



MONROE TOWNSHIP SCHOOLS
423 Buckelew Avenue
Monroe Township, New Jersey 08831
www.monroe.k12.nj.us

DR. CHARI ROBYNNE CHANLEY

Superintendent of Schools

DR. ADAM M. LAYMAN

Assistant Superintendent of Schools

LAURA ALLEN, CPA

Business Administrator/Board Secretary

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October 17, 2024

BY EMAIL ONLY TO: opra+request-67833-0114f5b6@requests.opramachine.com
Monroe Community Advocate

RE: OPRA Request dated October 11, 2024

Dear Sir/Madam:

The District is in receipt of your request for records under the Open Public Records Act. Specifically, your request sought:

- “1. Email from Chrissy Skurbe (chrissy.skurbe@monroe.k12.nj.us) to Katie Fabiano (katie.fabiano@monroe.k12.nj.us) on April 23, 2024 with the subject line "Protocols".
2. Email from Laura Allen (Laura.allen@monroe.k12.nj.us) to Chrissy Skurbe (chrissy.skurbe@monroe.k12.nj.us) on April 12, 2024 with the subject line "excess surplus"”

Your request is granted. Attached hereto please find responsive document.

Sincerely,

Lisa Goldstein

Lisa Goldstein

OPRA Secretary/Custodian of Records

cc: Dr. Chari Robynne Chanley, Superintendent of Schools

SUCCESS IS ALWAYS A TEAM EFFORT!!