberations after a public hearing that may result in penalties.
 - 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

EXECUTIVE SESSION:

- Emergency Medical Services
- Woodland Behavioral and Nursing Center
- Fireworks Permits
- Redevelopment Plan

APPROVAL OF THE GENERAL AGENDA

Ms. McGovern moved to approve the General Agenda, with a second from Mr. Karr. The motion carried with all in favor.

APPROVAL OF CONSENT AGENDA

Mayor Walsh added Resolution #R2022-95 by title into the record.

RESOLUTION #R2022-95

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, AUTHORIZING THE TOWNSHIP OF ANDOVER LAND USE BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER THE PROPOSED STUDY AREA, WHICH INCLUDES PROPERTY DESIGNATED AS BLOCK 108, LOT 4.01 (1023 LIMECREST ROAD), QUALIFIES AS AN AREA IN NEED OF NON-CONDEMNATION REDEVELOPMENT PURSUANT TO N.J.S.A. 40A:12A ET SEQ.

Ms. McGovern moved to approve the General Agenda as amended, with a second from Mr. Karr. Roll call was taken for a 4-0-1 vote (Mr. Bensley, yes; Mr. Carafello, yes; Mr. Karr, yes; Ms. McGovern, yes; Mayor Walsh, abstained). The motion carried.

CONSENT AGENDA

OTHER BUSINESS:

1. Approval of Vouchers for Payment
2. CFO's Reports for the Months of March and April 2022
3. Zoning Report for April 8 through May 27, 2022
4. Tax Collector's Report for the Month of May 2022

MINUTES:

- May 19, 2022: Executive Session and Regular Meeting Minutes

RESOLUTIONS:

#R2022-78

RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO
ISSUE A TAX REFUND TO STEPHEN R HARSANYI IN REGARDS TO
THE REDEMPTION OF TAX SALE CERTIFICATE #20-00007 SOLD
FOR DELINQUENT TAXES FOR BLOCK 146, LOT 3

#R2022-79

RESOLUTION IN SUPPORT OF THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION PROJECT ENTITLED "ROUTE 206, BRIDGE OVER
BRANCH OF PEQUEST RIVER" ADVANCING FROM THE CONCEPT
PHASE TO THE PRELIMINARY ENGINEERING PHASE

#R2022-80

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL
CONSUMPTION LICENSE #1902-33-010-003 FOR DINA'S LLC FOR
THE TERM JULY 01, 2022 THROUGH JUNE 30, 2023

#R2022-81

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF LIQUOR LICENSE
#1902-33-006-004 FOR PERONA ENTERPRISES, INC. T/A PERONA FARMS, PLENARY RETAIL
CONSUMPTION LICENSE FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

#R2022-82

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #1902-33-007-002, FOR FARMSTEAD CLUB INC T/A FARMSTEAD GOLF & COUNTRY CLUB, FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

#R2022-83

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF LIQUOR LICENSE #1902-44-015-002 PLENARY RETAIL DISTRIBUTION LICENSE FOR ANDOVER WINE AND LIQUORS FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

#R2022-84

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LIQUOR LICENSE #1902-33-009-002 FOR *SHERIDAN'S LODGE, INC. T/A SHERIDAN'S LODGE* FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

#R2022-85

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF LIQUOR LICENSE #1902-31-013-001 CLUB LICENSE FOR LT. CHAS A. MEYER POST 86 AMERICAN LEGION T/A AMERICAN LEGION POST 86 FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

#R2022-86

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #1902-33-005-006 FOR AG PIZZERIA & RESTAURANT FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

#R2022-87

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE (WITH BROAD PACKAGE PRIVILEGE) #1902-32-011-002 FOR THE CORNER RESTAURANT, INC. T/A THE CORNER RESTAURANT FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

#R2022-88

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF LIQUOR LICENSE #1902-33-003-003 FOR *MCRITE ENTERPRISES, INC. T/A THE LAKE LENAPE LODGE* FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023 WITH CERTAIN CONDITIONS

