



Saddle River School District - Wandell School
97 East Allendale Road, Saddle River, NJ 07458
201.327.0727 www.wandellschool.org Fax: 201.236.8166



May 10, 2024

VIA E-MAIL [opra+request-61257-0bc844cf@requests.opramachine.com]

Brian Hampel

Re: Open Public Records Act/Common Law Request

Dear Mr. Hampel:

The Saddle River School District ("District") records custodian received your Open Public Records Act ("OPRA") and common law request ("Request") on May 1, 2024. The seven business day deadline to respond to your Request is May 10, 2024. As such, the District is timely responding to your Request in accordance with New Jersey law.

Your Request seeks the following records:

Records Requested:

I am seeking all emails from March 27, 2024, to today, where Dr. Gina Cinotti, the current Superintendent/Principal of Saddle River, is either the sender or the recipient, using the email address gcinotti@wandellschool.org. These emails should pertain to (also referred to as "Subject Matter") the Middle School Exploration & Feasibility Study, including but not limited to discussions related to the Feasibility Study Results, or coordination of upcoming exploration meetings.

Time Frame:

The request covers the period from March 27, 2024, to the present.

Format Request:

Please ensure that the records are returned only as PDF files.

Clarification of the Request:

- a) Sender/Recipient: Dr. Gina Cinotti, Superintendent/Principal of Saddle River, using the email address gcinotti@wandellschool.org*
- b) Subject: Middle School Exploration & Feasibility Study.*
- c) Date Range: March 27, 2024, to the present.*

Legal Justification:

Under common law, I seek access to these documents to ensure transparency and accountability in the spending of public funds by the Saddle River School District and to verify compliance with applicable laws and regulations concerning the community's



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interest in and advocacy for the establishment of a middle school within the district.

Privacy and Exemptions:

- 1) Please redact any personally identifiable information related to individual students before disclosure.*
- 2) If any records are exempt from disclosure under OPRA or unavailable under common law, please provide a complete Vaughn index as described in Paff v. Division of Law, 412 N.J. Super. 140, 161 (App. Div. 2010), detailing sufficient information for review.*

Time Sensitivity:

This is a time-sensitive request given the nature of the ongoing exploration meetings. Therefore, if the district requires an extension beyond the customary 7 business days from the receipt of the request, please provide justification for doing so. This should include the number of responsive records and the estimated person-hours of work required to complete this request.

OPRA allows the records custodian to seek extensions of time pursuant to N.J.S.A. 47:1A-5i. In light of the current demands of the Business Office, the District requires an additional five weeks (until June 14, 2024) to compile, review, and produce the potentially responsive records in accordance with New Jersey law. The District also reserves the right to request an additional extension of time if necessary. See Scheeler v. New Jersey Department of Educ., GRC Complaint No. 2014-123 (2016).

Thank you for your anticipated cooperation.

Sincerely,

Kaitlyn Lawler
Business Administrator/Board Secretary