



HIGHLAND PARK PUBLIC SCHOOLS

www.hpschools.net
435 Mansfield St, Highland Park
NJ, 08904

OFFICE OF THE SCHOOL BUSINESS ADMINISTRATOR

DENISE M. DeROSA

(732) 572-2400

July 3, 2024

VIA EMAIL: opra+request-62458-dc01d71c@requests.opramachine.com
Elizabeth Weill-Greenberg

Re: OPRA Request dated June 3, 2024

Dear Ms. Weill-Greenberg:

I write in furtherance of my correspondence to you, dated June 13, 2024, in response to your request for records from the Highland Park Board of Education ("Board" and/or "District"), pursuant to the Open Public Records Act ("OPRA") submitted via email on Monday, June 3, 2024 at 7:30 p.m. and received on Tuesday, June 4, 2024.

OPRA allows custodians to seek extensions of time within which to respond, pursuant to N.J.S.A. 47:1A-5i. Specifically, OPRA states that, "the requestor shall be advised when the record can be made available. If the record is not made available by that time, access shall be deemed denied." In regards to your request, this office requested such an extension until Wednesday, July 3, 2024. Accordingly, the Board's response to your request is set forth below.

**"Emails received by the Board of Education between May 21 and May 28, 2024 (inclusive) that include the following words: Carla and/or Draper.
Emails received by Superintendent Susca between May 21 and May 28, 2024 (inclusive) that include the following words: Carla and/or Draper."**

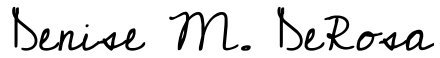
As a preliminary matter, please be advised that personnel records are not government records and are therefore prohibited from disclosure under OPRA. However, the OPRA does permit the disclosure of limited specific personnel information. More specifically, the OPRA only permits the disclosure of an individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received. See N.J.S.A. 47:1A-10 and *Libertarians for Transparent Government v. Cumberland County*, 250 N.J. 46 (2022).

The Board conducted a search and identified 346 emails (including duplicates) as potentially responsive to this request. Each email was retrieved, converted into a PDF format and reviewed for responsiveness and/or redactions/exemption required to protect confidential information from disclosure. After a thorough review of the email correspondences, most are exempt as confidential personnel information pursuant to N.J.S.A. 47:1A-10 and N.J.S.A. 10:4-12(b)(8), and thus your request for same is denied.

Notwithstanding the aforementioned denial, enclosed please find an email string responsive to your request which has been redacted to protect confidential student information pursuant to N.J.S.A. 41:1A-1 and -5, N.J.A.C. 6A:32-7.1, et seq.; the Family Educational Rights & Privacy Act ("FERPA") (20 U.S.C. § 1232g; 34 CFR Part 99); and *L.R. v. Camden City Pub. Sch. Dist.*, 238 N.J. 547 (2019) and confidential personnel information pursuant to N.J.S.A. 47:1A-10 and N.J.S.A. 10:4-12(b)(8).

As the document identified above is being provided to you in electronic format only, there is no charge associated with your request. The foregoing information and the enclosed document constitute the Board's full and complete response to your OPRA request and therefore, your OPRA request is closed.

Sincerely,

A handwritten signature in black ink that reads "Denise M. DeRosa". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Denise DeRosa
Business Administrator/Board Secretary