#R2022-89

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF LIQUOR LICENSE
#1902-31-014-002 - CLUB LICENSE FOR THE *NEWTON COUNTRY CLUB, INC.*
FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

#R2022-90

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL
CONSUMPTION LICENSE (WITH HOTEL/MOTEL EXCEPTION)
#1902-36-002-005 FOR *SOMERSET INVESTORS, INC. T/A BELLA ITALIA*
FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

#R2022-91

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL
CONSUMPTION LICENSE #1902-33-012-009 FOR 448 ROUTE 206 LLC FOLLOWING
SPECIAL RULING TO PERMIT RENEWAL OF
INACTIVE LICENSE PURSUANT TO NJSA 33:1-12.39
FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

#R2022-92

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY TO APPOINT JAMES MASTROBERTI TO THE POSITION
OF ROAD LABORER FOR THE ANDOVER TOWNSHIP
DEPARTMENT OF PUBLIC WORKS

#R2022-93

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY TO APPOINT ROBERT CATON TO THE POSITION
OF ROAD LABORER FOR THE ANDOVER TOWNSHIP
DEPARTMENT OF PUBLIC WORKS

#R2022-94

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL
CONSUMPTION LICENSE #1902-33-004-008, FOR *MOIRA CAINE, INC. T/A THE PIG WHISTLE*
INN FOR THE TERM JULY 1, 2022 THROUGH JUNE 30, 2023

ORDINANCES
FIRST READING

ORDINANCE #2022-14

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO ESTABLISH CHAPTER 123 "REGISTRATION OF CERTAIN VACANT AND ABANDONED PROPERTIES" OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF ANDOVER

A motion to introduce Ordinance #2022-14 was made by Mr. Karr, with a second by Mayor Walsh. The motion carried by unanimous roll call vote.

ORDINANCE #2022-15

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO PROVIDE FOR THE FUNDING OF ROAD IMPROVEMENTS VARIOUS ROADS 2022

A motion to introduce Ordinance #2022-15 was made by Mr. Karr, with a second from Ms. McGovern. Roll call was taken for a 4-0-1 vote (Mr. Bensley, yes; Mr. Carafello, no; Mr. Karr, yes; Ms. McGovern, yes; Mayor Walsh, yes). The motion carried.

ORDINANCES
SECOND READING

ORDINANCE #2022-12

ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AMENDING CHAPTER 124, PROPERTY, TOWNSHIP OWNED TO ESTABLISH §124-2 HILLSIDE HOUSE AND HILLSIDE BARN RENTAL FEES OF THE CODE OF THE TOWNSHIP OF ANDOVER

Mayor Walsh opened to public comment. There being none, the Mayor closed to public comment.

A motion to adopt Ordinance #2022-12 was made by Ms. McGovern, with a second from Mr. Karr. The motion carried by unanimous roll call vote.

ORDINANCE #2022-13

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY, ADOPTING A REDEVELOPMENT PLAN FOR THE ROUTE 206 REDEVELOPMENT AREA KNOWN AS THE ROUTE 206 REDEVELOPMENT PLAN

Mayor Walsh opened to public comment.

Resident Diane Gillespie mentioned that certain properties currently owned on the Route 206 redevelopment area are not being maintained. She questioned how we enforce this.

Mr. Carafello mentioned that we do have a Zoning Officer who can go out and inspect said properties if a formal, written complaint is submitted.

Ms. Gillespie suggested that on page 24 of the plan, the landscaping section should say plants that are indigenous and native to northern New Jersey.

After discussion, the Township Committee and Attorney agreed that they could add in the words, "plants native to Northwest New Jersey" to the landscaping section of the Redevelopment Plan.

A motion to adopt Ordinance #2022-13 as amended was made by Mr. Carafello, with a second from Mr. Karr. The motion carried by unanimous roll call vote.

NEW BUSINESS:

- **Approval for Pass It Along Triathlon to be held on July 30, 2022**

A motion to approve the Pass It Along Triathlon was made by Mr. Karr, with a second by Mayor Walsh. The motion carried by unanimous roll call vote.

UNFINISHED BUSINESS:

None

COMMITTEE REPORTS

Ms. McGovern reminded the public that Andover Township Day is Saturday, June 4th.

Mr. Karr provided a report for the DPW. He mentioned that the Finance Committee is working on their 5-10 year Capital Plan.

Mr. Bensley reminded the public that the Fire Department Wet-Down is June 25th.

Mr. Carafello explained that Economic Development is still centered around the cultivation of Cannabis and are working with JCPL to discuss solutions regarding power.

Township Administrator reminded everyone that primary elections are Tuesday, June 7th.

PUBLIC PORTION

Local business owner Jay Fischer questioned if we have considered the safety of the Committee during meetings in addition to the safety procedures at the school.

Mr. Karr informed that at the schools, the doors are locked at all times. There are cameras that livestream to the Police Department at all times.

Mr. Fischer requested a sign such as trucks entering road way be put at the entrance of his business driveway. He added that there are trees overhanging and hitting trucks on the end of the road as well.

The Committee suggested reaching out to the DPW regarding the signage and hanging tree limbs.

Mr. Fischer expressed that he has concerns with truck safety. There are continuous problems with speeding and his trucks being illegally passed on the roads and while attempting to make turns. He suggested set backs for truck turn lanes as one of the easiest ways to correct this issue.

Resident Joe Ordile questioned if there will be a table for the various committees at Andover Day.

The Administrator confirmed that there will be one table for all the committees and boards.

Resident Diane Gillespie mentioned that she was surprised to see the Woodland Behavioral facility on executive session.

Resident Linda Galonski mentioned that there is a rumor going around that we are not keeping Lakeland EMS.

The Mayor explained briefly the current situation with Lakeland EMS.

Ms. Galonski explained that she can't attend in person meetings. She questioned why the Land Use Board meetings are not hybrid like the Committee meetings.

Mr. Karr explained that in a Land Use hearing you can't accept testimony from online participants. Because of this reason and other legalities, it is not possible for the Land Use Board. Streaming is a possibility, however.

NEXT SCHEDULED MEETINGS:

JULY 7, 2022 – 6:00PM EXECUTIVE SESSION/7:00PM REGULAR MEETING

AUGUST 4, 2022 – 6:00PM EXECUTIVE SESSION/7:00PM REGULAR MEETING

ADJOURN

A motion was made by Mr. Bensley to adjourn, with a second by Mr. Karr. The motion carried with all in favor.

Submitted:



Patricia L. Bussow, RMC
Administrator/Municipal Clerk

ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES

THOMAS D. WALSH, JR., MAYOR
ELLSWORTH E. BENSLEY, JR., DEPUTY MAYOR
JOHN CARAFELLO
JANIS MCGOVERN

JULY 7, 2022

EXECUTIVE SESSION 6:00PM
REGULAR MEETING 7:00PM

This is a hybrid meeting and is being offered in person or remotely by accessing either of the following options:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83261041515?pwd=dkfJOGJRMWc5MjUxcE9UWWxadlNRdz09>

Passcode: 100240

Or by telephone:

Dial US: +1 301 715 8592
Webinar ID: 832 6104 1515
Passcode: 100240

ROLL CALL:

Present were Mr. Bensley, Mr. Carafello, Ms. McGovern and Mayor Walsh.
Committeeman Karr was absent.

Also present were Rob Rossmeissl, Township Attorney and Patricia Bussow, Administrator/Municipal Clerk

OPEN PUBLIC MEETINGS STATEMENT: This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws of 1975, Chapter 231 and has been properly advertised and certified by the Municipal Clerk.

EXECUTIVE SESSION: At 6:00PM Ms. McGovern moved to go into Executive Session with a second by Mr. Bensley.

RESOLUTION **MOTION FOR EXECUTIVE SESSION**

BE IT RESOLVED by the Township Committee of the Township of Andover on the 7th day of JULY 2022, that:

1. PRIOR to the commencement of the Regular Meeting, the Township Committee shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):

- () a. Confidential or excluded matters, by Express provision of Federal law or State statute or rule of court.
- () b. A matter in which the release of information would impair a right to receive funds from the Government of the United States.
- () c. Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
- () d. A collective bargaining agreement including negotiations.
- () e. Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
- (X) f. Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
- (X) g. Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
- (X) h. Personnel matters.
- () i. Deliberations after a public hearing that may result in penalties.
 - 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

EXECUTIVE SESSION:

- Personnel – DPW Assistant Supervisor
- Emergency Medical Services
- Woodland Behavioral and Nursing Center
- PACE Glass
- Redevelopment Plan
- Hillside Barn Roof Replacement
- RFP for Janitorial Services
- School Feasibility Study

APPROVAL OF THE GENERAL AGENDA

Mr. Bensley moved to approve the General Agenda, with a second from Ms. McGovern. The motion carried with all in favor.

APPROVAL OF CONSENT AGENDA

Mr. Bensley moved to approve the General Agenda, with a second from Ms. McGovern. The motion carried with all in favor.

CONSENT AGENDA

OTHER BUSINESS:

1. Approval of Vouchers for Payment

MINUTES:

- June 2, 2022: Executive Session and Regular Meeting Minutes

RESOLUTIONS:

#R2022-96

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY TO MEMORIALIZE THE ISSUANCE OF A FIREWORKS DISPLAY
PERMIT TO APPLICANT "CELEBRATION FIREWORKS" ON THE PERONA FARMS PROPERTY
FOR SATURDAY, JULY 23 2022

#R2022-97

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY TO MEMORIALIZE THE ISSUANCE OF A FIREWORKS DISPLAY
PERMIT TO APPLICANT "CELEBRATION FIREWORKS" ON THE PERONA FARMS PROPERTY
FOR SATURDAY, AUGUST 13, 2022

#R2022-98

A RESOLUTION TO ADOPT THE PROVISIONS OF CHAPTER 48 (N.J.S.A. 52:14.17.38) UNDER
WHICH A PUBLIC EMPLOYER MAY AGREE TO PAY FOR THE SHBP AND/OR SEHBP
COVERAGE OF CERTAIN RETIREES

#R2022-99

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

#R2022-100

CORRECTIVE ACTION PLAN FOR THE 2021 AUDIT

#R2022-101

RESOLUTION OF THE TOWNSHIP OF ANDOVER,
COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE
SUBMISSION OF AN APPLICATION FOR THE AMERICAN RESCUE PLAN FIREFIGHTER
GRANT FOR THE FISCAL YEAR 2022

#R2022-102

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
STICKLES POND ROAD - SECTION II IMPROVEMENT PROJECT**

ORDINANCES
SECOND READING

ORDINANCE #2022-14

**AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF
NEW JERSEY TO ESTABLISH CHAPTER 123 "REGISTRATION OF CERTAIN VACANT
AND ABANDONED PROPERTIES" OF THE GENERAL ORDINANCES OF THE
TOWNSHIP OF ANDOVER**

Mayor Walsh opened to public comment.

Resident Joe Ordile asked for clarification on a few points. He questioned if this was an active program.

The Administrator explained that yes, this is an active program and a log of properties is continually kept in the Clerk's office.

Resident Ellen Metzgar questioned if this applied to commercial and residential or just one or the other.

Attorney Rossmeissl confirmed that it applies all properties, commercial and residential.

Resident Alice Romano asked if the ordinance applies to any State takeover properties.

Attorney Rossmeissl explained that this ordinance would not have power over the State.

Resident Betty Donnelly questioned what the protocol would be for someone who has a home but is not currently living in it or upkeeping the property.

Ms. McGovern suggested that Ms. Donnelly or someone from her neighborhood make a formal complaint regarding any specific properties.

The Administrator explained that this situation would fall under property maintenance, instead of vacant and abandoned.

Resident Linda Galonski questioned the way we find out a property is vacant and if it is because they don't pay taxes.

Attorney Rossmeissl explained that the banks/lenders will continue to pay property taxes so we don't always know for sure this way.

Mr. Carafello expressed his concerns with this ordinance and the possibility of future Committee members and residents of the Township, using this in an abusive way.

A motion to adopt Ordinance #2022-14 was made by Mr. Bensley, with a second by Ms. McGovern. The motion carried by unanimous roll call vote.

ORDINANCE #2022-15

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO PROVIDE FOR THE FUNDING OF ROAD IMPROVEMENTS VARIOUS ROADS 2022

Mayor Walsh opened to public comment.

Resident Joe Ordile asked for clarification on exactly which roads this ordinance refers to.

Mayor Walsh stated this Ordinance is referring to McIntosh Drive and Victoria Pines Lane.

A motion to adopt Ordinance #2022-14 was made by Mr. Bensley, with a second by Ms. McGovern. The motion carried by unanimous roll call vote.

NEW BUSINESS:

- **Recommendation from Township Engineer to Accept Project – Improvements to Skytop Road**

A motion was made by Mr. Carafello, with a second by Mayor Walsh to accept the recommendation from the Township Engineer for Improvements to Skytop Road.

Attorney Rossmeyssl read by title the Resolution added to the agenda regarding the roof replacement for the Hillside Park Barn.

A motion to award the contract was made by Mr. Bensley, with a second by Ms. McGovern. The motion carried by unanimous roll call vote.

UNFINISHED BUSINESS:

Mayor Walsh explained the decision by the Township Committee to end contract negotiations with Lakeland EMS, but agreed to make a donation in the amount of \$6,250 to Lakeland for their services to date for 2022 in Andover Township. Atlantic Ambulance will now be the primary response for Andover Township.

A motion was made by Ms. McGovern, with a second by Mayor Walsh to approve the donation for 2022 to Lakeland EMS in the amount of \$6,250, and to designate Atlantic Ambulance as the primary emergency response agency for Andover Township. The motion carried by unanimous roll call vote.

COMMITTEE REPORTS

Mr. Carafello commented that the Police Department received their new vehicle. He mentioned the school's feasibility study and explained that it is a summary of what is to occur over the next 5 years.

Ms. McGovern mentioned that the senior group has resumed their meetings. She mentioned that September 17th will be the town wide garage sale. She added that the oil and stoning done on Kilroy Road looks great. She added that the newsletter will be going out with the Tax Bills. Lastly, she commented on the success of Andover Township Day and thanked everyone for their efforts and donations.

Mr. Bensley provided the Fire Departments report for June. He mentioned a few events that the Fire Department will be holding through the rest of the year; the chicken BBQ is July 30th and is takeout only this year. The wet down on August 27th, rain or shine and the annual golf outing on August 31st at Farmstead Golf & Country Club.

Mayor Walsh provided a report for the DPW. He acknowledged the passing of Hosea Richards, one of the founding members of the Fire Department and shared viewing details. A brief update on the nursing home was provided.

Administrator congratulated Erik Marra, the Assistant Supervisor of the DPW on passing the Certified Public Works Manager State exam on his first try. She also mentioned the Deputy Clerk, Kaitlin Vanderhoof, successfully passing another of her Municipal Clerks classes.

The Administrator asked for approval for a digital sign for the front of the Municipal Building as well as a sign on the building.

A motion was made by Ms. McGovern, with a second by Mr. Bensley to authorize the CFO to obtain quotes for the building sign and to approve the digital sign quote as submitted by Signarama in the amount \$24,024. The motion passed by unanimous roll call vote.

PUBLIC PORTION

Resident Betty Donnelly requested an update on the Terco property.

The Mayor informed Ms. Donnelly that he is in communication with someone regarding the property almost daily and has been keeping a close watch on the property.

Resident Joe Ordile questioned if and when the feasibility study for the school would be available to the public.

Mr. Carafello shared that he assumes it will be and that he will reach out to the School to find out.

The Administrator suggested that an OPRA request can be submitted to the school.

Mr. Ordile agreed that Andover Day was a success and mentioned the newsletter.

Mr. Ordile asked for additional information on the Woodland Behavioral Center. He questioned what would happen to our taxes if it did close.

Mayor Walsh explained that the way things are going right now, the center is probably going to close. The Mayor added that the lien holder is responsible for continuing to pay the taxes.

Mr. Ordile asked the Administrator if there was any update on the Hometown Heroes campaign.

The Administrator replied that there has been no movement on the campaign.

Resident Ellen Metzgar questioned who makes the schedule for paving as she lives on Arthur Road and there are only patches and it needs to be repaved.

The Mayor explained that most of the township is oil and stone and that the engineer typically puts together a plan for the paving of roads. He added that he will look and see when Arthur is scheduled to be done.

Ms. Metzgar questioned what is being done about the old Jump property as the building is falling apart, making it dangerous and is also an eyesore.

Mr. Carafello explained that there is interest in the property and we are awaiting additional information.

Ms. Metzgar mentioned that the container site off of Stickles Pond Road does not maintain the property, and they don't appear to have to follow the same rules as far as other businesses in town.

The Mayor stated that he would take a look at the property.

Ms. Metzgar mentioned the proposal from BHT regarding a property on Stickles Pond Road and wants to make sure the Committee is aware that there are many homes in that area that would be affected by this, including traffic. She also mentioned the environmental impact.

Resident Alice Romano asked for a count on the number of single residents in the Township. She also asked if the State could determine what happens with the nursing home property.

Mr. Carafello and the Administrator commented that it's about 2,400. The Committee explained that no, the State cannot decide anything regarding the nursing home property.

Resident Linda Galonski commented that she agrees with the BHT comments. She also suggested that the supporters from Andover Day be posted to the website.

Ms. McGovern agreed that thanking the supporters should be posted to the website.

Ms. Galonski explained that there used to be a sign regarding curbing your dog with a fine attached to it and asked if another one could be put up.

Mayor Walsh explained that we would have to look at the ordinance as the Committee is not aware of this.

Resident Diane Gillespie questioned if we are switching over to Atlantic 100% and if she will have to pay a different way for Atlantic.

The Mayor explained that Lakeland is still mutual aid, but we just do not have a contract. There was a donation authorized and added that both agencies soft bill.

Ms. Gillespie questioned what RFP for janitorial services meant.

Attorney Rossmeissl replied that RFP stands for request for proposals. The Township put out a request for janitorial services from different companies to clean Township buildings.

Ms. Gillespie questioned how much the Hillside Barn roof replacement will be.

Attorney Rossmeissl explained that we received 3 quotes and the quote that the Township Committee chose is \$65,000 and the others were much higher.

Ms. McGovern mentioned that residents can sign up to be on the no-knock list through the website or in person at the municipal building. If someone does come to their door, they need to contact the police.

NEXT SCHEDULED MEETINGS:

**AUGUST 4, 2022 – 6:00PM EXECUTIVE SESSION/7:00PM REGULAR MEETING
SEPTEMBER 1, 2022 – 6:00PM EXECUTIVE SESSION/7:00PM REGULAR MEETING**

ADJOURN

A motion was made by Mr. Bensley to adjourn, with a second by Ms. McGovern. The motion carried with all in favor.

Submitted:



Patricia L. Bussow, RMC
Administrator/Municipal Clerk